

**1. General Reference Resources. (5 minutes maximum)**

*“Demonstrate how you would use general reference resources (both print and on-line) to begin background reading and preliminary research for the general topic you have been assigned.”*

**[Objectives:** Student will demonstrate familiarity with:

- \_\_\_ A. The location of general reference resources in the reference area (and the on-line databases, if time permits).
- \_\_\_ B. The use of an index to find multiple articles on a potential topic.
- \_\_\_ C. The identification of key terms, dates, names, etc. from at least one article found through general reference resources.]

**2. Subject-specific Reference Resources. (5 minutes)** *“Demonstrate how you would find and use subject-specific reference resources (primarily print, but also on-line, if time permits) for the narrowed topic assigned.”*

**[Objectives:** Student will demonstrate familiarity with:

- \_\_\_ A. The use of the on-line catalog to identify CIU’s subject specific reference resources and how to find the physical location of such works in the library reference section.
- \_\_\_ B. The ability to locate more than one resource, but also other resources cataloged in the same area of the reference section.
- \_\_\_ C. The use of an index, table of contents, or other tools available in reference resources to find significant material on a topic.
- \_\_\_ D. The value of bibliographical information often available in subject specific reference works.]

**3. Databases. (2 minutes expected)** *“Demonstrate how you would identify one or two databases available through our library to find periodical resources on the narrowed topic you have been assigned.”*

**[Objectives:** Student will demonstrate ability to:

- \_\_\_ A. Select a database appropriate to the topic selected.
- \_\_\_ B. Search at least two different databases effectively to find appropriate resources on a given topic.]

**4. Periodicals (Peer reviewed journals, in particular) (5 minutes)**

*“Please find one or both of the articles listed on your test page, relevant to the topic you selected, in our library holdings”.*

**[Objectives:** Student will demonstrate ability to:

- \_\_\_ A. Find an article for which bibliographic information (author, title, and publication in which it was published) is available.
- \_\_\_ B. Locate the citation for the article  
*“Please use the resources available on this screen to locate others like it; Try to narrow your results to fewer than 50 sources.”*
- \_\_\_ C. Use bibliographical data in the citation to search via subject headings, author, publication, or works cited to find other sources like it.
- \_\_\_ D. Ability to narrow the results list to a more manageable number by means of the tools (“Modify search results”) available in the search engine.]

**5. Use of Cataloging system to find other resources. (5 minutes)**

*“Here is a publication on the subject you selected. Please demonstrate how to use our catalog to find other resources like this one, either in our own holdings and at other universities available to us through our local inter-library loan system.”*

**[Objectives:** Student will demonstrate ability to:

- \_\_\_ A. Use the catalog title and/or author search function to find a work.
- \_\_\_ B. Use the subject headings in the bibliographical record to find other works like the one already found.
- \_\_\_ C. Use the information provided in the on-line catalog to recognize where the resource is housed, and how to find it.
- \_\_\_ D. Use the cataloging system to search within the PASCAL system for other works like the one identified.]

To pass, a student must demonstrate ability with **at least 71%** (D-) of the above objectives (12 out of the 17 objectives, with at least one in each category (1-5)) within 25 minutes. Failure requires a re-test, until pass.

Assigned topic: \_\_\_\_\_

Comments: \_\_\_\_\_

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Research topic (so far) \_\_\_\_\_

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