



Medical Withdrawal Policy

Area: Counseling Center	Number:
Subject: Medical Withdrawaw	Issued:
Applies To: All Georgia Southern Students	Revised:
Sources:	Updated:
	Reviewed:
Responsible Party: Vice President of Student Affairs & Enrollment Mngmt.	Page(s): Page 1 of 1

I. Purpose

The purpose of the policy is to outline the conditions in which and the procedures for obtaining a medical withdrawal within a given semester.

II. Policy Statement

Medical Withdrawals are handled through the Counseling Center. If a student is looking to obtain a Medical Withdrawal, contact the Counseling Center at (912) 478-5541. Medical Withdrawals will require documentation of significant physical or psychological impairments beyond the student's control that interfered with the student's ability to successfully meet academic requirements. Medical withdrawal are only available during the semester in which the student is experiencing the medical condition. Should a student wish to have grades from prior semesters changed to withdrawals for any reason, they should contact the Provost's Office and enquire about a CHANGE OF GRADE.

III. Exclusions (if applicable)

These are exclusions and exceptions to the policy.

Medical Withdrawals are typically "all or none"; the student is either withdrawn from all of his/her classes or the withdrawal is not granted. The only exception to this policy would be when a documented medical condition impacts only one/some courses. In such a case, a partial withdrawal might be appropriate and granted.

IV. Procedures (if applicable)

- 1) Submit a written request for the medical withdrawal to the Director of the Counseling Center. The request must contain the following:
 - a. Student's name and Eagle ID#
 - b. The semester from which the student wishes to withdraw
 - c. The medical basis for the request
 - d. The last date the student attended classes
 - e. Contact information
- 2) Submit documentation from a treating provider that verifies the medical condition and the level of impairment to the student's ability to successfully complete his/her courses.
- 3) Student will be notified when a decision to grant or deny the medical withdrawal request has been made.