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TO: Dr. Marc D. Cyr, Chair, Senate Executive Committee

FROM: Bruce Grube, President

DATE: February 25, 2004

SUBJECT: **SHARED GOVERNANCE: PRINCIPLES AND GUIDELINES**

Following receipt of the Faculty Senate's recommendations at the February 9, 2004, Faculty Senate meeting as provided in your memo to me of February 13, 2004, I have approved the following statement to be included in the *Faculty Handbook* as section 108.01, with subsequent renumbering of the other subsections of 108:

108.01: Shared Governance

1. The faculty and administration of Georgia Southern University affirm their belief in the process of shared governance both as a principle and an animating spirit of our institution. Shared governance involves faculty and administration participating mutually in the development of policies at the departmental, college, and University levels. Faculty therefore have a role in developing policies including, at the appropriate levels, strategic planning; academic and curricular policies; committee establishment and appointments; selection and retention of academic unit leaders; review and revision of the shared governance process; and faculty personnel actions including hiring and evaluation of faculty (annual evaluation, pre-tenure, tenure, post-tenure review, and promotion). As used here, "policy" is understood to include guiding and governing principles and any applicable procedures, instructions, or forms developed along with the principles.
2. In pursuit of clarity and to provide ready access for faculty and administrators, these policies shall appear on the respective departmental, college, and University web sites and be available in print in the respective departmental, college, and University offices. In consultation with the chair and full-time faculty in each department, each Dean should verify the existence of, review, and, when necessary, initiate revision of departmental policies to confirm their consistency with college and University policies.
3. In consultation with the Dean of each college, the Provost should review and, when necessary, initiate revision of college policies to confirm their consistency with University policies.

4. All faculty and administrators have the responsibility to be aware of the written policies of their respective departments and colleges, and of the University, as well as those of the Board of Regents.

RATIONALE:

The "Shared Governace" document passed by the Senate in November was not approved by the President. This disapproval was consequent to a meeting he and the Provost held with the SEC on December 15, at which the SEC concurred with the President and Provost that elements of the document could well be problematic. Because the holidays and the beginning of a new term were almost sure to prevent the Welfare Committee from considering revisions in time for them to be presented to the Senate in February, the last meeting at which material to be included in the printed version of the 04-05 Handbook could be passed, it was decided that the Provost and SEC would collaborate on a revision for presentation at the February Senate meeting. The result of that collaboration is this motion.

gm

c: Dr. Vaughn Vandegrift
Dr. Linda Bleicken