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Faculty Senate Motion 004.08/09

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Armstrong Atlantic State University
Faculty Senate Motion 004.08/09

- Fac Dev 14

Presidential Action

Approve: ✓

Disapprove: _____

Remand: _____

Comments: (please attach an additional sheet if necessary)

Signature: _____

Thomas Z. Jones
Dr. Thomas Z. Jones, President,
Armstrong Atlantic State University

Date: _____

6/22/09

Armstrong Atlantic State University Faculty Senate

FSM 004.08/09

Approved November 9, 2008

**Bylaws
Faculty Development Committee**

Mission

The Faculty Development Committee will facilitate, coordinate, and oversee activities directly related to the professional development of faculty.

Duties

The committee shall help develop, maintain, and promote the services and resources provided by the university's Teaching and Learning Center; solicit and evaluate applications for internal Teaching and Learning Grants for faculty; coordinate with the Research and Scholarship committee in calling for internal grants proposals, scheduling review processes, and recommending grant recipients to the Vice President of Academic Affairs; sponsor and co-sponsor workshops, symposiums, and forums on teaching methods and on strategies for understanding, assessing, and facilitating student learning; and advocate for other activities and services that support the development, review, and implementation of teaching methods, assessment practices, curricular innovations, and current technologies.

Membership

The committee shall be composed of eight faculty members, with at least one member/representative from each of the University's Colleges. The Director of Faculty Development and a representative from the Office of Sponsored programs shall serve as *ex officio*, nonvoting members.

Meetings

In addition to review sessions for internal grant applications, the committee shall meet *at least* once each semester. Subgroups of the committee may also meet to work on specific projects approved by the committee as a whole.

Reports

At the end of each semester, the chair of the committee will submit to the Senate a summary report of committee activities. The committee will, upon approval, provide minutes of each of its meetings to the Secretary of the Senate for posting.