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## Approval of Curricula Actions - Graduate Committee Minutes - January 2020

Y'Lonne Hodges

*Georgia Southern University*

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## Provost and Presidential Approval of Curricula Actions

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Georgia Southern University's Faculty Senate has approved the Graduate Committee meeting minutes for January 23, 2020. As president of Faculty Senate, I forward to you for your approval.

Signature below indicates approval of all **curricula actions approved** at the January 23, 2020, Graduate Committee meeting and constitutes institutional level approval of these curricula actions.



Mar. 12, 2020

Signature: Faculty Senate President

Date:

**Provost:**

Recommend for:

- Approval
- Disapproval



Signature: Provost and Vice President for Academic Affairs

Date:

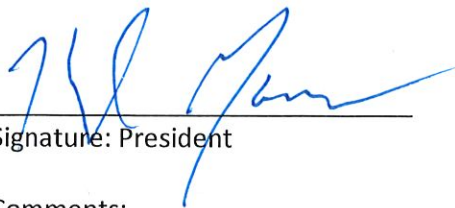
3/18/2020

Comments:

**President:**

Recommend for:

- Approval
- Disapproval
- Remand



Signature: President

Date:

3/18/2020

Comments:

# GRADUATE COMMITTEE MINUTES

Graduate Committee Meeting Date – January 23, 2020

Present: Dr. Chris Kadlec, CEC; Dr. Marcel Ilie, CEC; Dr. Richard Flynn, CAH; Dr. Nicholas Holtzman, CBSS; Dr. Chad Posick, CBSS; Dr. Chuck Harter, Parker COB; Dr. Constantin Ogloblin, Parker COB; Dr. Kristen Dickens, COE; Dr. Alma Stevenson, COE; Dr. Shijun Zheng, COSM; Dr. Sarah Zingales, COSM; Dr. Andrew Hansen, JPHCOPH; Dr. Jessica Schwind, JPHCOPH; Dr. Gina Crabb, WCHP; Dr. Linda Tuck, WCHP; Ms. Caroline Hopkinson, Univ. Libraries; Ms. Nikki Cannon-Rech, Univ. Libraries

Guests: Ms. Candace Griffith, VPAA; Dr. Ashley Walker, COGS; Mrs. Audie Graham, COGS; Mrs. Wendy Sikora, COGS; Mrs. Sara Emily Ridgway-Jones, COGS; Ms. Randi Sykora, COGS; Mrs. Kathryn Stewart, Registrar's Office; Ms. Tiffany Hedrick, Registrar's Office; Dr. Deborah Thomas, COE; Dr. Lance McBrayer, COSM; Dr. David Williams, CEC; Dr. Stephen Rossi, WCHP; Dr. Brian Koehler, COSM; Dr. Robert Vogel, JPHCOPH; Dr. Rand Ressler, Parker COB; Dr. Steve Stuart, Parker COB; Dr. Lowell Mooney, Parker COB; Dr. Thresa Yancey, CBSS; Dr. Marcela Ruiz-Funes, CAH; Dr. Checo Colon-Gaud, COSM; Dr. Rocio Alba-Flores, CEC

Absent: Dr. Jennifer Kowalewski, CAH

## I. CALL TO ORDER

In Dr. Jennifer Kowalewski's absence, Dr. Andrew Hansen called the meeting to order on Thursday, January 23, 2020 at 9:00 AM.

## II. APPROVAL OF AGENDA

There was a request to make an amendment to the order of the agenda. Dr. Hansen made a motion to move the Parker College of Business and the College of Science and Mathematics curriculum proposals to be listed as items C and D under New Business. A second was made by Dr. Kristen Dickens and the motion to amend the agenda was passed.

III. CHAIR'S UPDATE - There was no Chair's Update provided.

## IV. DEAN'S UPDATE

Dr. Ashley Walker shared the following updates:

- The spring deadlines for graduate students to submit travel and research grant proposals to the Graduate Student Organization (GSO) are February 17 and April 1. The College of Graduate Studies (COGS) will be sending emails reminders to students. Please encourage your students to apply.
- COGS and the GSO on the Statesboro campus will continue to offer the Graduate Writer's Boot Camps during the spring semester. The events will be held on February 1, March 7, and April 4, from 9:30 am – 4:00 pm. COGS has sent emails out to students with details. Students will have to register in order to attend.
- COGS sent a call for Averitt Award nominations for Excellence in Research and Excellence in Instruction out last week. The deadline to submit nominations is Friday, January 31. Winners will be announced at the Annual Research Symposium on April 23. This year COGS will contact the nominees to request supplemental materials to support their nomination, such as a vita and two page narrative of their teaching philosophy and research activity.
- COGS will be hosting the Southern Grad for a Day event on Thursday, February 20, from 1-4 PM. Megan Murray will be reaching out to Program Directors regarding this event. When students register for this event they indicate a program of interest and COGS makes arrangements for individuals from those programs to attend to talk to the students. If Graduate Program Directors are unable to attend, please make sure you are speaking to your other faculty.
- Between February 2–16 the application fee for most graduate programs will be waived. In order for the fee to be waived applications must be submitted during the timeframe. Advertising for the Free Days in February promotion will start on Monday, January 27. Be sure to communicate this with your prospective applicants.

Mrs. Kathryn Stewart said the deadline to submit items for the February Graduate Committee meeting is today. Please submit items by 5 PM. Student Accessibility Resource Center (SARC) early registration for Fall 2020 begins March 9, and early registration for everyone else starts March 23. Contact the Registrar's Office if you have any questions. Mrs. Stewart introduced a new employee in their office, Tiffany Hedrick.

## V. NEW BUSINESS

- A. Comprehensive Program Reviews – Candace Griffith** – Ms. Candace Griffith stated the Graduate Committee will be reviewing six program reviews this Spring. Ms. Griffith explained that she appointed six full members to serve as reviewers. One member was assigned based upon college affiliation with the program being reviewed and the other member was appointed at large. Each reviewer will review two programs. They will review them independently, score them, then they will work with their partner to review again and reconcile to produce one final report. In preparation, Norming Sessions will be held on February 12<sup>th</sup> and 26<sup>th</sup>. Review assignments and information on Norming Sessions are listed below.

### Graduate Committee Program Review 2019-2020 Review Assignments

Graduate Committee Member	Assigned Program Review
Chad Posick	MBA and WebMBA track PsyD Clinical Psychology
Constantin Ogloblin	MBA and WebMBA track PsyD Clinical Psychology
Alma Stevenson	Master of Health Administration Master of Science in Applied Engineering
Gina Crabb	Master of Health Administration Master of Science in Applied Engineering
Linda Tuck	Master of Science in Kinesiology Doctor of Public Health
Andrew Hansen	Master of Science in Kinesiology Doctor of Public Health

### Undergraduate and Graduate Committees

#### Comprehensive Program Review - Orientation/Norming Sessions

Orientation	Please review 2019-2020 CPR Orientation PowerPoint
February 3, 2020	1 <sup>st</sup> practice program review released for scoring; <b>scores due by noon on 2/10/2020</b>
February 12, 2020, 1:30 to 3 p.m.	1 <sup>st</sup> norming session (UC and GC combined); webex Armstrong: Science Center, Room 2603 Statesboro: Williams Center, Room 2067
	2 <sup>nd</sup> practice program review released for scoring; <b>scores due by 5 p.m. on 2/19/2020</b>
February 26, 2020, 1:30 to 3 p.m.	2 <sup>nd</sup> norming session (UC and GC combined); webex Armstrong: Science Center, Room 2603 Statesboro: Library Dean's Conference, Room 3213
March 1, 2020	Assigned program reviews released to members for scoring; <b>scores due by 9 a.m. on 3/30/2020 for inclusion in April UC and GC Agendas</b>
April UC and GC Meetings	Final vote on 2019-2020 program reviews

Ms. Griffith said she does an orientation for all programs undergoing a program reviews. The complete orientation PowerPoint is included in the January agenda. Ms. Griffith briefly reviewed the following slides: What is academic program review; essential elements of program review process; what constitutes a successful academic program review; and narrative sections. She stated when the assessment teams are reviewing the reports the key elements they should be looking for include: do they have the goals and objectives; have they used data to support whether or not they meet them; and do they have an action plan moving forward. If anyone has questions regarding the program reviews contact Ms. Griffith at [candaceg@georgiasouthern.edu](mailto:candaceg@georgiasouthern.edu).

Dr. Hansen reiterated that assessment teams are grading on how the program is conveying the message. He reminded the teams to save their individual comments and include them in the combined comments of the final report that is submitted to Ms. Griffith. Ms. Griffith said the comments are very helpful for programs. She stated the rubric currently being used evaluates the quality of the program review report. The assessment teams are not judging the program, per se, they are judging the information the program is conveying.

#### **B. Jack N. Averitt College of Graduate Studies**

*Dr. Ashley Walker presented the agenda items for the Jack N. Averitt College of Graduate Studies.*

Miscellaneous Items:

Updated Language for Internal Credit Sharing & Transfer Credit Policy-Graduate Catalog

**JUSTIFICATION:**

Request to update language specific to the transfer credit and internal credit sharing policies for clarification purposes. See attached file for proposed changes – changes are in red.

### **Internal Credit Sharing Between Graduate Degrees**

A graduate student is permitted to count **up to 9 credit hours** from one previously earned Master's degree or Education Specialist degree, toward the requirements of the second Master's or Education Specialist degree providing the courses are approved and recommended by the student's advisor for the second program. **Shared hours can only be shared one time.**

*\*\*Non-course based credit might not be transferable based on individual program requirements.*

#### **Transfer Credit**

A graduate student may transfer graduate credit from a regionally accredited institution. Additionally, graduate credit from the American Council of Education (ACE) for National Board Certification may be accepted for elective credit hour(s) in a Master's or Education Specialist's program of study. Up to nine (9)<sup>1</sup> transferred credit hours (unless otherwise noted by the program of study) may apply toward a Master's or Education Specialist's degree provided the following are met:

- The institution offers the graduate degree program for which the student has been admitted at Georgia Southern University. (Not required for transfer of ACE transcript credit.)
- An official transcript is sent directly to the College of Graduate Studies from the institution in which the graduate work was taken.
- The credit earned ~~should be no more~~ **must be less** than seven (7) years prior to the date of completion of the graduate degree.
- The student's advisor or major professor has to approve the transfer credit as a part of the student's approved program of study.
- A student pursuing a graduate degree at Georgia Southern University who plans to take graduate courses at another institution as a transient student must complete a Graduate Student Transient Permission Form, which must be approved by the advisor or major professor and the College of Graduate Studies prior to enrolling in the transient courses. This procedure insures that courses taken as a transient student at another institution will constitute a part of the planned program of study. Students who take courses without prior approval are doing so with the possibility that the course may not count in the degree program.
- A degree candidate may not graduate at the end of a term in which he/she is enrolled as a transient student at another institution. The student, upon request, will be furnished a statement that all requirements for the degree have been completed when the said requirements have been satisfied.
- No grade lower than a "B" in a course earned at another institution may be accepted in transfer to count toward a graduate degree at Georgia Southern University.

<sup>1</sup> Each College of Education program involved in a USG franchise program will allow for additional graduate course credit hours to be received from other USG institutions involved in the respective franchise. The maximum number of transfer credits allowed will be identified by the specific program, ranging from 9 to 27 credits, and will be published in program materials.

**MOTION: Dr. Chris Kadlec made a motion to approve the language changes to the Internal Credit Sharing and Transfer Credit policies in the graduate catalog that was submitted by the Jack N. Averitt College of Graduate Studies. A second was made by Dr. Alma Stevenson, and the motion to approve the Miscellaneous Item was passed.**

ETD Template Revision – Below is a section of the ETD Template. Dr. Walker explained that the ETD Template is not included in the graduate catalog but COGS is requesting approval to make two minor edits to the template. The suggested revisions are in red below.

THE TITLE OF YOUR DOCUMENT BELONGS HERE

by

FIRSTNAME LASTNAME

B.S., Georgia Southern University, 2001

M.Ed., Georgia Southern University, 2003

(Please note the degrees listed are general. Colleges and majors are not identified. \* International students must include the name of the country between the school and the date the degree was received.) A Dissertation (or Thesis) Submitted to the Graduate Faculty of Georgia Southern University  
in Partial Fulfillment of the Requirements for the Degree

DOCTOR OF EDUCATION

*\*Optional insert College Name*

STATESBORO, GEORGIA *Should we add other cities ie Savannah and Hinesville or take out completely?*

(Please note the degrees listed are general. Colleges and majors are not identified)

**After a brief discussion the committee agreed to add an optional College Name and remove the city from the template.**

**MOTION: Dr. Kadlec made a motion to approve the ETD Template Revisions submitted by the Jack N. Averitt College of Graduate Studies, with the understanding that the revisions would be to add an optional College Name and remove the city. A second was made by Dr. Dickens and the motion to approve the Miscellaneous Item was passed.**

**C. Parker College of Business**

*Dr. Steve Stewart presented the agenda items for the Parker College of Business.*

**Department of Economics**

New Course:

[ECON 7333: Economic Forecasting](#)

**JUSTIFICATION:**

Forecasting is a vital part both in public policy and business management because all economic decisions are forward looking. We make decisions today for some type of return or improvement in the future. The returns depend on the future states-of-the- world which is uncertain. We always make our decisions under uncertainty. Forecasting can be considered as a process to reduce uncertainty so that our decisions will be better ones. This course covers the basics of forecasting as used in finance, economics and business and helps students to develop a skill set which is adequate for students' future career.

Revised Courses:

[ECON 7332: Applied Econometrics II](#)

*JUSTIFICATION:*

Course sequencing: this course should be taken after ECON 7331 is taken successfully.

[ECON 7431: Regional Economic Development](#)

*JUSTIFICATION:*

We are updating the course description to more accurately reflect the material that is covered in the course.

Revised Programs:

[CERG-APPECON: Applied Economics Certificate \(Online\)](#)

*JUSTIFICATION:*

Pending approval, ECON 7130 will be a prerequisite for ECON 7131 and thus must be required in the certificate program. ECON 7232 History of Thought gives a good foundational background in economic theory and schools of thought which is valuable knowledge for those preparing to teach introductory economics at the college level. In keeping with the changes to the MS program, ECON 7133 will be moved to being an elective option.

UPDATE 10.28.2019 - Given the pre-requisites of successful completion of calculus, statistics, macroeconomics, and microeconomics with a minimum grade of "C" in each course and a minimum GPA of 3.00 on a 4.00 scale in these courses, the need for provisional admission is no longer necessary.

[MS-APPECONOL: Applied Economics M.S.](#)

*JUSTIFICATION:*

Math 7130 has proven to be important for students to be successful in the Microeconomics class. Offering it as an admissions requirement (outside of the program) has been problematic. Moving it into the program will make it easier for students to take and signals its importance to preparing students for other courses in the program. Moving ECON 7133 and ECON 7232 out of the required courses and making them electives aligns our program with what similar programs are doing.

UPDATE 10.28.2019 - Given the pre-requisites of successful completion of calculus, statistics, macroeconomics, and microeconomics with a minimum grade of "C" in each course and a minimum GPA of 3.00 on a 4.00 scale in these courses, the need for provisional admission is no longer necessary.

**MOTION: Dr. Constantin Ogloblin made a motion to approve the Department of Economics agenda items submitted by the Parker College of Business. A second was made by Dr. Chuck Harter and the motion to approve the New Course, Revised Courses, and Revised Programs was passed.**

**School of Accountancy**

Revised Course:

[ACCT 7680: Professional Problems](#)

*JUSTIFICATION:*

Grading mode changed to be consistent with practice and syllabus.

Revised Programs:

[CERG-ACC/FOR: Graduate Certificate in Forensic Accounting](#)

*JUSTIFICATION:*

Regarding this re-submission: identify the meeting date as January.

Delete GMAT admissions requirement, eliminate course no longer offered, and to add elective choices, per faculty vote.

This program will be offered at the following campus: Statesboro.

[CERG-TAX: Graduate Certificate in Taxation](#)

*JUSTIFICATION:*

To eliminate the GMAT requirement, to cancel a course no longer offered, and to add additional courses as voted on by faculty.

This program will be offered at the following campus: Statesboro.

[MACC-ACT: Accounting M.Acc.](#)

*JUSTIFICATION:*

Re-submission: Meeting changed to January.

Elimination of standardized test admission requirement, addition of Accelerated Bachelors to Masters

Program description, and cleaning up progression policy, per faculty votes.

This program will be offered at the following campus: Statesboro.

[MACC-WEB: Accounting WebM.Acc. \(The Web-Based Master of Accounting\)](#)

*JUSTIFICATION:*

Re-submission: Meeting month changed to January.

Deletion of standardized test requirements and changes to progression requirements per faculty vote.

**Dr. Ashley Walker asked if the School of Accountancy submitted revisions for the BA in Accounting since they are adding the ABM option to the MACC program. She stated this would impact both programs and changes would need to be submitted to the Undergraduate Committee. Dr. Stewart said he would confirm with the Undergraduate Committee to ensure they will accommodate the changes.**

**MOTION: Dr. Kadlec made a motion to approve the School of Accountancy agenda items submitted by the Parker College of Business, with the understanding that the Undergraduate Committee will be informed of the ABM changes to the BA in Accounting program. A second was made by Dr. Harter, and the motion to approve the Revised Course and Revised Programs was passed.**

**MBA Curriculum Items**

New Courses:

[MBA 7610: Effective Managerial Communications](#)

*JUSTIFICATION:*

Required for MBA degree

[MBA 7611: Leadership: Motivating, Inspiring, and Team Building](#)

*JUSTIFICATION:*

Required for MBA degree

[MBA 7620: Negotiation and Conflict Resolution](#)

*JUSTIFICATION:*

Required for MBA degree

[MBA 7632: Economic Analysis for Business Decisions](#)

*JUSTIFICATION:*

Required for MBA degree.

Revised Courses:

[CISM 7330: Managing Information Technology](#)

*JUSTIFICATION:*

Required for MBA degree.

[MBA 7230: Accounting: The Framework for Decision-Making](#)

*JUSTIFICATION:*

Faculty voted to not allow M.Acc or WebM.Acc credit for this course.

Amending course to align with MBA Program objectives, and is required for the MBA degree

[MBA 7231: Financial Analysis](#)

*JUSTIFICATION:*



Required for MBA degree.  
Change in course prefix and number from FINC 7231 to MBA 7634

[MBA 7330: Leadership: Coaching, Driving Results, and Managing Change](#)

*JUSTIFICATION:*  
*Required course for the MBA degree*

[MBA 7331: Managerial Business Analytics](#)

*JUSTIFICATION:*  
Required for MBA degree.

[MBA 7430: Managing Operations for Competitive Advantage](#)

*JUSTIFICATION:*  
Required for MBA degree

[MBA 7431: Marketing Decision Making](#)

*JUSTIFICATION:*  
Required course for MBA degree

[MBA 7530: Strategy and Competitive Advantage](#)

*JUSTIFICATION:*  
Required for MBA degree

Revised Program:

[MBA-BA: Master of Business Administration \(MBA\)](#)

*JUSTIFICATION:*  
Consolidation related changes. Approved November 9, 2017.

UPDATE: Updating MBA program to reflect the current needs of the marketplace.  
Because this is a hybrid program, this will be offered on the Georgia Southern University-Armstrong campus in Savannah, and not other campuses.

**MOTION: Dr. Ogloblin made a motion to approve the MBA agenda items submitted by the Parker College of Business. A second was made by Dr. Harter, and the motion to approve the New Courses, Revised Courses and Revised Program was passed.**

**D. College of Science and Mathematics**

*Dr. Lance McBrayer and Dr. Checo Colon-Gaud presented the agenda items for the Dean's Office and the Department of Biology.*

*Dr. Brian Koehler presented the agenda item for the Department of Physics and Astronomy.*

**Dean's Office**

New Programs:

[: Environmental Science Ph.D.](#)

*JUSTIFICATION:*

This Proposal is part of a new BS, MS, PhD initiative to address the growing statewide demand for professions trained in interdisciplinary STEM fields; produce graduates who are qualified to manage and protect the natural resources that fuel Georgia's industrial, agricultural and business economies; and support the institution's focus on environmental sustainability.

This program will be offered on Statesboro and Armstrong campuses.

This program will not be offered on the Liberty campus.

**MOTION: Dr. Kadlec made a motion to approve the Ph.D. agenda item submitted by the College of Science and Mathematics Dean's Office. A second was made by Dr. Harter and the motion to approve the New Program was passed.**

**Dean's Office**

New Program:

[: Environmental Science M.S. \(Non-Thesis\)](#)

*JUSTIFICATION:*

This Proposal is part of a new BS, MS, PhD initiative to address the growing statewide demand for professions trained in interdisciplinary STEM fields; produce graduates who are qualified to manage and protect the natural resources that fuel Georgia's industrial, agricultural and business economies; and support the institution's focus on environmental sustainability.

This program will be offered on Statesboro and Armstrong campuses.

This program will not be offered on the Liberty campus.

**Department of Biology**

New Courses:

[ENVS 7110: Integrative Environmental Science](#)

*JUSTIFICATION:*

This course is needed as part of the new PhD in Environmental Science program proposal.

[ENVS 7120: Genes Organisms and Ecosystems](#)

*JUSTIFICATION:*

This course is needed as part of the new PhD in Environmental Science program proposal.

[ENVS 7130: Biogeochemical Cycles](#)

*JUSTIFICATION:*

This course is needed as part of the new PhD in Environmental Science program proposal.

[ENVS 7140: Applied Statistics](#)

*JUSTIFICATION:*

This course is needed as part of the new PhD in Environmental Science program proposal.

[ENVS 7150: Geospatial Data](#)

*JUSTIFICATION:*

This course is needed as part of the new PhD in Environmental Science program proposal.

[ENVS 7160: Computational Sciences](#)

*JUSTIFICATION:*

This course is needed as part of the new PhD in Environmental Science program proposal.

[ENVS 7170: Applied Environmental Chemistry](#)

*JUSTIFICATION:*

This course is needed as part of the new PhD in Environmental Science program proposal.

[ENVS 7180: Environmental Modeling](#)

*JUSTIFICATION:*

This course is needed as part of the new PhD in Environmental Science program proposal.

[ENVS 7610: Graduate Seminar](#)

*JUSTIFICATION:*

This course is needed as part of the new PhD in Environmental Science program proposal.

[ENVS 7730: Internship](#)

*JUSTIFICATION:*

This course is needed as part of the new MS in Environmental Science program proposal.

[ENVS 7830: Non-Thesis Capstone](#)

*JUSTIFICATION:*

This course is needed as part of the new MS in Environmental Science program proposal.

[ENVS 7900: Research](#)

**JUSTIFICATION:**

This course is needed as part of the new PhD in Environmental Science program proposal.

[ENVS 9999: Dissertation](#)

**JUSTIFICATION:**

This course is needed as part of the new PhD in Environmental Science program proposal.

**Dr. Walker stated the Applied Physical Science language is included in the ABM section of the Environmental Science program submission in CIM. Dr. Walker said this information will need to be corrected before it is entered in the catalog. Dr. McBrayer agreed to have the language corrected.**

**Dr. Jessica Schwind asked if the program was primarily on the Statesboro campus, because she noticed there are a lot of coastal courses. Dr. McBrayer said yes, but student on either campus would be able to take courses. He said currently they do not have a viable option for how courses will be taught to students on the Armstrong campus, it would depend upon enrollment. Dr. McBrayer said the intent is not to exclude any students or faculty from participation on the Armstrong campus, it is a matter of critical mass in order to be able to deal with the coursework.**

**Ms. Nikki Cannon-Rech reminded the College to make sure the Library has the subscriptions to adequately support the students doing that level of research. Dr. McBrayer said yes.**

**MOTION: Dr. Dickens made a motion to approve the master's program and agenda items submitted by the Department of Biology, with the understanding that the ABM language would be corrected in the program submission. A second was made by Dr. Stevenson and the motion to approve the New Courses was passed.**

**Department of Physics and Astronomy**

**Revised Course:**

[PHYS 7330: Principles and Practice of Pre-clinical Drug Development](#)

**JUSTIFICATION:**

The prerequisite was removed since the CHEM 5333 doesn't exist anymore

**MOTION: Dr. Kadlec made a motion to approve the agenda item submitted by the Department of Physics and Astronomy. A second was made by Dr. Harter, and the motion to approve the Revised Course was passed.**

**E. College of Engineering and Computing**

*Dr. David Williams presented the agenda items for the College of Engineering and Computing.*

**Department of Information Technology**

**Revised Course:**

[IT 5235G: Advanced Web Interfaces](#)

**JUSTIFICATION:**

Added course outcomes. Corrected prerequisites.

**MOTION: Dr. Kadlec made a motion to approve the agenda item submitted by the College of Engineering and Computing. A second was made by Dr. Harter, and the motion to approve the Revised Course was passed.**

**F. College of Behavioral and Social Sciences**

*Dr. Chad Posick presented the agenda item for the Department of Criminal Justice and Criminology.*

*Dr. Thresa Yancey presented the agenda item for the Department of Psychology.*

**Department of Criminal Justice and Criminology**

**Revised Course:**

[CRJU 7436: Qualitative Research Design](#)

**JUSTIFICATION:**

This course can be taught asynchronously. It should have been coded to be asynchronous already during consolidation because of our online MSCJ program.

**MOTION: Dr. Nicholas Holtzman made a motion to approve the agenda item submitted by the Department of Criminal Justice and Criminology. A second was made by Dr. Kadlec and the motion to approve the Revised Course was passed.**

**Department of Psychology**

Revised Program:

[DPSYCP-PSYC: Doctor of Psychology Psy.D.](#)

*JUSTIFICATION:*

APA (the American Psychological Association) is the accrediting body for our program. It requires our program specific competency to be listed separately from APA required competencies.

It also corrects the web address for program information (from the CLASS to CBSS web address).

The application date is being changed from 12/31 to 12/15. The university does not accept credit card payments at the end of the calendar year, so having the due date on 12/31 does not allow applicants to pay for the application. The past 3 years, this has caused significant issues with applicants actually being able to apply.

Finally, we are changing the required personal therapy experience from 15 sessions to 10 sessions. This change was requested by the current students to better align with student needs, reduce student burden (related to cost of therapy), and better align with research on the average number of treatment sessions attended by those in therapy.

This program will be offered on the following campus: Statesboro. This program will not be offered on the following campuses: Armstrong, Liberty, Online.

**MOTION: Dr. Dickens made a motion to approve the agenda item submitted by the Department of Psychology. A second was made by Dr. Posick and the motion to approve the Revised Program was passed.**

**G. College of Arts and Humanities**

*Dr. Kristen Dickens presented the agenda items for the Department of Communication Arts.*

*Dr. Marcela Ruiz-Funes presented the agenda item for the Department of Foreign Languages.*

**Department of Communication Arts**

Revised Programs:

[CERG-PCLC: Professional Communication and Leadership Certificate](#)

*JUSTIFICATION:*

COMM 5333G Theories of Mass Communication was left off the list of electives. This program is offered on the following campus(es): Statesboro and Armstrong. This program is not be offered on the following campus(es): Liberty.

[MA-PROMLD: Professional Communication and Leadership M.A.](#)

*JUSTIFICATION:*

COMM 5333G Theories of Mass Communication was left off the list of electives.

This program is offered on the following campus(es): Statesboro and Armstrong. This program will not be offered on the following campus(es): Liberty.

**MOTION: Dr. Richard Flynn made a motion to approve the agenda items submitted by the Department of Communication Arts. A second was made by Dr. Dickens, and the motion to approve the Revised Programs was passed.**

**Department of Foreign Languages**

Revised Program:

[MA-SPAN: Spanish M.A.](#)

*JUSTIFICATION:*

The number of credit hours were changed for the dual program from 45 to 42, since the MAT changed the required hours for the Student Teaching/Supervised Internship from 9 to 6. This program is only offered on both the Armstrong and Statesboro campuses.

**MOTION: Dr. Stevenson made a motion to approve the agenda item submitted by the Department of Foreign Languages. A second was made by Dr. Flynn, and the motion to approve the Revised Program was passed.**

#### **H. Jiann-Ping Hsu College of Public Health**

*Dr. Robert Vogel presented the agenda items for the Jiann-Ping Hsu College of Public Health.*

##### **Department of Biostatistics, Epidemiology, and Environmental Health Sciences**

Revised Course:

[BIOS 7544: Data Management for Biostatistics](#)

*JUSTIFICATION:*

The reason for these changes is to expand utility in order to offer to multiple MPH and DrPH concentrations.

Revised Programs:

[DPH-BIOST: Public Health Dr.P.H. \(Concentration in Biostatistics\)](#)

*JUSTIFICATION:*

Consolidation related changes. Approved October 26th.

Program revision is in response to changing accreditation standards.

We are proposing to modify the program by adding a credit range (9 to 18) to complete the dissertation experience. It is rare that DrPH students can complete a dissertation in only 9 credits. As such, students on federal financial aid are at a disadvantage because they must maintain full time status but the additional dissertation credits are not recognized in the program of study.

This program will be offered on the following campus: Statesboro Campus. This program will not be offered on the following campus(es): Armstrong Campus and Liberty Campus.:

[DPH-EPID: Public Health Dr.P.H. \(Concentration in Epidemiology\)](#)

*JUSTIFICATION:*

Consolidation related changes. Approved October 26th.

Program revision is in response to changing accreditation standards.

We are proposing to modify the program by adding a credit range (9 to 18) to complete the dissertation experience. It is rare that DrPH students can complete a dissertation in only 9 credits. As such, students on federal financial aid are at a disadvantage because they must maintain full time status but the additional dissertation credits are not recognized in the program of study.

This program will be offered on the following campus: Statesboro Campus. This program will not be offered on the following campus(es): Armstrong Campus and Liberty Campus.

##### **Department of Health Policy and Community Health**

Revised Programs:

[DPH-CHBED: Public Health Dr.P.H. \(Concentration in Community Health Behavior and Education\)](#)

*JUSTIFICATION:*

Consolidation related changed. Approved October 26th.

Program revision is in response to changing accreditation standards.

We are proposing to modify the program by adding a credit range (9 to 18) to complete the dissertation experience. It is rare that DrPH students can complete a dissertation in only 9 credits. As such, students on federal financial aid are at a disadvantage because they must maintain full time status but the additional dissertation credits are not recognized in the program of study.

This program will be offered on the following campus: Statesboro Campus. This program will not be offered on the following campus(es): Armstrong Campus and Liberty Campus.

[DPH-PH/HPM: Public Health Dr.P.H. \(Concentration in Health Policy and Management\)](#)

**JUSTIFICATION:**

At present, the College of Public Health offers DrPH Concentrations in Biostatistics, Health Behavior, Epidemiology, and Leadership. While the DrPH Leadership concentration resides in the Department of Health Policy and Community Health, this concentration was designed to be multi-disciplinary taught by faculty across departments. As such, faculty trained in health policy feel as if they do not have a unique doctoral program in which to participate. Faculty in the College of Public Health feel a concentration in Health Policy & Management will have broad appeal to prospective students, particularly among international students. The issue related to student enrollment is critical because decisions made during the consolidation process resulted in our college losing the Master of Healthcare Administration (MHA) degree, one of our most productive programs (25 new full-time students each year). Although we were able close the gap in student enrollment across our other programs, we cannot depend on this trend holding in the future. Many of our faculty the Department of Health Policy and Community Health taught in the MHA program. As such, a new concentration in Health Policy & Management will allow these faculty the opportunity to continue teaching to capacity in areas congruent with their research.

We are proposing to modify the program by adding a credit range (9 to 18) to complete the dissertation experience. It is rare that DrPH students can complete a dissertation in only 9 credits. As such, students on federal financial aid are at a disadvantage because they must maintain full time status but the additional dissertation credits are not recognized in the program of study.

This program will be offered on the following campus: Statesboro Campus. This program will not be offered on the following campus(es): Armstrong Campus and Liberty Campus.

[DPH-PHLEAD: Public Health Dr.P.H. \(Concentration in Public Health Leadership\) \(Online\)](#)

**JUSTIFICATION:**

Consolidation related changes. Approved October 26th.  
Program revision is in response to changing accreditation standards.

We are proposing to offer this DrPH concentration in a fully online platform. The demand for a completely online public health concentration at the doctoral level has continued to grow over the years. Most of the students currently enrolled in the DrPH Public Health Leadership program reside in either the Metro Atlanta area or out of state. Moving this concentration to a fully online platform is expected to attract more students to the university. Further, the ability to offer an online leadership concentration targeting the working professional will serve to fill a growing public health workforce need in the State of Georgia.

In addition, we are modifying the program to add a credit range (9 to 18) to complete the dissertation experience. It is rare that DrPH students can complete a dissertation in only 9 credits. As such, students on federal financial aid are at a disadvantage because they must maintain full time status but the additional dissertation credits are not recognized in the program of study.

**MOTION: Dr. Flynn made a motion to approve the agenda item submitted by the Jiann-Ping Hsu College of Public Health. A second was made by Dr. Dickens, and the motion to approve the Revised Course and Revised Programs was passed.**

**I. Waters College of Health Professions**

*Dr. Stephen Rossi presented the agenda items for the Waters College of Health Professions.*

**Department of Health Sciences and Kinesiology**

New Courses:

[NTFS 7331: Applied Food Science](#)

**JUSTIFICATION:**

*Graduate level course in Program of Study for Masters in Nutrition and Foods.*

[NTFS 7333: Research Methods in Nutrition and Foods](#)

**JUSTIFICATION:**

*Graduate level course in Program of Study for Masters in Nutrition and Foods.*

[NTFS 7337: Macronutrient Metabolism](#)

*JUSTIFICATION:*

This course supports the new Masters in Nutrition and Foods degree.

[NTFS 7431: Nutrition Education](#)

*JUSTIFICATION:*

Elective course for new Masters in Nutrition and Foods degree.

[NTFS 7611: Graduate Seminar](#)

*JUSTIFICATION:*

Course within the Program of Study for new Masters in Nutrition and Foods.

[NTFS 7612: Professional Development](#)

*JUSTIFICATION:*

In this course, students take a comprehensive examination. The comprehensive examination allows students to demonstrate their ability to synthesize and apply knowledge learned during the nutrition and foods course of study.

[NTFS 7613: Dietetic Internship Orientation](#)

*JUSTIFICATION:*

The course provides students with opportunities for skill development for completing supervised practice experience in accordance with the Accreditation Council for Education in Nutrition and Dietetics (ACEND) requirements.

Revised Course:

[NTFS 7790: Practicum in Nutrition and Dietetics](#)

*JUSTIFICATION:*

Provide credit hours for required practicum.

Nov 2019 - Extend the possible credit hours per semester.

**School of Nursing**

Revised Courses:

[NURS 9931: Clinical Project I](#)

*JUSTIFICATION:*

Course number is changing to adhere to the university course numbering system which was not applied during consolidation activities. Catalog description revised to reflect content specific to course.

These courses are offered online so the schedule type is being updated to include Asynchronous Instruction.

[NURS 9932: Clinical Project II](#)

*JUSTIFICATION:*

Course numbers are changing to adhere to the university course numbering system which was not applied during consolidation activities.

These courses are offered online so the schedule type is being updated to include Asynchronous Instruction.

[NURS 9933: Clinical Project III](#)

*JUSTIFICATION:*

Course number is changing to adhere to the university course numbering system which was not applied during consolidation activities.

These courses are offered online so the schedule type is being updated to include Asynchronous Instruction.



Dr. Schwind asked what new program is being created for all of the new courses. Dr. Rossi said they are proposing a new master's program in nutrition, because right now they only have a certificate. Dr. Rossi explained that for accreditation the new standard requires students to have a master's degree before they can sit for their dietetic certification. He confirmed the new program proposal will come later.

**MOTION: Dr. Kadlec made a motion to approve the agenda items submitted by the Waters College of Health Professions. A second was made by Dr. Harter, and the motion to approve the New Courses and Revised Courses was passed.**

**J. College of Education**

*Dr. Deborah Thomas presented the agenda items for the College of Education.*

**Department of Curriculum, Foundations, and Reading**

New Courses:

[EDUF 5201G: Understanding the Context of Urban Education](#)

*JUSTIFICATION:*

This is the first of three courses that comprise the new Urban Education endorsement program designed to help in-service teachers, pre-service teachers, and paraprofessionals meet the educational needs of the increasingly diverse student population in Georgia schools.

[EDUF 5202G: Culturally Relevant Curriculum and Pedagogy in Urban Schools](#)

*JUSTIFICATION:*

This is the second required course in the new Urban Education endorsement program designed to help in-service teachers, pre-service teachers, and paraprofessionals meet the educational needs of the increasingly diverse student population in Georgia schools.

[EDUF 5203G: The City as Curriculum: Partnerships and Community Engagement in Urban Schools](#)

*JUSTIFICATION:*

This is the third of three required courses for the Urban Education endorsement program designed to help in-service teachers, pre-service teachers, and paraprofessionals meet the educational needs of the increasingly diverse student population in Georgia schools.

New Program:

[: Urban Education Graduate Endorsement \(Online\)](#)

*JUSTIFICATION:*

This program was designed to meet the educational needs of growing numbers of individuals seeking an Urban Education endorsement. It was based on GaPSC/ InTASC standards for the Urban Education endorsement for implementation in Fall 2020. This program is offered online.

Revised Program:

[CERG-CPSJ: Curriculum and Pedagogy for Social Justice Certificate \(Online\)](#)

*JUSTIFICATION:*

Changes were required to the course rotation for this certificate program to better align the course with the EdD in Curriculum Studies program and enhance the recruitment and retention of students for both programs. The revised course rotation has been approved by the Curriculum Studies program committee, the CPSJ Advisory committee, and the CFR department.

**MOTION: Dr. Stevenson made a motion to approve the agenda items submitted by the Department of Curriculum, Foundations, and Reading. A second was made by Dr. Holtzman, and the motion to approve the New Courses, New Program, and Revised Program was passed.**

**Department of Leadership, Technology and Human Development**

Deleted Courses:

[ADED 7010: Special Topics In Adult Educ](#)

*JUSTIFICATION:*

This course is included in the Adult Education Certificate program, which is being inactivated.



[AEDE 7100: History and Theory of Adult Education and Literacy](#)

*JUSTIFICATION:*

This course is included in the MEd Adult Education program and the Adult Education Certificate program, which are both being inactivated.

[AEDE 7110: Psychology of The Adult Learner](#)

*JUSTIFICATION:*

This course is included in the MEd Adult Education program and the Adult Education Certificate program, which are both being inactivated.

[AEDE 7120: Program Planning and Evaluation](#)

*JUSTIFICATION:*

This course is included in the MEd Adult Education program and the Adult Education Certificate program, which are both being inactivated.

[AEDE 7170: Research and Grant Writing in Adult Learning](#)

*JUSTIFICATION:*

This course is included in the MEd Adult Education program and the Adult Education Certificate program, which are both being inactivated.

[AEDE 7180: Cultural Diversity and Community Development](#)

*JUSTIFICATION:*

This course is included in the MEd Adult Education program, which is being inactivated.

[AEDE 7250: Training Development In the Workplace](#)

*JUSTIFICATION:*

This course is included in the MEd Adult Education program and the Adult Education Certificate program, which are both being inactivated.

[AEDE 7260: Issues and Strategies](#)

*JUSTIFICATION:*

This course is included in the MEd Adult Education program and the Adult Education Certificate program, which are both being inactivated.

[AEDE 7310: Online Learning Environment](#)

*JUSTIFICATION:*

This course is included in the MEd Adult Education program and the Adult Education Certificate program, which are both being inactivated.

[AEDE 7500: Workplace Application](#)

*JUSTIFICATION:*

This course is included in the MEd Adult Education program, which is being inactivated.

Deleted Programs:

[CERG-ADULTED: Adult Education Certificate Program](#)

*JUSTIFICATION:*

The Adult Education (AEDE) Certificate program is nested within the MEd Adult Education (AEDE) program, which joined the Department of Leadership, Technology, and Human Development following the consolidation of Armstrong State University and Georgia Southern University in January 2018. As the MEd AEDE program was not considered duplicative, it was not reviewed during, but after the Operational Working Group (OWG) process. The review that followed took place over a period of one year and involved considerations by the Dean, Associate Dean of Research and Graduate Studies, Department Chairs of LTHD and Curriculum, Foundations, and Reading (CFR), and faculty in the Educational Leadership Higher Education (EDLD HED) and Instructional Technology (ITEC) programs, alongside the AEDE program, AEDE Advisory Board, and related stakeholders. Given the COE and program resources available, the decision was made in Spring 2019 to inactivate the MEd AEDE program, thereby doing the same for the Certificate program. There are no students enrolled in the

Certificate program. ADED will be restructured, with a view toward affiliating with the EDLD HED program.

[MED-AEHRD: Adult Education M.Ed.](#)

*JUSTIFICATION:*

The MEd Adult Education (ADED) program joined the Department of Leadership, Technology, and Human Development following the consolidation of Armstrong State University and Georgia Southern University in January 2018. As the program was not considered duplicative, it was not reviewed during, but after the Operational Working Group (OWG) process. The program review that followed took place over a period of one year and involved considerations by the Dean, Associate Dean of Research and Graduate Studies, Department Chairs of LTHD and Curriculum, Foundations, and Reading (CFR), and faculty in the Educational Leadership Higher Education (EDLD HED) and Instructional Technology (ITEC) programs, alongside the ADED program, ADED Advisory Board, and related stakeholders. Given the COE and program resources available, the decision was made in Spring 2019 to inactivate the program. ADED will be restructured, with a view toward affiliating with the EDLD HED program.

The ADED Program Director has reviewed teach out plans with the program's 12 MEd students. ADED 7500 Workplace Application remains the sole ADED course in the program's 10-course sequence to be taught through Fall 2020. Five teach-out plans require course substitutions. Four students are expected to graduate each long semester beginning Fall 2019 and ending Fall 2020.

**Dr. Hansen asked if the deletions will affect any of the other programs, and Dr. Thomas said no.**

**MOTION: Dr. Dickens made a motion to approve the agenda items submitted by the Department of Leadership, Technology and Human Development. A second was made by Dr. Stevenson, and the motion to approve the Deleted Courses and Deleted Programs was passed.**

**Department of Middle Grades and Secondary Education**

Revised Courses:

[MSED 6120: Introduction to the Middle and Secondary School](#)

*JUSTIFICATION:*

Schedule type: The MAT program is moving to a fully online program. Update catalog description

[MSED 6122: Curriculum and Instruction I](#)

*JUSTIFICATION:*

Schedule type: The MGSE MAT Program is moving to a fully online program. Update catalog description; Correct course title.

[MSED 6123: Middle and Secondary School Practicum](#)

*JUSTIFICATION:*

The MGSE MAT program is moving to fully online. Update catalog description

[MSED 6131: Curriculum and Instruction II](#)

*JUSTIFICATION:*

Schedule type: The MGSE MAT program is moving to a fully online program. Update catalog description

Prerequisite: The "minimum grade of C" is a checkpoint for students who should not move into Curriculum 2 without acceptable progress in the two introductory courses in the program.

[MSED 6237: Science Methods](#)

*JUSTIFICATION:*

Schedule type: The MGSE MAT program is moving to a fully online program. Update catalog description

Prerequisites: The "minimum grade of C" is a checkpoint for students who should not move into Science Methods without acceptable progress in the two introductory courses in the program. In addition, "admission into the teacher education program" is a second checkpoint, as students

sometimes are admitted provisionally until their GACE content scores are received. However, passing scores must be received, and the students must apply for a status change to full admission prior to starting the second semester in the program.

#### [MSED 6330: Instructional Assessment for Diverse Learners](#)

##### *JUSTIFICATION:*

The MGSE MAT program is moving to fully online. Update catalog description

#### [MSED 6337: Language Arts Methods](#)

##### *JUSTIFICATION:*

Schedule type: The MGSE MAT program is moving fully online. Update catalog description

Prerequisites: The "minimum grade of C" is a checkpoint for students who should not move into Language Arts Methods without acceptable progress in the two introductory courses in the program. In addition, "admission into the teacher education program" is a second checkpoint, as students sometimes are admitted provisionally until their GACE content scores are received. However, passing scores must be received, and the students must apply for a status change to full admission prior to starting the second semester in the program.

#### [MSED 6437: Social Science Methods](#)

##### *JUSTIFICATION:*

Schedule type: The MGSE MAT program is moving to fully online. Update catalog description

Prerequisites: The "minimum grade of C" is a checkpoint for students who should not move into Social Studies Methods without acceptable progress in the two introductory courses in the program. In addition, "admission into the teacher education program" is a second checkpoint, as students sometimes are admitted provisionally until their GACE content scores are received. However, passing scores must be received, and the students must apply for a status change to full admission prior to starting the second semester in the program.

#### [MSED 6537: Mathematics Methods](#)

##### *JUSTIFICATION:*

Schedule type: The MGSE MAT program is moving to fully online.

Prerequisite: The "minimum grade of C" is a checkpoint for students who should not move into Math Methods without acceptable progress in the two introductory courses in the program. In addition, "admission into the teacher education program" is a second checkpoint, as students sometimes are admitted provisionally until their GACE content scores are received. However, passing scores must be received, and the students must apply for a status change to full admission prior to starting the second semester in the program.

#### [MSED 7130: Middle and Secondary School Colloquium](#)

##### *JUSTIFICATION:*

The MGSE MAT Program is moving to a fully online program. Update catalog description

#### [MSED 7635: MAT Seminar in Middle Grades and Secondary Education](#)

##### *JUSTIFICATION:*

Schedule type: The MGSE MAT is moving to a fully online program. Update catalog description

Prerequisite: The "minimum grade of C" is a checkpoint for students who should not move into the student teaching semester without acceptable progress in Curriculum 2 and a content Methods course. MSED 6799 is the student teaching field experience that is a blocked course with MSED 7635.

##### New Courses:

#### [MSED 6738: Supervised Practicum in Secondary Education](#)

##### *JUSTIFICATION:*

This practicum course prefix is being changed from SCED and MGED for ease in scheduling across middle grades and secondary MAT students and to facilitate the process of assigning clinical supervisors for students.

[MSED 6799: Student Teaching Internship in Middle Grades and Secondary Education](#)

*JUSTIFICATION:*

Yes, To align with other MAT programs, the credit hours for the final clinical practice course SCED 6799 and MGED 6799 changed from 9 hours to 6 hours resulting in the need to modify the course number, so it is no longer cross-listed with these courses. In addition, this will eliminate the confusion for the field office with the student teaching courses in the BSED.

The course fees were updated to include edTPA fees.

The MGSE MAT is moving to a fully online program.

Revised Programs:

[MAT-MGED: Teaching M.A.T. \(Concentration in Middle Grades Education Grades 4-8\) \(Online\)](#)

*JUSTIFICATION:*

The MGSE MAT program is moving fully online in Fall 2020.

The MGSE MAT program total credit hour requirements will be reduced by 3 credit hours. The Professional Standards of Georgia has reduced the content requirements for Middle Grades teacher certification and as a result, students enrolled in the MGSE MAT program will only be required to complete one content area methods course instead of two. This change will reduce the total credit hours for the program to 42 credit hours total.

Transitioning the MGSE MAT program to a fully online program means that international applicants will not be accepted into the program. International students are required to complete a minimum of three (3) credit hours in a face to face course each semester.

The Field Experience courses MSED 6738 and MSED 6799 were created to decrease confusion with field placements in other programs that previously shared the same course name. Also, the section for teachers of record and non-teachers of record were combined for scheduling ease in the new online format.

The program requirement for a minimum grade of "B" in SPED 6130 was added to meet the Georgia Professional Standards Commission new requirement.

[MAT-SCED: Teaching M.A.T. \(Concentration in Secondary Education Grades 6-12\) \(Online\)](#)

*JUSTIFICATION:*

The MGSE MAT program is moving fully online in Fall 2020.

Transitioning the MGSE MAT program to a fully online program means that international applicants will not be accepted into the program. International students are required to complete a minimum of three (3) credit hours in a face to face course each semester.

The business certification strand has been removed. The MGSE MAT program does not have a business methods instructor nor are we able to secure content appropriate placements for students seeking business certification.

The Field Experience courses MSED 6738 and MSED 6799 were created to decrease confusion with field placements in other programs that previously shared the same course name. Also, the section for teachers of record and non-teachers of record were combined for scheduling ease in the new online format.

The program requirement for earning a minimum grade of "B" was added to meet a new Georgia Professional Standards Commission requirement.

**MOTION: Dr. Kadlec made a motion to approve the agenda items submitted by the Department of Middle Grades and Secondary Education. A second was made by Dr. Steveson, and the motion to approve the Revised Courses, New Courses, and Revised Programs was passed.**

**VI. OLD BUSINESS**

**A. Sub-Committee for SLOs/Course Objectives** – Dr. Dickens stated all Graduate Program Directors and Coordinators were notified of the sub-committee’s task. The sub-committee will be working on that throughout the course of the semester. Dr. Dickens said Program Directors and Coordinators do not have to do anything at this time, but if questions come up please direct them to members of the sub-committee.

**VII. ANNOUNCEMENTS** – There were no announcements.

**VIII. ADJOURNMENT**

There being no further business, the meeting was adjourned on January 23, 2020 at 10:07 AM.

Respectfully submitted,

Audie Graham, Recording Coordinator

Minutes were approved February 12, 2020 by electronic vote of Committee Members
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