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May Grant Forward Newsletter

May 9, 2018

GrantForward Case Study: For Researchers

How Can I Find Grant Opportunities Using Advanced Keyword Search?

To start looking for grant opportunities, you will normally start with searching by keywords that are relevant to your field of research. Beside the default Simple Search, GrantForward allows you to enter keywords/phrases in Advanced Search to use more search operations. Follow the steps below to find grant opportunities using advanced keyword search.

Find more GrantForward support materials, including those referenced here, as well as Welcome Guides, Administrator Tools, QuickTips, CaseStudies, and Webinars at GrantForward.com/support.
1. Open **Advanced Search** interface

Under **Grant** tab, go to **Search Grant** Opportunities, click on **Advanced Search** button to switch from **Simple Search** to **Advanced Search**.

![Advanced Search interface](image)

2. Search grants using **Advanced Search**

After switch to **Advanced Search**, you will see the interface expanding to three input boxes-- with All, Any, and None options.

**➤ All of the keywords/phrases**

Entering the keywords/phrases in this field indicates that you are looking for grants containing all the search terms. You can use space or comma to separate the terms. You can use double quotes to indicate matching as a whole phrase (and not just individual words).

In this case of our example, a relevant grant would have the phrase “social media” and the keyword “behavior”.

![Advanced Search interface](image)

**➤ Any of the keywords/phrases**

There may be other keywords/phrases that would indicate better matching, although they are not always required. Enter such terms in the **Any of the keywords/phrases** field. These are the keywords or phrases that a relevant grant could have within the description; the more keywords/phrases listed within this field, the better.

In our example, we add phrases “behavior modeling” and keywords “mining”, “data”, or “information”. Opportunities that contain one or more of these search terms will be displayed in the results.

![Advanced Search interface](image)
Opportunities that contain the keywords and phrases entered in this field will be excluded from the results. In this example, a relevant grant would not contain the keywords “biology” or “chemistry.”