11-13-2017

November 13, 2017 Armstrong State University Faculty Senate Agenda

Armstrong State University

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Armstrong State University
Faculty Senate Meeting
Agenda of November 13, 2017
Student Union, Ballroom A, 3:00 p.m.

I. Pre-Senate Working Session (3:00–3:30 p.m.)
II. Call to Order
III. Senate Action
   A. Brief Remarks from Dr. Jennifer Frum, University President
   B. Brief Remarks from Dr. Chris Curtis, Interim Provost and Vice-President of Academic Affairs
   C. Old Business
      1. Recurrent Updates: None
      2. Other Old Business
         i. Consolidation Updates and Reports
            a. CIC Update
            b. Faculty Governance OWG Update
               i. New Bylaws (Appendix B)
               ii. Transitional Senate in Spring, 2018
            c. Other OWG Updates
               ii. Armstrong Senate Legacy Bills (Appendices C-F)
               iii. Campus Closure Committee
      3. Workload and Salary
         i. Departmental Discussions
         ii. Joint ASU-GSU Faculty Salary Committee
      4. Old Business from the Floor
   D. New Business
      1. Committee Membership and Reports
         i. University Curriculum Committee (Appendix A)
         ii. Governance Committee
         iii. Academic Standards
         iv. Education Technology
         v. Faculty Welfare
         vi. Planning, Budget, and Facilities
         vii. Student Success
      2. New Business from the Floor
   E. Senate Information and Announcements
      1. Send Committee Meeting Dates and Minutes to faculty.senate@armstrong.edu
      2. Send Changes in Committee Membership, Chairs and Senate Liaisons to governance.senate@armstrong.edu and faculty.senate@armstrong.edu
      3. Announcements (from the floor)
IV. Adjournment
UNIVERSITY CURRICULUM COMMITTEE  
University Hall 282  
Minutes, October 18, 2017  

PRESENT: Kathryn Craven, Jose da Cruz, Katrina Embrey, Felix Hamza-Lup, Todd Hizer, John Hobe, Rick McGrath, Andi Beth Mincer, Jared Schlieper, Pamela Sears, Julie Swanstom, Rebecca Wells, Phyllis Fulton (Catalog Editor)  

GUESTS: Donna Brooks, Delana Gajdosik-Nivens, Sandy Streater, Teresa Winterhalter  

CALL TO ORDER. The meeting was called to order at 3:06 p.m. by Dr. Rick McGrath. 

ITEMS  

A. Waters College of Health Professions ............ Refer to Curriculum Site for details  

The committee approved the following items, with one comment:  
  • Nutrition and Food Science, B.S. (Emphasis in Community Nutrition) requires PUBH 4134, a class that has a co-requisite not required in the program of study (PUBH 4132).  

Department of Health Sciences and Kinesiology  
Program(s) – Revisions  
Athletic Training, B.S.AT.  
Exercise Science, B.S.K.  
Sport Management, B.S.  
Nutrition and Food Science, B.S. (Emphasis in Community Nutrition)  
Nutrition and Food Science, B.S. (Emphasis in Dietetics)  
Nutrition and Food Science, B.S. (Emphasis in Food Science/Food Systems Administration)  

Course Prefix(es) – No Revisions  
HLTH  
KINS  
NTFS  
SMGT  

Course Inactivations  
NTFS 2535H  
HLTH 3133S
B. Jiann-Ping Hsu College of Public Health……..Refer to Curriculum Site for details

The committee approved the following items:

Department of Community Health
Program(s) – Revisions
Health Education and Promotion, B.S.P.H. (Emphasis in Health Education and Promotion)
Health Education and Promotion, B.S.P.H. (Emphasis in Global Health)

Course Prefix(es) – Revisions/Inactivations
PUBH

Department of Epidemiology and Environmental Health Sciences
Course Prefix(es) – No Revisions
PUBH

Department of Health Policy and Management
Course Prefix(es) – No Revisions
PUBH

Department of Public Health, General
Course Prefix(es) – Revisions
PUBH

C. College of Science and Mathematics………………..Refer to Curriculum Site for details

The committee approved the following items, with one comment:

• Regarding the Physics and Astronomy B.A. and the Physics B.S.: The Board of Regents states that students majoring in physics may be required to take pre-calculus in Area A and calculus in Area D if not taken in Area A. Refer to BOR website for details.

Department of Military Science
Program(s) – Revisions
Military Science Non-Degree
Military Science Minor Course Prefix(es) – Revisions/New/Inactivations MSCI

Department of Physics and Astronomy
Program(s) – Revisions
Physics and Astronomy, B.A.
Physics, B.S.
Physics Minor
Course Prefix(es) – Revisions/Inactivations
ASTR
PHSC
PHYS

ADJOURNMENT. The meeting was adjourned at 4:45 p.m.

Submitted by Phyllis Fulton
Program Approval Signature Form

New/Revised/Inactivated Program
Current Program Title: Athletic Training
Proposed Program Title: N/A
College: Waters College of Health Professions
Department: Health Sciences and Kinesiology
CIP Code: 510913

Approval Signatures
✓ Recommend
☐ Not Recommend
Chairperson, College Curriculum Committee Date

☐ Recommend
☐ Not Recommend
College Dean Date

☐ Recommend
☐ Not Recommend
Chairperson, Senate Undergraduate/Graduate Committee Date

☐ Recommend
☐ Not Recommend
Provost/Vice President for Academic Affairs (Final sign-off) Date

* Consultation between appropriate chairpersons and deans MUST occur if this item impacts another unit before final approval.
Program Approval Signature Form

Rev. 8/18/17

New/Revised/Inactivated Program

Current Program Title:  Exercise Science
Proposed Program Title:  N/A
College:  Waters College of Health Professions
Department:  Health Sciences and Kinesiology
CIP Code:  310505

Approval Signatures

☒ Recommend  ☐ Not Recommend  Chairperson, College Curriculum Committee  Date  10/4/17

☒ Recommend  ☐ Not Recommend  College Dean  Date  10/5/17

☐ Recommend  ☐ Not Recommend  Chairperson, Senate Undergraduate/Graduate Committee  Date

☐ Recommend  ☐ Not Recommend  Provost/Vice President for Academic Affairs (Final sign-off)  Date

* Consultation between appropriate chairpersons and deans MUST occur if this item impacts another unit before final approval.
Program Approval Signature Form

New/Revised/Inactivated Program
Current Program Title: Nutrition and Food Science
Proposed Program Title: N/A
College: Waters College of Health Professions
Department: Health Sciences and Kinesiology
CIP Code: 190501

Approval Signatures
☐ Recommend
☐ Not Recommend Chairperson, College Curriculum Committee 10/4/17
☐ Recommend
☐ Not Recommend College Dean 10-5-17
☐ Recommend
☐ Not Recommend Chairperson, Senate Undergraduate/Graduate Committee Date
☐ Recommend
☐ Not Recommend Provost/Vice President for Academic Affairs (Final sign-off) Date

* Consultation between appropriate chairpersons and deans MUST occur if this item impacts another unit before final approval.
Program Approval Signature Form

New/Revised/Inactivated Program
Current Program Title: Sports Management
Proposed Program Title: N/A
College: Waters College of Health Professions
Department: Health Sciences and Kinesiology
CIP Code: 310504

Approval Signatures

☐ Recommend
☐ Not Recommend
Chairperson, College Curriculum Committee
Date: 10/4/12

☐ Recommend
☐ Not Recommend
College Dean
Date: 10-5-17

☐ Recommend
☐ Not Recommend
Chairperson, Senate Undergraduate/Graduate Committee
Date

☐ Recommend
☐ Not Recommend
Provost/Vice President for Academic Affairs (Final sign-off)
Date

* Consultation between appropriate chairpersons and deans MUST occur if this item impacts another unit before final approval.
Course Approval Signature Form

College and Department: Health Professions and Health Sciences and Kinesiology
Course Subjects included: HLTH

Approval Signatures

☐ Recommend
☐ Not Recommend
Chairperson, College Curriculum Committee
Date 9/24/17

☐ Recommend
☐ Not Recommend
College Dean
Date 9/24/17

☐ Recommend
☐ Not Recommend
Chairperson, Senate Undergraduate/Graduate Committee
Date

☐ Recommend
☐ Not Recommend
Provost/Vice President for Academic Affairs (Final sign-off)
Date
Course Approval Signature Form

College and Department: Health Professions and Health Sciences and Kinesiology
Course Subjects included: KINS

Approval Signatures

☐ Recommend
☒ Not Recommend

Chairperson, College Curriculum Committee
Date: 9/29/17

☐ Recommend
☒ Not Recommend

College Dean
Date: 9/29/17

☐ Recommend
☒ Not Recommend

Chairperson, Senate Undergraduate/Graduate Committee
Date

☐ Recommend
☒ Not Recommend

Provost/Vice President for Academic Affairs (Final sign-off)
Date
Course Approval Signature Form

College and Department: Health Professions and Health Sciences and Kinesiology
Course Subjects included: NTES

Approval Signatures

☐ Recommend  ☑ Not Recommend  
Chairperson, College Curriculum Committee  8/29/17

☑ Recommend  ☐ Not Recommend  
College Dean  9/29/17

☐ Recommend  ☐ Not Recommend  
Chairperson, Senate Undergraduate/Graduate Committee  Date

☐ Recommend  ☐ Not Recommend  
Provost/Vice President for Academic Affairs (Final sign-off)  Date
Course Approval Signature Form

College and Department: Health Professions and Health Sciences and Kinesiology
Course Subjects included: SMGT

Approval Signatures

[ ] Recommend
☐ Not Recommend
Chairperson, College Curriculum Committee
Date 9/29/17

☐ Recommend
☐ Not Recommend
College Dean
Date

☐ Recommend
☐ Not Recommend
Chairperson, Senate Undergraduate/Graduate Committee
Date

☐ Recommend
☐ Not Recommend
Provost/Vice President for Academic Affairs (Final sign-off)
Date
Program Approval Signature Form

New/Revised/Inactivated Program
Current Program Title: _______________________________________________________________________
Proposed Program Title: _____________________________________________________________________
College: ________________________________________________________________________________
Department: _____________________________________________________________________________
CIP Code: ______________________________________________________________________________

Health Education and Promotion, B.S.P.H.,
JPHCOPH
Community Health
512207

Approval Signatures

☐ Recommend
☐ Not Recommend
Chairperson, College Curriculum Committee
Date

☐ Recommend
☐ Not Recommend
College Dean
Date

☐ Recommend
☐ Not Recommend
Chairperson, Senate Undergraduate/Graduate Committee
Date

☐ Recommend
☐ Not Recommend
Provost/Vice President for Academic Affairs (Final sign-off)
Date

* Consultation between appropriate chairpersons and deans MUST occur if this item impacts another unit before final approval.
Program Approval Signature Form

New/Revised/Inactivated Program
Current Program Title: Health Education and Promotion, B.S.P.H.
Proposed Program Title:
College: JPHCOPH
Department: Community Health
CIP Code: 512207

Approval Signatures
☐ Recommend
☐ Not Recommend
Chairperson, College Curriculum Committee
Date
☐ Recommend
☐ Not Recommend
College Dean
Date
☐ Recommend
☐ Not Recommend
Chairperson, Senate Undergraduate/Graduate Committee
Date
☐ Recommend
☐ Not Recommend
Provost/Vice President for Academic Affairs (Final sign-off)
Date

* Consultation between appropriate chairpersons and deans MUST occur if this item impacts another unit before final approval.
Course Approval Signature Form

College and Department:  JPHCOPH, Community Health
Course Subjects included:

Approval Signatures

☐ Recommend  ☐ Not Recommend  
Chairperson, College Curriculum Committee  
Date

☐ Recommend  ☐ Not Recommend  
College Dean  
Date

☐ Recommend  ☐ Not Recommend  
Chairperson, Senate Undergraduate/Graduate Committee  
Date

☐ Recommend  ☐ Not Recommend  
Provost/Vice President for Academic Affairs (Final sign-off)  
Date
Course Approval Signature Form

College and Department: JPHCOPH, Epidemiology and Environmental Health Sciences
Course Subjects included:

Approval Signatures

☐ Recommend
☐ Not Recommend
Chairperson, College Curriculum Committee
Date

☐ Recommend
☐ Not Recommend
College Dean
Date

☐ Recommend
☐ Not Recommend
Chairperson, Senate Undergraduate/Graduate Committee
Date

☐ Recommend
☐ Not Recommend
Provost/Vice President for Academic Affairs (Final sign-off)
Date
Course Approval Signature Form

College and Department:  
JPHCOPH, Health Policy and Managementes

Course Subjects included:

Approval Signatures

☐ Recommend  
☐ Not Recommend

Chairperson, College Curriculum Committee

☐ Recommend  
☐ Not Recommend

College Dean

Date

☐ Recommend  
☐ Not Recommend

Chairperson, Senate Undergraduate/Graduate Committee

Date

☐ Recommend  
☐ Not Recommend

Provost/Vice President for Academic Affairs (Final sign-off)

Date
Course Approval Signature Form

College and Department: JPHCOPH, Public Health (General)
Course Subjects included:

Approval Signatures

☑ Recommend
☐ Not Recommend
Chairperson, College Curriculum Committee

☐ Recommend
☐ Not Recommend
College Dean

☐ Recommend
☐ Not Recommend
Chairperson, Senate Undergraduate/Graduate Committee

☐ Recommend
☐ Not Recommend
Provost/Vice President for Academic Affairs (Final sign-off)
New/Revised/Inactivated Program
Current Program Title: Military Science Non-Degree
Proposed Program Title: Science and Mathematics
College: Military Science
Department: 2B0261
CIP Code:

Approval Signatures
☑ Recommend
☑ Not Recommend
Chairperson, College Curriculum Committee
Date

☑ Recommend
☑ Not Recommend
College Dean
Date

☑ Recommend
☑ Not Recommend
Chairperson, Senate Undergraduate/Graduate Committee
Date

☑ Recommend
☑ Not Recommend
Provost/Vice President for Academic Affairs (Final sign-off)
Date

* Consultation between appropriate chairpersons and deans MUST occur if this item impacts another unit before final approval.
Program Approval Signature Form

New/Revised/Inactivated Program

Current Program Title: Military Science Minor
Proposed Program Title: Science and Mathematics
College: Military Science
Department: 280301
CIP Code:

Approval Signatures

☑ Recommend
☐ Not Recommend
Chairperson, College Curriculum Committee
Date

☑ Recommend
☐ Not Recommend
College Dean
Date

☐ Recommend
☐ Not Recommend
Chairperson, Senate Undergraduate/Graduate Committee
Date

☐ Recommend
☐ Not Recommend
Provost/Vice President for Academic Affairs (Final sign-off)
Date

* Consultation between appropriate chairpersons and deans MUST occur if this item impacts another unit before final approval.*
Program Approval Signature Form

New/Revised/Inactivated Program
Current Program Title: Physics and Astronomy BA
Proposed Program Title: Science & Mathematics
College: Physics & Astronomy
Department: 400801
CIP Code:

Approval Signatures
☒ Recommend
☐ Not Recommend
Chairperson, College Curriculum Committee
Date

☒ Recommend
☐ Not Recommend
College Dean
Date

☐ Recommend
☐ Not Recommend
Chairperson, Senate Undergraduate/Graduate Committee
Date

☐ Recommend
☐ Not Recommend
Provost/Vice President for Academic Affairs (Final sign-off)
Date

* Consultation between appropriate chairpersons and deans MUST occur if this item impacts another unit before final approval.
Program Approval Signature Form

New/Revised/Inactivated Program

Current Program Title: Physics BS
Proposed Program Title: Science & Mathematics
College: Physics & Astronomy
Department: 400801
CIP Code:

Approval Signatures

☒ Recommend □ Not Recommend
Chairperson, College Curriculum Committee
Date

☒ Recommend □ Not Recommend
College Dean
Date

☒ Recommend □ Not Recommend
Chairperson, Senate Undergraduate/Graduate Committee
Date

☒ Recommend □ Not Recommend
Provost/Vice President for Academic Affairs (Final sign-off)
Date

* Consultation between appropriate chairpersons and deans MUST occur if this item impacts another unit before final approval.
**Program Approval Signature Form**

**New/Revised/Inactivated Program**
- **Current Program Title:**
- **Proposed Program Title:**
- **College:**
- **Department:**
- **CIP Code:**

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**Approval Signatures**

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<thead>
<tr>
<th>Role</th>
<th>Signature</th>
<th>Date</th>
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<tbody>
<tr>
<td>Chairperson, College Curriculum Committee</td>
<td>[Signature]</td>
<td>10/13/17</td>
</tr>
<tr>
<td>College Dean</td>
<td>[Signature]</td>
<td>10/9/17</td>
</tr>
<tr>
<td>Chairperson, Senate Undergraduate/Graduate Committee</td>
<td>[Signature]</td>
<td>Date</td>
</tr>
<tr>
<td>Provost/Vice President for Academic Affairs (Final sign-off)</td>
<td>[Signature]</td>
<td>Date</td>
</tr>
</tbody>
</table>

*Consultation between appropriate chairpersons and deans MUST occur if this item impacts another unit before final approval.*
Course Approval Signature Form

College and Department: Science & Mathematics, Military Science Department
Course Subjects included: MSCI, MILS

Approval Signatures

☐ Recommend☐ Not Recommend
Chairperson, College Curriculum Committee
Date

☐ Recommend☐ Not Recommend
College Dean
Date

☐ Recommend☐ Not Recommend
Chairperson, Senate Undergraduate/Graduate Committee
Date

☐ Recommend☐ Not Recommend
Provost/Vice President for Academic Affairs (Final sign-off)
Date
Course Approval Signature Form

College and Department: Science & Mathematics, Dept. of Physics and Astronomy
Course Subjects included: ASTR/PHYS Undergraduate Courses

Approval Signatures

☑ Recommend
☐ Not Recommend
Chairperson, College Curriculum Committee
Date

☑ Recommend
☐ Not Recommend
College Dean
Date

☐ Recommend
☐ Not Recommend
Chairperson, Senate Undergraduate/Graduate Committee
Date

☐ Recommend
☐ Not Recommend
Provost/Vice President for Academic Affairs (Final sign-off)
Date
Bylaws of the Faculty Senate

The operating rules of the Senate are set forth in the Bylaws which were approved by the Faculty Senate, January 22, 1996, and last amended on October 8, 2014. These Bylaws establish the operating procedures and committee structure and membership.

ARTICLE I—PURPOSE

SECTION 1. The Faculty Senate shall serve as the representative and legislative agency of the faculty. As such, it shall serve as the official faculty advisory body to the President. Within the policy framework of the Board of Regents of the University System of Georgia, and with the approval of the President, the recommendations of the Faculty Senate shall be the academic policy of the University to be implemented by the administration.

SECTION 2. The academic affairs of the University which concern the Faculty Senate and for which it shall be responsible in formulating policies and reviewing procedures include academic activities, general educational policy of the University, the welfare of the faculty, and other matters which maintain and promote the best interests of the faculty and the University as specified in the Policy Manual of the Board of Regents.

SECTION 3. These Bylaws shall be interpreted to allow the Faculty Senate to accomplish its responsibilities and objectives provided such interpretation does not directly conflict with the Statutes of Georgia Southern University.

ARTICLE II—MEMBERSHIP AND MEETINGS

SECTION 1. Membership criteria are described in detail in Article V of the Statutes of Georgia Southern University. In particular,

a. each college and the library will have the total number of its full-time faculty divided by 15; for every 15 faculty members, or major portion thereof (i.e., 8-14), that unit will receive a Senate seat to be filled by election following each unit’s election process.

b. no unit shall have fewer than two Senate seats, even if that means apportioning a seat to a unit that is not strictly called for by the ratio in part (a) of this section.

c. Each unit shall fill one Senate seat with a faculty member based on the Armstrong campus and one Senate seat with a faculty member based on the Statesboro campus.

]]> should apportionment calculations direct a reduction in a unit’s number of Senate seats, no sitting senator will be removed; that seat will be eliminated when the first senator of that unit to reach his or her term limit rotates off the Senate.

Also, no unit will lose more than one seat in any given year; the Senate Executive Committee (SEC) being charged with adjusting the terms of elected senators so that the staggered term rotation of senators in a unit will not be jeopardized.

The members of the faculty who are full-time administrators (distinguished by an administrative contract or no teaching duties) are not eligible to serve as senators or on senate committees. Should a senator (or committee member) accept a full-time twelve months administrative position, whether permanent or interim, that individual should resign from their senate seat and/or all committees on which they are serving.

SECTION 2. Policies for scheduling regular and called meetings and the frequency of meetings are also described in the Statutes. The President of the University shall provide to the faculty abbreviated minutes summarizing all action items within 10 working days following each meeting. Any member of the university community is welcome to attend Senate meetings as an observer.

SECTION 3. Senators will receive in writing any item intended for notification, discussion, or action at least two work days in advance of the Senate meeting at which said item will appear on the agenda, and they will receive copies of any documents related to said agenda item at least two work days in advance of the Senate meeting. For purposes of these Bylaws, the work week is defined as 8 a.m. on Monday until 5 p.m. on Friday when classes are in session.

SECTION 4. Faculty Senate meetings shall be conducted according to Robert’s Rules of Order and in accordance with the most recent Senate Protocol.

SECTION 5. By direction of the Board of Regents, the President of Georgia Southern University shall preside at all meetings of the Faculty Senate. The President may ask the Chair of the Senate Executive Committee to serve as Senate President.

ARTICLE III—OFFICERS
SECTION 1. The officers of the Faculty Senate shall consist of the Senate President and, who is the Chair of the Senate Executive Committee, the voting members of the Senate Executive Committee, the President Elect, the Senate Secretary, and the Senate Librarian. All officers shall be senators.

SECTION 2. The Senate Executive Committee shall serve as the chief governing body for all matters before the Senate, including procedure and protocol. It shall be the purpose of the Senate Executive Committee to guide the actions of the Senate so as to enhance all Faculty Senate activities.

SECTION 3. The Senate Executive Committee shall consist of one senator from each college and the library, elected by the faculty in their respective units for two-year staggered terms, and the Senate President who serves as the Chair of the Senate Executive Committee. Additionally, the President Elect, the Senate Librarian and the Senate Secretary shall serve in an advisory role as non-voting members, unless they represent their colleges on the Senate Executive Committee. A non-voting staff member designated by the President of the University shall serve as a liaison with the Senate Executive Committee. Staff assistance and administrative support shall be provided through the Office of the Faculty Senate.

SECTION 4. The Senate President and Chair of the Senate Executive Committee shall preside as chair serve as [Moderator] at Senate meetings if so requested by the President of the University and facilitate the operations of the Faculty Senate. The chair shall vote only in the case of a tie in the committee or in the Senate.

SECTION 5. The duties of the Senate Executive Committee shall be as follows:

a. coordinate an orientation workshop for incoming senators and alternates prior to the first Faculty Senate meeting of the academic year on a date determined by the Senate Executive Committee;

b. appoint a parliamentarian to counsel the presiding officer regarding matters of parliamentary procedure. The parliamentarian, who may be chosen from any member of the university community, must be confirmed by a majority vote of the Senate;

c. review the report of the Senate Librarian as a means of expediting all Senate activities;

d. review all proposed agenda items prior to the construction of the Senate meeting agenda. The Chair of the Senate Executive Committee shall advise the President regarding the inclusion of these items on the agenda;

e. nominate one faculty member to serve as the institutional representative to the National Collegiate Athletic Association. This appointment must be confirmed by a majority vote of the Faculty Senate. There shall be a one-year apprenticeship prior to becoming the institutional representative. The institutional representative shall serve a six-year term of office (a total of seven years) and may succeed himself/herself. In cases where the institutional representative has been elected to an office in the Sun Belt Conference and the term of that office exceeds the six-year term, the President of the University, in consultation with the Senate Executive Committee, may extend the term of the institutional representative to coincide with the term of the elected office in the Sun Belt Conference. Such an extension shall normally be limited to no more than two years;

f. nominate one faculty member to serve as the Strategic Planning Committee (SPC) Representative who shall serve a one-year apprenticeship and a two-year term. This appointment must be confirmed by a majority vote of the Faculty Senate;

g. nominate one faculty member to serve a one-year term as Student Government Association (SGA) representative. This vote must be confirmed by a majority vote of the Faculty Senate;

h. appoint members to both standing committees and ad hoc committees. In general, members shall be chosen to ensure representation from across the university community. The Senate Executive Committee shall solicit interest for nomination or appointment to standing and ad hoc committees. However, in some cases, qualifications for committee membership shall accrue directly from the nature of the committee activity and the interest and talents of certain individuals;

i. appoint and/or nominate, as appropriate, faculty to other university committees as requested by the President;

j. ensure that each ad hoc committee has a specific charge that outlines measurable objectives and appropriate time constraints and require that each ad hoc committee submit to the Senate Executive Committee a written report summarizing its activity. The Senate Executive Committee shall provide reports to the Senate for review and action, as needed;

k. meet at least once per semester with the chair of each ad hoc committee and may meet with the chair of any standing committee at the request of the Senate Executive Committee Chair. The purpose of these meetings is to review
the committees’ progress toward the accomplishment of their objectives and to provide advice and assistance as appropriate;
1. review all the foundational documents of the University as they relate to the faculty, including but not necessarily limited to, the Statutes, Bylaws, and various handbooks; examine extant committee structure of the Senate, including charges and composition; and recommend to the Senate such revisions or amendments as appropriate and necessary;
m. keep and provide minutes of all Senate Executive Committee meetings;
a. review and revise as appropriate the apportionment of senators from the colleges and the library according to the Statutes (see Article II, § I, and Article IV, § 17);
o. adjust term limits of committee members and senators as necessary to ensure appropriate continuity and apportionment (see Article II, § I, and Article IV, § 17); and
p. communicate to the faculty at-large reminders of Senate Agenda deadlines, Senate meetings, locations of minutes, and the Librarian’s Report.

SECTION 6. The duties of the PRESIDENT ELECT shall be as follows:
a. assist the President as a member of the Senate Executive Committee;
b. preside over the Senate in the absence of the President;
c. attend all meetings with the Senate President.

SECTION 7. The duties of the SENATE SECRETARY shall be as follows:
a. collect, write, and distribute minutes of the proceedings of Senate meetings to the faculty (as defined in the Statutes of Georgia Southern University) with staff assistance from the Office of the Faculty Senate. The minutes shall be distributed at least 10 working days prior to the next scheduled Senate meeting.

SECTION 8. The duties of the SENATE LIBRARIAN shall be as follows:
a. provide to the members of the Faculty Senate an informative summary report of all minutes provided to the Librarian by the chairs of the standing committees and ad hoc committees of the Faculty Senate. The Librarian shall prepare the “Librarian’s Report” with staff assistance from the Office of the Faculty Senate and shall distribute the report to the Senate at least five working days prior to the next scheduled Senate meeting. Committees presenting reports as separate agenda items should post minutes on the Senate web page at least five working days prior to the Senate meeting for consideration by the Senate;
b. serve as a faculty representative on the advisory council to the Provost/Vice President for Academic Affairs and shall prepare and distribute to the Senate a summary of the issues addressed at those meetings; and
c. serve as Chair of the Senate Elections Committee.

SECTION 89. The Senate Secretary and the Senate Librarian shall be sitting senators or senators-elect elected by the Senate at its final meeting of the spring semester. The Senate President and President Elect Chair of the Senate Executive Committee shall be a sitting senator and the President Elect shall be elected by the Senate at the final meeting of the spring 648-semester preceding the beginning of his or her term. The President Elect shall serve the first year as President-Elect and the second year as Senate President; therefore the President Elect must have two remaining years in his or her term. These three senators shall serve one-year terms beginning with the first day of the following academic year. The Senate Secretary and Senate Librarian may succeed themselves for no more than one additional term (a total of two consecutive years). Persons elected to these positions must have had at least one prior year of service on the Faculty prior to the start of the term to which they have been elected.

SECTION 90. Any action taken by the Senate Executive Committee may be overturned by a two-thirds vote of the Faculty Senate.

SECTION 91. Should any of the Senate officers other than the Senate President and Chair of the Senate Executive Committee resign during their terms, an election to fill the remainder of the term shall take place at the next regular Senate meeting. If the Senate President and Chair of the Senate Executive Committee resign, the President Elect shall fill the remainder of the term and an election to fill the remainder of the President Elect’s term shall take place at the next regular Senate meeting. Senate Executive Committee shall meet immediately to elect a pro temp moderator from among their members. Should the Librarian or Secretary resign, the Moderator President Elect shall fill that position until
the election can be held.

ARTICLE IV—COMMITTEES

SECTION 1. The Faculty Senate shall discharge its responsibilities through a system of standing and ad hoc committees empowered by and responsible to the Senate. Some of these committees shall be designated as standing committees which have a well-defined purpose and whose functions continue from year to year. Others shall be designated as ad hoc committees created to address a particular issue or area of interest. All members of the faculty, administrators, and students of Georgia Southern University are eligible for membership on Senate committees.

SECTION 2. The Elections Committee shall be chaired by the Senate Librarian. All other standing committees (the Graduate, Undergraduate, Academic Standards, Faculty Welfare, Faculty Development, Research, Service, Library, General Education and Core Curriculum Committees) are chaired by a voting member elected by the voting members of the committee for a renewable one-year term. Ad-hoc committee chairs shall be appointed by the Senate Executive Committee.

SECTION 3. Chairs of standing committees shall provide the Senate Librarian with reports of each committee meeting within 10 working days of each meeting for inclusion in the Librarian’s Report. The chairs of the standing committees shall also submit, within 10 working days, to the Senate Executive Committee a prioritized list of actionable items to be included as agenda items for consideration by the Senate. Actionable items are defined as those items which affect the academic policies of the University.

SECTION 4. The Senate Executive Committee shall appoint senators or senate alternates to committees based on college/library divisions. Serious consideration shall be given to the qualifications of individuals appointed to Senate committees to ensure that their interests and backgrounds are appropriate for the functions of the specific committees to which they are appointed. A senator elected by a college or the library to serve on a standing committee may not also serve as the appointed senator to that committee.

SECTION 5. Non-Senate faculty members of standing committees shall be elected by the colleges and the library. Vacancies of elected positions on committees that occur following the regular election period are to be filled for the remainder of the term using procedures internally devised by the colleges and the library.

SECTION 6. Membership on standing committees shall normally be for a two-year term with the terms of office staggered to ensure no more than 50 percent turnover in any given year. No faculty member may serve more than two consecutive terms on a standing committee.

SECTION 7. Ad hoc committees shall have a specific charge concerning their activities and shall be dissolved with a formal action by the Senate upon accomplishing their purpose.

SECTION 8. All committees are empowered and encouraged to invite for counsel and advice from other members of the university community as appropriate.

STANDING COMMITTEES

SECTION 9. The responsibilities of the UNDERGRADUATE COMMITTEE shall be as follows:

a. recommend to the Faculty Senate policy and procedures concerning undergraduate programs and curricula; review and approve all changes in undergraduate courses, major and minor programs, emphases, concentrations, and degrees; and maintain continuous review of all undergraduate academic programs;

b. address other specific questions in this area that may be requested by the Senate Executive Committee; and

c. report to the Librarian, the Senate Executive Committee, and the Senate as described in Article IV, Sections 3 and 11.

SECTION 10. Voting membership of the Undergraduate Committee shall be composed of senators or senate alternates representing each college and the library, one per unit, appointed by the Senate Executive Committee and one elected faculty member per unit representing each college and the library and two elected faculty alternates per unit. An alternate for a unit may substitute for the elected faculty member of that unit or the Senate Executive Committee appointee of that unit at meetings. Non-voting membership shall be composed of the Provost/Vice President for Academic Affairs, or his/her delegate, who shall vote in the case of a tie among the voting members of the committee, and the SGA President or SGA Vice President of Academic Affairs.
SECTION 11. The Chair of the Undergraduate Committee shall present the minutes to the Senate as a regular agenda item. Motions approved by the Senate shall be forwarded on to the President or other appropriate party for final disposition.

SECTION 12. The responsibilities of the GRADUATE COMMITTEE shall be as follows:

a. review and recommend policy and procedures concerning graduate programs and curricula and maintain continuous review of such programs;

b. review and approve all changes to graduate courses, graduate programs, and degrees;

c. review and approve policies for the appointment and retention of faculty members to the Graduate Faculty.

Recommendations for appointment to the Graduate Faculty shall be forwarded to the Provost/Vice President for Academic Affairs by the director of Graduate Studies;

d. address other specific questions in this area that may be requested by the Senate Executive Committee; and
e. report to the Librarian, the Senate Executive Committee, and the Senate as described in Article IV, Sections 3 and 14.

SECTION 13. Voting membership of the Graduate Committee shall be composed of senators or senate alternates representing each college and the library, one per unit, appointed by the Senate Executive Committee and one elected faculty member per unit representing each college and the library and two elected faculty alternates per unit. An alternate for a unit may substitute for the elected faculty member of that unit or the Senate Executive Committee appointee of that unit at meetings. Non-voting membership shall be composed of the Provost/Vice President for Academic Affairs, or his/her delegate, who shall vote in the case of a tie among the voting members of the committee, the director of Graduate Studies, a representative from the Office of Institutional Effectiveness, and a graduate student elected by the Graduate Student Organization. Senate and faculty representatives must be members of the graduate faculty.

SECTION 14. The Chair of the Graduate Committee shall present the minutes to the Senate as a regular agenda item. Motions approved by the Senate shall be forwarded on to the President or other appropriate party for final disposition.

SECTION 15. The responsibilities of the ACADEMIC STANDARDS COMMITTEE shall be as follows:

a. review and recommend policy and procedures concerning academic standards as they affect the overall academic integrity of the University;

b. recommend policy and procedures and act upon appeals concerning admissions, academic suspension and academic exclusion, special admission and readmission, and provisional and probationary procedures;

c. address other specific questions in this area that may be requested by the Senate Executive Committee; and
d. report to the Librarian, the Senate Executive Committee, and the Senate as described in Article IV, Section 3.

SECTION 16. Voting membership of the Academic Standards Committee shall be composed of senators or alternates representing each college or the library, one per unit, appointed by the Senate Executive Committee and faculty members elected by and representing each college and the library, one per unit. Non-voting membership shall be composed of the Provost/Vice President for Academic Affairs, or his/her delegate, who shall vote in the case of a tie among voting members of the committee, and the Vice President for Student Affairs and Enrollment Management, or his/her delegate.

SECTION 17. The responsibilities of the GENERAL EDUCATION & CORE CURRICULUM COMMITTEE (GECC) shall be as follows:

a. recommend to the Faculty Senate policy and procedures concerning general education (GE) and core curriculum (CC);

b. propose, coordinate, and document the University's GE and CC outcomes, i.e., those the faculty expect to be achieved by all of the University's undergraduate students, regardless of their degree program;

c. coordinate with the Undergraduate Committee and staff agencies, as required, to identify the courses and other student experiences intended to achieve GE and CC outcomes;

d. plan, facilitate, and report the assessment of GE and CC outcomes;

e. recommend and monitor improvements, based on the results of GE and CC assessment;

f. address other specific questions in this area that may be requested by the Senate Executive Committee; and
g. report to the Librarian, the Senate Executive Committee, and the Senate as described in Article IV, Sections 3 and 11.
SECTION 18. Voting membership of the General Education & Core Curriculum Committee shall be composed of senators or senate alternates representing each college and the library, one per unit, appointed by the Senate Executive Committee and faculty members elected by and representing each college and the library, one per unit. Non-voting membership shall be composed of the Provost/Vice President for Academic Affairs (or his/her delegate), who shall vote in the case of a tie among the voting members of the committee, the Associate Vice President for Institutional Effectiveness (or his/her delegate), the Vice President for Student Affairs and Enrollment Management (or his/her delegate), an advisor or advising coordinator designated by the Provost’s Office, and the SGA President or SGA Vice President of Academic Affairs.

SECTION 19. The responsibilities of the ELECTIONS COMMITTEE shall be as follows:

a. coordinate the election of faculty to the Senate according to the procedures set forth in the University Statutes;

b. coordinate any other Senate elections as directed by the Senate Executive Committee;

c. address other specific questions in this area that may be requested by the Senate Executive Committee;

d. report to the Senate Executive Committee and the Senate as described in Article IV, Section 3;

e. work with the President’s Office to coordinate elections to university committees with Faculty Senate elections. Monitor elections to university committees, including the Faculty Grievance Committee when requested by the President;

f. conduct apportionment calculations annually in January using the full-time faculty count available from the Provost. The committee will report their findings to the Senate Executive Committee, which will notify the election committees of the individual units regarding those findings and how many seats they have open for election; and

g. complete elections and report election results to the Senate Executive Committee by April 1 of each year.

SECTION 20. Voting membership shall be composed of one senator appointed by the Senate Executive Committee and faculty members elected by and representing each college and the library, one per unit. Non-voting membership shall be composed of the Secretary of the Senate, who shall vote in the case of a tie among the voting members of the committee. The committee shall be chaired by the Senate Librarian.

SECTION 21. The responsibilities of the FACULTY DEVELOPMENT COMMITTEE shall be as follows:

a. recommend policy and procedures covering all aspects of the University’s support of faculty development;

b. review and evaluate proposals for faculty development funding and allocate funds budgeted for that purpose;

c. review and evaluate nominations for awards and prizes in the area of faculty development; and

d. report to the Librarian, the Senate Executive Committee, and the Senate as described in Article IV, Section 3.

SECTION 22. Voting membership of the Faculty Development Committee shall be composed of one senator appointed by the Senate Executive Committee and faculty members elected by and representing each college and the library, one per unit. Non-voting membership shall be composed of the Provost/Vice President for Academic Affairs, or his/her delegate, who shall vote in the case of a tie among voting members of the committee.

SECTION 23. The responsibilities of the FACULTY RESEARCH COMMITTEE shall be as follows:

a. recommend policy and procedures covering all aspects of the University’s support of faculty research and creative projects;

b. review and evaluate proposals for faculty research funding and allocate funds budgeted for that purpose;

c. review and evaluate nominations for awards and prizes in the area of faculty research;

d. address other specific questions in this area that may be requested by the Senate Executive Committee; and

e. report to the Librarian, the Senate Executive Committee, and the Senate as described in Article IV, Section 3.

SECTION 24. Voting membership of the Faculty Research Committee shall be composed of one senator appointed by the Senate Executive Committee and faculty members elected by and representing each college and the library, one per unit. Non-voting membership shall be composed of the Provost/Vice President for Academic Affairs, or his/her delegate, who shall vote in the case of a tie among voting members of the committee.
SECTION 25. The responsibilities of the FACULTY SERVICE COMMITTEE shall be as follows:

a. recommend policy and procedures covering all aspects of the University’s support of faculty service;
b. review and evaluate proposals for faculty service funding and allocate funds budgeted for that purpose;
c. address other specific questions in this area that may be requested by the Senate Executive Committee, and
d. report to the Librarian, the Senate Executive Committee, and the Senate as described in Article IV, Section 3.

SECTION 26. Voting membership of the Faculty Service Committee shall be composed of one senator appointed by the Senate Executive Committee and faculty members elected by and representing each college and the library, one per unit. Non-voting membership shall be composed of the Provost/Vice President for Academic Affairs, or his/her delegate, who shall vote in the case of a tie among voting members of the committee.

SECTION 27. The responsibilities of the FACULTY WELFARE COMMITTEE shall be as follows:

a. conduct an on-going study of campus, University System of Georgia, state and national policies affecting faculty benefits and working conditions;
b. solicit suggestions and concerns related to faculty welfare from individual faculty members and groups of faculty;
c. monitor existing evaluation procedures, instruments, validity, collections and distribution of data;
d. address other specific questions in this area that may be requested by the Senate Executive Committee, and
e. report to the Librarian, the Senate Executive Committee, and the Senate as described in Article IV, Section 3.

SECTION 28. Voting membership of the Faculty Welfare Committee shall be composed of senators or alternates representing each college and the library appointed by the Senate Executive Committee and faculty members elected by and representing each college and the library, one per unit. Non-voting membership shall be composed of the Provost/Vice President for Academic Affairs, or his/her delegate, who shall vote in the case of a tie among voting members of the committee.

SECTION 29. The responsibilities of the LIBRARY COMMITTEE shall be as follows:

a. review and recommend policy for the library, including public services and the allocation of departmental funds;
b. address other specific questions in this area that may be requested by the Senate Executive Committee, and
c. report to the Librarian, the Senate Executive Committee, and the Senate as described in Article IV, Section 3.

SECTION 30. Voting membership of the Library Committee shall be composed of one senator appointed by the Senate Executive Committee and faculty members elected by and representing each college and the library, one per unit. Non-voting membership shall be composed of the University Librarian, or his/her delegate, who shall vote in the case of a tie among voting members of the committee, one undergraduate student and one graduate student, chosen in an appropriate manner by the SGA and the Graduate Student Organization, respectively.

SECTION 31. The responsibilities of the STUDENT SUCCESS COMMITTEE shall be as follows:

a. evaluate recruitment, admission and retention goals;
b. review current and proposed policies related to recruitment, admission, and retention;
c. identification of resource needs in those areas;
d. report to the Librarian, the Senate Executive Committee, and the Senate as described in Article IV, Section 3.

SECTION 32. Voting membership shall be composed of one senator appointed by the Senate Executive Committee and faculty members elected by and representing each college and the library, one per unit. Non-voting membership shall be composed of

SECTION 33. The responsibilities of the PLANNING, BUDGET, AND FACILITIES COMMITTEE shall be as follows:

a. make recommendations concerning strategic planning, budgeting (including long-range planning and the annual budget prior to its submission to the Board of Regents).
b. make recommendations planning, development, and expansion of physical facilities when such endeavors affect the academic mission of the university.

c. report to the Librarian, the Senate Executive Committee, and the Senate as described in Article IV, Section 3.

SECTION 34. Voting membership shall be composed of one senator appointed by the Senate Executive Committee and faculty members elected by and representing each college and the library, one per unit. Non-voting membership shall be composed of

AD HOC COMMITTEES

SECTION 3335. Any member of the faculty may request that the Faculty Senate establish an ad hoc committee by completing the following requirements:

a. submit a request in writing to the Senate Executive Committee stating specifically the problem, issue, and area of concern. The request must demonstrate that the issue is of general concern for the University and not a matter concerning only an individual college or administrative area;

b. outline the desired result from the committee activity (e.g., a report, revision of the Status, a new or revised administrative approach in a particular area). Requesting increased budgetary support in one or more areas at the expense of others is not a suitable purpose; and

c. recommend (optional) the names of eligible persons who are interested or have special expertise in the identified area. Faculty senators and non-senators and other members of the university community are eligible to serve on ad hoc committees. Recommendations shall be considered, but final determination of the membership of a committee shall be made by the Senate Executive Committee.

SECTION 3336. The Senate Executive Committee shall decide whether to establish ad hoc committees. All requests to establish such a committee shall be answered in writing and shall be provided to the Faculty Senate with a statement from the Senate Executive Committee indicating approval or disapproval and the rationale for the decision.

SECTION 3337. If the request to establish an ad hoc committee is approved, the Senate Executive Committee shall appoint members to the committee including a senator as committee chair. The Senate Executive Committee shall also prepare a specific charge for the committee and specify a requested due date.

SECTION 3338. The faculty member requesting the formation of an ad hoc committee for which the request is denied may appeal to the full Faculty Senate as a regular agenda item. The Senate may overrule the decision of the Senate Executive Committee by majority vote of those present.

SECTION 3339. Ad hoc committees shall have the following reporting responsibilities:

a. provide an interim report to the Senate Executive Committee in writing at least once each semester; and

b. present a final report in writing to the Senate Executive Committee by the requested due date. The report shall be submitted as a regular agenda item at a meeting of the Faculty Senate by the ad hoc committee chair.

ARTICLE V—RATIFICATION AND REVISION

SECTION 1. These 2000-2018 Bylaws were approved by the Faculty Senate unanimously on October 24, 2000. Subsequent revision must be included as an agenda item and shall require a two-thirds vote of those present at a meeting of the Faculty Senate.

SECTION 2. The President shall call a meeting of the corps of instruction upon a petition of 10% of the members of the corps of instruction to consider proposed revisions to these Bylaws or to reverse, rescind, or modify revisions approved by the Faculty Senate.

The Bylaws, Article III, f.7c, were amended to read “five working days” instead of 10 working days. Approved by Faculty Senate Action, February 12, 2004.

The Bylaws were amended to delete the Athletics Committee. Approved by Faculty Senate Action, February 12, 2001.

The Bylaws as amended were approved by the Faculty Senate, April 25, 2002.

The Bylaws as amended were approved by the Faculty Senate, March 27, 2003.
The Bylaws as amended were approved by the Faculty Senate, June 25, 2003.
The Bylaws as amended were approved by the Faculty Senate, October 16, 2003.
The Bylaws as amended were approved by the Faculty Senate, February 9, 2004.
The Bylaws as amended were approved by the Faculty Senate, June 21, 2004.
The Bylaws as amended were approved by the Faculty Senate, April 18, 2006.
The Bylaws as amended were approved by the Faculty Senate, November 22, 2007.
The Bylaws as amended were approved by the Faculty Senate, November 16, 2011.
The Bylaws as amended were approved by the Faculty Senate, February 14, 2013.
The Bylaws as amended were approved by the Faculty Senate, February 15, 2013.
The Bylaws as amended were approved by the Faculty Senate, October 8, 2014.
The Bylaws as amended were approved by the Faculty Senate April 31, 2015.
Appendix C

Armstrong Atlantic State University
Faculty Senate Bill 2013-03-18-06
Annual Financial Report

Presidential Action

The attached Bill is provided to the University President for approval.

Delivered:

Signature: [Signature Here] Date: 3/21/13

Approve: [Check]  
Disapprove: [Blank]  
Remand: [Blank]  

Comments: (please attach an additional sheet if necessary)

Signature: [Signature Here] Date: 4/12/13

Dr. Linda M. Bleicken, President
Armstrong Atlantic State University
From the Planning, Budget, and Facilities Committee

The president will direct the VP of Budget and Finance to present a financial report to the Faculty Senate at its January meeting each year.
Appendix D

Armstrong Atlantic State University
Faculty Senate Bill FSB-2014-05-12-01:
Institutional Accountability, Transparency, and Communication

Presidential Action

Delivered:

Signature:  
Date: 5/13/14

Approve: ✓
Disapprove: 
Remand: 

Comments: (please attach an additional sheet if necessary)

Signature:  
Dr. Linda M. Bleicken, President
Armstrong Atlantic State University

Date: 5/13/14
Whereas the Faculty Senate is troubled by the state of accountability, transparency, and communication between the administration and faculty;

Whereas the Faculty Senate is concerned about the stability and health of the leadership;

Whereas the Faculty Senate believes that the administration, along with the faculty and staff, have the best interests of Armstrong at heart;

Whereas the Faculty Senate reaffirms the centrality of Academic Affairs to the function of the University and anticipates strong leadership and shared governance;

We offer the following requests as a pathway to move Armstrong forward:

1. Whereas the recommendations of the Planning Budget and Facilities Committee (PBF) Faculty Budget Priorities Report 2013-14 state “this survey supports the conclusion that high expenditures on administration by administration are draining funds that could be devoted to teaching and instruction;”

The Faculty Senate, in recognition of this transitional time in academic leadership, requests that no administrative positions requiring new funds be created until the end of the 2014-2015 academic year. And if such positions should be deemed necessary, they will be brought to Faculty Senate for discussion. Academic Affairs will retain any lapsed faculty salaries as well as salary savings associated with filling open faculty positions at lower ranks and/or lower pay

2. Whereas recruitment, retention, and support of faculty should be a priority as referenced by the PBF Faculty Budget Priorities Report 2013-14;

The Faculty Senate requests that by the end of fall 2014, a three-year plan will be developed and implemented with the target of attaining an average faculty salary of 100% of the CUPA average as referenced in the Faculty Salary Study of 2013-14. Funding to achieve this target will be dependent, in part, on institutional revenues.

3. Whereas communication has been an ongoing source of frustration for faculty and staff and whereas our Core Values and articulated mutual desires depend on shared governance and transparency;

The Faculty Senate requests that the Senate President and Vice-President be invited to monthly meetings of the President’s Cabinet and Deans.

The Faculty Senate requests that the Senate President be offered the option of appointing a faculty representative to any cross-divisional committee (e.g., search and policy-making committees) convened by a member of the President’s Cabinet if there is not already a faculty representative.

The Faculty Senate also requests that the President ensure the creation and maintenance of a webpage listing all standing committees convened by a member of the President’s Cabinet for each academic year, including their chairs and faculty representatives.
4. Whereas by administrative expansion or churn, the proliferation of job postings for administrative positions has been a continuing concern of faculty;

The Faculty Senate requests that a monthly report of all future job postings identifying the position as new or replacement as well as a justification be sent to the Faculty Senate President.

5. Whereas Armstrong's use of consultants has represented an expenditure in excess of $350,000 per year for the past four years;

The Faculty Senate requests a consulting services plan for the upcoming academic year listing major consulting projects ($25,000 or greater), timeline, justification and cost be presented to the PBF Committee in the fall.
Appendix E

FACULTY SENATE BILL ROUTING

Presidential responses to Faculty Senate Proposals and Bills are due twenty-one (21) days after the documents are received in the President’s Office. Upon receipt in the President’s Office, the documents are sent to the Provost for review and comment. The Provost has seven (7) days to send comments and recommendations to the President. Upon receipt from the Provost, the President will review the documents, comment, and make an approval decision. After this, the documents will be delivered to Academic Affairs for recording. After recording, Academic Affairs will deliver the documents to the Faculty Senate within twenty-one (21) days of initial receipt.

Faculty Senate Bills: ____________________________

Date Received in President’s Office: 5/4/15

Presidential Responses due to Faculty Senate: 5/25/15

Date Sent to Provost: 5/4/15

Date Due from Provost: 5/11/15

Date Received from Provost: 5/8/15

Date Delivered to Academic Affairs: 5/8/15

Date Response Delivered to Faculty Senate: ____________________________
Armstrong State University
Faculty Senate Bill FSB-2015-01-26-03:
Budget Planning Bill (revised)

Presidential Action

The attached bill is provided to the University President for approval.

Delivered: 

Signature: [Signature] Date: [Date]

Approve: ✓

Disapprove: ___

Remand: ___

Comments: (please attach an additional sheet if necessary)

Signature: [Signature] Date: [Date]

Dr. Linda M. Bleicken, President
Armstrong State University
FSB-2015-01-26-03 Budget Planning Bill (revised)

Whereas the Faculty Senate and its Planning, Budget, and Facilities Committee desire to have more input and receive more information about budget priorities and the budget preparation process;

The Faculty Senate requests that:

(a) Before the end of each Fall Semester, the Vice President for Business and Finance or his/her delegate will review the priorities listed in the final budget narrative provided to the Board of Regents with the Planning, Budget, and Facilities Committee. The goal of such a meeting will be to provide insight into the priority setting and to obtain feedback from the committee that may influence the future development of the final budget developed in the spring of each year,

(b) During the Spring Semester of each year, the Provost and Dean of each College, representing the faculty, will be provided an opportunity to present their priorities and suggested changes to funding and programs, to the President's Cabinet in advance of the final budget submission. The goal of such a meeting will be to provide guidance for funding and improving the academic mission of the University to the University President, and

(c) Following the development of the final budget, the Vice President for Business and Finance or his/her delegate will present an overview of that budget to the Faculty Senate, in a meeting open to all faculty and staff.
Appendix F

Armstrong State University
Faculty Senate Bill FSB-2015-09-21-02:
Academic Bullying and Hazing

Presidential Action

The attached bill is provided to the University President for approval.

Delivered:

Signature: [Signature] Date: 23 Sep 15

Approve: √
Disapprove: ______
Remand: ______
Comments: (please attach an additional sheet if necessary)

Signature: [Signature] Date: 10/7/15
Dr. Linda M. Bleicken, President
Armstrong State University
Academic Bullying and Hazing Bill

Whereas faculty incivility in the form of colleague targeted academic bullying and hazing ultimately fosters a hostile work environment by cultivating and enabling an academic climate of intimidation, marginalization and exclusion

Whereas the results of Armstrong’s recent Campus Climate Assessment Project revealed that members of several constituent groups were differentially affected by exclusionary, intimidating, offensive, and/or hostile conduct,

Whereas Faculty staff and students survey respondents identified that exclusionary, intimidating, offensive, and/or hostile conduct often involved faculty as the source of the exclusionary conduct

And whereas the continued cultivation of collegiality through mutual respect, civility, and dignity is essential for furthering positive higher education interaction between all levels of faculty, staff, students and administration

The Armstrong Faculty Senate requests that the University Grievance and Conflict Resolution procedures be changed by the University Grievance Committee to include a grievance or disciplinary review process policy for the University Grievance Committee to use for review and discipline of academic bullying hazing and bullying complaints/disputes made about any administrator, faculty and staff members by faculty, staff and students