First Offender Drug Diversion: An Alternative to Zero Tolerance

stephanie a. davis ms

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**1st Time Drug Offender Program**

**MNPS Student Support Services**

**Phone** (615) 259-8757  **Work Cell** (615) 484-8416  **Fax** (615) 271-2586

ALL INFORMATION IN BOLD BOX IS REQUIRED.

<table>
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<tr>
<th>Last Name:</th>
<th>First Name:</th>
<th>Student ID:</th>
<th>School:</th>
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**Address:**

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<tr>
<th>Phone:</th>
<th>Age:</th>
<th>Grade:</th>
<th>Male</th>
<th>Female</th>
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**Race/Ethnicity:**

- White
- Black or African American
- Hispanic/Latino/Spanish Origin
- Asian
- Native Hawaiian or Pacific Islander
- American Indian/Alaskan Native

**Translation Services Needed?**

- Yes
- No

*If yes, administrator is to coordinate the services for the parent and or the student prior to the drug screening and the class.*

*Students and siblings of the students cannot translate unless they are age 18 older.

**Exceptional Education Student:**

- Yes
- No

Does the student have any IEP or 504 plans?

- Yes
- No

**Disciplinary Code (Please Check the Appropriate Box):**

- 505
- 402

*A above codes are the only two that are eligible for this program. Please only check one.

**Suspension Dates:**

- to

**1st Time Drug Offender Program Checklist:**

**MNPS SCHOOL ADMINISTRATOR**

- Administrator is still required to submit a completed packet to the discipline office within 3 days.
- Documentation of suspension entered into Infinite Campus.
- Parent/legal guardian has received a copy of the referral form and given the requirement that student must receive the drug screening within 3 days of the suspended date (excluding nights, weekends, and holidays).
- Parent/legal guardian has been informed of the mandatory (parent/legal guardian) education class.
- Verification has been completed of student’s eligibility for the program.
- Signed referral form has been faxed (271-2586) to Office of Drug Education.
- If the referred student is under the age of 12 please provide the parent with the list of recommended and preferred drug screening facilities found in the principal connection.
- Administrator explained accepting the 1st Time Drug Offender Program waives the right to appeal the expulsion.

**PARENT/LEGAL GUARDIAN**

Failure for parents to attend (without reasonable justification) will be grounds for student ineligibility for the program and student will be expelled. We will factor in the following for reasonable justification:

- Parent/legal guardian lives out of state.
- Student is in the legal and physical custody of DCS.
- Parent/legal guardian is hospitalized (in this case, parent can re-schedule for the next month’s class)
- Only one parent/legal guardian will be required to attend but both will be welcomed.

- ALL students MUST receive a drug screening within 3 days of their suspension date (excluding nights, weekends, and holidays) or the drug diversion option is nullified. Students ages 13 and older must contact Bradford Health Services at 615-457-8335 to schedule an appointment for the screening and consultation. A Parent/Legal Guardian MUST accompany the student to the screening and consultation.
- A negative drug screening result DOES NOT exempt student from the program. The student and parent are still required to attend class.
- All Students are required to attend the next scheduled class, dates listed below, following their suspension date. NO EXCEPTIONS!
- All classes will be held at the Martin Center, 2400 Fairfax Avenue, Nashville, TN 37212.
- Student class begins promptly at 8:00 AM. The class is from 8:00 AM to 4:00 PM. Transportation is the responsibility of the parent/guardian. Tardy students will not be allowed to enter and the drug diversion option will be nullified.
- A Parent/legal guardian of students referred (who complete the required drug screening) must attend the mandatory drug education class which is scheduled on the same calendar date as the student.
- Students will not be allowed to bring cell phones or any electronic devices to class.
- Students will be required to sign a Rules of Behavior Agreement. If violated, the student can be dismissed from the class and the drug diversion option will be nullified.
- Student must maintain copy of their Certificate of Completion for the Referring Principal and/or Probation Officer if applicable.
- The clinical staff of Bradford Health Services may determine that more intensive treatment may be needed for the student in addition to the first offenders drug diversion program. Additional services are not mandatory to continue eligibility in the drug diversion program.
- An initial interview will be performed by the school social worker to determine a need for additional services and/or counseling. If it is determined that further assistance is recommended the parent/guardian will be notified.
- Please contact our Drug Education Coordinator by email, Stephanie.davis@mnps.org no later than 7:30am the day of the class when your child cannot attend due to circumstances beyond your control. The circumstance will have to be approved on the scheduled Saturday morning prior to the class time.

I understand that this program is being offered as an alternative to a zero tolerance infraction, which carries a maximum suspension of one calendar year. Failure to complete all aspects of this program will result in your child being remanded to an alternative learning center for one calendar year, in accordance with zero tolerance policy.


Signature Required:

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<th>Print Name</th>
<th>Signature</th>
<th>Date</th>
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**CALENDAR DATES**

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<td>Jan. 20, 2018</td>
<td>Feb. 17, 2018</td>
<td>Mar. 24, 2018</td>
<td>April 21, 2018</td>
<td>May 19, 2018</td>
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**BRADFORD HEALTH SERVICES**

Date of Consultation: ______________________  Employee Signature: ______________________

Additional Treatment Recommended: [ ] None  [ ] Inpatient  [ ] Outpatient  [ ] Other ________

Partnership with Bradford Health Service: 615-457-8335

Updated: 06/13/2017