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Staff Council Meeting Agenda and Minutes

Human Resources

4-19-2019

Staff Council Meeting Minutes

Georgia Southern University, Staff Council

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Present: Dani Beckmann, Katherine Arnetz, Katherine Gordon, Andrew Dies, Lakesha Hill, Angel Howard, Christopher Johnston, Patrice Kerner, Colby Lamb, Philip LeRoy, DeAnn Lewis, Katherine Lewis, Adrienne McCollar, Ava Percell, Brenda Richardson, Reginald Scott, Nick Shrader, Trina Smith, Jasper Stewart, Jessica Weaver. **Absent:** Danny Frazier, Sybil Kirkland, Ashley Thornton

Regrets:, Rebecca Carroll, Brittany Horn McLamb, Jason Salzer, Dylitchrous Thompson

Call to Order/Opening remarks: Staff Council Chair welcomed the group at 9:01 a.m.

Consent Agenda and MoM

- Adoption of Agenda - no items were moved and chair moved to adopt the consent agenda. No objections.
- Adoption of MoM for March 15, 2019 - minutes approved in their original form.

Committee Reports

- Treasurer Report
Committee Chair, Treasurer reported on the following accounts:
 - ARM Discretionary Fund (Acct#2072): \$1,053.62
 - ARM Scholarship (Acct#7071): \$1,233.54
 - Statesboro (Acct#0869): \$2, 323.93
 - Statesboro (Acct#7110) \$10,442.69No questions from Staff Council about these amounts.
- By-Laws Committee
 - No updates from the Chair at this time.
- Communications Committee
 - No updates from the Chair at this time.
- Fundraising & Scholarship Committee
 - Updates regarding new procedures for scholarship disbursements.
 - Staff scholarships will continue, however, distributions will no longer be in the form of **reimbursements** nor will these be allowed to directly be paid to the scholarship recipient.
 - Scholarships will have to follow new procedures through student accounts.
 - Next steps, 1.) updates to the current procedures/rubric 2.) reach out to student accounts to coordinate and process scholarship distributions.
 - Scholarships for the summer have been postponed until committee can work to make the above stated changes.

- Foundation Funds (cannot be used for food or activities). A suggestion was made to allow these funds toward travel grants, meaning staff can request support toward professional development.
 - Chair requested and solicited volunteers from the SC members to join an ad-hoc committee to take a look at this.
- Budget for next year is unknown at this time due to budget redirection.
- Staff Development Committee
Committee Chair reported on the following:
 - The Chair requested help from the SC members to collect raffle items to help reach the goal of 60 raffle items.
 - Sign-up sheet will be shared with all SC members to assign and list collected items.
 - A vendor/solicitation letter will be prepared and shared with members.
- Staff Outreach and Special Events Committee
Committee Chair, reported on the following:
 - Preparations for Staff Picnics are underway, dates for the picnic are as follows: Armstrong Campus - May 30, 11 am - 2pm; Statesboro Campus - May 31, 11 am - 2 pm.
 - A volunteer sign-up sheet will be shared with SC members.

New Business:

- Two (2) by-laws are on the floor for consideration and approval: 1) Update to Georgia Southern University Staff Council Bylaws - University Divisions and 2) Amendment: Appointed Membership.
 - Motion to open the floor for consideration of the amendments. Adrienne moved to consider the amendment. Move to vote in favor: sixteen in favor; **favor** have it.
- SC Member suggested a list of talking points to be created. The SC Chair will ask for guidance from the staff council advisor.
- Nomination form for executive officers will be submitted to the SC members in the next few days.

Presidential Updates and Comments

The University President, Dr. Marrero, had the following updates and comments about his first three weeks on the job:

- Thanked the committee for the time.
- Georgia Southern University hosted the Board of Regents (BOR), which included 300+ guests.
- Discussed the importance of new:
 - Enrollment and Recruitment plans which align with the goals the university is trying to achieve.

- Strategic Marketing and Branding plans which will represent who we are in the marketplace
- Discussed the importance of communicating tangible value through these 5 pillars:
 - Student Success
 - Teaching and Research
 - Community Engagement
 - Operational Efficiency and Sustainability
 - Diversity and Inclusion
- Discussed the importance of accountability and has instructed each Vice President to create score cards to outline measurable goals.
- The university budget will be reviewed on Monday and approved for submission to the BOR by May 3, 2019.
 - Line items will be shared with both the Faculty Senate and Staff Council Committees.
- **First phase of CAR will occur July 1, 2019 where the institution has an opportunity to gain efficiencies and effectiveness gained thru re-organizational alignment.**
 - Town Halls will be coordinated by Ron Stalnaker.
- Plans for a yearly Climate Satisfaction survey coming in the next 6 months. These will help engage conversations about professional development and provide actions plans.
- Upcoming engagement/communication initiatives:
 - State of the University, August 2019
 - Town Halls in January 2019.
 - Engagement Survey in April 2020.

The President thanked the committee for their time.

Updates from Human Resources

No updates at this time from the HR Advisor

Announcements

- USG quarterly meeting is rescheduled to May 24. It will be held at the Georgia Tech University. Those interested in attending please contact SC Chair as soon as possible.

Important Dates

- USG Staff Council Quarterly Meeting - April 24, 2019 hosted by GA Tech
- Executive Committee Meeting - May 10, 2019
- Staff Council Meeting - May 17, 2019
- Staff Council Picnics - **All Hands on DECK!**
 - Armstrong Campus - May 30, 2019
 - Statesboro Campus - May 31, 2019

Adrienne motion to adjourn meeting. Meeting adjourned, 10:48 a.m.



Council Meeting
Friday, April 19, 2019
9:00 am – 11:00 am
Armstrong Campus, Burnett Hall Room 109
Statesboro Campus, Marvin Pittman 1009A

Submitted: Dani Beckmann