

## Procedures Followed by the Faculty Senate Task Force on the Role of the Faculty in Shared Governance

The Faculty Senate Executive Committee appointed this Task Force in October 2001. In their memorandum of October 12, 2001, the Committee members asked the Task Force:

- To prepare a report describing existing unit governance for each college and the library;
- To articulate overarching principles on [sic] the faculty's role in shared governance;
- To develop general recommendations where appropriate.

The Task Force used the following procedures to accomplish these goals:

- In his or her college, each member verified the existence of departmental and/or college-wide ***written policies*** currently in effect for hiring; annual evaluation; pre-tenure review; review for tenure, promotion, and post-tenure evaluation; establishment of committees; appointment of committee members; and evaluation of administrators.
- Based on review of these ***written policies***, Task Force members designed a survey to determine faculty perceptions about Board of Regents, Georgia Southern University, college, and departmental policies related to governance. Data about faculty perceptions of the existence, development, availability, and helpfulness of existing policies were obtained. The survey included space for open-ended comments. Copies of the survey and open-ended comments are attached.
- The Task Force sent the survey to 612 faculty at Georgia Southern University. 161 faculty members (26%) returned their surveys to Task Force members.
- When possible, Task Force members reported results in specific colleges and departments. They also reported results of surveys submitted by faculty members who preferred not to identify their department and/or college.
- The Statistical Package for the Social Sciences (SPSS), version 10, was used to calculate frequencies or the number of times a response was received for each question. For each question, missing responses were considered, and a valid percentage was obtained in order to determine how faculty responded.