

Georgia Southern University
Policy for Limiting Individual Course Withdrawals

Basic policy

Undergraduates at Georgia Southern University may withdraw from a maximum of five courses for their entire tenure at the University. Students who have reached their maximum may elect to receive a "withdrawal-failing" (WF) grade in the course, which is calculated as an F for GPA purposes. A student who attempts to withdraw from a course beyond the limit without special permission from the dean of his or her college will continue to be enrolled in the course and will receive a grade at the end of the term.

Only withdrawals incurred at Georgia Southern University count toward the maximum. Withdrawals incurred prior to the implementation date will not count toward students' number of allowed withdrawals. Transfer students, irrespective of their classification upon enrolling at Georgia Southern, are also limited to five withdrawals at Georgia Southern.

Exceptions

Automatic exceptions are as follows:

- Withdrawals from courses taken during Summer semester do not count toward the maximum of five withdrawals.
- Withdrawals are automatically exempted from the maximum when students withdraw from all classes for military or medical reasons that are documented and approved by the Registrar's office or the Counseling and Career Development Center, respectively.

Petitions for exception based on other circumstances are heard in the following manner:

- In cases where students completely withdraw from the University for reasons not covered by the second bullet, above, students may petition in writing to the Dean of Students (or the dean's designee) to have these courses exempted from the total number allowed.
- Once the withdrawal limit is reached, students will only be allowed to withdraw from an individual course or courses for extenuating circumstances beyond their control. To withdraw without penalty in these cases, students must appeal in writing to the dean (or the dean's designee) of their academic college (not, necessarily, the college in which the course is taught). Appeals for individual withdrawals are not heard unless the student has already reached the maximum number allowed.

Nothing in this list of exceptions affects a student's existing responsibilities for course fee payment or a student's financial aid status.

Implementation

Fall 2009

Approved by the Faculty Senate November 19, 2008

Approved by the President December 1, 2008