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## September 20, 2010 AASU Faculty Senate Minutes

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**Armstrong Atlantic State University**  
**Faculty Senate Meeting**  
**Minutes of September 20, 2010**  
**University Hall, room 157, 3:00 p.m.**

- I. Call to Order 3:02 PM. Please see **Appendix A** for a roster of attendees.
- II. Approval of the Minutes of Faculty Senate August 16, 2010, meeting.  
Discussion: Dr. McGrath notes the need for a change in his identification from Senator to Parliamentarian. Minutes Approved. **(Appendix B)**
- III. Reports:
  - A. Dr. Thompson—Final Exam Schedule and new Calendar Committee.  
Dr. Thompson explains how the new final exam schedule was constructed in reaction to previous complaints about exam conflicts. She notes that efforts were made to eliminate conflicts between final exams times. Judy Ginter made an elaborate schedule with which professors and students who identified a need for a change could arrange one. There are times in which there are no opposing exams. Dr. Thompson also announces the creation of a new campus-wide Calendar Committee, which will reside in the Office of Academic Affairs. This will be an ongoing administrative committee with faculty involvement. This office is taking nominations from all areas of campus as the purpose is to better coordinate functionality of all campus activities.
  - B. Dr. Kraft – Admissions criteria change.  
The administration is currently open to the idea of raising the limited admission standards by increasing the SAT requirements by 10 points and ACT requirements by 1 point. This would increase the SAT critical reading score from 430 to 440 and ACT English from 17 to 18. SAT math score would rise from 400 to 410 and ACT Math from 17 to 18. Institutional research predicts that this will prevent approximately 100-120 individuals from gaining admission to Armstrong. In the past, these individuals have not done well. A significant proportion of these students do not make it to graduation.  
These individuals will still have college educational opportunities. Like many of you, I want to give students who get serious about their higher education a chance to prove themselves even if their test scores and GPAs are weak. They can enroll in Savannah Tech, take foundational courses, prove their academic capabilities and transfer into Armstrong or Savannah State. Local students capable of college level work will still be able to earn a four-year degree even if the new admission policy doesn't allow them into Armstrong initially.

- IV.** Old Business: President's response to August 16, 2010 Timeline of Senate Action bill. Approved by President Bleicken on August 19, 2010.
- V.** Dr. Scott -- Senate Action Committee's charges (**Appendix C**)
- VI.** Sending for Referral to Graduate Affairs Committee – Graduate Coordinator Compensation. Investigate and report to the Faculty Senate the following:
- A. The variety, state and magnitude of compensation across campus for Graduate Coordinators;
  - B. Benchmark similar institutions regarding the variety, state and magnitude of compensation for their Graduate Coordinators;
  - C. If indicated, propose to the Faculty Senate a bill that would provide consistency between programs on campus and between this campus and similar universities;
  - D. In all the above, consider Summer responsibilities and all factors impacting Graduate Coordinator workload (i.e, number of applications, the size of the program, whether accreditation provides additional responsibilities, etc.).
- Motion Passes.
- VII.** Sending for Referral to University Curriculum Committee:  
Based on information sent to the Steering Committee from Radiologic Sciences, Medical Technology, Nursing, Respiratory Therapy, Physical Therapy, and Adolescent and Adult Education, (**Appendix D**) report to the Faculty Senate whether a bill to the University President recommending Armstrong become an e-Core institution is indicated. Attach such a bill if it is indicated.  
Senators Tilson, Eastman, and Kim spoke in favor of reinvestigating eCore at Armstrong. Senators Carpenter, Gregory, Winterhalter, and Price spoke against. Motion Passes.
- VIII.** Sending for Referral to Constitution and By-Laws Committee: Educational Technology Committee proposed bylaw changes.  
Consider the implementation of the two proposed by-law changes (attached to the 9/20/10 agenda) from the Educational Technology Committee and recommend whether the Faculty Senate should or should not adopt these changes.
- IX.** Report from Committee on Committee recommends the institution of a Chair-Elect position. (**Appendix E**) Motion is made to accept this procedure as part of committee functions. Discussion. Seventeen senators vote in favor of accepting this motion. Seventeen oppose. LeFavi breaks the tie. The motion passes and the recommendation is sent to the Constitution and Bylaws Committee.

- X.** Development of Advisory Committees in conflict with existing committees. Motion is made to accept the Committees Task Conflict Resolution **(Appendix F)**. Motion passes. The resolution will be presented to President Bleicken.
- XI.** University Curriculum Committee Report.  
Motion to consider all items in the University Curriculum Committee Report SECTION I as a whole. Motion was made to accept all items in SECTION I. All items in University Curriculum Committee Report, SECTION I, Undergraduate Items pass.  
Motion was made to accept SECTION II, 5000-level Items/Undergraduate Component. Motion is made to consider all of these Undergraduate items in SECTION II as a whole. All items in SECTION II, 5000-level Undergraduate Component pass.
- XII.** Constitution and Bylaws Committee Report.  
Motion to change last sentence of Faculty Senate Bylaws, Article VII. Senate term limits.  
“Senators who are completing the last year of their terms**(s) of service** are ~~not~~ eligible for nomination **and service** to Senate office.” Motion passes.
- XIII.** Announcements:  
A. Dr. Primatic, Chair, Academic Appeals Subcommittee of the Academic Standards Committee. Dr. Primatic explains the process of undergraduate admissions appeals and re-admission appeals following temporary transfer or suspension. He notes that the purpose of the committee is to protect admission standards and students/retention. **(Appendix G)**  
B. Schedule of Faculty Senate Meetings (These dates are reflected on the Faculty Senate web site.) Spring semester meetings are as follows: January 10, February 21, March 21, and April 18.  
C. Faculty Senate Office location 2<sup>nd</sup> floor, Solms Hall, Dr. Winterhalter  
D. Student Success Committee—No representative came forward.  
E. Dr. Hampton—Vice President for Academic Affairs search process and nomination guidelines at [www.armstrong.edu/VPAAsearch](http://www.armstrong.edu/VPAAsearch)
- XIV.** Adjournment 4:50

Respectfully Submitted,

Pamela Sears

## **Appendix A--20 September 2010, Full Faculty Senate Meeting Minutes**

### **Senators Present**

#### College of Education

Linda Ann McCall  
Jackie Kim  
Greg Wimer  
Beth Childress  
Michael Mahan

#### College of Health Professions

Robert LeFavi  
Bryan Riemann  
Laurie Bryant  
Charlotte Bates  
Kathy Morris  
Gratchen Roberson  
Tonya Tyson  
Carole Massey  
Helen Taggart  
Andi Beth Mincer  
Laurie Adams  
Rhonda Bevis

#### College of Liberal Arts

Pamela Sears  
Kevin Hampton  
Stephen Primatic  
Ned Rinalducci  
Jason Beck  
Mike Price  
James Todesca  
Karen Hollinger  
Ana Torres  
Hans-Georg Erney  
Teresa Winterhalter

#### Lane Library

Kate Wells

#### College of Science and Technology

Austin Francis  
Alex Collier  
Scott Mateer  
Catherine McGowan  
Suzanne Carpenter  
Frank Katz  
Priya Goesser  
Sean Eastman  
Jared Shlieper  
Sungkon Chang  
Vann Scott  
Wendy Wolfe

### **Senators Absent**

#### College of Liberal Arts

Daniel Skidmore-Hess

### **Ex-Officio Present**

Linda Bleicken, President AASU  
Anne Thompson, VPAA  
John Kraft, AVPAA  
Andy Clark, Enrollment  
Shelley Conroy, Dean, CHP  
Laura Barrett, Dean, CoLA  
Stephen Jodis, Dean, CST  
Patricia Wachholz, Dean, CoE  
Delana Nivens, CST  
Mark Finley, CoLA

**APPENDIX B**  
**Armstrong Atlantic State University**  
**Faculty Senate Meeting**  
**Minutes of August 16, 2010**  
**University Hall, room 157, 3:00 p.m.**

**I.** Call to Order 3:06 PM. Please see Appendix A for a roster of attendees.

**II.** Approval of the Minutes of Faculty Senate April 12, 2010, meeting—  
Sen. Eastman moves to approve. Approved.

**III.** Old Business

A. AASU Mission Statement – Faculty Senate April 12, 2010 meeting, (App. Q.)  
Discussion of a proposed motion regarding changes to the AASU mission statement during the 2009/2010 academic year which was not addressed at April 12, 2010 faculty senate meeting. No senator wished to move the item to the floor.

**IV.** Special Announcements from invited guests

A. President Bleicken.

President Bleicken reports that the university has put forth plans for 4%, and potential 6% and 8% budget reductions for the current academic year. 4% reductions were passed at Board of Regents. She notes an increase in enrollment, primarily in Core areas. Dr. Bleicken also reports there is no intention to implement furloughs as she does not want to do furloughs on this campus and our chancellor does not want to do furloughs on any campus.

B. Dr. Will Lynch, Faculty Athletic Representative

Dr. Lynch reported on the success of student athletes on campus, stating his responsibilities lie in the areas of compliance with NCAA regulations, student athlete eligibility, and student athlete welfare. Specific items of discussion were academic success, athletic success, and compliance.

**V.** Approval of membership for Committees of the Senate and Standing Committees of the Senate—Senator Carpenter moves to approve. Carol Massey: Need to find a substitute for Peggy Mossholder. Approved. Current list of committee membership on faculty senate website.

**VI.** Motion to Adopt a New Understanding of Article II, Section I of the Bylaws of the Faculty Senate: “Report approved motions” as an attempt to expedite the timeline of Senate actions and delivery of said actions to the President. Suggestion is that once we have approved a motion, we can send it to the President immediately rather than waiting until the next meeting.

Discussion—

Sen. Mateer: Is this going to trickle down to committees?

Answer – This is only for senate action.

Sen. Hollinger: To approve minutes means to check what was said.

Sen. Price: Suggests treating resolutions and bills differently. A resolution-it would be appropriate; maybe for bills, we need to think on it for a while.

Sen. Hampton: What does Roberts rules say?

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Sen. McGrath: This is a consultation discussion...they should be sent on.

Sen. Todesca- Do the minutes constitute a bill?

Parliamentarian: No. Minutes are a record not a motion.

Sen. Mincer: The time for due consideration is before we vote rather than after the vote.

Sen. Skidmore-Hess moves to approve: Approved. Appendix B.

### **VII. Chair-elect Motion from Sen. Mateer**

Direct the Committee on Committees to investigate the establishment of a Chair-elect position for all standing committees as well as the committees of the senate, and to report to the senate in 30 days.

The Chair-elect would assume the role of chair during the next iteration of the committee. In addition, the "chair-in-training" position would assume the responsibilities of the Chair when the Chair is unable to perform his or her duties.

Discussion: Senators Carpenter and Childress spoke in opposition to original.

Debate follows and amendments are made to original motion before this disposition.

Approved. Appendix C.

### **VIII. Term of Office Motion from Sen. Mateer**

Revision of ARTICLE VII of the Bylaws of the Faculty Senate:

Senators who are completing the last year of their terms **(s) of service** are not eligible for nomination **and service** to Senate office.

Debate: Senators Price, Reimann, Childress spoke in opposition to original form.

Amendments are made to original motion before this disposition. Refer to Constitution and Bylaws Committee. Approved. Appendix D.

**IX. Bylaws Changes for Education Technology Committee: Motion from Sen. Wells. Referral to Constitution and Bylaws Committee. Approved. Appendix E.**

**X. Representing the Elections Committee, Vann Scott notes a new vacancy on Constitution and Bylaws Committee due to the resignation of Dr. Kalenda Eaton. Sen. Scott solicits nominations from the floor of the Senate for her replacement. Sen. Carpenter nominates Sen. Skidmore-Hess: Accepted. Approved.**

### **XI. Sending for referral to: Ad Hoc Committee on Senate Action:**

- Provide a detailed inventory of all Senate actions from 2008 to present, identifying them as Bills or Resolutions, and providing the present disposition of such action and any subsequent constitutional changes brought about by such action;
- Assess the present system of senate action responses and make recommendations for changes;
- Evaluate the need for an ongoing committee to regularly report to the Senate the disposition of senate action.

### **XII. Sending for referral to: Committee on Committees:**

- Evaluate the relationship between the Graduate Affairs Committee and the Faculty Senate in terms of approved by-laws;
- After bench-marking other institutions, make recommendations ensuring consistency with SACS while preventing the development of two different autonomous faculty governing bodies on campus.

**XIII. Sending for referral to: Faculty Welfare Committee:**

- Assess the intent, wording and effectiveness of E-FACE evaluations;
- Make recommendations that would bring about a more efficacious E-FACE evaluation tool.

**XIV. Sending for referral to: Faculty Welfare Committee:**

- Survey the opinions of faculty regarding 1) the overall effectiveness of the summer schedule, 2010, and 2) the faculty compensation formula used during summer schedule, 2010.
- Make recommendations for senate action that would provide the president with information to enable the development of a 1) summer schedule and/or 2) a faculty compensation formula that is of greater acceptability to faculty.

**XV. General Announcements**

- A. Two C Policy for graduate students in effect.
- B. Other Announcements: Attendance verification continues through this Saturday, August 21. Drop/Add is over this Friday.
- C. Senate liaisons for Senate Committees should call the first meeting, be the convener. At this first meeting, a chair should be elected. On University Curriculum Committee only, Senator can be Chair.
- D. Sen. Wells for Doug Frasier: Library expansion project budget was not approved by the legislature; project is on hold. Legislature did appropriate \$5 million for construction, which will be used for moving CIS from the Memorial College Center Annex to a remodeled space in Armstrong Center and the library will occupy the space CIS vacates.

**XVI. Adjournment 5:15 PM**

Respectfully Submitted,

Pamela Sears

**16 August 2010: Appendix A**

**Senators Present**

College of Education

Linda Ann McCall  
Jackie Kim  
Greg Wimer  
Beth Childress

College of Health Professions

Robert LeFavi  
Bryan Riemann  
Laurie Bryant  
Charlotte Bates  
Kathy Morris  
Tonya Tyson  
Carole Massey  
Andi Beth Mincer  
Laurie Adams  
Rhonda Bevis

College of Liberal Arts

Pamela Sears  
Kevin Hampton  
Stephen Primatic  
Dennis Murphy  
Jose da Cruz  
Jason Beck  
Mike Price  
James Todesca  
Karen Hollinger  
Hans-Georg Erney  
Teresa Winterhalter

Lane Library

Kate Wells

College of Science and Technology

Austin Francis  
Alex Collier  
Scott Mateer  
Catherine McGowan  
Suzanne Carpenter  
Frank Katz  
Priya Goeser  
Sean Eastman  
Lorrie Hoffman  
Sungkon Chang  
Vann Scott

**Senators Absent**

College of Education

Michael Mahan

College of Health Professions

Helen Taggart

College of Liberal Arts

Ana Torres

**Guests**

Linda Bleicken, President AASU  
Will Lynch, Faculty Athletic Rep.

**Ex-Officio Present**

Anne Thompson, VPAA  
David Carson, VP Business & Finance  
Amy Heaston, President's Office  
John Kraft, Academic Affairs  
Shelley Conroy, Dean, COHP  
Stephen Jodis, Dean, COST  
Patricia Wachholz, Dean, COE  
Delana Nivens, COST

**16 August 2010-APPENDIX B**

FSB 34.10/11

Approved August 16, 2010

The Faculty Senate of Armstrong Atlantic State University understands its Bylaws to not require the ratification of minutes containing approved motions prior to sending said motions to the President of the University.

**16 August 2010--APPENDIX C**

Amendments to Original Chair-Elect Motion:

Direct the Committee on Committees ~~to establish~~ **to investigate the establishment of** a Chair-elect position for all standing committees as well as the committees of the senate, and to ~~present the changes to the bylaws~~ **report** to the senate in ~~90~~ **30** days.

The Chair-elect would assume the role of chair during the next iteration of the committee.

In addition, the “chair-in-training” position would assume the responsibilities of the Chair when the Chair is unable to perform his~~/~~**or** her duties.

## 16 August 2010—APPENDIX D

### Original Term-limits motion

SECTION A. Senators shall hold office according to the following terms:

1. Senators shall be elected for a three-year term. Each department shall elect an alternate for each Senator with each alternate elected for a three-year term.
2. During the first three years of the Faculty Senate, staggered elections will be held so that one-third of the Senators will be newly elected each year.
3. **A Senator can be re-elected to serve two consecutive three-year terms.**
4. Following a ~~three~~ **one**-year wait period, Senators may be re-elected for **service to the Senate**~~another three-year term~~.
5. If a Senator is transferred from one academic department to another or is reassigned to an administrative position during his or her term of office, that Senator's term shall end as of the date of the transfer.

### ARTICLE VII. Election of Officers

The Elections Committee will develop a slate of officers by April 1 of each year. Senators may make nominations to the Elections Committee. Senators-elect are eligible for nomination.

Senators who are completing the last year of their terms**(s) of service** are ~~not~~ eligible for nomination **and service** to Senate office.

### Approved Motion Forwarded to Constitution and Bylaws committee:

Revision of ARTICLE VII of the Bylaws of the Faculty Senate:

Senators who are completing the last year of their terms**(s) of service** are ~~not~~ eligible for nomination **and service** to Senate office.

## 16 August 2010—APPENDIX E

### Proposed changes to the Educational Technology Committee Bylaws

#### Mission

The Education Technology Committee will review policies and practices in technological infrastructure, and University policies governing the use of technology in collaboration with other University and senate committees to insure an optimal environment for the educational use of technology, to promote the use of technology in education, and to assist faculty in using technology for teaching, service, and scholarship.

#### Duties

The committee will provide coordination and communication among the various University committees and other committees of the Senate that are involved with technology use at AASU for the purpose of ensuring faculty awareness of technology applications related to teaching, learning, and professional development, as well as providing a faculty voice in the evolving policies related to such use.

Specifically, this committee will **make recommendations regarding:**

- \* ~~Monitor~~ campus access to educational technology for students and faculty;
- \* ~~monitor~~ university policies governing the use of technology and technology infrastructure of the University, in collaboration with the Committee on Information Technology;
- \* ~~monitor ongoing student and faculty development in~~ the use of technological tools in teaching and learning in collaboration with other appropriate committees.
- \* ~~Communicate with the University Advisory Committee for Distance and Online Learning (ACDOL) regarding activities and policies related to distance learning.~~

**The committee will also communicate with the University Advisory Committee for Distance and Online Learning (ACDOL) and the Committee on Information Technology regarding activities and policies.**

Student issues will be addressed by the Student Voice Subcommittee. This subcommittee will consist of the chair of the ETC, at least two other ETC committee members, and one graduate and one undergraduate student representative nominated by the SGA and the Graduate Student Council.

#### Membership

The committee shall be composed of ten members, including seven faculty members with at least one member from each of the Colleges, and a representative from Computer and Information Services who shall serve as an ex-officio, non-voting member. One undergraduate and one graduate student, nominated by the Student Government Association and Graduate Student Council respectively, will serve as voting members of the Student Voice subcommittee.

#### Meetings

The Committee will meet at least twice each academic semester. The committee will determine meeting dates and time to be posted on the Senate Web site.

#### Reports

The committee will, upon approval, provide minutes of each of its meetings to the Secretary

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of the Senate for posting. At the end of each semester, the chair of the committee will submit to the Senate a summary report of committee activities.

### **Report from Ad Hoc Committee on Faculty Senate Action**

Committee members present: Vann Scott, Chair, Ana Torres, and Rhonda Bevis

Committee member absent (excused): Beth Childress

Guest: Senate Pres. Robert LeFavi

Committee met on 8/27/2010 to take charge from Senate Pres. Robert LeFavi.

#### **Charges communicated to: Ad Hoc Committee on Senate Action:**

- Provide a detailed inventory of all Senate actions from 2008 to present, identifying them as Bills or Resolutions, and providing the present disposition of such action and any subsequent constitutional changes brought about by such action;
- Assess the present system of senate action responses and make recommendations for changes;
- Evaluate the need for an ongoing committee to regularly report to the Senate the disposition of senate action.

After discussing the charges to the Committee, the Senate Pres. dismissed himself so that we could begin our work. Members present at the initial meeting worked together to account for the status of all motions, resolutions, and bills that have moved through the Faculty Senate of Armstrong (AASU) in the past 2 years of its existence. 33 motions, 9 resolutions, and 1 bill were accounted for totaling to 43 items in all. Each of these items is numbered using a 3 letter abbreviation followed by a compound seven digit number that describes the name and sequential number and academic year of the item. [Example FSM 020.09/10 is a Faculty Senate Motion numbered sequentially 020 and enacted in the 2009/2010 academic year.]

Of the 43 items, 13 items were signed and approved by the President of the University and have been routed to the Senate Secretary for posting to the Senate web site (Table 2).

Of the 43 items, 13 were curriculum items that had no clear indication of their final disposition (see Table 3 for full list). These were routed to one of the members of the committee, Beth Childress, who will follow-up with Phyllis Panhorst and the University Registrar to determine that all curriculum items have been properly enacted, adopted, and reflected as parts of the University Catalogs (Undergraduate and Graduate) as well as the Banner system. Once Ms. Childress determines the fate of these items, a notation of the results of her inquiry will be formalized by the Ad Hoc Committee and these items, along with the resulting notation will be forwarded to the Secretary of the Senate for formal sharing with the larger University community through the Faculty Senate web site.

Of the 43 items, 10 were found to have no presidential action page on the item to document its disposition so these were forwarded to the Secretary of the Senate so that a proper routing form could be affixed to each and then these items will be routed to the University President's office via Senate President Robert LeFavi at the earliest opportunity for review and appropriate action (see Table 4 for a complete list of these items).

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Of the 43 items, 7 items were deemed by the Ad Hoc Committee on Senate Action to require additional action by members of various Senate Committees or by various Standing Committees of the Senate. These items directed to the appropriate committees for additional action. Details of the dispositions of those items are described in Table 5.

During the rendering of the charge of the committee, Senate President Lefavi indicated that the procedure for future items coming before the Senate is to label each item as either a *Bill* or as a *Resolution*. It was suggested to the committee and supported by those present that the two types of Senate items should have distinct cover sheets and routing forms and procedures. Specifically, in the case where the Senate is sharing information only and no action is required (henceforth called a Faculty Senate Resolution; FSR), a cover form must be signed by the University President to acknowledge the transfer of the information and to provide the University President a mechanism to provide optional feedback to the Senate on the resolution, if desired. In the case where the Senate is asking that some entity (e.g., the Faculty, Registrar, University President, a specific committee, etc.) to take action, the item will be called a Faculty Senate Bill and a different cover sheet will be attached with routing information included on the form to designate the University President's action on the item (either *Approve*, *Disapprove*, or *Remand*) with additional space for comments regarding the chosen action. Finally, the cover sheet will include a number of lines for properly indicating the most immediate disposition/status of the Bill (i.e., a routing form that allows the progression of the Bill from one entity to the next to be tracked with clear instructions regarding what is to be done with the Bill once it leaves the previous entity). The Ad Hoc Committee for Senate Action will work with the Senate Secretary to develop these forms.

Table 1. *Summary of types of Faculty Senate Items*

Item	Description	Action by University President
<b>Resolution</b>	Transmittal of information only (e.g., opinion or statement or clarification) that requires no further action	No action required but optional comments are welcomed.
<b>Bill</b>	Request for some specific action (e.g., policy change, investigation, provision of additional information, etc.)	Requests specific designation of <i>Approved</i> , <i>Disapproved</i> , or <i>Remanded</i> . Explanation of action is requested. In the event the President of the University does not act on the item within 30 days, an explanation is to be provided.

Respectfully submitted on September 20, 2010 to the Faculty Senate by,

Vann Scott, Chair  
Ad Hoc Committee on Senate Action

**Tables 2-5 describe Status of Past and Present Senate Motions, Resolutions, and Bills as of 09/13/2010**

Table 2. *Items directed to Secretary of Senate for posting to the Senate web site.*

<b>Status</b>	<b>Item number</b>	<b>Description</b>
To Senate Secretary for web site posting	FSM 002-007, 010-012, 026	Mostly curriculum items that were signed by University President
“	FSM 033	Request that University President call meetings of the full faculty semi-annually
“	FSR 006	Furloughs
“	FSB 034	Senate votes do not require approval of minutes before action can be taken on those items (meant to expedite the efficiency of Senate actions)

Table 3. *UCC items*

<b>Status</b>	<b>Item number</b>	<b>Description</b>
With Ms. Beth Childress for review by Phyllis Panhorst (catalog editor and UCC minutes taker) and Registrar	FSM 001, 009, 013, 020-025, 027-028, 031-032	UCC items to be verified with Registrar

Table 4. *Items identified as in need of proper routing form and redirect to the President's office*

<b>Status</b>	<b>Item number</b>	<b>Description</b>
Routed to Senate Secretary for cover sheet and then to University President's office	FSR 001-005, FSM 014, 016-019	More detail will be posted regarding these once they are reviewed by the University President.

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Table 5. *Items with additional action requested by President of the University*

Status	Item Number	Information	Ad Hoc Committee on Senate Action's disposition
Remanded	FSM 008	Bylaws – Interdisciplinary Studies Committee Comments on remand: “Duties are not within the purview of a Senate committee. Interdisciplinary issues related to faculty will be addressed in the faculty handbook”	Return to Committee on Committees for review of committee's purpose. CoC is to consult with the Interdisciplinary Studies Committee and then make recommendation(s) to that committee regarding rewriting bylaws to appropriately represent the committee and its purpose. These committees will then need to forward a new set of bylaws to the Constitution and Bylaws Committee for approval. These will then come back to the Senate for approval and then return to the University President's office for review.
	FSM 015	Bylaws – Graduate Affairs Committee No comments attached to remand: routing form was left unsigned	Return to Committee on Committees for review of committee's purpose (consistent with a separate charge to this committee from Senate President LeFavi). CoC is to consult with the Graduate Affairs Committee (or a subset of its membership) so that the GAC can rewrite its bylaws to appropriately represent the committee and its purpose and in a way that both the CoC and the Constitution and Bylaws Committee will approval. These will then come back to the Senate for approval and then return to the University President's office for review and approval.
	FSR 009	Emeritus Faculty Comments on remand: Request for more information re: plan for implementation	Return to Faculty Welfare Committee
	FSR 008	Part-time Faculty Comments on remand: Request for more information re: cost analysis, implementation plan, and assessment plan	Return to Faculty Welfare Committee
Disapproved			
	FSM 029	University Curriculum Committee Comment on disapproval: “Motion approved in part. ‘Section IV. Other Business’ is disapproved. It is my understanding that this is related to the report of the subcommittee	Taken together, FSM 029 and FSM 030's disapprovals relate directly to the as yet unsettled issues of the course withdrawal and course repeat policies. These policies affect many

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		studying course withdrawal/course repeat policies.”	constituents within the university. As such, it is recommended that a joint task force, in the form of an ad hoc committee, be formed that is comprised of 2 members from each of the following committees: Student Success, Faculty Welfare, and University Curriculum with the addition of the Registrar or a designee from that office as an ex officio member. The charge of this task force should be to develop three independent policies that address the issues of withdrawal from courses, calculation of gpa, and repeating of courses in an effort to address the spirit of the original charge from 2008. It is further recommended that the task force hold a forum open to the university community to discuss the proposed policies and aid in the development of policies that can be implemented by Fall 2011.
	FSM 030	University Curriculum Committee Comment on disapproval: “Motion approved in part; “Other business, course withdrawal/course repeat policies” is disapproved because it is my understanding these items were not approved by the Senate as written in this motion.”	
Approved	FSR 007	Budget Crisis Letter to State Senator Seth Harp and State Representative Earl Ehrhart	Routed back to Faculty Welfare Committee – Questions for committee to consider...Any further action desired? Publish the letter on Senate web site? Send letter as originally planned (it has not been sent forward to the proposed recipients)?

Motion:

Direct the Senate to convene a committee to reconsider AASU becoming an eCore institutions.

This motion is being cosponsored by Radiologic Sciences, Medical Technology, Nursing, Respiratory Therapy, Physical Therapy, and Adolescent and Adult Education

Rationale:

1. The faculty as a whole voted on this issue several years ago and it was rejected by 3 votes at that time.
2. More than one in four students in the US took at least one online course in the fall of 2008, according to the findings of an annual survey published by the Sloan Consortium. This is a 17% increase from 2007. (The Chronicle of High Education, January 26, 2010)
3. According to a review of the literature published in the Journal of Distance Learning Administration (Volume 4, No. 3), students are shopping for online courses that meet their schedules and circumstances. This would suggest that availability is a significant issue when students select higher education institutions.
4. In 2009 the US Department of Education published a meta-analysis of studies comparing online outcomes to face-to-face instruction. "The meta-analysis found that, on average, students in online learning conditions performed better than those receiving face-to-face instruction." Evaluation of Evidence-Based Practices in Online Learning: A Meta-Analysis and Review of Online Learning Studies.
5. Currently, there are several online degrees offered at Armstrong. Some examples of operational degrees are Information Technology, Radiologic Sciences, Medical Technology, and Health Science. Other online degrees are being developed in Nursing and Respiratory Therapy. A major issue with all of these degree programs is the lack of online Core course.
6. Currently, online students must either enroll in another eCore institution or be a transient student from Armstrong to get online Core courses. If the student elects to be a transient to an eCore institution, policy dictates that they cannot be a transient student two semesters consecutively. Consequently, if there are not courses offered by Armstrong they can take every other semester, the student must transfer to another institution to take courses and we lose the EFT count and possibility the student.

Dr. Bleicken has clearly indicated her intent to expand the online offering of the university and some provision must be made to address the current lack of online Core classes for our students.

## Full Senate Minutes, 9.20.2010, Appendix E: Chair-Elect

We have been asked to investigate and discuss the Senate's charge of establishing a Chair-Elect position for all *Standing Committees of the Senate* and *Committees of the Senate*.

According to the Constitution, members on *Committees of the Senate* serve a three-year term with one third of the membership being elected annually and members on the *Standing Committees of Senate* serve a two-year term with half of the membership being elected annually.

In the Bylaws of AASU Faculty Senate, Articles XI, *Committees of the Senate* requires that each committee elect a Chair person from its voting memberships. In Article X, Operational Framework for *Standing Committees of the Senate* requires that each committee elect a Chair person from its voting membership.

We make a recommendation that *Committees of the Senate* elect a person to serve as Chair-elect from its voting membership each fall. This person shall serve their first year as a member, the second years as a Chair-elect person serving as a "chair-in-training", and their third and last year on a committee as the Chair of that committee. This individual would also assume the responsibility of Chair when the Chair is unable to perform his/her duties.

In the *Standing Committees of the Senate*, where membership is for two-year terms, we also make the recommendation they elect a Chair-elect from their voting membership with changes to the Bylaws. Since these members only serve two year terms, this would require that a newly elected member of this committee would have to serve as the Chair-elect their first year to be able to serve as chair their second year. We make the recommendation that an individual, who serves as Chair of each committee, serve a three-year term rather than a two-year term. The voting members of each committee would elect a Chair-elect from the individuals in their second year on each committee and that individual would serve as the chair their third and last year on that committee. The chair of each committee would be the only individual who serves three consecutive years on *Standing Committees of the Senate* committee

If this recommendation is passed by the full senate, we move this charge to the Constitution & Bylaws Committee to make appropriate required changes in the bylaws.

Committee Task Conflict Resolution:

Whereas the Armstrong Atlantic State University Faculty Senate is the recognized voice of the faculty, and...

Whereas the Administration of Armstrong Atlantic State University has agreed to joint governance of the University, and...

Whereas the Administration and the Faculty Senate have previously negotiated and agreed to the purview and duties of both the Standing Committees of the Senate and the Standing Committees of the University, and..

Whereas the rules of procedure adopted by the Armstrong Atlantic State University Faculty Senate in its governance forbid the creation of new bodies, ad hoc or standing, to supplant the purview and duties of existing committees without a fully approved change in the Faculty Senate Bylaws,

Be it resolved that no ad hoc or standing body of the University may be created to conflict with the purview or duties of any Standing Committee of the Senate, and  
Be it further resolved that said bodies have no authority to represent, or to claim to represent, the views of the faculty, and...

Be it further resolved that the deliberations and recommendations of said bodies are in direct conflict with the ideals of joint governance.

# Full Senate Minutes, 9.20.2010, Appendix G—Academic Appeals Report

Term	Appeals	Graduated	Good Standing	Acad. Warning	Acad. Prob.	1st Susp.	2nd Susp.	Final Susp.	Perm. Excl.	GPA Av.
Spring 2005	32	2	22	2	4	1	0	0	1	2.17
%		6.25%	68.75%	6.25%	12.50%	3.13%	0.00%	0.00%	3.13%	
Fall 2005	34	2	19	1	3	3	3	1	2	2.09
%		5.88%	55.88%	2.94%	8.82%	8.82%	8.82%	2.94%	5.88%	
Spring 2006	24	0	16	0	1	4	2	1	0	2.25
%		0.00%	66.67%	0.00%	4.17%	16.67%	8.33%	4.17%	0.00%	
Fall 2006	27	3	21	0	0	2	1	0	0	2.39
%		11.11%	77.78%	0.00%	0.00%	7.41%	3.70%	0.00%	0.00%	
Spring 2007	7	0	2	1	1	3	0	0	0	1.85
%		0.00%	28.57%	14.29%	14.29%	42.86%	0.00%	0.00%	0.00%	
Summer 2007	3	0	3	0	0	0	0	0	0	2.55
%		0.00%	100.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	
Fall 2007	20	0	15	2	3	0	0	0	0	2.26
%		0.00%	75.00%	10.00%	15.00%	0.00%	0.00%	0.00%	0.00%	
Spring 2008	13	0	10	0	2	1	0	0	0	2.47
%		0.00%	76.92%	0.00%	15.38%	7.69%	0.00%	0.00%	0.00%	
Summer 2008	1	0	1	0	0	0	0	0	0	3.07
%		0.00%	100.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	
Fall 2008	20	0	17	2	0	1	0	0	0	2.52
%		0.00%	85.00%	10.00%	0.00%	5.00%	0.00%	0.00%	0.00%	
Spring 2009	1	0	1	0	0	0	0	0	0	3
%		0.00%	100.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	
Summer 2009	3	0	1	0	1	1	0	0	0	1.62
%		0.00%	33.33%	0.00%	33.33%	33.33%	0.00%	0.00%	0.00%	
Fall 2009	12	0	10	1	0	1	0	0	0	2.36
%		0.00%	83.33%	8.33%	0.00%	8.33%	0.00%	0.00%	0.00%	
Totals	197	7	138	9	15	17	6	2	3	
%		3.55%	70.05%	4.57%	7.61%	8.63%	3.05%	1.02%	1.52%	

Percentage Eligible for Enrollment	85.79%
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GPA Average	2.35
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