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Staff Council Meeting Agenda and Minutes

Staff Council

10-21-2022

Staff Council Minutes

Georgia Southern University

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Staff Council Meeting
October 21, 2022
Zoom | 9 a.m.

Administration/Guests: Dr. Bill Dawers, Dr. Carl Reiber, Dr. Kyle Marrero, Leigh Price, Samantha Rossie, Vickie Shaw, and Ron Stalnaker.

Staff Council: Andrew Durden, Anne-Marie Grayson, Annette Ramos, Audra Taylor, Ben Wicker, Bonnie Overstreet, Brian Mizeski, Catherine Bishop Hoopaugh, Courtney Cheshire, DeAnn Lewis, Jahmal Rainey, Jessica Hersey, Jodi Kennedy, Kelly Crosby, Kelly Kennedy, Kelli Lemieux, Kyra Larry, Lashanda Hicks-Griffin, Lindsay Gribble, Lindsey Michaud, Matthew Hollingsworth, Natalie Coto, Nicholas Sparacio, Nicole Marshall, Nikki Warner, Philip Leroy, Robert Hisey, Scott Taylor, Summer Snowden, and Tajae Francis. **Regrets:** Christopher Harris, George Stoval, Jonathan Hoopaugh, Kristen Rappa, Leigh Johnson, Shaneisha Lonon-Bryant, and Tenisha Martin.

Call to Order: The meeting was called to order at 9:02 a.m.

Consent Agenda and Minutes of Meeting

- **Adoption of consent agenda**
 - Motion to adopt by Jodi Kennedy; seconded by Annette Ramos. None opposed.

Presidential Updates & Comments | Updates from Dr. Kyle Marrero are as follows:

- Celebrate Together - October 20 | 10 am - 2 pm | Armstrong Campus
 - Great turnout with departments, vendors, and students! Thank you all who attended and participated to have a great event!
- Hyundai Partnership
 - Official Groundbreaking is happening the week of October 24.
 - Job Fair for Hyundai occurred on October 14, 2022 - plans to hire up to 40 of our students in the next few months.
 - Looking to also have internship opportunities with them, starting as early as January 2023.
- Baseball Stadium - Monday, October 31
 - Venue hosting site for the state Economic Development Committee.
 - All the economic development of the region and how Georgia Southern is helping impact and growth of the region.
- Census Enrollment - **25,506 total**
 - Finishing out the budget process.
 - Next Staff Council meeting - the budget will be done and will be presented to the Staff Council in November or December.
 - Projections for this fiscal year and in the next two years.
- Human Resources Onboarding Process
 - Enhancing new employees coming into the University - Cabinet level will present their areas and what they are doing in their divisions.
 - The plan is to do the presentation every 6 months so new employees can interact with the President's Cabinet and understand the direction of the university.
- University Excellence Awards
 - Nominations are open and will close on November 18, 2022.
 - Packets for nominations will be due December 18, 2022.
- Armstrong Task Force - Armstrong and Liberty Campuses Strategy Group
 - 9 program recommendations were received.
 - Can elevate these programs with the resources that we have currently.
 - November Staff Council meeting will have updates for initial recommendations and then transition into the 3-5 years implementation plans.
- **Questions and Answers:**

- **No Questions**

This concluded updates from Dr. Marrero.

Information sharing and gossip - none to be discussed

Human Resources | Updates from Vicky Shaw & Samantha Rossi, are as follows:

- Wrapping up the market refresh of the salary study. Findings will be shared shortly with staff.
- Hosting a Staff Job Fair on October 26, 10 am - 2 pm at Nessmith Lane
 - Piloted with ground and facilities staff this summer, and it went well.
- Student Job Fair
 - November 8 - Armstrong Campus
 - November 9 - Statesboro Campus
- Wellbeing - Patricia LaRose is the new HR Wellness Coordinator.
 - The new year for wellness credit started October 1, 2022 and will end September 31, 2023.
 - You can earn up to \$200 each year if you have a USG healthcare plan. Be sure to open the mail you are receiving from USG to see how they have changed how you can earn wellness credits. Based on points instead of money value.
 - A spouse on your plan can also earn the wellbeing credit.
 - There are a lot of new ways to earn points. University will be able to add hosted events that can be used to earn wellbeing credit.
- Open Enrollment - Starts October 24, 2022 and ends November 4, 2022 ([Wellbeing Program](#))
 - On the HR website - there is a banner that has dates and times for when you can go to a computer lab and ask an HR staff member any questions you have.
 - No plan increases, but there are copay and deductible increases.
 - Catalog with rates can be found on the HR website through the banner link.
 - Recertify the tobacco user surcharges.
 - The tobacco surcharge is increasing to \$150 a month.
 - Other info to note:
 - Review your beneficiary information.
 - Review beneficiaries for HSA and retirement accounts.
 - USG will be hosting virtual wellness fairs during open enrollment.
 - Can view the info through December 4, 2022
 - Always check the confirmation statement after Open Enrollment. This will be emailed.
 - Be sure to check your paycheck in January to ensure that it is correct.
 - Don't wait until the last day of Open Enrollment to ask questions.
- **Questions and Answers:**
 - **No Questions**

This concluded updates from Human Resources.

Treasurer Report | Updates from Andrew Durden, Treasurer

- Shelley Merrick Textbook Scholarship Fund = \$4,461.05
- Staff Council Advisory Discretionary Fund = \$0
- General Staff Council Account = \$1,025.36
- Staff Development Account = \$11,427.02

Committee Reports

- **By-Laws Committee** by Kelly Crosby
 - Planning for a special election.
 - Call for nomination - enough candidates to fill open positions. We will not need to go through the whole election process.



- Katie Fester, Yolanda Hernandez, Kelli Leumieu, Natalie Coto, and Shaun Edwards will be our new Staff Council Members.
- Not able to find a viable candidate from University Advancement, so there will not be a representative from that division.
- **Communications Committee** by Courtney Cheshire, Chair
 - Staff Who SOAR Staff Council Webpage
 - It will be updated on the first week of every month. Will have 15 new staff members recognized each month.
 - Those who are nominated will be notified from Staff Council email.
 - <https://jobs.georgiasouthern.edu/staffcouncil/staff-who-soar/>
 - Will be updated once a month.
- **Fundraising and Scholarship Committee** by Lashanda Hicks-Griffin, Co-Chair
 - Working on scheduling a meeting with Staff Outreach and Special Events to help with the raffle for the Holiday Parties.
- **Staff Development Committee** by Brian Mizeski, Co-Chair
 - First Professional Development sessions coming up. Sessions will be in person. True Colors Session; registration will be coming out within the next week.
 - Statesboro - October 24
 - Enneagram Virtual Session - November 2, 2022 - information coming soon.
 - November 30 - Staff Council Professional Development Conference on the Armstrong Campus
- **Staff Outreach and Special Events Committee** by Audra Taylor and Nikki Warner, Co-Chairs
 - Campus Clean Up
 - November 1 - 8:30 am -10:30 am on both campuses
 - Opportunity for the Staff Council to get out and have fun and clean up campuses.
 - The fall will just be for staff council representatives. When we do this in the Spring, we will open up to all staff to volunteer to sign up.
- **President's Diversity Advisory Council (PDAC)** by Jessica Hersey, Staff Council Chair-Elect, representative on PDAC
 - No updates at this time.

Old Business

- Cyber Security Training - be sure to complete that if you have not already. This is required.
- Supervisors - be sure to approve campus systems approval.

New Business

- Russell Union Ballroom will be an early voting site October 24 through October 28
- Budget Reduction - questions from staff about this, so be sure to join next week's staff council meeting for more information since they will go over the budget narrative.

Important Dates

- Next Staff Council meeting date | November 18, 2022
- Professional Development Opportunities
 - Understanding Yourself and Others through True Colors | Statesboro Campus | October 25, 2022 | 10:30 am | Williams Center Multipurpose Room
 - The Enneagram: What's Your Type? | November 2, 2022 | 1:00 - 2:30 pm | Virtual
- Ethics Awareness Week - Nov. 7 - Nov 11, 2022

Motion to Adjourn

- Motion made to adjourn by Deann Lewis; seconded by Andrew Durden. None opposed.

Meeting Adjourned.

Minutes recorded and submitted by Cat Bishop Hoopaugh.