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May Grant Forward Newsletter

May 9, 2018

Updated March 2018

GrantForwardCaseStudy: For Researchers

How Can I Find Grant Opportunities Using Advanced Keyword Search?

To start looking for grant opportunities, you will normally start with searching by keywords that are relevant to your field of research. Beside the default **Simple Search**, GrantForward allows you to enter keywords/phrases in **Advanced Search** to use more search operations. Follow the steps below to find grant opportunities using advanced keyword search.

Find more GrantForward support materials, including those referenced here, as well as Welcome Guides, Administrator Tools, QuickTips, CaseStudies, and Webinars at [GrantForward.com/support](https://www.grantforward.com/support).

1. Open **Advanced Search** interface

Under **Grant** tab, go to **Search Grant Opportunities**, click on **Advanced Search** button to switch from **Simple Search** to **Advanced Search**.

The screenshot shows the top navigation bar with tabs: Pre-solicitations ^{new!}, Grants, Awards ^{new!}, Sponsors, Researchers, Administrator Console, Support, and How-to. Below this is a sub-navigation bar with: Search Grant Opportunities, Saved Searches, Recommendations, Favorites, History ^{new!}, and Shared. The main content area has a 'Keywords/Phrases' label, a text input field containing 'E.g: information "data science" "data integration"', an information icon, and a search button. A red arrow points to the 'Advanced Search +' button, which is highlighted with a red box. Next to it is a 'Reset all conditions' link.

2. Search grants using Advanced Search

After switch to Advanced Search, you will see the interface expanding to three input boxes-- with All, Any, and None options.

➤ **All of the keywords/phrases**

Entering the keywords/phrases in this field indicates that you are looking for grants containing all the search terms. You can use space or comma to separate the terms. You can use double quotes to indicate matching as a whole phrase (and not just individual words).

In this case of our example, a relevant grant would have the phrase "social media" and the keyword "behavior".

The screenshot shows the Advanced Search interface with three input fields. The first field, labeled 'All of the keywords/phrases', contains the text '"social media" behavior'. The other two fields, 'Any of the keywords/phrases' and 'None of the keywords/phrases', are empty. Each field has an information icon to its right. At the bottom, there is an 'Advanced Search -' button and a 'Reset all conditions' link.

➤ **Any of the keywords/phrases**

There may be other keywords/phrases that would indicate better matching, although they are not always required. Enter such terms in the **Any of the keywords/phrases** field. These are the keywords or phrases that a relevant grant could have within the description; the more keywords/phrases listed within this field, the better.

In our example, we add phrases "behavior modeling" and keywords "mining", "data", or "information". Opportunities that contain one or more of these search terms will be displayed in the results.

The screenshot shows the Advanced Search interface with three input fields. The first field, labeled 'All of the keywords/phrases', contains the text '"social media" behavior'. The second field, labeled 'Any of the keywords/phrases', contains the text '"behavior modeling" mining data information'. The third field, 'None of the keywords/phrases', is empty. Each field has an information icon to its right. At the bottom, there is an 'Advanced Search -' button and a 'Reset all conditions' link.

➤ **None of the keywords/phrases**

Opportunities that contain the keywords and phrases entered in this field will be excluded from the results. In this example, a relevant grant would not contain the keywords “biology” or “chemistry”.

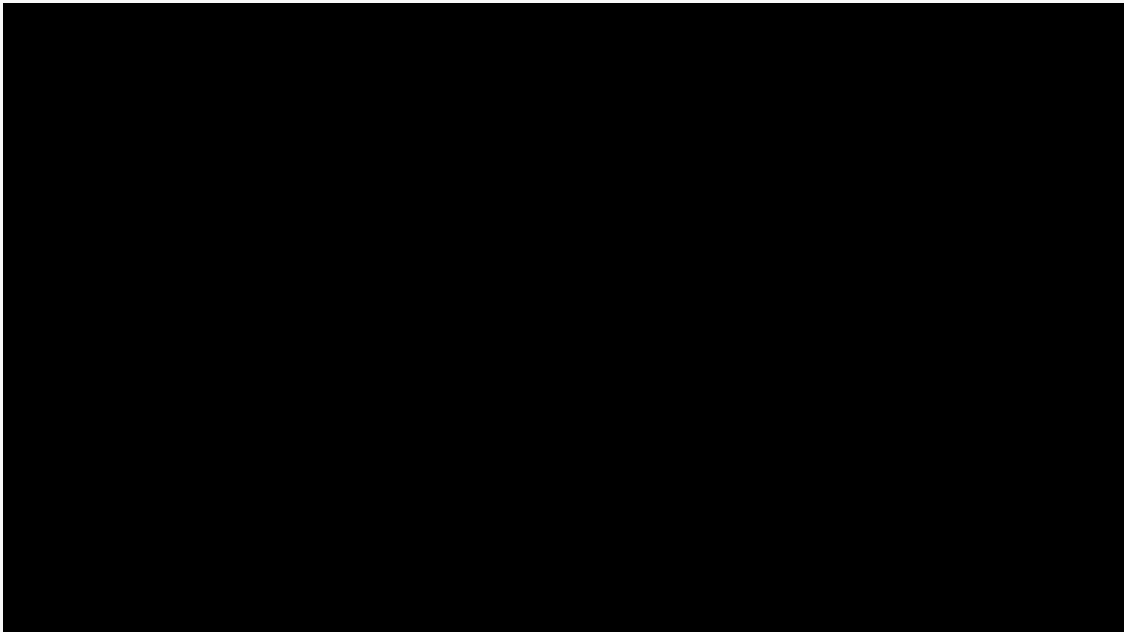
All of the keywords/phrases

Any of the keywords/phrases

None of the keywords/phrases

Advanced Search

Reset all conditions



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