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Graduate Committee Minutes

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Audie Graham

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GRADUATE COMMITTEE MINUTES

Graduate Committee Meeting Date – March 11, 2021

- Present: Dr. Felix Hamza-Lup, CEC; Dr. Amanda Konkle, CAH; Dr. Caren Town, CAH; Dr. Laurie Gould, CBSS; Dr. William Amponsah, Parker COB; Dr. Shelli Casler-Failing, COE; Dr. Ming Fang He, COE; Dr. Michele McGibony, COSM; Dr. Jessica Schwind, JPHCOPH; Dr. Linda Tuck, WCHP; Ms. Ann Fuller, Univ. Libraries; Mrs. Jessica Rigg, Univ. Libraries; Dr. Amanda Graham, [Alternate] CBSS; Dr. Hsiang-Jui Kung, [Alternate] Parker COB; Dr. Bill Mase, [Alternate] JPHCOPH
- Guests: Dr. Cindy Groover, VPAA; Dr. Delena Gatch, IAA; Dr. Ashley Walker, COGS; Dr. Checo Colón-Gaud, COGS; Mrs. Audie Graham, COGS; Ms. Randi Sykora, COGS; Mrs. Sara Emily Ridgway-Jones, COGS; Ms. Christina Samuel, GSO Representative; Mr. Wayne Smith, Registrar's Office; Ms. Doris Mack, Registrar's Office; Ms. Tiffany Hedrick, Registrar's Office; Dr. Deborah Thomas, COE; Dr. Stephen Rossi, WCHP; Dr. Brian Koehler, COSM; Dr. David Williams, CEC; Dr. Ashraf Saad, CEC; Dr. Rand Ressler, Parker COB; Dr. Jolyon Hughes, CAH; Dr. Daniel Skidmore-Hess, CBSS; Dr. Brenda Blackwell, CBSS; Mr. Norton Pease, CAH; Dr. Stephanie Hairston, Parker COB; Dr. Dziyana Nazaruk, JPHCOPH; Dr. Trent Davis, CBSS; Dr. Jonathan Grubb, CBSS
- Absent: Dr. Xiaoming Yang, CEC; Dr. Timothy Cairney, Parker COB; Dr. Christine Bedore, COSM; Dr. Andrew Hansen, JPHCOPH; Dr. Greg Ryan, WCHP

I. CALL TO ORDER

Dr. Shelli Casler-Failing called the meeting to order on Thursday, March 11, 2021 at 9:00 AM.

II. APPROVAL OF AGENDA

Dr. Felix Hamza-Lup made a motion to approve the agenda as written. A second was made and the motion to approve the agenda was passed.

III. CHAIR'S UPDATE

Dr. Casler-Failing stated during the January meeting some courses were approved that only included the addition of SLOs on the forms. She stated since consolidation it has been required to include all program and course SLOs in CIM to meet the requirements of accreditation. It was brought to her attention that during the September 12, 2019 Graduate Committee meeting a discussion ensued regarding whether or not items related to only the addition of SLOs needed to be on the agenda for review and discussion. She said a motion was made during that meeting to allow items that only included course SLOs additions to be administratively handled and did not require approval from the Graduate Committee. Dr. Casler-Failing asked for feedback as to whether this would hold moving forward or if the committee should discuss and vote on this item again. Dr. Delena Gatch had concerns from an accreditation point of view. She referenced portions of SACSCOC Principles of Accreditation, Standard 10.4, which deals with academic governance. Dr. Gatch explained the importance of faculty having oversight of the curriculum rather than administrators. She recommended that these items continue to be included on the agendas and suggested the Graduate Committee form a subcommittee to look at the SLOs more closely. Dr. Brian Koehler agreed with Dr. Gatch's comments. He said program learning outcomes are assessed every year by a faculty driven assessment committee, but courses do not get addressed by that committee and would not have gone through any type of faculty governance without going through the Graduate Committee. Dr. Gatch agreed with Dr. Koehler's statements. Dr. Casler-Failing asked the committee if they wanted to discuss the formation of a subcommittee to review these items. No further comments were made. The committee will continue being responsible for reviewing the program and course SLOs

IV. DEAN'S UPDATE

Dr. Ashley Walker shared the following updates:

- The two policy revisions from the Graduate Executive Council (GEC) will be discussed during the new business section of this meeting.
- Dr. Walker thanked everyone who submitted Averitt Award nominations. COGS has informed the students of their nomination and have asked them to submit a two page narrative and CV by March 26th. An ad hoc committee will review the completed packets to select two recipients in each of the categories: Excellence in Graduate Research and Instruction.

- The February COGS Social Hour event went well. The second webinar will be held in April. Emails with event details will be sent out later in the month. Please encourage your students to sign up for that event.
- The COGS Newsletter will be sent out next week. This is sent to graduate students, Graduate Program Directors, Department Chairs, and Administrators. The information is also shared on our social media and sent to prospective students.
- The last submission deadline for spring GSO travel and research grants is April 1st, at 5 PM. Please encourage your students to apply.

V. NEW BUSINESS

A. Jack N. Averitt College of Graduate Studies

Dr. Ashley Walker presented the agenda items for the Jack N. Averitt College of Graduate Studies.

Miscellaneous Items:

[47: How to Apply page in Graduate Catalog](#)

JUSTIFICATION:

Changing the transcript requirements at the institutional level for application requirements- See attached file.

The file includes the old language and the proposed new language.

Dr. Michele McGibony was in support of the revisions made to the transcript requirement language.

MOTION: Dr. Caren Town made a motion to approve the miscellaneous item submitted by the Jack N. Averitt College of Graduate Studies. A second was made by Dr. Ming Fang He, and the motion to approve the transcript language in the graduate catalog was passed.

The committee approved the revised language below.

How to Apply

The application for admission may be accessed from the [COGS web site](#). Departments and schools in which graduate degree programs are offered set requirements to complete an application. All application documents, including official test score reports, letters of recommendation and other required supporting documents, should be received in the Office of Graduate Admissions by the stated application dates for the application to receive admission review. **A transcript is required from each degree granting school. In addition, if the applicant has earned any graduate credit regardless of receiving a graduate degree, all transcripts from each institution where graduate credit was earned are required for admission review. Some graduate programs may require more comprehensive transcript requirements. For program specific requirements, refer to the program admission page on the COGS website or the program page in the Graduate Catalog. Transcripts of any coursework completed in residence at Georgia Southern will be obtained by the Graduate College. Unofficial copies are allowed for application review and if the applicant is admitted official copies of transcripts must be submitted prior to the first day of class of the admission term. All application documents must be received by the application deadline for the application to be considered. The applicant must submit a transcript from each college or university previously attended. A transcript is required even if the courses from one school appear on the transcript of another school. Official transcripts must be submitted by all applicants offered admission and are required for each college or university attended.** All application documents become the property of Georgia Southern University and may not be forwarded to a third party or returned to the applicant. The applicant must indicate if he/she is applying for a graduate degree program, certificate program, non-degree or transient admission, and must indicate a specific graduate major area of study that is offered at Georgia Southern University.

Application documents are electronically available to the academic departments for their review and recommendation.

[48: Thesis and Dissertation Supervisory Committees](#)

JUSTIFICATION:

Additions made to the Thesis, Dissertation (Supervisory) Committee to include non-Georgia Southern voting members

See attached file for old and new language

MOTION: Dr. He made a motion to approve the thesis and dissertation miscellaneous item submitted by the Jack N. Averitt College of Graduate Studies. A second was made by Dr. McGibony.

Dr. Town questioned the wording of “their field of study” included in the revised language. There was a brief discussion of how this should be edited. The committee agreed that the language should be modified to read as “...who must hold a relevant terminal degree.” Dr. Walker agreed to make the suggested revision.

AMENDED MOTION: Dr. Town made an amended motion to approve the miscellaneous item submitted by the Jack N. Averitt College of Graduate Studies, with the understanding that the suggested revision be made. A second was made by Dr. He, and the motion to approve the thesis and dissertation language in the graduate catalog was passed.

The committee approved the revised language below.

Thesis, Dissertation (Supervisory) Committees

A supervisory or **thesis/dissertation** committee is composed of members of the graduate faculty who are approved by the College of Graduate Studies to serve on the committee and charged with the guidance of a student admitted to a specific graduate degree program. The committees **must** consist of a Chair (or Co-Chairs) and must have ~~a total of~~ at least three **voting** members, **inclusive of the chair**. The committee Chair(s) must hold Graduate Faculty Member status ~~and. The Committee Chair (or Co-Chairs)~~ must be endorsed by the academic department in which the degree is housed. **Additional voting members may be appointed to the committee, including no more than one non-Georgia Southern faculty, who must hold a relevant terminal degree in their field of study. Non-Georgia Southern faculty must be approved through the College of Graduate Studies before serving as a member on a committee. If there are more than three voting members, there must be greater than 50% Georgia Southern graduate faculty representation.** The majority of the committee membership must hold appointments in the academic unit responsible for the program.

Appointment of a Thesis or Dissertation Committee is initiated by the academic unit by submitting the Application for Approval of Thesis Topic and Committee Membership Form for thesis students or the Dissertation Committee Membership Approval Form for doctoral students. The form must include a recommended committee membership based on a reasonable match between student and faculty academic interests. Once the College of Graduate Studies is satisfied with the recommended committee, ~~he or she~~ **Graduate College** formally approves the committee and provides appropriate notifications. A change in committee membership can be made after initial appointment but only according to the policies and procedures developed by the academic unit and only with the approval of the College of Graduate Studies. The committee membership recommendation form must be submitted to the College of Graduate Studies within two (2) weeks of the academic unit committee recommendation.

B. Waters College of Health Professions

Dr. Stephen Rossi presented the agenda item for the Waters College of Health Professions.

Department of Health Sciences and Kinesiology

Revised Program:

[MS-KIN/EXSC: Kinesiology M.S. \(Concentration in Exercise Science\) \(Thesis and Non-Thesis\)](#)

JUSTIFICATION:

Removing internship as a requirement and replacing with electives. Students can still select the internship to complete the elective requirement.

We are recommending the elimination of the Internship option for non-Thesis students. Instead, students who choose the Comps route (non thesis) will take three additional Elective classes during their 2nd year to account for the 9 credit hours that are currently satisfied via the Internship. This change has been agreed to by the MSK Graduate faculty as it is our opinion that our non-Thesis track students are better suited being taught additional classes by our faculty to satisfy their Master's degree than the traditional Internship has historically. It has been further discussed by the MSK Graduate faculty that while the Internship option will be removed for the non-Thesis track, students may still have the option to complete an Internship on a case-by-case basis.

MOTION: Dr. He made a motion to approve the agenda item submitted by the Department of Health Sciences and Kinesiology. A second was made by Dr. McGibony, and the motion to approve the Revised Program was passed.

C. Jiann-Ping Hsu College of Public Health

Dr. Dziyana Nazaruk presented the agendas items for the Jiann-Ping Hsu College of Public Health.

Dean's Office

Deleted Course:

[GEPH 7675: Public Health Practicum](#)

JUSTIFICATION:

We no longer need this course. All public health practicums are now offered through PUBH 7790.

Department of Health Policy and Community Health

Deleted Courses:

[HSPM 7333: Healthcare Governance](#)

JUSTIFICATION:

This course was taught in the MHA program which is no longer in our college. The Chair of the department has requested course deletion.

[HSPM 7337: Integrative Health Enterprise Analytics and Decision Making](#)

JUSTIFICATION:

This course was taught in the MHA program which is no longer in our college. The Chair of the department has requested course deletion.

MOTION: Dr. Hamza-Lup made a motion to approve the agenda items submitted by the Jiann-Ping Hsu College of Public Health. A second was made by Dr. McGibony, and the motion to approve the Deleted Courses was passed.

D. College of Science and Mathematics

Dr. Brian Koehler presented the agenda items for the College of Science and Mathematics.

Department of Chemistry and Biochemistry

Revised Programs:

[MSAPS-APS: Applied Physical Science M.S.A.P.S. \(Thesis\)](#)

JUSTIFICATION:

This revision is for minor formatting changes, to add some additional course options for students in the Materials and Coatings Science Concentration, and the mission statement was clarified slightly.

Note: The campus check-boxes were marked here, but the MS-APS program was already announced on the Statesboro and Armstrong campuses in a prior submission (before that was a check-box on the CIM form). Also, the rest of the document looks edited, but there was some confusion and edits made were undone and put back in (same as current catalog, although looks like green text). The SLO's are the current one's used on record with the OIE.

[MSAPS-PSM: Applied Physical Science M.S.A.P.S. \(Professional Science Master\)](#)

JUSTIFICATION:

This revision is for minor formatting changes, to add some additional course options for students in the Materials and Coatings Science Concentration, and mission statement was clarified slightly.

Note: The campus check-boxes were marked here, but the MS-APS program was already announced on the Statesboro and Armstrong campuses in a prior submission (before that was a check-box on the CIM form). Also, the rest of the document looks edited, but there was some confusion and edits made were undone and put back in (same as current catalog, although looks like green text). The SLO's are the current one's used on record with the OIE.

MOTION: Dr. He made a motion to approve the agenda items submitted by the Department of Chemistry and Biochemistry. A second was made by Ms. Ann Fuller, and the motion to approve the Revised Programs was passed.

Dr. Casler-Failing made a comment regarding the revised programs. She hopes the conversation is being held moving forward in regard to the GRE requirement as it pertains to diversity, equity, and inclusion practices. Dr. McGibony said over the past year the program has waived several GRE requirements.

Department of Geology and Geography

Deleted Course:

[GEOL 6100: Historical Geology](#)

JUSTIFICATION:

This course has not been taught for at least 10 years, and the Department of Geology & Geography has no plans to offer in it the future.

Revised Programs:

[MS-APPGEOG: Applied Geography M.S. \(Thesis\)](#)

JUSTIFICATION:

GEOG 5532G (Tourism Geographies) is an important part of the MSAG curriculum, but was not added to the list of major electives post-consolidation. This edit corrects the error. The mission statement was also clarified slightly.

All other "changes" (green text) were simply filling in missing fields in CIM (ie, form completeness)

[MS-APGEOG/NT: Applied Geography M.S. \(Non-Thesis\)](#)

JUSTIFICATION:

GEOG 5532G (Tourism Geographies) is an important part of the MSAG curriculum, but was not added to the list of major electives post-consolidation. This edit corrects the error.

All other "changes" (green text) were simply filling in missing fields in CIM (ie, form completeness), and should match the MS Applied Geography (Thesis) revisions submitted along with it.

MOTION: Dr. Hamza-Lup made a motion to approve the agenda items submitted by the Department of Geology and Geography. A second was made by Ms. Fuller, and the motion to approve the Deleted Course and Revised Programs was passed.

Dr. Casler-Failing made a comment regarding the revised programs. She stated the program pages list a GRE requirement, but a basis for evaluation is not included.

E. College of Behavioral and Social Sciences

Dr. Jonathan Grubb and Dr. Trent Davis presented the agenda items for the College of Behavioral and Social Sciences.

Department of Criminal Justice and Criminology

New Courses:

[CRJU 7634: Victims & Victimology](#)

JUSTIFICATION:

Victimology has become a central focus in the field of criminology and criminal justice, almost akin to the importance of criminological theory. A strong need and demand exists for students to acquire this knowledge regardless of the field they will pursue after graduation. The field of victimology is a strength for our department and we are interested in using that strength in our programs. This course will be added as a required course within the MS program to strengthen Program Student Learning Outcome 2. The department plans to change its MS student learning outcomes in the near future with a specific learning outcome on victimization. In addition, as we move toward graduate certificates to be housed from a proposed center on victimization studies, this course will serve as a foundational course for our graduate programs.

[CRJU 7635: Social Inequalities, Crime, and Justice](#)

JUSTIFICATION:

In the criminal justice landscape, it is crucial to develop a comprehensive understanding of how inequalities shape and are shaped by the criminal justice system. The department plans to require this course as a required course within the MS program so all graduate students leave the program

prepared to confront the issues surrounding inequalities (e.g., race, sex, class), crime, and justice. The requirement of the course will improve our student's success at Program Student Learning Outcomes 1 and 3. The department plans to revise the program's student learning outcomes to have a separate learning outcome dealing with the inequalities of the criminal justice system. The addition of the course is also part of the department's inclusive excellence plan to examine and modify its course offerings.

Revised Course:

[CRJU 6811: Criminal Justice Systems: Policy and Process](#)

JUSTIFICATION:

The MS program needs a course that directly addresses issues with the criminal justice system and policy to improve upon students' knowledge and be able to achieve Program Student Learning Outcomes 1 and 3. These modifications in title and course description more closely match how the course is being taught and matches the SLOs 1 and 3. This course ensures that all students graduate with the MS program with appropriate knowledge of the criminal justice system even if their main interests lie in criminology, victimology, or cybercrime.

Revised Programs:

[MS-CRJU: Criminal Justice and Criminology M.S. \(Emphasis in Criminal Justice\)](#)

JUSTIFICATION:

This program will be offered on the following campuses: Statesboro and online

Victimology has become a central focus in the field of criminology and criminal justice, almost akin to the importance of criminological theory. A strong need and demand exists for students to acquire this knowledge regardless of the field they will pursue after graduation. A need also exists to ensure students understand the multifaceted nature of inequalities in the criminal justice system with emphases on race, sex, class, and other societal inequalities. The addition of new courses to program requirements reflects these the growing attention to both areas as well as the expertise of departmental faculty.

[MS-CRJU/CRM: Criminal Justice and Criminology M.S. \(Emphasis in Criminology\)](#)

JUSTIFICATION:

This program will be offered in person on the Statesboro campus as well as fully online.

Victimology has become a central focus in the field of criminology and criminal justice, almost akin to the importance of criminological theory. A strong need and demand exists for students to acquire this knowledge regardless of the field they will pursue after graduation. A need also exists to ensure students understand the multifaceted nature of inequalities in the criminal justice system with emphases on race, sex, class, and other societal inequalities. The addition of new courses to program requirements reflects these the growing attention to both areas as well as the expertise of departmental faculty.

[MS-CRJU/CYB: Criminal Justice and Criminology M.S. \(Emphasis in Cybercrime\)](#)

JUSTIFICATION:

Victimology has become a central focus in the field of criminology and criminal justice, almost akin to the importance of criminological theory. A strong need and demand exists for students to acquire this knowledge regardless of the field they will pursue after graduation. A need also exists to ensure students understand the multifaceted nature of inequalities in the criminal justice system with emphases on race, sex, class, and other societal inequalities. The addition of new courses to program requirements reflects these the growing attention to both areas as well as the expertise of departmental faculty.

MOTION: Dr. McGibony made a motion to approve the agenda items submitted by the Department of Criminal Justice and Criminology. A second was made by Dr. Town, and the motion to approve the New Courses, Revised Course, and Revised Programs was passed.

Department of Public and Nonprofit Studies

Deleted Courses:

[PBAD 8131: Survey of Public Administration for the In-Career Professional](#)

JUSTIFICATION:

This was a required course in the Certificate of Public and Nonprofit Management program, which has been formally inactivated (as of Fall 2021). There are no plans to offer this course again in the future.

[PBAD 8132: Theory and Practice of Public and Nonprofit Management](#)

JUSTIFICATION:

This was a required course in the Certificate of Public and Nonprofit Management program, which has been formally inactivated (as of Fall 2021). There are no plans to offer this course again in the future.

[PBAD 8133: Human Resource Management for the In-Career Professional](#)

JUSTIFICATION:

This was a required course in the Certificate of Public and Nonprofit Management program, which has been formally inactivated (as of Fall 2021). There are no plans to offer this course again in the future.

[PBAD 8134: Ethics of Administration for the In-Career Professional](#)

JUSTIFICATION:

This was a required course in the Certificate of Public and Nonprofit Management program, which has been formally inactivated (as of Fall 2021). There are no plans to offer this course again in the future.

[PBAD 8135: Theory and Practice of Public and Nonprofit Budgeting](#)

JUSTIFICATION:

This was a required course in the Certificate of Public and Nonprofit Management program, which has been formally inactivated (as of Fall 2021). There are no plans to offer this course again in the future.

Revised Program:

[MPA-PA: Public Administration M.P.A.](#)

JUSTIFICATION:

Graduates of the MPA program need to understand how public policy is developed, implemented, and evaluated. Public Policy (PBAD 7532) has been a regular course offering for MPA students pursuing an emphasis in Public Management, but not for those in Nonprofit Management. After reviewing program assessment data, student performance on the comprehensive examination, and engaging in discussions with recent graduates and in field professionals, it was determined that Public Policy (PBAD 7532) should be required for all MPA students. While the number of core credit hours required is increasing from 21 to 24, there is no increase to the overall number of hours required for the MPA degree (39 credits). Rather, the Capstone Seminar (PBAD 7638) will no longer be required and will ultimately be phased out from the curriculum. Students will still be required to pass a written comprehensive examination and issues related to a student's professional development will be incorporated into other areas (most notably the program's existing professional development requirements: individual skill development and engagement in the sector) of the program.

The minimum number of credits required to complete an internship (for-credit) is decreasing from 15 credits to nine. An internship is required of all pre-service students in the program. The MPA program has been approving students with less than 15 credits for internships on an ad hoc basis. Reducing the minimum threshold to nine hours provides students (most notably those who enter in the spring semester) with a longer time frame to complete an approved internship.

The statement (under Regular Admission) pertaining to completion of the Certificate in Public and Nonprofit Management as an alternative path to MPA program admission is being omitted. The certificate program has been functionally inactive since Fall 2019. There are no current students in the certificate program (applications have not been accepted since prior to Fall 2018) or certificate courses being offered. The certificate program has now been formally inactivated (effective Fall 2021).

MOTION: Dr. He made a motion to approve the agenda items submitted by the Department of Public and Nonprofit Studies. A second was made by Ms. Fuller, and the motion to approve the Deleted Courses and Revised Program was passed.

Department of Sociology and Anthropology

Information Only Item:

[MA-SSC/NT: Social Science M.A. \(Non-Thesis\)](#)

JUSTIFICATION:

Faculty do not find the GRE to be a sufficiently accurate predictor of student quality to justify the inefficiency it causes as an admissions requirement.

We want to increase out of program credit hours to increase flexibility for students.

The information only item does not require a motion. Dr. Casler-Failing said this item was addressed during the February 11, 2021 meeting when the thesis program revision was submitted and approved.

F. College of Education

Dr. Deborah Thomas presented the agenda items for the College of Education.

Department of Curriculum, Foundations, and Reading

Revised Programs:

[EDS-READED: Reading Education \(K-12\) Ed.S. \(Online\)](#)

JUSTIFICATION:

The background check admission requirement has been removed for most COE graduate programs given that background checks are already required for educator certification or the program does not require field or clinical placements.

[MED-READED: Reading Education M.Ed. \(Online\)](#)

JUSTIFICATION:

The background check admission requirement has been removed for most COE graduate programs given that background checks are already required for educator certification or the program does not require field or clinical placements. The PSC has changed their requirements for entry into a M.Ed. in Reading program. They are no longer requiring the three years of experience so this has been removed from the admission requirements. The SLOs have been updated to reflect recent program changes.

[ENDORS-URBGR: Urban Education Graduate Endorsement \(Online\)](#)

JUSTIFICATION:

The background check admission requirement has been removed for most COE graduate programs given that background checks are already required for educator certification or the program does not require field or clinical placements.

MOTION: Dr. McGibony made a motion to approve the agenda items submitted by the Department of Curriculum, Foundations, and Reading. A second was made by Dr. Town, and the motion to approve the Revised Programs was passed.

Department of Elementary and Special Education

Revised Programs:

[MED-ELED: Elementary Education \(Grades P-5\) M.Ed. \(Online\)](#)

JUSTIFICATION:

The background check admission requirement has been removed for most COE graduate programs given that background checks are already required for educator certification or the program does not require field or clinical placements.

[MAT-ELEMED: Teaching M.A.T. \(Concentration in Elementary Education P-5\) \(Online\)](#)

JUSTIFICATION:

Moved EDUF 7133 from step four to step one in the POS. Moved SPED 6130 from step one to step four in the POS. Past graduates have expressed concerns that they learn about assessments one year into the program and after they've already planned and taught lessons that had assessment components. By originating students to assessments at the beginning of their study, rather than a year later, we can mitigate the knowledge gap students demonstrate in year one of planning.

Removed edTPA language since it is no longer required for teacher certification.

TOEFL score requirements were removed. Passing scores are set at the institutional level.

[ENDORS-AUT: Autism Endorsement \(Online\)](#)

JUSTIFICATION:

The background check admission requirement has been removed for most COE graduate programs given that background checks are already required for educator certification or the program does not require field or clinical placements.

MOTION: Dr. He made a motion to approve the agenda items submitted by the Department of Elementary and Special Education. A second was made by Dr. McGibony and the motion to approve the Revised Programs was passed.

Department of Leadership, Technology, and Human Development

Revised Programs:

[MED-EDLED: Educational Leadership M.Ed. \(Online\)](#)

JUSTIFICATION:

The background check admission requirement has been removed for most COE graduate programs given that background checks are already required for educator certification or the program does not require field or clinical placements.

[MED-HEAD: Higher Education Administration M.Ed. \(Hybrid\)](#)

JUSTIFICATION:

The background check admission requirement has been removed for most COE graduate programs given that background checks are already required for educator certification or the program does not require field or clinical placements.

[ENDORS-TCLED: Teacher Leadership Endorsement \(Online\)](#)

JUSTIFICATION:

The background check admission requirement has been removed for most COE graduate programs given that background checks are already required for educator certification or the program does not require field or clinical placements.

[CERG-LEAD/I: Educational Leadership Tier I Certificate Program \(Online\)](#)

JUSTIFICATION:

The background check admission requirement has been removed for most COE graduate programs given that background checks are already required for educator certification or the program does not require field or clinical placements.

MOTION: Dr. McGibony made a motion to approve the agenda items submitted by the Department of Leadership, Technology, and Human Development. A second was made by Dr. He, and the motion to approve the Revised Programs was passed.

Department of Middle Grades and Secondary Education

Revised Programs:

[MAT-SPAN: Teaching M.A.T. \(Concentration in Spanish Education P-12\)](#)

JUSTIFICATION:

Removal of edTPA language from program of study as it is no longer required for teacher certification.

[ENDORS-GIFT: Gifted In-field Graduate Endorsement \(Online\)](#)

JUSTIFICATION:

The background check admission requirement has been removed for most COE graduate programs given that background checks are already required for educator certification or the program does not require field or clinical placements.

[ENDORS-TSCE: Teacher Support and Coaching Endorsement \(Online\)](#)

JUSTIFICATION:

The background check admission requirement has been removed for most COE graduate programs given that background checks are already required for educator certification or the program does not require field or clinical placements.

[: Teaching and Learning \(Grades P-12\) Ed.S.](#)

JUSTIFICATION:

The background check admission requirement has been removed for most COE graduate programs given that background checks are already required for educator certification or the program does not require field or clinical placements. Field Based Placement language is no longer required by the GaPSC so this heading was revised to reflect content specific requirements in concentration areas.

MOTION: Dr. McGibony made a motion to approve the agenda items submitted by the Department of Middle Grades and Secondary Education. A second was made by Dr. He, and the motion to approve the Revised Programs was passed.

G. College of Engineering and Computing

Dr. David Williams presented the agenda items for the College of Engineering and Computing.

Department of Computer Science

New Courses:

[CSCI 5325G: Senior Design I](#)

JUSTIFICATION:

Data shows that since Fall 2014, over 73 Software Engineering certificates have been issued by the CS Department, which shows a strong interest in the field of software engineering, The addition of this course would provide opportunities for stronger and more rigorous preparation. Computer Science students have expressed strong interest in more team-based capstone project experience, having a two semester elective sequence of Senior Design projects would allow graduating seniors to be more prepared for the future job expectations in Industry.

[CSCI 5326G: Senior Design II](#)

JUSTIFICATION:

Data shows that since Fall 2014, over 73 Software Engineering certificates have been issued by the CS Department, which shows a strong interest in the field of software engineering, The addition of this course would provide opportunities for stronger and more rigorous preparation. Computer Science students have expressed strong interest in more team-based capstone project experience, having a two semester elective sequence of Senior Design projects would allow graduating seniors to be more prepared for the future job expectations in Industry.

[CSCI 6101: Object-Oriented Programming Using Java](#)

JUSTIFICATION:

This is one of the three courses in the proposed Professional Graduate Certificate in Computer Programming in which programming is a foundational skill for computer professionals. This course addresses the rigor and preparation for professional programmers, this course will help students become proficient in a focused topic area, such as Object-Oriented Programming using Java which is necessary for proficiency in computer programming.

[CSCI 6102: Data Analytics Using Python](#)

JUSTIFICATION:

This is one of the three courses in the proposed Professional Graduate Certificate in Computer Programming to address the rigor and preparation for professional programmers. This course will help students become proficient in a focused topic area, such as Data Analytics using Python. Students will implement data computation concepts and learn to derive predictive insights by applying advanced statistics, modeling, and programming skills which is necessary for proficiency in computer programming.

[CSCI 6103: Art of Program Design](#)

JUSTIFICATION:

This is one of the three courses in the proposed Professional Graduate Certificate in Computer Programming and provides in-depth knowledge of data structures for information processing, including lists, stacks, queues, trees, and graphs which is required for proficiency in computer programming.

Revised Courses:

[CSCI 5322G: Advanced Software Engineering](#)

JUSTIFICATION:

Data shows that since Fall 2014, over 73 Software Engineering certificates have been issued by the CS Department, which shows a strong interest in the field of software engineering, The addition of this course would provide opportunities for stronger and more rigorous preparation in software engineering.

CIP code corrected.

Course title changed to avoid abbreviation.

Catalog description modified to remove prerequisite description.

Prerequisites added.

Graduate student expectations added.

General Course Description added.

SLOs added.

Asynchronous instruction and Synchronous instruction added to Schedule type.

[CSCI 7501: Computational Intelligence](#)

JUSTIFICATION:

On the recommendation of the curriculum committee, the department proposes this course to support graduate students pursuing the machine learning concentration. The topics were deemed essential preparation for graduate student success in this growing field. The course number has been revised.

[CSCI 7510: Decision Support Systems](#)

JUSTIFICATION:

The department, on the recommendation of the curriculum committee, proposes this course to support graduate students pursuing the machine learning concentration. The topics were deemed important preparation for graduate student success in this growing field. The course number has been revised.

[CSCI 7610: Graduate Technical Seminar](#)

JUSTIFICATION:

The faculty in their continuous improvement efforts for the MS program, revised and updated the offerings to reflect the current needs of a graduate student in CS. This reactivated course is included in those recommendations.

Updated CIP code, College and Department to correct values.

Revise catalog description and title

Add SLO's and General Course Description

[CSCI 7630: Current Trends in Computing](#)

JUSTIFICATION:

The faculty in their continuous improvement efforts for the MS program, revised and updated the offerings to reflect the current needs of a graduate student in CS. This reactivated course is included in those recommendations.

Change course number to include "6" for seminars

Updated CIP code, College and Department to correct values.

Revise catalog description and title

Add SLO's and the General Course Description

New Program:

[: Professional Graduate Certificate in Computer Programming](#)

JUSTIFICATION:

This certificate is designed for students with little or no prior knowledge of computer programming languages and wish to gain industry-relevant programming experience.

With the pervasiveness of software in all domains, earning a graduate programming certificate is a fast way to adapt to the change. With a graduate certificate, students will gain up-to-date expertise in programming and get an edge on the competition.

A graduate certificate will give students the formal credentials and validated proficiency to move forward with current or future employers. This certificate is intended for all students in any state and the E-tuition rate may be the most appropriate; however, the form to request E-tuition did not function properly in CIM and therefore a standard tuition rate is indicated herein.

Revised Programs:

[MS-COMSCI: Computer Science M.S. \(Hybrid\) \(Thesis\)](#)

JUSTIFICATION

Admission requirements were updated

Provisional admission requirements were changed and are consistent with the current needs of the MS-CS program and would allow students from non-technical majors to be prepared for the rigor of the MS-CS program.

The program of the study was updated:

- 1) We added a seminar course that is part of the core courses.
- 2) Added concentration electives that would allow students to pick the concentration and improve their knowledge within that concentration and will guide them towards the concentration-specific research

The admission requirements to the ABM program were updated to be consistent with the BS-CS program

The mission statement, program objectives, and assessment are consistent with the SACS assessment

[MS-COMSCI-NT: Computer Science M.S. \(Hybrid\) \(Non-Thesis\)](#)

JUSTIFICATION:

Admission requirements were updated

Provisional admission requirements were changed and are consistent with the current needs of the MS-CS program and would allow students from non-technical majors to be prepared for the rigor of the MS-CS program.

The program of the study was updated:

We added a seminar course (Current trends in computing) that is part of the core course requirement. Added concentration electives that would allow students to pick the concentration and improve their knowledge within that concentration and will guide them towards the concentration-specific project option and course-only option.

Added a "course-only" track to meet the students' demands. This was discussed and voted on by the Departments' curriculum committee and will allow students more flexibility in choosing the project or the course-only options in the non-thesis track.

The admission requirements to the ABM program were updated to be consistent with the BS-CS program

The mission statement, program objectives, and assessment were updated to be consistent with the SACS assessment.

Dr. Cindy Groover asked if the certificate program was clear for the sub change with SACSCOC. Dr. David Williams said his understanding was that the new certificate would only be a notification to the Board of Regents. Dr. Groover confirmed that this item would require SACSCOC approval.

MOTION: Dr. Hamza-Lup made a motion to approve the agenda items submitted by the Department of Computer Science. A second was made by Dr. McGibony.

Dr. Walker said a separate request has to be submitted in order for the certificate program to be eligible for financial aid, because certificates are considered non-degree programs. This will require approval from the Department of Education and Dr. Williams will need to work with Mrs. Tracy Mingo to find out what is needed.

Dr. Casler-Failing stated on the CIM form the certificate program is listed as standard tuition, but the justification says E-tuition would be a better fit but there were issues with the E-tuition function not working properly in CIM. Dr. Williams said he would look into that.

Dr. Casler-Failing questioned three courses included on the program revision pages. After a brief discussion it was decided that Dr. Casler-Failing will roll the revised programs back. Dr. Williams agreed to update CSCI 7830, CSCI 7010, and CSCI 7800 to reflect the new course numbers as provided in the submitted course revisions.

Dr. Walker said prior to the meeting a question was raised as to why there is a difference in the admission GPA requirement for domestic (2.5/4.0) and international (3.0/4.0) students on the MSCS program pages. Dr. Williams stated the Department Chair said it is easier to review the course syllabus and understand the GPA requirements with respect to their preparation for the MS program. Regarding international applicants, due to the large variability in the course delivery and content for courses with similar titles across different institutions (and in cases when the syllabus is not available publicly), it was suggested by the department curriculum committee to have a GPA requirement of 3.0 for international applicants

AMENDED MOTION: Dr. Hamza-Lup made an amended motion to approve the agenda items submitted by the Department of Computer Science, with the understanding that the edits be made to the revised program pages. A second was made by Ms. Fuller, and the motion to approve the New Courses, Revised Courses, New Program, and Revised Programs was passed.

Department of Information Technology

New Course:

[IT 7790: MSIT Internship](#)

JUSTIFICATION:

Department has decided to offer MSIT internship option. Past students have completed internships with great success and high paying job offers.

Revised Programs:

[MSIT-IT: Information Technology M.S.I.T. \(Thesis\)](#)

JUSTIFICATION:

Added capstone course.

Replaced erroneous reference to Manufacturing Engineering courses.

Added additional (existing) IT 5xxxG courses to list of electives.

Added Graduate Internship course as an option.

[MSIT-IT/NT: Information Technology M.S.I.T. \(Non-Thesis\)](#)

JUSTIFICATION:

Added capstone course.

Replaced erroneous reference to Manufacturing Engineering courses.

Added additional (existing) IT 5xxxG courses to list of electives.

Added Graduate Internship course as an option.

MOTION: Ms. Fuller made a motion to approve the agenda items submitted by the Department of Information Technology. A second was made by Dr. He, and the motion to approve the New Course and Revised Programs was passed.

Department of Manufacturing Engineering

Revised Courses:

[MFGE 5333G: Additive Manufacturing Studio](#)

JUSTIFICATION:

The pre-requisite was incorrect. This change corrects that mistake. Graduate Student Expectations, General Course Description, and SLO's are also added. The grading mode "Satisfactory" is removed because it is not applicable to this course. Errors in credit hours are fixed.

[MFGE 5334G: Additive Manufacturing of Lightweight Structures](#)

JUSTIFICATION:

The schedule type and pre-requisite are updated to adapt to the teaching activities. Graduate Student Expectations, General Course Description, and SLO are also added. The typo in the Catalog Description is fixed. Errors about credit hours are fixed.

[MFGE 5533G: Heat Treatment and Microstructure of Metal](#)

JUSTIFICATION:

The course schedule type and variable credit hours were modified to allow flexibility in offering this course.

[MFGE 5536G: Characterization of Advanced Manufacturing Materials](#)

JUSTIFICATION:

The prerequisite and schedule types are updated to adapt to the teaching activities. General Course Description, SLO's, and Graduate Student Expectations are also added. Errors in credit hours are fixed.

Revised Programs:

[MSAE-MF/AME: Applied Engineering M.S.A.E. \(Concentration in Advanced Manufacturing Engineering\) \(Thesis\)](#)

JUSTIFICATION:

New elective courses are added to the MSAE program (AME concentration, Thesis).
Program Assessment Methods for SLO is added.
Updated Program SLO's and Program Mission

[MSAE-MF/AMNT: Applied Engineering M.S.A.E \(Concentration in Advanced Manufacturing Engineering\) \(Non-Thesis\)](#)

JUSTIFICATION:

New elective courses are added to the MSAE program (AME concentration, Non-Thesis).
Program Assessment Methods for SLO is added.
Updated Program SLO's and Program Mission

Deleted Programs:

[CERG-OSEC: Occupational Safety and Environmental Compliance Certificate](#)

JUSTIFICATION:

This program has a very low registration rate and has not been active recently. We are requesting to inactivate this certificate program and will reassess its viability in the future.

[CERG-ENMM: Engineering and Manufacturing Management Certificate](#)

JUSTIFICATION:

This program has a very low registration rate and has not been active recently. We are requesting to inactivate this certificate program and will reassess its viability in the future.

MOTION: Dr. Hamza-Lup made a motion to approve the agenda items submitted by the Department of Manufacturing Engineering. A second was made by Ms. Fuller and the motion to approve the Revised Courses, Revised Programs, and Deleted Programs was passed.

Dr. Groover asked if any students are enrolled in the certificate programs. Dr. Williams said there may be one student left in one of the programs but the student will be able to complete the coursework.

VI. OLD BUSINESS

- A. Registrar's Update** – Mr. Wayne Smith reminded everyone that SARC early registration for Fall 2021 began on March 8th, and there will not be any registration during spring break (March 15th -20th). On

March 22nd all other students will begin registering. The deadlines to submit for the April curriculum meetings are March 18th for graduate and March 30th for undergraduate.

VII. ANNOUNCEMENTS – There were no announcements made.

VIII. ADJOURNMENT

There being no further business, the meeting was adjourned on March 11, 2021 at 10:14 AM.

Respectfully submitted,

Audie Graham, Recording Coordinator

Minutes were approved March 26, 2021 by electronic vote of Committee Members
