



ACADEMIC COMMON MARKET POLICY

Area: Student Affairs and Enrollment Management
Subject: Academic Common Market
Applies To: Admissions Office and Office of the Registrar
Sources: Southern Regional Education Board (SREB)

Number:
Issued:
Revised: March 17, 2014
Updated:
Reviewed:
Page(s): Page 1 of 1

Responsible Party: Office of the Registrar

I. Purpose

Study in a specialized field at an out-of-state college, while paying in-state tuition rates.

<http://www.sreb.org/page/1304/>

II. Policy Statement

1. To qualify you must:
 - Be a resident of one of the 15 SREB states.
 - Select a program eligible for residents of your home state.
 - Complete the admission process at the institution offering the eligible Academic Common Market program.
 - Be certified as a resident of your home state by contacting the ACM coordinator for your state of residence.
2. Participating States
 - Alabama, Arkansas, Delaware, Florida, Georgia, Kentucky, Louisiana, Maryland, Mississippi, Oklahoma, South Carolina, Tennessee, Texas, Virginia, West Virginia

III. Exclusions (if applicable)

Not Applicable

IV. Procedures (if applicable)

1. Receive Academic Common Market (ACM) paperwork of the programs that need to be reviewed from Deborah Sullivan from the System Office.
2. Email Deborah Sullivan at deborah.sullivan@usg.edu and request her to email the ACM grid, which has all of the programs that need to be reviewed.
3. Review the programs and list the Associate Dean that needs to review the programs in the Rationale column. It is best to list an Associate Dean by each program even though you might know that GSU does not have this program but the Associate Dean might know of another college or university in the University System.
4. Pull the program information from the ACM packet by Associate Dean that needs to review any program(s).

5. Type up a fax cover sheet and fax the information to the appropriate Associate Dean.
a. Two copies of an example of a fax cover sheet are listed below:

OFFICE OF THE REGISTRAR

Date: _____
To: Associate Dean- College of Liberal Arts & Social Sciences
Fax No: 912-478-5346
From: Associate Registrar - Operations
Subject: Academic Common Market
Number of Pages: (including this page)

Message:

Please review the attached to determine if we have such programs, or one similar that we would not approve the addition of these to the Academic Common Market program for Georgia residents. The programs I need you to review are: University of North Carolina Charlotte, Technical and Professional Writing, Western Carolina University, America Studies (Cherokee Studies), University of Alabama, New College Undergraduate Degree, Auburn University, Radio Television and Film, Middle Tennessee State, Mass Communication/Photography, University of Tennessee, World Business & French and George Mason, Intelligence.

Further information about the Academic Common Market program can be found at <http://www.sreb.org/page/1304/>.

We would appreciate your response by _____DATE_____.

Let me know if you have any questions or concerns.

Thanks!

The information contained in this fax message is confidential, privileged, and intended only for the use of the individual named above. If you receive this fax in error, please notify this office immediately at the telephone number indicated above.

OFFICE OF THE REGISTRAR

Date: _____
To: Associate Vice President – Center for International Studies
Fax No: _478-0824_____
From: _Associate Registrar - Operations_____
Subject: _Academic Common Market_____
Number of Pages: _(including this page)

Message:

Please review the attached to determine if we have such a program, or one similar that we would not approve the addition of this to the Academic Common Market program for Georgia residents. The program I need you to review is: University of South Carolina, International Studies.

Further information about the Academic Common Market program can be found at <http://www.sreb.org/page/1304/>.

We would appreciate your response by _____DATE_____.

Let me know if you have any questions or concerns.

Thanks!

The information contained in this fax message is confidential, privileged, and intended only for the use of the individual named above. If you receive this fax in error, please notify this office immediately at the telephone number indicated above.

6. After the information has been faxed to the appropriate Associate Dean send them an email to let them know the information has been faxed and state the deadline of when the information is due back to you. Attach the ACM grid to the email.
 - a. A copy of the email is below:

Dear All,

Please review the ACM information that I have faxed to you. I need your response by _____DATE_____. The ACM grid is attached.

If you have questions let me know.

Thanks.

7. A copy of the ACM grid is listed below:

Academic Common Market, DATE
Graduate and Undergraduate Programs

Name __Associate Registrar - Operations_____

Institution __Georgia Southern University_____

Out-of-State

Institution	Program	Degree	Pages	Action	Rationale (If action is no)
University of North Carolina-Charlotte	Technical and Professional Writing	Masters	1-4	YES	Associate Dean - CLASS
University of Central Florida	Sports Business Management	Masters	5-8	NO	Associate Dean - CHHS
University of Florida	Management /Health Care Risk Management	Masters	9-10	YES	Associate Dean - COBA
University of South Carolina	International Studies	Masters	11-26	YES	Assoc. Vice President - CIS
Western Carolina University	American History (Cherokee Studies)	Masters	27-31	YES	Associate Dean - CLASS
East Carolina University	(EC) Occupational Safety	Masters	32-33	YES	Associate Dean - CEIT
West Virginia University	Sport & Exercise Psychology	Bachelors	34-37	NO	Associate Dean - CHHS
University of Alabama	New College Undergraduate		38-43	YES	Associate Dean - CLASS

	Degree				
	Early Childhood Education & Development	Bachelors	44-52	NO	Associate Dean – CHHS Associate Dean - COE
University of South Alabama	Emergency Medical Services	Bachelors	53-59	YES	Associate Dean - CHHS
Auburn University	Radio, Television, and Film	Bachelors	60-65	YES	Associate Dean - CLASS
Middle Tennessee State University	Mass Communication/Photography	Bachelors	66-68	YES	Associate Dean - CLASS
University of Tennessee	Logistics & Transportation	Bachelors	69-71	NO	Associate Dean - COBA
	World Business & French	Bachelors	72-76	YES	Associate Dean - CLASS
	Clinical Laboratory	Bachelors	77-79	NO	Associate Dean - CHHS
East Tennessee State University	Dental Hygiene	Bachelors	80-88	YES	Associate Dean - CHHS
Louisiana State University	Natural Resource Conservation	Bachelors	89-97	YES	Associate Dean - COSM
George Mason University	Intelligence	Bachelors	98-102	YES	Associate Dean - CLASS
Auburn University(Appeal)	Wood Science Technology	Bachelors	103-110	YES	Associate Dean - CEIT

Return to Deborah Sullivan by ____DATE____ or fax at (404) 651-5190 If you indicate “NO” in the action column

Please state your rationale.

- After you receive the responses from the Associate Deans you need to enter their responses on the ACM grid. In the Rationale column list the documentation and the name of the Associate Dean. Also, put Yes or No in the Action column. In the action column you do not have to give your reasoning if you answer “Yes”, if your answer is No then you do have to include your reasoning.

9. After you have listed all of the information on the ACM grid you need to email the information back to Deborah Sullivan as an attachment on or before the deadline. Also, “CC” Registrar and all of the Associate Deans that you received responses from so they get a chance to review our responses.
- a. Final example of the ACM grid is shown below:

Academic Common Market, DATE
Graduate and Undergraduate Programs

Name Associate Registrar – Operations
 Institution Georgia Southern University

Out-of-State

Institution	Program	Degree	Pages	Action	Rationale (If action is no)
University of North Carolina-Charlotte	Technical and Professional Writing	Masters	1-4	YES	Associate Dean - CLASS
University of Central Florida	Sports Business Management	Masters	5-8	NO	Similar to Georgia Southern’s M.S. in Sport Management Associate Dean - CHHS
University of Florida	Management /Health Care Risk Management	Masters	9-10	YES	Associate Dean - COBA
University of South Carolina	International Studies	Masters	11-26	YES	Assoc. Vice President - CIS
Western Carolina University	American History (Cherokee Studies)	Masters	27-31	YES	Associate Dean - CLASS
East Carolina University	(EC) Occupational Safety	Masters	32-33	YES	Associate Dean - CEIT
West Virginia University	Sport & Exercise Psychology	Bachelors	34-37	NO	Similar to Georgia Southern’s B.S.K. in Exercise Science Associate Dean - CHHS
University of Alabama	New College Undergraduate Degree		38-43	YES	Associate Dean - CLASS
	Early Childhood Education & Development	Bachelors	44-52	NO	Similar to Georgia Southern’s Child and Family Development Associate Dean - CHHS and Associate Dean - COE
University of South Alabama	Emergency Medical Services	Bachelors	53-59	YES	Associate Dean - CHHS
Auburn University	Radio, Television, and Film	Bachelors	60-65	YES	Associate Dean - CLASS
Middle Tennessee State University	Mass Communication/P hotography	Bachelors	66-68	YES	Associate Dean - CLASS
University of Tennessee	Logistics & Transportation	Bachelors	69-71	NO	Similar to Georgia Southern’s B.B.A. in Logistics and Intermodal Transportation Associate Dean - COBA
	World Business	Bachelors	72-76	YES	Associate Dean - CLASS

	& French				
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