

Georgia Southern University
PROVISIONAL FACULTY SENATE ELECTIONS PROCEDURES
ANNUAL ELECTIONS

The Chair of the Senate Elections Committee will

- remind Senate Committee members of their duties relating to the elections procedure;
- submit the tabulation of the elections to the SEC and the Faculty Senate Librarian; and
- oversee the development of an operating manual to guide the committee's actions in fulfilling its official charge from the SEC.

Senate Elections Committee faculty representatives shall be responsible for the following:

- work with their respective units to develop written election procedures (with copies to Elections Committee chair);
- serve as either elected or ex-officio members on the committee in their respective units whose duties shall include overseeing the election of new faculty Senators and Senate standing committee faculty members;
- serve as liaison between their respective units and the Senate Elections Committee regarding any problems that may arise concerning elections and related matters.

The exact manner in which the elections are conducted may depend on the needs and availability of resources of each individual college and the Library, provided the following recommendations are followed:

1. Each college and the Library shall make available to the Senate Elections Committee a description of its election procedures, including its method of balloting.
2. Each college and the Library shall have a committee responsible for administering Faculty Senate elections; the unit's faculty representative on the Senate Elections Committee shall serve as either an elected or ex-officio member of that committee.
3. All ballot methods should be developed so that no duplications and/or copies will be accepted. In addition, faculty nominees must be consulted in advance of the election in order to determine willingness to serve if elected.
4. The election of new faculty Senators, faculty representatives on Senate Standing Committees, and SEC members for the following year shall be completed before March 30.

The Senate Elections Committee will report elections results to the SEC, with detailed tabulation indicating all candidates and votes obtained.

Any amendments to the present document must be approved by the Senate before the end of the Fall semester of each year in order to be applicable during the Spring elections of the same academic year.