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### Bette B. Anderson papers

Zach S. Henderson Library Special Collections

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## **OVERVIEW OF PAPERS**

**Title:** Bette B. Anderson papers

**Date:** 1977-1981

**Extent:** 8 boxes

**Creator:** Anderson, Bette B., 1929-

**Language:** English

**Repository:** Zach S. Henderson Library Special Collections, Georgia Southern University, Statesboro, GA. [specolle@georgiasouthern.edu](mailto:specolle@georgiasouthern.edu), 912-478-7819, [library.georgiasouthern.edu](http://library.georgiasouthern.edu).

**Processing Note:** Finding aid revised in 2020.

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## **INFORMATION FOR USE OF COLLECTION**

**Conditions Governing Access:** The collection is open for research use.

**Physical Access:** Materials must be viewed in the Special Collections Reading Room under the supervision of Special Collections staff.

**Conditions Governing Reproduction and Use:**

In order to protect the materials from inadvertent damage, all reproduction services are performed by the Special Collections staff. All requests for reproduction must be submitted using the Reproduction Request Form. Requests to publish from the collection must be submitted using the Publication Request Form. Special Collections does not claim to control the rights to all materials in its collection. In all instances, it is the researcher's responsibility to obtain permission from the holders of any rights in the material being quoted, reproduced or published.

**Preferred Citation:** [Item Identification], Bette B. Anderson Papers, Zach S. Henderson Library Special Collections, Georgia Southern University, Statesboro, GA

## ABOUT THE COLLECTION

**Biographical History:** Bette B. Anderson was born on October 16, 1928, in Stilson, Ga. She attended Georgia Southern College and Armstrong State College and received certification from the Stonier Graduate School of Banking at Rutgers University in 1975. She holds the title of being the first woman to serve as Under Secretary of the U.S. Treasury when she was appointed by President Jimmy Carter. In her life, she was responsible for the Treasury Department's Office of Administration, Office of Enforcement and Operations, U.S. Secret Service, the Bureau of Alcohol, Tobacco and Firearms, U.S. Customs Service, Bureau of the Mint, Bureau of Engraving and Prints, Bureau of Governmental Financial Operations (now the Financial Management Service), Office of the Treasurer of the United States and the Savings Bond Program.

**Scope and Content:** This collection consists of papers of Bette B. Anderson from 1977-1981. The papers include general correspondence from the public or friends, chronological files (1977-1978) containing copies of Anderson's outgoing correspondence as Assistant Secretary of the Treasury, appointment books (1977-1980), photographs, clippings, and speeches (1977-1980) given by Anderson to various clubs and organizations or as Assistant Secretary of the Treasury. The materials document Anderson's duties in the Treasury Department during President Carter's administration and her interest in finance and banking.

**System of Arrangement:** Materials are arranged by type.

**Box 1:** Correspondence A-P: 0200105034181

**Box 2:** Correspondence and Government Publications R-Z: 0200105034397

**Box 3:** Chronological Files, 1977: 0200105034595

**Box 4:** Chronological Files, 1978: 0200105033837

**Box 5:** Speeches, Meetings, and Trips, 1977-1978: 0200105033639

**Box 6:** Speeches, Meetings, and Trips, 1979: 0200105033845

**Box 7:** Speeches, Meetings, and Trips, 1980: 0200105033647

**Box 8:** Scrapbooked Items: 0200105033852

**Acquisitions Info:** Gift of Bette B. Anderson, 1984; acquired by Georgia Southern College President Dale W. Lick.

### Access Points:

United States. Department of the Treasury

United States. President (1977-1981 : Carter)

Banks and banking -- United States

Executive departments -- United States

Finance, Public -- United States

Banks and banking

Executive departments

Finance, Public

Politics and government

United States -- Politics and government -- 1977-1981

United States

1977-1981

**CONTAINER LISTING****Box 1:** 0200105034181

<b><u>Items</u></b>	<b><u>Box Number</u></b>	<b><u>Folder Number</u></b>
Photographs- images from board meetings, printing money, and a trip to Japan.	1	1
Press- news articles about Anderson's positions as Under Secretary of the Treasury.	1	2
Los Angeles Press- news article specifically from LA media sources about Anderson, the Treasury, and the minting of the Susan B. Anthony coin	1	3
"Family Weekly" Editorials- Q&As for Anderson; published in an editorial section of Family Weekly with other famous/celebrity columns. Questions concern layman's knowledge of the Treasury, banking, and economy.	1	4
Conference Speakers International, Inc.- correspondence and contracts for Anderson after her job at the Treasury. She becomes a public speaker afterwards.	1	5
NABW Information- correspondence concerning the National Association of Business Women (NABW)	1	6
Miscellaneous- information on how the collection's donation to Georgia Southern University, an article on the ITT company, and some correspondence.	1	7
Nominations and Swearing-In- documentation on Anderson's nomination and subsequent swearing in as Under Secretary of the Treasury; includes invitations, correspondence, and programs.	1	8
General Correspondence- Mostly greetings, invitations, and letters of introduction and congratulations	1	9
Correspondence A- letters alphabetized by last name of sender/recipient	1	10

Correspondence B-	1	11
Correspondence C-	1	12
Correspondence D-	1	13
Correspondence E-	1	14
Correspondence F-	1	15
Correspondence G-	1	16
Correspondence H-	1	17
Correspondence I-	1	18
Correspondence J-	1	19
Correspondence K-	1	20
Correspondence L-	1	21
Correspondence M-	1	22
Correspondence N-	1	23
Correspondence O-	1	24
Correspondence P-	1	25
1. American Industrial Report, March 1979 2. Gould Inc. Annual Report, 1979 3. Drug Enforcement, Aug 1977 4. Government Executive, Dec 1980	1	<i>Loose</i>

**Box 2:** 0200105034397

<u>Items</u>	<u>Box Number</u>	<u>Folder Number</u>
Correspondence R-	2	1
Correspondence S-	2	2
Correspondence T-	2	3
Correspondence V-	2	4
Correspondence W-	2	5

Correspondence Y and Z-	2	6
San Francisco Press- more media about the Susan B. Anthony dollar; specifically from San Francisco news outlets	2	7
<ol style="list-style-type: none"> <li>1. Guide to Women's Resources</li> <li>2. Business Ethics and the Free Enterprise System</li> <li>3. Guide to the Nation's Capital and the Smithsonian Institute</li> <li>4. Know Your Money</li> <li>5. Women in Government</li> <li>6. The NABW Journal, Jan/Feb 1981</li> <li>7. The Bottom Line: Unequal Enterprise in America</li> <li>8. Credit and Capital Formation</li> <li>9. Commissioner's Study group on Women and Minorities in the IRS, May 1979</li> <li>10. Commissioner's Study Group on Women and Minorities in the IRS, Aug 1978</li> <li>11. Women in Bank Management: A Changing Pattern of Development</li> <li>12. ITT Annual Report, 1980</li> <li>13. Sexual Harassment in the Federal Workplace: Is it a Problem?</li> <li>14. Women: A Documentary of Progress during the Administration of Jimmy Carter, 1977 to 1981.</li> <li>15. Blue scrapbook from a cooking competition</li> <li>16. Improving Management Controls at the Federal Financing Bank</li> <li>17. Southern Magazine</li> <li>18. Do Federal Employees Face Reprisal for Reporting Fraud, Waste, or Mismanagement?</li> <li>19. Congressional Bill S. 275D</li> <li>20. Proposed Actions to Aid Women's Business Enterprises</li> <li>21. Proposed Contents of an Executive Order on Women's Business Enterprises</li> </ol>	2	<i>Loose</i>

**Box 3:** 0200105034595

<u>Items</u>	<u>Box Number</u>	<u>Folder Number</u>
Files Feb-March 1977- contain letters, memoranda, and other paperwork from the desk of Anderson	3	1
Files April 1977-	3	2
Files May 1-18, 1977-	3	3
Files May 19-31, 1977-	3	4

Files June 1-17, 1977-	3	5
Files June 18-30, 1977-	3	6
Files July 1-15, 1977-	3	7
Files July 16-31, 1977-	3	8
Files Aug 1-15, 1977-	3	9
Files Aug 16-31, 1977-	3	10
Files Sept 1977-	3	11
Files Oct 1977-	3	12
Files Nov 1977-	3	13
Files Dec 1977-	3	14

**Box 4:** 0200105033837

<b><u>Items</u></b>	<b><u>Box Number</u></b>	<b><u>Folder Number</u></b>
Files Jan 1978-	4	1
Files Feb 1978-	4	2
Files March 1978-	4	3
Files Apr 1978-	4	4
Files May 1978-	4	5
Files June 1978-	4	6
Files July 1978-	4	7
Files Aug 1978-	4	8
Files Sept 1978-	4	9
Files Oct 1978-	4	10
Files Nov 1978-	4	11
Files Dec 1978-	4	12
1. Travel log and daily record for trip to Japan and China, Oct 1979	4	<i>Loose</i>

2. Appointment book, 1977 (black cover)		
3. Appointment book, 1977 (red cover)		
4. Appointment book, 1978		
5. Appointment book, 1979		

**Box 5:** 0200105033639

<u>Items</u>	<u>Box Number</u>	<u>Folder Number</u>
Speeches, Meetings, Trips March 1977- each folder contains information about Anderson's travels and the meetings she attended. These folders also hold speeches she may have given at these meetings.	5	1
Speeches, Meetings, Trips Apr 1977-	5	2
Speeches, Meetings, Trips May 1977-	5	3
Speeches, Meetings, Trips July 1977-	5	4
Speeches, Meetings, Trips Aug 1977-	5	5
Speeches, Meetings, Trips Sept 1977-	5	6
Speeches, Meetings, Trips Oct 1977-	5	7
Speeches, Meetings, Trips Nov 1977-	5	8
Speeches, Meetings, Trips Dec 1977-	5	9
Speeches, Meetings, Trips Jan 1978-	5	10
Speeches, Meetings, Trips Feb 1978-	5	11
Speeches, Meetings, Trips March 1978-	5	12
Speeches, Meetings, Trips Apr 1978-	5	13
Speeches, Meetings, Trips May 1978-	5	14
Speeches, Meetings, Trips June 1978-	5	15
Speeches, Meetings, Trips July 1978-	5	16
Speeches, Meetings, Trips Aug 1978-	5	17
Speeches, Meetings, Trips Sept 1978-	5	18



Speeches, Meetings, Trips Oct 1978-	5	19
Speeches, Meetings, Trips Nov 1978-	5	20
1. Cassette tape from Anderson's visit in Hawaii for the ABA meeting	5	<i>Loose</i>

**Box 6:** 0200105033845

<u>Items</u>	<u>Box Number</u>	<u>Folder Number</u>
Speeches, Meetings, Trips Feb 1979-	6	1
Speeches, Meetings, Trips March 1979-	6	2
Speeches, Meetings, Trips Apr 1979-	6	3
Speeches, Meetings, Trips May 1979-	6	4
Speeches, Meetings, Trips June 1979-	6	5
Speeches, Meetings, Trips July 1979-	6	6
Speeches, Meetings, Trips Aug 1979-	6	7
Speeches, Meetings, Trips Sept 1979-	6	8
Speeches, Meetings, Trips Oct 1979-	6	9
Speeches, Meetings, Trips Nov 1979-	6	10

**Box 7:** 0200105033647

<u>Items</u>	<u>Box Number</u>	<u>Folder Number</u>
Speeches, Meetings, Trips Jan 1980-	7	1
Speeches, Meetings, Trips Feb 1980-	7	2
Speeches, Meetings, Trips March 1980-	7	3
Speeches, Meetings, Trips Apr 1980-	7	4

Speeches, Meetings, Trips May 1980-	7	5
Speeches, Meetings, Trips June 1-16, 1980-	7	6
Speeches, Meetings, Trips June 17-30, 1980-	7	7
Speeches, Meetings, Trips July 1980-	7	8
Speeches, Meetings, Trips Aug 1980-	7	9
Speeches, Meetings, Trips Sept 1980-	7	10
Speeches, Meetings, Trips Oct 1-15, 1980-	7	11
Speeches, Meetings, Trips Oct 16-31, 1980-	7	12
Speeches, Meetings, Trips Nov 1980-	7	13
Speeches, Meetings, Trips Dec 1980-	7	14
1. Appointment book, 1980	7	<i>Loose</i>

**Box 8:** 0200105033852

<u>Items</u>	<u>Box Number</u>	<u>Folder Number</u>
Scrapbook Speeches March 1977- Feb 1978-	8	1
Scrapbook Speeches March- Apr 1978-	8	2
Scrapbook Speeches May- Oct 1978-	8	3
Scrapbook Speeches Nov 1978- Apr 1979-	8	4
Scrapbook Speeches May – Aug 1979-	8	5
Scrapbook Speeches Sept – Nov 1979-	8	6
Scrapbook Speeches Jan – July 1980-	8	7
Scrapbook Speeches Aug- Nov 1980-	8	8
Loose Pages- not originally found in a scrapbook, just in the box.	8	9
Photographs and Mementos, 1977 (1)-	8	10

Photographs and Mementos, 1977 (2)-	8	11
Photographs and Mementos, 1977 (3)-	8	12
Photographs and Mementos, 1978 (1)-	8	13
Photographs and Mementos, 1978 (2)-	8	14
Photographs and Mementos, 1978 (3)-	8	15
Photographs and Mementos, 1978 (4)-	8	16
Photographs and Mementos, 1980 (1)-	8	17
Photographs and Mementos, 1980 (2)-	8	18
Photographs and Mementos, 1980 (3)-	8	19
Scrapbook Photos Japan Trip 1979	8	20
Scrapbook Photos Japan Trip 1979	8	21