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Staff Council Meeting Agenda and Minutes

Human Resources

8-26-2022

Staff Council Meeting Minutes

Georgia Southern University

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Staff Council Meeting
August 26, 2022
Zoom | 9 a.m.

Administration/Guests: Dr. Bill Dawers, Dr. Carl Reiber, Dr. Kyle Marrero, Leigh Price, Vickie Shaw.

Staff Council: Andrew Durden, Anne-Marie Grayson, Annette Ramos, Audra Taylor, Bonnie Overstreet, Brian Mizeski, Catherine Bishop Hoopaugh, Christopher Harris, Courtney Cheshire, DeAnn Lewis, Jahmal Rainey, Jessica Hersey, Jodi Kennedy, Kelly Kennedy, Kristen Rappa, Kyra Larry, Lashanda Hicks-Griffin, Leigh Price, Lindsey Michaud, Nicholas Sparacio, Nicole Marshall, Philip Leroy, Reid Burke, Robert Hisey, Scott Taylor, Shaneisha Lonon-Bryant, Summer Snowden, Tajae Francis. **Regrets:** Ben Wicker, George Stoval, Jonathan Hoopaugh, Kelly Crosby, Kiera Stansell, Lindsay Gribble, Matthew Hollingsworth, Tenisha Martin.

Call to Order: The meeting was called to order at 9:01 a.m.

Consent Agenda and Minutes of Meeting

- **Adoption of consent agenda**
 - Motion to adopt by Jodi Kennedy; seconded by Annette Ramos. None opposed.

Presidential Updates & Comments | Updates from Dr. Kyle Marrero are as follows:

- State of the University Recap
 - The presentation will be posted on the Office of the President's [website](#).
 - Message for the year - solve and evolve of the past three years - celebrate successes and herald those. Live out our core mission and continue using our strategic plan and scorecard indicators to measure success.
- Enrolment Updates
 - Drop for nonpayment - August 30th 5 pm
 - When talking to students there is some confusion - make sure if you are talking with students to ensure they know they must pay their bill by August 30th.
- Budget for FY24 - due November 14
 - Will model the \$5.8 million reduction over the next six to eight weeks.
 - No layoffs, no reduction in force.
- Armstrong Task Force - Armstrong and Liberty Campuses Strategy Group
 - Over 30 people on the task force.
 - There is a [landing page on the website](#) for their work now as well.
 - *Additional updates from Dr. Reiber on Armstrong Task Force*
 - The website has a suggestion box that you can put in suggestions. Suggestions are welcome.
 - There is a lot of market data on the website you can view that aligns with the majors that are offered.
 - Subcommittees have started their work.
- **Questions and Answers:**
 - **No Questions**

This concluded updates from Dr. Marrero.

Human Resources | Updates from Vickie Shaw, are as follows:

- Professional Development Tracker is live and can be accessed in your MyGS Portal under the training tile - encourage everyone to track their professional development in that system. Need help, reach out to HR.
- TRS Pre Retirement Sessions
 - Statesboro
 - Workshop | Monday, September 19 | 3:30 - 4:30 pm in RU 2080



- Counseling Sessions: September 20 | 8 am - 5 pm & September 21 | 8 am - 1 pm in HR
 - Armstrong - sessions will be offered in November
- In-person Benefits Fair
 - October 4 - Armstrong Campus | Armstrong Center | 10 am - 1 pm
 - October 5 - Statesboro Campus | Nessmith Lane | 10 am - 1 pm
 - Both will offer free biometric screenings and Flu shots - will have to pre-register for both. Link will be provided soon.
- \$200 Wellbeing Credit for November pay out - deadline is September 30
- I-9 process is being updated.
- Consent to receive W-2 electronically if you have not already done so. You can opt in through OneUSG.
- Open Enrollment will open on October 24th - Health premiums are not increasing.
- **Questions and Answers:**
 - **Question:** Will the professional development tracker work for all employees, including student assistants and GAs?
 - **Answer:** The professional development tracker is available for student employees, not the general student population.

This concluded updates from Human Resources.

Treasurer Report | Updates from Scott Taylor, Chair

- Shelley Merrick Textbook Scholarship Fund = \$4,449.43
- Staff Council Advisory Discretionary Fund = \$0
- General Staff Council Account = \$1,007.50
- Staff Development Account = \$11,427.02

Committee Reports

- **By-Laws Committee**
 - No report
- **Communications Committee** by Courtney Cheshire, Chair
 - Staff Who SOAR Staff Council Webpage
 - A way to recognize staff members.
 - The form has been updated to be a simpler process and to provide more information.
 - <https://jobs.georgiasouthern.edu/staffcouncil/staff-who-soar/>
 - Will be updated twice a month.
 - Will be working on increasing social media presence on Instagram over the next year.
- **Fundraising and Scholarship Committee** by Lashanda Hicks-Griffin, Co-Chair
 - No updates at this time.
- **Staff Development Committee** by Brian Mizeski and Jodi Kennedy, Co-Chairs
 - Updates coming soon for professional development opportunities.
- **Staff Outreach and Special Events Committee** by Audra Taylor and Nikki Warner, Co-Chairs
 - Currently planning some events, but no specific details as of yet.
- **President's Diversity Advisory Council (PDAC)** by Jessica Hersey, Staff Council Chair-Elect, representative on PDAC
 - No updates at this time.

Old Business

- No old business to discuss.

New Business

- No new business to discuss.

Important Dates



- Next Staff Council meeting date | September 23, 2022
- USG Staff Council Conference | October 13-14 | Held at Georgia Gwinnett College

Motion to Adjourn

- Motion made to adjourn by Brian Mizeski; seconded by Ben Wicker. None opposed.

Meeting Adjourned.

Minutes recorded and submitted by Cat Bishop Hoopaugh.