Revised Graduate Faculty Model

Jack N. Averitt College of Graduate Studies

Fall 2003

Approved by the Graduate Committee April 16, 2003
Tabled at Faculty Senate so the Graduate Committee could “coherently work out the revisions.” Revisions from Faculty Senate Meeting June 25, 2003 minutes included.
Revised and approved by Graduate Committee September 18, 2003
Jack N. Averitt College of Graduate Studies
Graduate Faculty Status

A member of the Graduate Faculty at Georgia Southern University must be an active, productive, creative scholar or creative performer in his/her discipline. In order to teach graduate students how to be active scholars, practitioners, and/or performers in their own right, Graduate Faculty must be involved in the current knowledge, methods, and techniques of their disciplines. This modeling of sustained scholarship/performance is the cornerstone of quality graduate education.

There are two Categories of Graduate Faculty: Member and Affiliate. Members of the Graduate Faculty are professorial faculty on tenured or tenure-track appointments. Affiliate Graduate Faculty include research appointees, visiting, temporary, adjunct, or part-time faculty who may appropriately teach graduate classes and serve on thesis and dissertation committees. Affiliate can also be used to recognize outstanding scholars, including, but not limited to, those who work in government agencies, private industry, healthcare, and education, who are not full-time employees of Georgia Southern University whom the College of Graduate Studies welcomes to participate on thesis and dissertation committees.

The prerogatives of the two (2) categories of Graduate Faculty are listed below:

Members:

a. Eligible to teach graduate courses.
b. Eligible for memberships on university graduate committees.
c. Eligible to serve on comprehensive examination committees.
d. Eligible to direct and/or chair master's theses committees as approved by the department/school or division.
e. Eligible to direct and/or chair doctoral dissertation committees as approved by the department/school or division.

Affiliates:

a. Eligible to teach graduate courses.
b. Eligible to serve on comprehensive examination committees.
c. Eligible for membership on and/or co-chair master's theses committees as approved by the department/school or division.
d. Eligible for membership on and/or co-chair these committees as approved by the department/school or division.

University-wide Criteria
The minimum University-wide criteria for appointment to the Member Category of the Graduate Faculty shall be:

1. an earned terminal degree;
2. potential for or demonstrated ability to teach graduate courses;
3. potential for or demonstrated involvement in graduate programming and curriculum, including advising responsibilities and directing student research; and
4. potential for or demonstrated evidence of scholarly activity

Note: Departments/Schools, and Colleges may develop additional criteria for Graduate Faculty. The Graduate Committee of the Faculty Senate must approve these criteria.

Nomination Materials
1. Nomination Form (Completed by the Department/School Chair)
2. Current Professional Vitae

Nomination Procedure
1. Nomination Materials approved at the Department/School level and endorsed by the Department/School Chair.
2. Nomination Materials endorsed at the College Level by the Dean.
3. Nomination Materials approved by Graduate Faculty Committee of the Faculty Senate Graduate Committee.
4. Dean of the College of Graduate Studies endorses the nomination and makes the appointment via letter and certificate of appointment.

*Nomination must be endorsed at each level to move through the procedure.

Grandparenting of Full, Associate, and Temporary Graduate Faculty
Full and Associate Graduate Faculty as of _________ (model approval date) will become Members of the Graduate Faculty. Temporary Graduate Faculty as of __________ (model approval date) will become Affiliate Members of the Graduate Faculty.

Requests for exceptions to the policies and procedures stated herein must be submitted to the Chair of the Graduate Committee and the Dean of the College of Graduate Studies for approval.
Georgia Southern University
Jack N. Averitt College of Graduate Studies

Nomination for Graduate Faculty

The Chair of the Department/School is responsible for completing this form, attaching a current vita, and forwarding the materials to the appropriate offices for endorsement.

Name of Faculty Nominee:  ______________________________________________

Graduate Faculty Membership Category:  □ Member   □ Affiliate

Current Faculty Rank:  __________________________________________________

Department/College/Agency of Nominee:  __________________________________

Terminal degree and date achieved:  _______________________________________

Comments:

Endorsements:

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Flow Chart

Department committee nominates faculty for appointment to Graduate Faculty
(Member or Affiliate)

Department/School chair completes form, endorses, attaches vita, and forwards to the appropriate college dean

The college dean endorses and forwards to Chair of Graduate Committee who places it on the agenda as an information item for the next meeting of the Graduate Committee, a Faculty Senate Committee

Graduate Committee endorses the nominations

Chair of Graduate Committee endorses form(s) and forwards to dean of the College of Graduate Studies

The dean of the Graduate College endorses, signs the form and forwards copies to appropriate people (Provost, Department/School Chair for inclusion in faculty personnel folder, etc.)

The dean of the Graduate College informs the nominee, his/her director/chair and dean of the respective college of the appointment.