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### Faculty Handbook Index

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# Faculty Handbook Index

Submitted by Frederic Mynard

8/21/2010

## Question:

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Could the index (present in earlier versions of the Faculty Handbook but no longer present in the current version) be restored in future versions?

## Rationale:

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The Faculty Handbook used to include an index. As we transition to a fully electronic version (and in particular, to a searchable pdf document), the index has been removed. However, printed copies of the Handbook are still produced, in particular for senators and members of certain committees, to allow for quick reference during meetings. While the index is arguably of minor importance in the electronic version, it is an unfortunate omission in the printed version. Its restoration would make the printed version more easy to search, and therefore more adapted to its function.

## Response:

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9/20/2010: Frederic Mynard initiated these two RFIs. Provost Bartels provided a list of the revisions entitled, Changes to Faculty Handbook. 2010-2011. There will also be an index included in the hard copies of the Faculty Handbook next year.

From Dr. Bartels: 8/24/2010

The online version of the Faculty Handbook is fully searchable. Those using the Handbook can refer quickly to each section by number and title located on the left hand side of the front page. Each section is additionally linked to specific topic areas.

In the future, the Provost's Office will create an index for any paper copies for Faculty Handbooks that are printed. Because of the production process for printed copies, this index will need to be provided as a supplement to the Handbook following printing.