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Staff Council Meeting Agenda and Minutes

Human Resources

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1-18-2019

## Staff Council Meeting Minutes

Georgia Southern University, Staff Council

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**Present:** Katherine Arnetz, Dani Beckmann, Rebecca Carroll, Todd Cross, Andrew Dies, Lakesha Hill, Christopher Johnston, Colby Lamb, Philip LeRoy, DeAnn Lewis, Katherine Lewis, Adrienne McCollar, Laura Pallini, Ava Percell, Brenda Richardson, Jason Salzer, Reginald Scott, Nick Shrader, Trina Smith, Jasper Stewart, Dylitchrous Thompson, Jessica Weaver.

**Absent:** Brittany Horn McLamb, Sybil Kirkland, Allison Carthon, Danny Frazier

**Regrets:** Angel Howard, Patrice Kerner, Brittany Horn McLamb,

**Call to Order/Opening remarks:** Staff Council president welcomed the group at 9:04 a.m.

### **Strategic Planning Committee -**

- Presentation and discussion led by Co-chairs Dr. Helen Bland and Mrs. Julie Gerbsch regarding strategic planning. Exercise and discussion ended at 9:52 a.m. Other guests included Carol Cox and Maliece Whatley.

### **Consent Agenda**

- Adoption of Agenda - unanimously approved
- Minutes from December 14, 2019 - unanimously approved

### **Committee Reports:**

- Treasurer Report  
Committee Chair, Treasurer reported on the following accounts:
  - ARM Discretionary Fund (Acct#2072): \$1,045.95
  - ARM Scholarship (Acct#7071): \$1,233.54
  - Statesboro (Acct#0869): \$2, 708.71
  - Statesboro (Acct#7110) \$10,369.91
- Communications Committee  
Committee Chair updated on the following:
  - Chair will request a meeting with the Executive Committee to discuss staff recognition initiatives.
- Fundraising  
Committee Chair, reported on the following
  - 24 scholarship applicants for Spring
    - 18 who are eligible and enrolled
    - Meeting will be set for early next week to move process forward
    - Consolidation of funds will happen July 1st.
- Staff Development Committee Chair, reported on the following
  - Committee will meet next week
  - RAK SoP will be approved for this meeting
  - Lunch- n-Learns, first online webex is being scheduled on WebEx Etiquette

- Staff Outreach and Special Events Committee  
Committee Chair, reported on the following:
  - February 7th Years of Service
    - Walk through for the event is scheduled for both campus on February 6th.  
Check your email for updates including sign up sheet
    - This is an **All hands on deck event** for your campus.
      - ARM: 9 -10 Ceremony, immediately following Reception, 10-11AM
      - Statesboro: 2-3 PM Ceremony, immediately following Reception 3-4PM
      - Executive Team will travel to both events
      - The following communications have been released: 1.) Awardees have been notified via email to choose their gifts 2.) Save-the-Dates emails sent to Staff/Faculty

### **New Business:**

- By-Laws Committee
  - Two Parliamentarian nominations were received but are names are not eligible.
  - There are two by-laws requests pending for consideration and approval
    - Staff Council Frequency of meetings
    - Staff Council to provide Open meetings
  - The SC President open the floor for discussion and nominations
    - A nomination from the floor, to have Jasper Stewart serve the remaining 2018-19 term. Ava Percell made a motion for approval, it was seconded.
    - A vote to approve the motion. Vote was unanimous to have Jasper Stewart serve the remainder of the 2018-19 vote.

### **Presidential Updates and Comments**

- Georgia Southern's new president has been named Dr. Kyle Marrero; he is scheduled to start April 1, 2019
- There will be opportunities for the Staff Council to meet with Dr. Marrero, more information will be forthcoming as it becomes available.

### **Updates from Human Resources**

- Updates were submitted with the President's last email. No new updates at this time.

### **Announcements**

- SC President opened the floor for announcements.
- Staff Council has two vacancies (Office of the President; Business and Finance) and we are currently waiting for names to replace these vacancies.

### **Important Dates**

- Staff Years of Service Ceremony Walk-Through – February 6, 2019
- Staff Years of Service Ceremony – February 7, 2019 **All Hands on Deck**
- Executive Committee Meeting – February 8, 2019
- Staff Council Meeting – February 15, 2019
- National Random Acts of Kindness Day – February 17, 2019

**Adjournment:** Motion to adjourn meeting at 10: 34 a.m.