Fall 2021

PUBH 3231 – Epidemiology and Biostatistics

Ruth E. Whitworth

Georgia Southern University, Jiann-Ping Hsu College of Public Health, rewhitworth@georgiasouthern.edu

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Georgia Southern University
Jiann-Ping Hsu College of Public Health

PUBH 3231 – Epidemiology and Biostatistics
Fall 2021

Instructor: Ruth E. Whitworth
Office: Hendricks Hall 1032
Phone: (912) 478-7904
E-Mail Address: rewhitworth@georgiasouthern.edu
Office Hours: By Appointment (http://tiny.cc/PUBH3231)
Class Meets: Tuesdays and Thursdays 8:00-9:15 AM

Prerequisites: A minimum grade of "C" in PUBH 2131.

FOLIO Access: https://my.georgiasouthern.edu/portal/portal.php

Access to course materials are available for up to one year after graduation.

Catalog Description

This course introduces the student to the principles and practice of epidemiology and biostatistics. Students will be exposed to the historical development of epidemiology, concepts of causality, definitions of health and disease, and sources of community health data. Current principles and practices in the cause, prevention and control of diseases in various community settings will be emphasized.

Required Textbook


Required Resource

Non-Programmable Calculator, preferably up to 10 digits
BSPH Core Student Learning Outcomes

1. Students will develop a health promotion program plan to assess needs and capacities that affect a selected community’s health.
2. Students will apply public health evidence-based strategies to the development of health programs.
3. Students will demonstrate the ability to apply cultural competence strategies in public health practice and communication.
4. Students will create strategies for promoting health improvement and disease prevention.

CEPH Concentration Competencies

At the completion of the B.S.P.H. degree program all students will be able to:

1. Identify and assess public health problems to develop appropriate public health education programs based on sound theoretical foundations of health behavior.
2. Design, implement and evaluate public health educational programs for identified health problems for at-risk populations and communities.
3. Analyze evidence-based and innovative best practices of healthy behaviors to appropriate audiences.
4. Demonstrate effective communication and advocacy skills for populations.
5. Apply the basic methodology and research design, data collection and data analysis for identification of health trends and public health problems.

CEPH BSPH Competencies

Public Health Communication
The ability to communicate public health information, in both oral and written forms, through a variety of media and to diverse audiences

Information Literacy
The ability to locate, use, evaluate and synthesize public health information

Performance-Based Objectives Linked to Course Activities

1. The student will be able to identify the basic concepts and principles of epidemiology and vital statistics (Assessment Approaches: Exams, Quizzes, Tasks).
2. The student will be able to apply epidemiological concepts to diverse health problems and in various health settings (Assessment Approaches: Exams, Quizzes, Tasks).
3. The student will be able to understand the basic components of collecting, organizing, interpreting, and summarizing vital statistics (Assessment Approaches: Exams, Quizzes, Tasks).
4. The student will be able to operate within the information superhighway in order to obtain and utilize current epidemiological health data (Assessment Approaches: Exams, Quizzes, Tasks).

5. The student will be able to review disease and epidemiological cases in order to solve current, relevant epidemiological case study problems (Assessment Approaches: Exams, Quizzes, Tasks).

Assessment of Student Learning

1. Exams: There will be three exams (two during the semester, plus the final exam), each worth 100 points. Exams may be any combination of true/false, multiple choice, matching, short answer, calculations & discussion. (300 points total). Make-up exams will only be given in extreme circumstances and these decisions are made on a case by-case basis.

2. Quizzes: Quizzes will account for 10 points each (100 total points). (10 out of 12 quizzes count.) Note: Quizzes are designed to encourage you to read the chapters in the required textbook, so they will be administered prior to covering content for a specific chapter. Quizzes are due weekly and no makeups unless an official accommodation has been determined.

3. Module Tasks: Module tasks will consist of problem sets and short writing assignments constructed to allow the student to demonstrate competence in epidemiologic measures through both word problems and direct calculations. Problem sets will also be presented within the framework of various epidemiologic study designs in order to provide the opportunity to integrate concepts across topic areas. Late assignments will not be accepted.

Students may vary in their ability to achieve levels of competence in this course. Students can expect to achieve course competence only if they honor all course policies, attend classes regularly, complete all assigned work in good faith and on time, and meet all other course expectations of them as students.
Overview of the content to be covered the semester:

<table>
<thead>
<tr>
<th>Dates for Topics</th>
<th>Topic or Activity</th>
<th>Activity Due Dates and Times</th>
</tr>
</thead>
<tbody>
<tr>
<td>Begin</td>
<td>End</td>
<td></td>
</tr>
<tr>
<td>12-Aug</td>
<td>12-Aug</td>
<td>Introduction</td>
</tr>
</tbody>
</table>
| 17-Aug           | 19-Aug           | **Learning Module 1 - Foundations of Epidemiology**  
|                  |                  | *Read Merrill Chapter 1*    |
|                  |                  |                             |
| 24-Aug           | 26-Aug           | **Learning Module 2 - Historic Developments in Epidemiology**  
|                  |                  | *Read Merrill Chapter 2 and complete Quiz*  |
|                  |                  | *Complete Module 1 Task*    |
|                  |                  |                             |
| 31-Aug           | 2-Sep            | **Learning Module 3 - Practical Concepts in Epidemiology**  
|                  |                  | *Read Merrill Chapter 3 and complete Quiz*  |
|                  |                  | *Complete Module 3 Task*    |
|                  |                  |                             |
| 7-Sep            | 9-Sep            | **Learning Module 4 – Describing Variation in Data**  
|                  |                  | *Read Chapter 9 Posted on Folio and complete Quiz*  |
|                  |                  | *Complete Module 4 Task*    |
|                  |                  |                             |
| 14-Sep           | 16-Sep           | **Review (Tues) and Examination #1 (Thurs)**  |
|                  |                  |                             |
| 21-Sep           | 23-Sep           | **Learning Module 5 - Design Strategies and Statistical Methods in Descriptive Epidemiology**  
|                  |                  | *Read Merrill Chapter 4 and complete Quiz*  |
|                  |                  | *Complete Module 5 Task*    |
|                  |                  |                             |
| 28-Sep           | 5-Oct            | **Learning Module 6 - Descriptive Epidemiology According to Person, Place and Time**  
|                  |                  | *Read Merrill Chapter 5 and complete Quiz*  |
|                  |                  | *Complete Module 6 Task*    |
|                  |                  |                             |
| 7-Oct *          | 21-Oct           | **Learning Module 7 - General Health and Population Indicators**  
|                  |                  | *Read Merrill Chapter 6 and complete Quiz*  |
|                  |                  | *Complete Module 7 Task*    |
| *Last day to withdraw without academic penalty* | | |
| 12-Oct           | 14-Oct           | **Learning Module 8 - Design Strategies and Statistical Methods in Analytic Epidemiology/Review**  
|                  |                  | *Read Merrill Chapter 7 and complete Quiz*  |
|                  |                  | *Complete Module 8 Task*    |

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<table>
<thead>
<tr>
<th>19-Oct</th>
<th>21-Oct</th>
<th>Review (Tues) and Examination 2 (Thurs)</th>
</tr>
</thead>
<tbody>
<tr>
<td>26-Oct</td>
<td>28-Oct</td>
<td>Learning Module 9 – Statistical Inference and Hypothesis Testing</td>
</tr>
<tr>
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<td></td>
<td><strong>Read</strong> Chapter 10 Posted on Folio and <strong>complete</strong> Quiz</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Ch 10 Quiz: 10/28, 9:15AM</td>
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<tr>
<td></td>
<td></td>
<td><strong>Complete</strong> Module 9 Task</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Task 9: 11/1, 11:59PM</td>
</tr>
<tr>
<td>2-Nov</td>
<td>4-Nov</td>
<td>Learning Module 10 – Experimental Designs in Epidemiology</td>
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<tr>
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<td><strong>Read</strong> Merrill Chapter 8 and <strong>complete</strong> Quiz</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Ch 8 Quiz: 11/4, 9:15AM</td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>Complete</strong> Module 10 Task</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Task 10: 11/8, 11:59PM</td>
</tr>
<tr>
<td>9-Nov</td>
<td>11-Nov</td>
<td>Learning Module 11 – Causality</td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>Read</strong> Merrill Chapter 9 and <strong>complete</strong> Quiz</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Ch 9 Quiz: 11/11, 9:15AM</td>
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<tr>
<td></td>
<td></td>
<td><strong>Complete</strong> Module 11 Task</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Task 11: 11/15, 11:59PM</td>
</tr>
<tr>
<td>16-Nov</td>
<td>18-Nov</td>
<td>Learning Module 12 – Screening/Review</td>
</tr>
<tr>
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<td></td>
<td><strong>Read</strong> Merrill Chapter 12 and <strong>complete</strong> Quiz</td>
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<tr>
<td></td>
<td></td>
<td>Ch 12 Quiz: 11/18, 9:15AM</td>
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<tr>
<td></td>
<td></td>
<td><strong>Complete</strong> Module 12 Task</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Task 12: 11/29, 11:59PM</td>
</tr>
<tr>
<td>30-Nov</td>
<td>2-Dec</td>
<td>Review (Tues) and Final Examination (Thurs)</td>
</tr>
</tbody>
</table>

**The Final Exam is on December 2, 2021 and is from 7:30 AM–9:30 AM**

**Portfolio Inclusion**

Samples of your work may be reproduced for search purposes and/or inclusion in the professor’s teaching portfolio. You have the right to review anything selected for use, and subsequently ask for its removal.

**Instructional Methods**

Information will be presented in the classroom, through the required readings, and through various assignments. Class meetings will be a combination of lecture, class discussion, and group activities. The instructor will attempt to cover all of the assigned readings; however, failure to cover assigned readings does not alleviate the student’s responsibility of knowing the material. Furthermore, students are responsible for all miscellaneous information discussed during the assigned class periods. If you miss a class, you are responsible to find a fellow classmate to get all notes and materials missed.

**Grading**

<table>
<thead>
<tr>
<th>Assignments</th>
<th>Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>Exams 3 @ 100 points each</td>
<td>300</td>
</tr>
<tr>
<td>Quizzes 10 @10 pts each</td>
<td>100</td>
</tr>
<tr>
<td>Tasks 12 @ 30 points each</td>
<td>360</td>
</tr>
<tr>
<td>Attendance (no set points)</td>
<td></td>
</tr>
<tr>
<td>Total</td>
<td>760</td>
</tr>
<tr>
<td>Percent</td>
<td>Grade</td>
</tr>
<tr>
<td>---------</td>
<td>-------</td>
</tr>
<tr>
<td>90 - 100%</td>
<td>A</td>
</tr>
<tr>
<td>80 - 89%</td>
<td>B</td>
</tr>
<tr>
<td>70 - 79%</td>
<td>C</td>
</tr>
<tr>
<td>60 - 69%</td>
<td>D</td>
</tr>
<tr>
<td>00 - 59%</td>
<td>F</td>
</tr>
</tbody>
</table>

**Grading policies:** In this course, students do not compete against each other for grades. Each student’s grade will be based on the number of points earned during the semester. There is no curve grading or rounding.

One-Week Rule: Grades are always the ultimate responsibility of the student. After any grade has been posted to the Folio grade book, there is a one-week (7 days) time limit to make any grade appeals in person and via Folio to the professor. After the one-week period, the grade becomes permanent and indisputable.

**Inclusive Excellence at Georgia Southern University**

At Georgia Southern University, we are committed to supporting our students and fostering an environment that is free of bias, discrimination, and harassment in the classroom and in the broader University community. As such, we have an expectation that our learning community is inclusive and respectful. Our diversity may be reflected by differences in race, culture, age, religion, sexual orientation, gender identity, ability, political beliefs, socioeconomic background, and myriad other social identities and life experiences. The goal of inclusiveness, in a diverse community, encourages and appreciates expressions of different ideas, opinions, and beliefs, so that conversations and interactions that could potentially be divisive turn instead into opportunities for intellectual and personal enrichment.

We are a faculty that strives to model reflection, advocacy, and care for the community in order to work toward an equitable, democratic, and sustainable society. We value your participation in this process. If you believe that our courses, programs, or department fall short of this commitment, we encourage you to engage in dialogue with us.

**General Expectations**

1. For every one-credit hour, you should expect to work roughly two hours outside the classroom each week. For example, for a three-credit hour course, during a regular fifteen week semester, you should expect approximately ninety hours of work outside of class.

2. Students are expected to keep up with the class, to read the required material, and to submit assignments and activities by due dates and times.

3. Students are expected to independently complete all activities, exercises, assignments, and assessments including exams.
4. Students are expected to produce quality work. Typos and grammar errors should be kept to a minimum. The format and readability of submissions will be taken into consideration when assigning a grade.

5. Remember to check when assignments are due. It is recommended that you stay ahead of schedule on the assignments, so if an emergency happens, your assignment will be completed and ready to submit within the designated time frame. It is your responsibility to keep track of the due dates for each assignment.

6. Students are to be in class on time. After 10 minutes the door will be closed, if you are late please do not enter. You are responsible for all notes, classroom discussion, oral announcements, etc. of what was covered on the day of your absence. If you miss exams, quizzes or other assignments because of a missed class, then you will receive a “0”.

7. There will be no make-up exams or quizzes given. Exams and quizzes are the property of the professor, any exams removed from the classroom by students will result in the score of a “0” be assigned for that exam, and an “F” for the entire course. You must notify the professor IN ADVANCE if you have a university excused absence, or a make-up test will not be offered. Any person not showing up for an exam without prior notification automatically receives an “F”. No make-up tests are given except for a university excused absence with full documentation. If you are excused from missing a test, you have one week to make the exam up. If it is not made up within one week, you will receive 0 points for the exam. You have 24 hours after a test is taken by the class to contact me via email to schedule your make-up exam.

8. The final exam is mandatory (cumulative) and will be given during finals week. Early final exams will not be given. If this scheduled time is a problem, please consider dropping this course.

9. Late work assignments are not accepted. Most assignments will be submitted through Folio (a day and time will be posted), but attendance points will be assessed during class time.

10. All assignments must be posted in Folio, unless otherwise directed. Assignments should not be given to the Office Coordinators, slipped under my office door, left in my mailbox, etc.

11. Please consult the STUDENT CONDUCT CODE for course policy concerning issues related to academic dishonesty. Anyone caught violating any of these regulations will be immediately reported to GSU's Judicial Board and be assigned an “F” for the course.

12. Last day to withdraw from class without academic penalty is noted on the schedule. Students who stop attending class without officially withdrawing from the class will receive a final grade of "F".
13. This syllabus, my lectures, and all materials distributed and presented by me during this course are protected by copyright law. You are authorized to take notes in this class but that authorization extends only to making one set of notes for your personal use and no other use. You are not authorized to sell, license, commercially publish, distribute, transmit, display, or record notes from this class unless you have my written consent to do so.

14. If you are receiving services from the Student Disability Resource Center (SDRC), please come and see me, as soon as possible, to schedule an appointment and to present me with an official accommodation letter.

15. This course is on Folio. You are responsible for downloading notes BEFORE you come into class. Please regularly check Folio for any messages that I might have for you.

16. When you need to contact me, please do so through Folio mail messages. I will do my best to respond within 48 hours (except for weekends and holidays).

17. Cell Phone Policy: Cell phones are expected to be OFF (or on silent) and OFF your desk (in your purse, bookbag, pocket, etc) at all times during all classes. If your cell phone goes off during class, you are using the phone (i.e., texting) or cell phone is on your desk/person at any time during any lecture you will be asked to leave the class. If completing an in-class activity and you are asked to leave you will not receive credit for participation. In case of an emergency, please notify me prior to class.

18. Please do not email the last week of classes asking to round up your grade. You have the entire semester to earn your grade and extra credit opportunities will not be given the last week of class or finals week.

**Response Times**

During a normal work week (i.e., Monday 9:00 AM through Friday 5:00 PM) students can expect responses as follows:

- Email: within 48 hours
- Discussion posts: within 72 hours
- Assignment grades: within 72 hours of submission date.

Exceptions: I may not check FOLIO or GSU email over the weekends. If you send me an email after 5:00 PM on Friday, please do not expect a response until the following Monday.

All assignments will be graded promptly so that students may accurately calculate their grades at any point in time during the semester. There are times when extraordinary circumstances occur (e.g., serious illness, death in the family, etc.). In such circumstances, and/or if you need additional time to satisfactorily complete any course requirement, please consult with the instructor within a reasonable amount of time. Extensions are not guaranteed and will be granted solely at the discretion of the instructor.
Course Expectations

Texting and Use of Cell Phones (and Other Technologies)

Please do not text in class or use your cell phone during class! Texting during class (or in a meeting) is disruptive and rude…at least to me. My preference is that you put cell phones away during class meetings so they are not a source of temptation. Offenders will be asked to leave.

Class Attendance and Participation Policy

Federal regulations require attendance be verified prior to distribution of financial aid allotments. Regular attendance is expected. Your attendance will be verified at the first regular class session.

It is the policy of the University to permit students, faculty, and staff to observe those holidays set aside by their chosen religious faith. The faculty should be sensitive to the observance of these holidays so that students who choose to observe these holidays are not seriously disadvantaged. It is the responsibility of those who wish to be absent to make arrangements in advance with their instructors.

Students participating in authorized activities as an official representative of the University (i.e., athletic events, delegate to regional or national meetings or conferences, participation in university-sponsored performances, and JPHCOPH funded) will not receive academic penalties and, in consultation with the instructor of record, will be given reasonable opportunities to complete assignments and exams or given compensatory assignment(s) if needed. The student must provide written confirmation from a faculty or staff advisor to the course instructor(s) at least 10 days prior to the date for which the student will be absent from the class. The student is responsible for all material presented in class and for all announcements and assignments. When possible, students are expected to complete these assignments before their absences. In the event of a disagreement regarding this policy, an appeal may be made by either the student or the instructor of record to the corresponding college dean. (University Undergraduate & Graduate Catalog)

Academic Misconduct

As a student registered at this University, it is expected that you will adhere to only the strictest standards of conduct. It is recommended that you review the latest edition of the Student Conduct Code book, as well as the latest Undergraduate & Graduate Catalog to familiarize yourself with the University’s policies in this regard. Your continued enrollment in this course is an implied contract between you and the instructor on this issue; from this point forward, it is assumed that you will conduct yourself appropriately.
According to the Academic Dishonesty Policy of Georgia Southern University, Plagiarism includes (but is not limited to):

A. Directly quoting the words of others without using quotation marks or indented format to identify them.
B. Using published or unpublished sources of information without identifying them.
C. Paraphrasing material or ideas without identifying the source.
D. Unacknowledged use of materials prepared by another person or agency engaged in the selling of term papers or other academic material.

If you are accused of plagiarism by a JPHCOPH, the following policy, as per the Judicial Affairs website: (http://students.georgiasouthern.edu/judicial/faculty.htm) will be enforced:

PROCEDURES FOR ADJUDICATING ACADEMIC DISHONESTY CASES

First Offense - In Violation Plea
1. If the professor and the Dean of Students agree that the evidence is sufficient to warrant a charge of academic dishonesty, the professor should contact the Office of Judicial Affairs to determine if this is a first violation of academic dishonesty. The incident will be reported via the following website:  http://students.georgiasouthern.edu/judicial/faculty.htm
2. If it is a first violation, the professor should talk with the student about the violation. If the student accepts responsibility in writing and the professor decides to adjudicate the case, the following procedures will be followed:
   a. The student will be placed on disciplinary probation for a minimum of one semester by the Office of Judicial Affairs.
   b. The student will be subject to any academic sanctions imposed by the professor (from receiving a 0 on the assignment to receiving a failing grade in the class).
   c. A copy of all the material involved in the case (Academic Dishonesty Report Form and the Request for Instructor to Adjudicate Form) and a brief statement from the professor concerning the facts of the case and the course syllabus should be mailed to the Office of Judicial Affairs for inclusion in the student’s discipline record.

First Offense - Not in Violation Plea (student does not admit the violation)
If the professor and the Dean of Students agree that the evidence is sufficient to warrant a charge of academic dishonesty, the professor should contact the Office of Judicial Affairs to determine if this is the first or second violation of academic dishonesty. The student will be charged with academic dishonesty and the University Judicial Board or a University Hearing Officer would hear the case. If the student is found responsible, the following penalty will normally be imposed:
   a. The student will be placed on Disciplinary Probation for a minimum of one semester by the Office of Judicial Affairs.
   b. The student will be subject to any academic sanctions imposed by the professor.

Second Violation of Academic Dishonesty
If the professor and the Dean of Students agree that the evidence is sufficient to warrant a charge of academic dishonesty, and if it is determined this is the second violation, the student will be
charged with academic dishonesty and the University Judicial Board or a University Hearing Officer would hear the case.

**If the student is found responsible, the following penalty will normally be imposed:**

- Suspension for a minimum of one semester or expulsion.
- The student will be subject to any academic sanctions imposed by the professor.

**NOT RESPONSIBLE FINDING**

When a student is found not responsible of academic dishonesty, the work in question (assignment, paper, test, etc.) would be forwarded to the Department Chair. It is the responsibility of the Chair to ensure that the work is evaluated by a faculty member other than the individual who brought the charge and, if necessary, submit a final grade to the Registrar. For the protection of the faculty member and the student, the work in question should not be referred back to the faculty member who charged the student with academic dishonesty.

In the case of a Department Chair bringing charges against a student, an administrator at the Dean’s level will ensure that the student’s work is evaluated in an appropriate manner.

**CONFIDENTIALITY**

In accordance with provisions of the Family Educational Rights and Privacy Act of 1974 and the Georgia Open Records Act, any information related to a violation of academic dishonesty or the outcome of a judicial hearing regarding academic dishonesty, is prohibited and must be treated as confidential by members of the faculty.”

**Disability-related Accommodations**

Georgia Southern University is committed to providing reasonable accommodations to students with documented disabilities as required under federal law. Disabilities may include ADD or AD/HD, autism spectrum disorder, brain injury, chronic medical conditions, communication disorders, hearing loss, learning disabilities, mobility impairment, psychological disorders, visual impairment or temporary injuries. The purpose of disability accommodation is to provide equal access to the academic material and equal access to demonstrate mastery of the material. If you have a disability and need accommodations, please contact the Student Accessibility Resource Center (SARC). You will need to meet with a SARC staff member who can help you gather documentation of your disability or refer you to an appropriate resource for assessment. Once documentation of the disability is approved, SARC staff will provide you with an accommodation letter detailing the approved accommodations which you should present to me so we can discuss and implement your accommodations. Disability accommodations work best starting at the beginning of the semester but can be approved and started at any point in the semester. Accommodations start at the time the accommodation letter is presented to faculty within reasonable timelines; accommodations are not given retroactively. SARC on the Statesboro campus is located on the second floor of Cone Hall and the phone number is (912) 478-1566. SARC for Savannah and Liberty campuses is located on the second floor of Memorial College Center and the phone number is (912) 344-2572.
Basic Needs Statement

Any student who faces challenges securing their food or housing and believes this may affect their performance in the course is urged to contact the Dean of Students Office for support. The Dean of Students Office web address is https://students.georgiasouthern.edu/dean. You may also reach the Dean of Students Office for the Statesboro campus at (912) 478-3326 or deanofstudents@georgiasouthern.edu. For the Armstrong and Liberty campuses, you can also reach the Dean of Students Office at (912) 344-2514 or rmdeanofstudents@georgiasouthern.edu. Furthermore, please notify the professor if you are comfortable in contacting the Dean of Students Office for support. This will enable the professor to provide any other resources that they may possess.

University Calendar for the Semester

The University Calendar is located with the semester schedule, and can be found at: http://em.georgiasouthern.edu/registrar/resources/calendars/

One Final Note

The contents of this syllabus are as complete and accurate as possible. The instructor reserves the right to make any changes necessary to the syllabus and course material to ensure better student learning. The instructor will announce any such changes in class. It is the responsibility of the student to know what changes have been made in order to successfully complete the requirements of the course.

This syllabus, my lecture notes, and all materials distributed and presented during this course are protected by copyright law. You are authorized to take notes in this class but that authorization extends to only making one set of notes for your personal use and no other use. You are not authorized to sell, license, commercially publish, distribute, transmit, display, or record notes from this class unless you have my written consent to do so.
STUDENT CONDUCT CODE
The Student Conduct Code is the official University publication governing student conduct and behavior. It is the responsibility of each student to become familiar with the rules and regulations governing student life. Student conduct procedures, appeal procedures, and disciplinary sanctions are found in the Student Conduct Code at http://students.georgiasouthern.edu/conduct. I acknowledge that I have read and understand this statement referencing the Student Conduct Code.

ACADEMIC DISHONESTY
The University goal is to foster an intellectual atmosphere that produces educated, literate people. Because cheating and plagiarism are at odds with that goal, they shall not be tolerated in any form. Students are expected to adhere to the rules and regulations as set forth in the Student Conduct Code. Therefore, all work submitted by a student must represent that student's own ideas and effort; when the work does not, the student has engaged in academic dishonesty. Plagiarism occurs when a person passes in another person's work as his or her own, borrows directly from another person's work without proper documentation, and resubmits his or her own work that has been previously submitted without explicit approval from the instructor. For example, academic dishonesty occurs whenever a student participates in any of the following: Cheating submitting material that is not yours as part of your course performance; using information or devices that are not allowed by the faculty; obtaining and/or using unauthorized materials; fabricating information, research, and/or results; violating procedures prescribed to protect the integrity of an assignment, test, or other evaluation; collaborating with others on assignments without the faculty's consent; cooperating with and/or helping another student to cheat; demonstrating any other forms of dishonest behavior. Plagiarism directly quoting the words of others without using quotation marks or indented format to identify them; using sources of information (published or unpublished) without identifying them; paraphrasing materials or ideas without identifying the source; self-plagiarism - resubmitting work previously submitted without explicit approval from the instructor; unacknowledged use of materials prepared by another person or agency engaged in the selling of term papers or other academic material.

NOTICE: The list above is intended only to provide general guidelines for recognizing and avoiding common types of academic dishonesty. It is in no way an exhaustive or comprehensive list of all the types of academic dishonesty. For more information about academic honesty, see the Student Conduct Code at http://students.georgiasouthern.edu/conduct. I acknowledge that I have read and understand the Academic Dishonesty Policy.

I have read the syllabus and understand the contents and course requirements.

________________________
Student Name (print)

________________________
Student Signature

________________________
Date