Georgia Southern University

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A Few Things You Should Know This Week

University Communications and Marketing

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Five Things You Should Know This Week

Georgia Southern University

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>>>Complete the Employee Engagement Survey this week

The university's third annual Employee Engagement Survey is open through Wednesday, March 15.

Remember, the purpose of the survey is to provide all employees an opportunity to share feedback that will help supervisors and Georgia Southern leadership ensure that Georgia Southern fosters a workplace environment where employees feel engaged and valued. Leaders will use the feedback to compare results from last year to assess results specific to their Action Plans, engage in conversations with their employees to focus on improvement, outline ways to improve by focusing on the highest priority areas, and update/revise their Action Plans based on this year's results.

To maintain absolute confidence in the confidentiality of the Employee Engagement survey, Studer Education is administering the survey, managing the data collection, and aggregating the data to provide results reports to leaders. Using Studer Education ensures that all employees feel as secure as possible expressing their opinions and written comments.

Employees should have an email invitation from <u>Jkunselman@hcg.com</u> to participate in the survey.

>>>Required ethics training is also due this week for all employees

All faculty, staff, temporary and student employees are required to complete online training on the University System's Code of Conduct, conflicts of interest and how to report compliance issues.

The training, which takes approximately 20 minutes, must be completed by March 19. To access the training, log into <u>My.GeorgiaSouthern.edu</u>. Building a Better U (BBU) can be found in the lower right hand corner, in the training menu.

- Step 1: Once logged into BBU, click on your initials in the upper right hand corner.
- Step 2: Select Compliance.
- Step 3: USG Ethics Training 2023 should be listed as a required course. Click the course to begin.

>>>A safety reminder from University Police

University Police would like to remind everyone about the importance of properly securing, and keeping an eye on, personal belongings of value. Most thefts, and many other incidents, are crimes of opportunity. Do not allow it to be easy for someone to take your bike, bag, tools, computer, purse, money or other valuables from your car, room, office, work room or study area.

Also remember to regularly lock your door behind you, including in the residence halls and your vehicles.

If you see anything suspicious or find anything missing, please contact University Police at 912-478-5234. Anyone who wishes to provide information anonymously can do so through <u>Eagle Eye Witness</u> or through the LiveSafe App.