

8-28-2017

# August 28, 2017 Armstrong State University Faculty Senate Minutes

Armstrong State University

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**Armstrong State University**  
**Faculty Senate Meeting**  
**Minutes of August 28, 2017**  
**Student Union, Ballroom A, 3:00 p.m.**

- I. Pre-Senate Working Session (3:00–3:30 p.m.)
- II. Call to Order by Senate President David Bringman at 3:30pm (Appendix A)
- III. Senate Action
  - A. Approval of Minutes from [April 17, 2017](#) Faculty Senate Meeting (Approved 35-0)
  - B. Brief Remarks from Dr. Jennifer Frum, University President  
Senate President David Bringman: Dr. Frum is not here today.
  - C. Brief Remarks from Dr. Chris Curtis, Interim Provost and Vice-President of Academic Affairs  
Dr. Curtis turns the floor over to Carol Cox to talk about summer revenue sharing. As many of you know, we have been talking about summer revenue sharing for at least 5 years. In conjunction with Business and Finance, this past spring, the task force formed by the Provost came up with a summer revenue sharing plan. This summer, \$49,927 was distributed to the colleges for summer profit sharing. For those departments whose multiplier was 1.75 or greater, they received 3.1% of revenue. For departments that were 1.5-1.75, the allocation was 2.1%. There were some stipulations. With some exceptions, student enrollment needed to be at least 10 and study abroad was excluded from this calculation. August 15 was the date of disbursement. In addition to base revenue, there is also the summer online blended learning differential. This led to \$78,596 back to colleges. Total of summer revenue sharing of almost \$130,000. We'll soon be calculating fall online differential.  
Question: Do we know what GSU does?  
Dr. Curtis: They do it differently. Summer is starting to become more urgent. Request for summer schedules went out to departments last week. The summer bridge program will be run out of GSU. It is tied to the new admissions standards. We've done them on the fly, to generate some enrollment for students that are close to standards. Their program is more structured. It is part of their education process. If students don't make their standards, they get invited to their summer program. In terms of revenue sharing, we will continue to have those discussions, but it will be later in the fall term before we make those decisions.  
Dr. Curtis continues: I'm going to talk about the organizational structure. I appreciate everyone's patience. I would have loved to have had all of this worked out before the start of the fall term. Last week, organizational charts were approved. We have begun the hiring process for it. We had been waiting on determination of location of the college. We worked hard (especially the deans) to hammer out the organization charts. We worked hard to create a large enough academic footprint on this campus. We've tried to make sure that every college has adequate administrative presence on the campus [listing of all deans, associate deans, dept heads, and associate chairs that will be based on this campus]. This is the plan to get us out of the gate. It

will change as student population changes. Office of Provost will be based on Statesboro campus. We will have an Associate Provost on our campus. We have had limited faculty representation on Dean's and Dept. Heads search committees. Questions?

Question: Is this in writing somewhere?

Response: Yes (see Appendix B)

Question: I've noticed a lot of these chairs are GSU folks. If we are a new GSU, we have to have more opportunities.

Response: At some point for dept. chairs, we got outnumbered. In many cases, dept. chairs were slotted in because they were an incumbent and there wasn't an incumbent on the other side. The 12 month associate chair positions, at least the ones in Health Professions are already posted. They are new positions. There is not an incumbent. The 9 month positions will come out as we move into the fall. We are hoping with 9/12 month chair positions to have more faculty involvement in the decision making.

Question: Is there discussion about how to assist people who will be moving to the other campus?

Response: Our decisions about location were based on programmatic decisions. For example, if you are going to study history in Georgia, that department should be based in Savannah. So, some dept. chairs are going to have to move, as well as some of the Deans. It is part of the burden of academic leadership. We are creating structures that will force consolidation – the development of a new university. Student enrollments will also drive this process. If we have a lot of students who want to pursue music on the Savannah campus, we will need to accommodate that.

Question: Will all departments have an associate chair presence?

Response: Not all. There may be other ways to deal with the day to day administrative business with some departments, like Geography.

Question: Will community health be here or in Statesboro. The Master's in Community Health will be here beginning in the fall. We will need to do some things with regard to space.

Question: When will job ads be posted for Associate Chairs?

Response: Some are up, some will be posted by Wednesday. The 12 month positions are the only ones being posted now. The 9 month ones will be later. I don't think we should open up a 9 month associate chair position in your department until we determine if you will be with writing or literature.

Question: What about the office of international education?

Response: It will be headquartered in Statesboro with an office on this campus.

Question: When do you believe you could give an org chart that shows where associate chairs will be?

Response: Hopefully we will have that before Thanksgiving break. It won't entail the moving as much, but we expect some moving still to come.

Question: I'm still concerned about the commitment we had to bring in unrepresented minority faculty. I don't see that as part of this process. What I see is that we could

lose a significant amount of underrepresented/minority faculty. Will we make a commitment as the new GSU to bring in and consider unrepresented minorities?

Response: We have only recently adopted some practices to push that forward as our culture. It will be important to continue emphasizing that on our search committees. Our chief diversity officer has helped. There will be a diversity officer in the office of the Provost. I don't want Armstrong to be the diversity campus. It should be a university initiative, so I think this person should be based in Statesboro where the office of the Provost will be located. Academic hiring will remain in the office of the Provost, based in Statesboro.

Question: As you set up T&P criteria, when we have Associate Chair positions in departments, this will create asymmetry. How will this be handled?

Response: Dept. chairs will be the evaluator, with the assistance of the associate chair would make the most sense. The role of departmental and college review committees will be central, as well as the materials provided for review. We need to stay vigilant and talk about T&P requirements, the process, and committee composition. This all needs to be articulated and put into the guidelines. The question of how we do annual evaluations – materials and how they are vetted – is another important one.

Question: One of the strengths with our current set up is that the diversity officer could deal with faculty and staff issues. The new position seems set up only to deal with faculty issues.

Response: Part of the office here, compliance issues also fell under them. They will have a separate compliance office. I recognize that this still needs to be worked out and addressed, however.

Question: Will we use the terminology department chair instead of dept head?

Response: Yes.

Dr. Curtis: Thanks for the work on curriculum. One of the things we found out last week is we will have until December to get everything into Banner.

- D. Brief Remarks from Dr. Elizabeth Desnoyers-Colas, USGFC Representative  
In May of this year, I became the chair of the USGFC. We have been talking to our new Assistant Chancellor. Our goal is to have a telephone conversation monthly. When they do new policies, they usually do it in the summer. I have asked that faculty be given an opportunity to give input and we cannot do that well when new policies are distributed in the summer. They have agreed to avoid doing this practice. I have provided information to everyone about campus carry, including the legal impact. We had a Q & A, but also requested the ability to ask further questions, so those can be forwarded on if you have them. I have been nominated to serve on the committee that makes recommendations for what our campuses should look like in 2025. I would like your feedback. I have chosen to focus on our veterans, non-traditional student population, and students with disabilities. I will have a report from this committee soon. I will be on the USGFC as president until May and then I will serve as past chair. I'm not sure if I'll be serving as rep for the new GSU, but will be serving out my term as chair.
- E. Annual Budget Presentation

Senate President Bringman: Mr. Corrigan has retired, although he did provide a powerpoint presentation on the budget. We also have folks from the Budget and Finance office to respond to questions.

Question: When do budgets become one? Effective July 1, there will be one budget.

Question: How quickly will we get updated information for grants that overlap the consolidation?

Response: We will have those by January.

## F. Old Business

### 1. Recurrent Updates

- i. Joint Leadership Team Summary: Senate President David Bringman: It is attached. GSU doesn't have something like this. The GSU senate moderator was interested in going to something like this.
- ii. Faculty and Staff Vacancy Reports: Senate President Bringman: They are attached. They are longer than usual. This is a PBF bill that we might want to carry over into the consolidated university and senate.

### 2. Other Old Business

- i. Consolidation Updates and Reports provided by Senate President Bringman:
  - a. CIC Update: We have 3 more meetings. The last Fridays of the month. We will meet as needed. All of the information is on the consolidation website. The agenda is available online the day before the meeting.
  - b. Faculty Governance OWG Update: We will be working on a timeline to merge the senates and our documents. We will then work on electing our members and executive committee.
  - c. Other OWG Updates: Now is the time to do the work. We will likely be pulling faculty into some of these as we discover issues remaining to be addressed.
- ii. Summer Senate Bill Updates Provided by Senate President Bringman:
  - a. Administrative Evaluations Bill: This was to ask to evaluate our administrators. Most of those administrators are no longer on our campus. We need to come up with an administrative appraisal process.  
Comment from Dr. Desnoyers-Colas: the USGFC is working on this.

- b. Affirmation and Transparency of Faculty Promotion Guidelines: This is something else we need to make recommendations about. We need to have a good policy for what happens if someone is approved through dept and college, but the provost is not in support of tenure and/or promotion. For example, do they need to specify steps for the faculty member to address concerns before they go up again?

iii. Other Updates Provided by Senate President Bringman:

- a. Summer Profit Sharing: This has been discussed.

- iv. Senate Voting: Hopefully we will not have to do this much more. It would be good to have these discussions on the floor.

3. Old Business from the Floor: None

G. New Business

1. Resolution on Departmental Structure and Function to Ensure Student Success

Senate President Bringman: We had a placeholder for this and can display a draft of this resolution. Do we want to bring this forward after clarification on this from the Provost earlier? Hearing nothing, we'll assume the Provost's clarification was sufficient to address this issue.

2. Committee Membership and Reports

i. Steering Committee

- a. Approval of Members: (Approved 31-0)

ii. University Curriculum Committee

iii. Governance Committee

- a. Approval of Members: pending identification of new members

iv. Academic Standards

Ardith Foster no longer here

Kathy Platt changed to Ann Schulte

v. Education Technology

vi. Faculty Welfare

Lesley Clack and Pang-Chiech Hsu no longer here

a. Joint Appointment Charge: Senate President Bringman: especially on the appraisal of those under joint appointment. GSU's senate moderator is working on identifying faculty to serve on that committee

vii. Planning, Budget, and Facilities: Senate President Bringman: This will be a new committee for the new GSU. Their faculty are excited about our transparency and involvement with issues such as budget.

viii. Student Success: Senate President Bringman: we will be forming three committees to address these issues

a. Academic Standing Charge

b. Grade Replacement Charge

c. Academic Intervention Policy Charge

Comment: Dennis Barber no longer here

### 3. New Business from the Floor

Question: I've been thinking about the athletic fees and what our students get out of it.

Response: There will be buses to all football games and all of our students can go to any GSU game for free.

Question: What about faculty and staff?

Response: The GSU faculty and staff have never gotten in free.

Question: Do we know where this is coming from in the budget.

Response: We are looking at a survey about how to use our facilities. We are using the athletic fee now in part for coaches' salaries (those still on our campus).

Question: Are there buses for women's athletic events?

Response: Not yet. We are in the process of deciding which events.

Comment: There needs to be.

Question: Have there been discussions about fees for students yet?

Response: Most of those discussions will be happening this fall. There will be student representation on that committee.

Question: Are we looking at a reduced rate for students based on this campus?

Question: If there is software available on the GSU campus, will we be able to access it?

Response: Before fall of next year, accessibility will be reconciled.

Question: Are we staying with D2L?

Response: Yes.

H. Senate Information and Announcements: None

1. Send Committee Meeting Dates and Minutes to [faculty.senate@armstrong.edu](mailto:faculty.senate@armstrong.edu)
2. Send Changes in Committee Membership, Chairs and Senate Liaisons to [governance.senate@armstrong.edu](mailto:governance.senate@armstrong.edu) and [faculty.senate@armstrong.edu](mailto:faculty.senate@armstrong.edu)
3. Announcements (from the floor): None

IV. Adjournment at 4:37pm.

V. Minutes completed by:

Wendy Wolfe

Faculty Senate Secretary Fall, 2017

Appendices

A. Attendance Sheet

B. Faculty Administrative Structure on the Armstrong Campus

Appendix A

**Faculty Senators and Alternates for Fall, 2017 (Senate Meeting 8/28/2017)**

Department	College	# of Seats	Senator(s)		Alternate(s)	
Adolescent and Adult Education	COE	2	Patricia Holt	x	Anthony Parish	
			Greg Wimer	x	Rebecca Wells	
Art, Music and Theatre	CLA	3	Rachel Green	x	Mia Merlin	
			Emily Grundstad-Hall	x	Pamela Sears	
			Benjamin Warsaw			
Biology	CST	4	Jennifer Broft Bailey	x	Sara Gremillion	
			Brian Rooney		Michele Guidone	
			Aaron Schrey	x	Michael Cotrone	
			Jennifer Zettler	x	Jay Hodgson	
Chemistry and Physics	CST	3	Brandon Quillian	x	Catherine MacGowan	
			Donna Mullenax	x	Lea Padgett	
			Clifford Padgett	x	Will Lynch	
Childhood and Exceptional Student Education	COE	2	Linda Ann McCall	x	Jackie Kim	
			Robert Loyd	x	John Hobe	
Computer Science & Information Tech	CST	1	Hongjun Su	x	Frank Katz	
Criminal Justice, Social and Political Science	CLA	2	Dennis Murphy	X	Michael Donahue	
			Kevin Jennings	X	Laura Seifert	
Diagnostic and Therapeutic Sciences	CHP	2	Shaunell McGee	x	Rhonda Bevis	
			Pam Cartright	x	Christy Moore	
Economics	CLA	1	Maliece Whatley	x	Yassi Saadatmand	
Engineering	CST	1	Wayne Johnson	x	Priya Goeser	
Health Sciences	CHP	2	Dziyana Nazaruk	x	Joey Crosby	
			TimMarie Williams	x	Rod McAdams	
History	CLA	2	James Todesca		Allison Belzer	
			Michael Benjamin	x		
Languages, Literature and Philosophy	CLA	5	Jack Simmons	x	Will Belford	
			Carol Andrews	x		
			Jane Rago	x	Annie Mendenhall	
			Christy Mroczek	x	Julie Swanstrom	
			Carol Jamison	x	Rob Terry	
Library	CLA	1	Aimee Reist	x	Ann Fuller	
Mathematics	CST	3	Tricia Brown	x	Sean Eastman	
			Sungskon Chang	x	Duc Huynh	
			Kim Swanson	x	Greg Knofczynski	
Nursing	CHP	3	Sherry Warnock	x	Carole Massey	
			Gina Crabb	x	Luz Quirimit	
			Katrina Embrey	x	Jill Beckworth	
Psychology	CST	1	Wendy Wolfe	x	Nancy McCarley	
Rehabilitation Sciences	CHP	2	David Bringman	x	AndiBeth Mincer	
			Jan Bradshaw	x	April Garrity	

Appendix B

**Faculty Administrative Structure on the Armstrong Campus**

*College of Arts and Humanities*

**Associate Dean**  
**Department Chair, History**  
**Department Chair, Literature**

*College of Behavioral and Social Sciences*

**Associate Dean**  
**Department Chair, Criminal Justice and Criminology**

*College of Business*

**Department Chair, Economics**

***College of Education***

**Dean**  
**Associate Dean**  
**Department Chair, Elementary and Special Education**  
**Department Chair, Middle Grades and Secondary Education**

*Paulson College of Engineering*

**Assistant Dean**

***Waters College of Health Professions***

**Dean**  
**Associate Dean**  
**Department Chair, Diagnostic and Therapeutic Sciences**  
**Department Chair, Health Science and Kinesiology**  
**School Chair, Nursing**

***Hsu College of Public Health***

**Dean**  
**Department Chair, Health Policy, Management, and Behavior**

*College of Science and Mathematics*

**Associate Dean**  
**Department Chair, Chemistry**  
**Associate Chair, Biology (12 month)**  
**Associate Chair, Math (12 month)**

**Associate Provost for Research and Development**

**Director for Center for Teaching and Technology**  
**Undergraduate Research Coordinator (9 month)**