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September 20, 2010 AASU Faculty Senate Agenda

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The Faculty of the Senate of Armstrong Atlantic State University will meet in
University Hall, room 157, at 3:00 PM, Monday, September 20, 2010

AGENDA

(This meeting is being audio recorded.)

- I.** Call to Order
- II.** Approval of Minutes August 16 meeting (Attachment 1)
- III.** Reports:
 - A. Dr. Thompson—Final Exam Schedule and new Calendar Committee
 - B. Dr. Kraft – Admissions criteria change
- IV.** Old Business:
 - President’s response to August 16 bill
- V.** New Business:
 - A. Information:
 - 1. Dr. Scott -- Senate Action Committee’s charges
 - 2. Graduate Affairs Committee – Graduate Coordinator Compensation
 - 3. University Curriculum Committee – eCore revisit (Attachment 2)
 - 4. Educational Technology Committee bylaw changes (Attachment 3)
 - B. Action:
 - 1. Report from Committee on Committee-- Chair–elect (Attachment 4)
 - 2. Development of Advisory Committees in conflict with existing committees
 - 3. University Curriculum Committee Report – (Attachment 5)
 - 4. Constitution and Bylaws Committee (Article VII)—change in last sentence: Senate term limits (Attachment 6)
- VI.** Announcements:
 - 1. Academic Appeals – Dr. Primate
 - 2. Faculty Senate Meetings Date Change. No meeting on 12/20; add 1/10; 2/21; 3/21; 4/18
 - 3. Faculty Senate Office -- Teresa Winterhalter
 - 4. Student Success Committee task - input and assistance requested.
- VII.** Adjournment

**Armstrong Atlantic State University
Faculty Senate Meeting
Minutes of August 16, 2010
University Hall, room 157, 3:00 p.m.**

I. Call to Order 3:06 PM. Please see Appendix A for a roster of attendees.

II. Approval of the Minutes of Faculty Senate April 12, 2010, meeting—
Sen. Eastman moves to approve. Approved.

III. Old Business

A. AASU Mission Statement – Faculty Senate April 12, 2010 meeting, (App. Q.) Discussion of a proposed motion regarding changes to the AASU mission statement during the 2009/2010 academic year which was not addressed at April 12, 2010 faculty senate meeting. No senator wished to move the item to the floor.

IV. Special Announcements from invited guests

B. President Bleicken.

President Bleicken reports that the university has put forth plans for 4%, and potential 6% and 8% budget reductions for the current academic year. 4% reductions were passed at Board of Regents. She notes an increase in enrollment, primarily in Core areas. Dr. Bleicken also reports there is no intention to implement furloughs as she does not want to do furloughs on this campus and our chancellor does not want to do furloughs on any campus.

B. Dr. Will Lynch, Faculty Athletic Representative

Dr. Lynch reported on the success of student athletes on campus, stating his responsibilities lie in the areas of compliance with NCAA regulations, student athlete eligibility, and student athlete welfare. Specific items of discussion were academic success, athletic success, and compliance.

V. Approval of membership for Committees of the Senate and Standing Committees of the Senate—Senator Carpenter moves to approve. Carol Massey: Need to find a substitute for Peggy Mossholder. Approved. Current list of committee membership on faculty senate website.

VI. Motion to Adopt a New Understanding of Article II, Section I of the Bylaws of the Faculty Senate: “Report approved motions” as an attempt to expedite the timeline of Senate actions and delivery of said actions to the President. Suggestion is that once we have approved a motion, we can send it to the President immediately rather than waiting until the next meeting.

Discussion—

Sen. Mateer: Is this going to trickle down to committees?

Answer – This is only for senate action.

Sen. Hollinger: To approve minutes means to check what was said.

Sen. Price: Suggests treating resolutions and bills differently. A resolution-it would be appropriate; maybe for bills, we need to think on it for a while.

Sen. Hampton: What does Roberts rules say?

Sen. McGrath: This is a consultation discussion...they should be sent on.

Sen. Todesca- Do the minutes constitute a bill?

Parliamentarian: No. Minutes are a record not a motion.

Sen. Mincer: The time for due consideration is before we vote rather than after the vote.

Sen. Skidmore-Hess moves to approve: Approved. Appendix B.

VII. Chair-elect Motion from Sen. Mateer

Direct the Committee on Committees to investigate the establishment of a Chair-elect position for all standing committees as well as the committees of the senate, and to report to the senate in 30 days.

The Chair-elect would assume the role of chair during the next iteration of the committee.

In addition, the "chair-in-training" position would assume the responsibilities of the Chair when the Chair is unable to perform his or her duties.

Discussion: Senators Carpenter and Childress spoke in opposition to original.

Debate follows and amendments are made to original motion before this disposition. Approved. Appendix C.

VIII. Term of Office Motion from Sen. Mateer

Revision of ARTICLE VII of the Bylaws of the Faculty Senate:

Senators who are completing the last year of their terms **(s) of service** are ~~not~~ eligible for nomination **and service** to Senate office.

Debate: Senators Price, Reimann, Childress spoke in opposition to original form.

Amendments are made to original motion before this disposition. Refer to Constitution and Bylaws Committee. Approved. Appendix D.

IX. Bylaws Changes for Education Technology Committee: Motion from Sen. Wells. Referral to Constitution and Bylaws Committee. Approved. Appendix E.

X. Representing the Elections Committee, Vann Scott notes a new vacancy on Constitution and Bylaws Committee due to the resignation of Dr. Kalenda Eaton.

Sen. Scott solicits nominations from the floor of the Senate for her replacement. Sen. Carpenter nominates Sen. Skidmore-Hess: Accepted. Approved.

XI. Sending for referral to: Ad Hoc Committee on Senate Action:

- Provide a detailed inventory of all Senate actions from 2008 to present, identifying them as Bills or Resolutions, and providing the present disposition of such action and any subsequent constitutional changes brought about by such action;

- Assess the present system of senate action responses and make recommendations for changes;
- Evaluate the need for an ongoing committee to regularly report to the Senate the disposition of senate action.

XII. Sending for referral to: Committee on Committees:

- Evaluate the relationship between the Graduate Affairs Committee and the Faculty Senate in terms of approved by-laws;
- After bench-marking other institutions, make recommendations ensuring consistency with SACS while preventing the development of two different autonomous faculty governing bodies on campus.

XIII. Sending for referral to: Faculty Welfare Committee:

- Assess the intent, wording and effectiveness of E-FACE evaluations;
- Make recommendations that would bring about a more efficacious E-FACE evaluation tool.

XIV. Sending for referral to: Faculty Welfare Committee:

- Survey the opinions of faculty regarding 1) the overall effectiveness of the summer schedule, 2010, and 2) the faculty compensation formula used during summer schedule, 2010.
- Make recommendations for senate action that would provide the president with information to enable the development of a 1) summer schedule and/or 2) a faculty compensation formula that is of greater acceptability to faculty.

XV. General Announcements

- A. Two C Policy for graduate students in effect.
- B. Other Announcements: Attendance verification continues through this Saturday, August 21. Drop/Add is over this Friday.
- C. Senate liaisons for Senate Committees should call the first meeting, be the convener. At this first meeting, a chair should be elected. On University Curriculum Committee only, Senator can be Chair.
- D. Sen. Wells for Doug Frasier: Library expansion project budget was not approved by the legislature; project is on hold. Legislature did appropriate \$5 million for construction, which will be used for moving CIS from the Memorial College Center Annex to a remodeled space in Armstrong Center and the library will occupy the space CIS vacates.

XVI. Adjournment 5:15 PM

Respectfully Submitted,
Pamela Sears

16 August 2010: Appendix A

Senators Present

College of Education

Linda Ann McCall
Jackie Kim
Greg Wimer
Beth Childress

College of Health Professions

Robert LeFavi
Bryan Riemann
Laurie Bryant
Charlotte Bates
Kathy Morris
Tonya Tyson
Carole Massey
Andi Beth Mincer
Laurie Adams
Rhonda Bevis

College of Liberal Arts

Pamela Sears
Kevin Hampton
Stephen Primatic
Dennis Murphy
Jose da Cruz
Jason Beck
Mike Price
James Todesca
Karen Hollinger
Hans-Georg Erney
Teresa Winterhalter

Lane Library

Kate Wells

College of Science and Technology

Austin Francis

Senators Absent

Alex Collier
Scott Mateer
Catherine McGowan
Suzanne Carpenter
Frank Katz
Priya Goesser
Sean Eastman
Lorrie Hoffman
Sungkon Chang
Vann Scott

College of Education

Michael Mahan

College of Health Professions

Helen Taggart

College of Liberal Arts

Ana Torres

Guests

Linda Bleicken, President AASU
Will Lynch, Faculty Athletic Rep.

Ex-Officio Present

Anne Thompson, VPAA
David Carson, VP Business & Finance
Amy Heaston, President's Office
John Kraft, Academic Affairs
Shelley Conroy, Dean, COHP
Stephen Jodis, Dean, COST
Patricia Wachholz, Dean, COE
Delana Nivens, COST

16 August 2010-APPENDIX B

FSB 34.10/11

Approved August 16, 2010

The Faculty Senate of Armstrong Atlantic State University understands its Bylaws to not require the ratification of minutes containing approved motions prior to sending said motions to the President of the University.

16 August 2010--APPENDIX C

Amendments to Original Chair-Elect Motion:

Direct the Committee on Committees ~~to establish~~ **to investigate the establishment of** a Chair-elect position for all standing committees as well as the committees of the senate, and to ~~present the changes to the bylaws~~ **report** to the senate in ~~90~~ **30** days.

The Chair-elect would assume the role of chair during the next iteration of the committee.

In addition, the “chair-in-training” position would assume the responsibilities of the Chair when the Chair is unable to perform his/~~or~~ her duties.

16 August 2010—APPENDIX D

Original Term-limits motion

SECTION A. Senators shall hold office according to the following terms:

1. Senators shall be elected for a three-year term. Each department shall elect an alternate for each Senator with each alternate elected for a three-year term.
2. During the first three years of the Faculty Senate, staggered elections will be held so that one-third of the Senators will be newly elected each year.
3. **A Senator can be re-elected to serve two consecutive three-year terms.**
4. Following a ~~three~~ **one**-year wait period, Senators may be re-elected for **service to the Senate**~~another three-year term~~.
5. If a Senator is transferred from one academic department to another or is reassigned to an administrative position during his or her term of office, that Senator's term shall end as of the date of the transfer.

ARTICLE VII. Election of Officers

The Elections Committee will develop a slate of officers by April 1 of each year. Senators may make nominations to the Elections Committee. Senators-elect are eligible for nomination.

Senators who are completing the last year of their terms**(s) of service** are ~~not~~ eligible for nomination **and service** to Senate office.

Approved Motion Forwarded to Constitution and Bylaws committee:

Revision of ARTICLE VII of the Bylaws of the Faculty Senate:

Senators who are completing the last year of their terms**(s) of service** are ~~not~~ eligible for nomination **and service** to Senate office.

16 August 2010—APPENDIX E

Proposed changes to the Educational Technology Committee Bylaws

Mission

The Education Technology Committee will review policies and practices in technological infrastructure, and University policies governing the use of technology in collaboration with other University and senate committees to insure an optimal environment for the educational use of technology, to promote the use of technology in education, and to assist faculty in using technology for teaching, service, and scholarship.

Duties

The committee will provide coordination and communication among the various University committees and other committees of the Senate that are involved with technology use at AASU for the purpose of ensuring faculty awareness of technology applications related to teaching, learning, and professional development, as well as providing a faculty voice in the evolving policies related to such use.

Specifically, this committee will **make recommendations regarding:**

- * ~~Monitor~~ campus access to educational technology for students and faculty;
- * ~~monitor~~ university policies governing the use of technology and technology infrastructure of the University, in collaboration with the Committee on Information Technology;
- * ~~monitor ongoing student and faculty development in~~ the use of technological tools in teaching and learning in collaboration with other appropriate committees.
- * ~~Communicate with the University Advisory Committee for Distance and Online Learning (ACDOL) regarding activities and policies related to distance learning.~~

The committee will also communicate with the University Advisory Committee for Distance and Online Learning (ACDOL) and the Committee on Information Technology regarding activities and policies.

Student issues will be addressed by the Student Voice Subcommittee. This subcommittee will consist of the chair of the ETC, at least two other ETC committee members, and one graduate and one undergraduate student representative nominated by the SGA and the Graduate Student Council.

Membership

The committee shall be composed of ten members, including seven faculty members with at least one member from each of the Colleges, and a representative from Computer and Information Services who shall serve as an ex-officio, non-voting member. One undergraduate and one graduate student, nominated by the Student Government Association and Graduate Student Council respectively, will serve as voting members of the Student Voice subcommittee.

Meetings

The Committee will meet at least twice each academic semester. The committee will determine meeting dates and time to be posted on the Senate Web site.

Reports--

The committee will, upon approval, provide minutes of each of its meetings to the Secretary of the Senate for posting. At the end of each semester, the chair of the committee will submit to the Senate a summary report of committee activities.

Motion:

Direct the Senate to convene a committee to reconsider AASU becoming an eCore institutions.

This motion is being cosponsored by Radiologic Sciences, Medical Technology, Nursing, Respiratory Therapy, Physical Therapy, and Adolescent and Adult Education

Rationale:

1. The faculty as a whole voted on this issue several years ago and it was rejected by 3 votes at that time.
2. More than one in four students in the US took at least one online course in the fall of 2008, according to the findings of an annual survey published by the Sloan Consortium. This is a 17% increase from 2007. (The Chronicle of High Education, January 26, 2010)
3. According to a review of the literature published in the Journal of Distance Learning Administration (Volume 4, No. 3), students are shopping for online courses that meet their schedules and circumstances. This would suggest that availability is a significant issue when students select higher education institutions.
4. In 2009 the US Department of Education published a meta-analysis of studies comparing online outcomes to face-to-face instruction. "The meta-analysis found that, on average, students in online learning conditions performed better than those receiving face-to-face instruction." Evaluation of Evidence-Based Practices in Online Learning: A Meta-Analysis and Review of Online Learning Studies.
5. Currently, there are several online degrees offered at Armstrong. Some examples of operational degrees are Information Technology, Radiologic Sciences, Medical Technology, and Health Science. Other online degrees are being developed in Nursing and Respiratory Therapy. A major issue with all of these degree programs is the lack of online Core course.
6. Currently, online students must either enroll in another eCore institution or be a transient student from Armstrong to get online Core courses. If the student elects to be a transient to an eCore institution, policy dictates that they cannot be a transient student two semesters consecutively. Consequently, if there are not courses offered by Armstrong they can take every other semester, the student must transfer to another institution to take courses and we lose the EFT count and possibility the student.
7. Dr. Bleicken has clearly indicated her intent to expand the online offering of the university and some provision must be made to address the current lack of online Core classes for our students.

Bylaws Modification:
Senate meeting 9/20/10

Motion #1 (editorial change to proposal referred to Constitution and Bylaws Committee at Senate meeting 8/16/10)

Change to the Education Technology Committee Bylaws (Senate Bylaws, Article XI, Section N, Duties)

~~The committee will also communicate with the University Advisory Committee for Distance and Online Learning (ACDOL) and the Committee on Information Technology regarding activities and policies.~~

The committee will also communicate and coordinate with other appropriate university committees and department to facilitate a coherent and coordinated implementation of education technology.

Rationale:

Upon further consideration and information regarding the status of various university and ad hoc committees, we have found that these committees are not static and may change status over time and with administrative changes. Rather than change our bylaws each time the status of these committee's changes or restrict ourselves to only these two committees, the ETC would like to create a less specific statement that will encompass any committee on campus that deals with educational technology issues.

Motion #2 (to be referred to the Constitution and Bylaws Committee for consideration)

Addition to the Educational Technology Committee Bylaws (Senate Bylaws, Article XI, Section N, Duties)

Specifically, this committee will make recommendations regarding:

- * Campus access to educational technology for students and faculty;
- * University policies governing the use of technology and technology infrastructure of the University, in collaboration with the Committee on Information Technology;
- * The use of technological tools in teaching and learning in collaboration with other appropriate committees.
- * **The allocation of technology fee funds for the purchase and support of technology and software for academic and student use.**

Rationale:

The ETC would like to add an additional responsibility to make recommendations for the use of the student technology fee as it relates to educational technology. The addition of this responsibility formalizes an informal relationship that has existed in the past in which members from the ETC were asked to serve in this capacity. However, there was no clarity around how the members were chosen, if they were there as representatives of the ETC or as general faculty, and how faculty suggestions would be gathered and then recommended to the CIO.

The addition of this responsibility within the ETC bylaws empowers the committee to create a process to capture faculty suggestions for technology purchases and communication processes for making these recommendations to the Committee for the Use of Technology Fees. By assigning these responsibilities to the ETC, it sets a standard that any committee created for the use of technology fees should include ETC members as faculty representatives.

We have been asked to investigate and discuss the Senate's charge of establishing a Chair-Elect position for all *Standing Committees of the Senate* and *Committees of the Senate*.

According to the Constitution, members on *Committees of the Senate* serve a three-year term with one third of the membership being elected annually and members on the *Standing Committees of Senate* serve a two-year term with half of the membership being elected annually.

In the Bylaws of AASU Faculty Senate, Articles XI, *Committees of the Senate* requires that each committee elect a Chair person from its voting memberships. In Article X, Operational Framework for *Standing Committees of the Senate* requires that each committee elect a Chair person from its voting membership.

We make a recommendation that *Committees of the Senate* elect a person to serve as Chair-elect from its voting membership each fall. This person shall serve their first year as a member, the second years as a Chair-elect person serving as a "chair-in-training", and their third and last year on a committee as the Chair of that committee. This individual would also assume the responsibility of Chair when the Chair is unable to perform his/her duties.

In the *Standing Committees of the Senate*, where membership is for two-year terms, we also make the recommendation they elect a Chair-elect from their voting membership with changes to the Bylaws. Since these members only serve two year terms, this would require that a newly elected member of this committee would have to serve as the Chair-elect their first year to be able to serve as chair their second year. We make the recommendation that an individual, who serves as Chair of each committee, serve a three-year term rather than a two-year term. The voting members of each committee would elect a Chair-elect from the individuals in their second year on each committee and that individual would serve as the chair their third and last year on that committee. The chair of each committee would be the only individual who serves three consecutive years on *Standing Committees of the Senate* committee

If this recommendation is passed by the full senate, we move this charge to the Constitution & Bylaws Committee to make appropriate required changes in the bylaws.



**ARMSTRONG ATLANTIC
STATE UNIVERSITY**

University Hall 282
Minutes April 21, 2010

PRESENT: James Brawner, Kimberly Coulton, José da Cruz, Sharon Gilliard-Smith, Leon Jaynes, David Lake, Glenda Ogletree (Chair), Regina Rahimi, Randall Reese, Jonathan Roberts, Teresa Winterhalter, Jennifer Zettler, Phyllis Panhorst (Catalog Editor)

ABSENT: James Todesca

GUESTS: Mark Finlay, Michael Price

CALL TO ORDER. The meeting was called to order at 3:05 p.m. by Dr. Glenda Ogletree.

APPROVAL OF MINUTES – The minutes of March 24, 2010, were approved as amended by the Senate.

SECTION I. Undergraduate Items Approved

The following items were discussed and approved by the committee and are being submitted to the Faculty Senate for approval.

I. College of Education

A. Early Childhood Education (no items)

B. Health and Physical Education

1. **For information only:** In the minutes of February 17, a new course was created: PEHM 3050 – Techniques in Team Sports. It was subsequently discovered that the number “3050” has been used previously for another course. Administrative approval was granted to change the number to PEHM 3300.

C. Middle and Secondary Education (no items)

D. Special and Adult Education (no items)

II. College of Health Professions

A. Communication Sciences and Disorders (no items)

B. Dental Hygiene (no items)

C. Health Sciences

1. Delete the following Track:

~~**BHS Tracks of Study, Track Four: Associate Degree Nursing-Allyed Health**~~

Rationale: This track has outlived its utility and will have no enrolled students after Fall 2010.

Effective Term: Fall 2010

2. Renumber the following Track:

Track ~~Five~~ Four: Human Performance & Fitness Management Track:

Effective Term: Fall 2010

D. Medical Technology (no items)

E. Nursing (no items)

F. Physical Therapy (no items)

G. Radiologic Sciences (no items)

H. Respiratory Therapy

1. Modify the Program of Study for the Career Ladder Degree Completion program by adding the Certified Respiratory Therapist (CRT) to Registered Respiratory Therapist eligible, BS degree completion program:

PROGRAM FOR THE DEGREE OF BACHELOR OF SCIENCE IN RESPIRATORY THERAPY

B. Major Field Courses	61 hours
RESP 2110 - Medical Terminology	3-0-3
RESP 3110 - Patient Assessment	3-0-3
RESP 3120 - Respiratory Care Equipment	2-2-3
RESP 3151C - Clinical Practicum I	0-6-1
RESP 3210 - Clinical Pharmacology	3-0-3
RESP 3220 - Respiratory Care Fundamentals	2-2-3
RESP 3230 - Diagnostic Procedures	3-0-3
RESP 3252C - Clinical Practicum II	0-18-3
RESP 3315 - Principles of Mechanical Ventilation	2-3-3
RESP 3325 - Managing the Ventilator Patient	2-0-2
RESP 3353C - Clinical Practicum III	0-18-3
RESP 4110 - Advanced Ventilatory Support	2-3-3
RESP 4120 - Cardiopulmonary Critical Care	3-0-3
RESP 4130 - Perinatal Care	3-3-4
RESP 4140 - Cardiopulmonary Medicine	3-0-3
RESP 4154C Clinical Practicum IV	0-18-3
RESP 4215 - Professional Issues in Respiratory Care	3-0-3
RESP 4265C - Clinical Internship	0-36-12

Or *RESP 3700 - Introduction to Advanced Practice in Respiratory Care	3-0-3
And *RESP 4700 - Preceptorship in Cardiopulmonary Care	6-0-6
And one of the following:	
*HSCC 2200 Health Communication	3-0-3
*HSCP 2000 Ethical Theories/Moral Issues in Health	3-0-3
*HSCC 2300 Management of Health Information	3-0-3
or other approved 3 credit hour course	

**Career Ladder Student courses*

Rationale: AASU Respiratory Therapy (RESP) has designed a degree completion program for members of the respiratory therapy community, in particular our active-duty, reserve and National Guard members working as respiratory or cardiorespiratory therapists. The program articulates the training of a respiratory therapist into the RESP coursework and allows credit, via testing, for the first year of the AASU program in Area F. Students who have graduated from a Commission on Accreditation for Respiratory Care (CoARC) program, and who serve as certified (CRT) therapists, may seek the BS degree and become eligible for the registered respiratory therapist (RRT) qualification.

Effective term: Fall 2010

III. College of Liberal Arts

1. Create the following course:

SABR 2960 Study Abroad

V-V-(1-15)

Prerequisite: None

Description: Offered as a part of a study abroad program. Instruction related to countries visited and the academic discipline of the instructor.

Rationale: AASU needs a new generic study abroad course that is pass/fail and can be taught by an instructor from any academic discipline. The courses currently in use have been HUMN 2960 and SSCI 2960, both of which share the title of "Foreign Language and Culture." That title is inappropriate because most of the study abroad-type courses have not involved any language study. In addition, we sometimes have people assigned to one of these courses even if it is outside of the field of expertise, sometimes even to faculty members who are neither social scientists nor humanities scholars. Thus one advantage of a SABR 2960 would be that the content would more closely match the professor's area of expertise. For the type of content involved, it is more appropriate that this course be graded on a pass/fail basis.

Effective Term: Fall 2010

CURCAT

Major Department: College of Liberal Arts

Can course be repeated for additional credit? Yes

Maximum number of credit hours: 15

Grading Mode: Pass/Fail

Instruction Type: Lecture
Course Equivalents: HUMN 2960, SSCI 2960

2. Delete the following courses:
- | | |
|---|-----------------------|
| HUMN 2960 Foreign Language and Culture | V V (1-15) |
| SSCI 2960 Foreign Language and Culture | V V (1-15) |

Rationale: To be replaced by SABR 2960.

Effective Term: Fall 2010

- A. Art, Music, & Theatre (no items)
- B. Criminal Justice, Social, & Political Science (no items)
- C. Economics (no items)

D. Gender and Women's Studies

- 1. Change/add undergraduate prerequisite to the following course:
GWST 5700U Perspectives in Feminist Theory 3-0-3
Prerequisite: ENGL 2100 or permission of instructor

Rationale: This is a writing and research intensive course. Students need an introduction to research methods before entering this course.

Effective term: Fall 2010

E. History

- 1. Create the following course:
HIST 3390 MODERN FRANCE 3-0-3
Prerequisites: HIST 1111 or HIST 1112 or permission of instructor
Description: History of France from Louis XIV through the present, emphasizing cultural, intellectual, and political developments of the period.

Rationale: This course will fill a gap in the European history course sequence. It expands the time period of French history to correspond with that offered in similar courses. It will replace HIST 5470 U/G.

Effective Term: Fall 2010

CURCAT:
Major Department: History
Can course be repeated for additional credit? No
Maximum number of Credit Hours: 3
Grading Mode: normal
Instruction type: lecture
Course Equivalent: HIST 5470U

- 2. 5000-level course. See section II, below.

3. Delete the following course:
~~HIST 3360 MODERN EUROPE~~ 3-0-3

Rationale: This course is being replaced with HIST 3390, the more focused study of France.

Effective Term: Fall 2010

4. 5000-level course. See section II, below.
5. 5000-level course. See section II, below.

F. Languages, Literature, & Philosophy

1. Modify the following course:
RGTE 0199 Composition Review 3-0-3
Prerequisites: ENGL 1101 and ENGL 1102

Rationale: Now that Armstrong students are required to take the Regents' exams in their first semester, prerequisites cannot apply. (These prerequisites in the catalog must have been errors; they have never been adhered to.)

Effective Term: Fall 2010

- G. Liberal Studies (no items)
H. Honors Program (no items)

IV. College of Science and Technology

A. Biology (no items)

B. Chemistry & Physics

1. For information only. The following items from the March 24 minutes were withdrawn by the Chemistry and Physics department on the floor of the April 12 meeting of the Senate. Items appeared on pages 14-16 of the March 24 minutes.

4. Create the following course (see rationale on page 15, following Item 5):

CHEM 1200 Introduction to Chemistry—Concepts and Calculations 2-0-2
Prerequisite or Corequisite: MATH 0099 or MATH 1111

Description: Introduction to chemical concepts including the periodic table, bonding and stoichiometry. Significant class work involves mathematics review and application to chemistry concepts. Students who do not take the Chemistry Placement Exam must take CHEM 1200 in preparation for taking CHEM 1211. Credit for CHEM 1200 does not count toward the chemistry major and does not count in Core Area D for any major.

Effective Term: Fall 2010

CURCAT:

Major Department: Chemistry & Physics

Can course be repeated for additional credit? No

Maximum number of credit hours: 2

Grading Mode: Normal

Instruction Type: Lecture

Course equivalent: None

5. Change the following courses:

a. CHEM 1211 PRINCIPLES OF CHEMISTRY I 3-3-4

Prerequisite: ~~or corequisite: MATH 1111~~ A qualifying score on the Chemistry Placement Exam or AP credit for CHEM 1211 or CHEM 1200 (minimum grade of C)

Prerequisite or corequisite: MATH 1111

Corequisite: CHEM 1211L

Description: First course in a two-semester sequence covering the fundamental principles and applications of chemistry designed for science majors. Topics include composition of matter; nomenclature; atomic structure; bonding and molecular geometries; stoichiometry; properties of solids, liquids, gases; acids and bases; thermochemistry; and periodic relations. The lab reinforces these topics.

b. CHEM 1212H HONORS PRINCIPLES OF CHEMISTRY II 3-0-3

Prerequisite: ~~CHEM 1211 and approval of department head and a minimum grade of B in CHEM 1211~~ Eligibility for MATH 1113 and either CHEM 1211 (minimum grade of B) or AP credit for CHEM 1211 or a qualifying score on the Chemistry Placement Exam.

Prerequisite or corequisite: CHEM 1212A

Description: Second course in a two-semester sequence covering the fundamental and more advanced principles and applications of chemistry designed for science majors. A more in-depth treatment of the topics covered in CHEM 1212.

Rationale for Items 4 & 5:

CHEM 1200 is a course designed to IMPROVE STUDENT SUCCESS.

a. Of the 1041 freshmen entering AASU between Spring 2000 and Fall 2005 with College of Science and Technology majors, 10.8% graduated from AASU with a CST major.

b. Of the 1041 freshmen entering AASU between Spring 2000 and Fall 2005 with College of Science and Technology majors, 5.6% graduated from AASU with the same CST major originally declared.

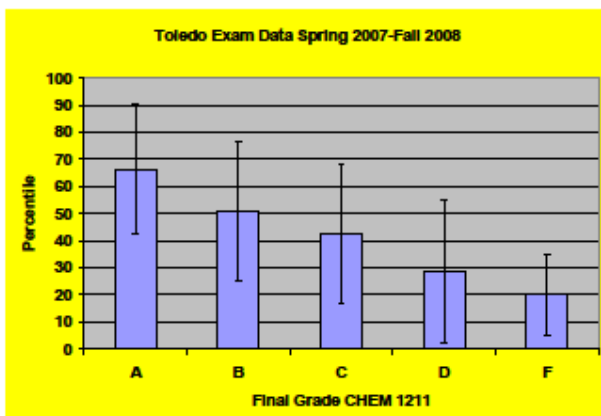
c. DFW rates in CHEM 1211 for the past 3 academic years are over 31%.

d. Data collected over several CHEM 1211 courses shows a correlation between students' final grades and their performance on an entrance exam (Toledo Exam) given the first day of class (see graph below).

e. This pre-requisite requirement is consistent with that in the MATH curriculum.

MATH 1113: MATH 1111 or a grade of at least 550 on the mathematics portion

of the SAT or Math ACT score of 21. MATH 1161: MATH 1113 or 600 or higher on the mathematics portion of the SAT or Math ACT score of 24 or higher. We are simply using an American Chemical Society entrance examination versus the SAT/ACT. Students scoring below the passing score on the entrance exam would be moved into a chemistry preparatory course (CHEM 1200) to give them an opportunity to improve on the skills required to perform well in CHEM 1211. The assessment committee will evaluate this change in two years, and make further recommendations based on their findings.



2. For information only. In the minutes of January 10, PHYS 1111, 1112, 2211, and 2212 were renumbered to PHYS 1111K, 1112K, 2211K, and 2212K, and the hours were changed, to reflect the new "Studio Physics" approach. There were editorial errors in the original submission which resulted in PHYS 2211K and 2212K also being renamed. The end result was that the courses were named and numbered as follows:

PHYS 1111K INTRODUCTORY PHYSICS I	(3-3-4)
PHYS 1112K INTRODUCTORY PHYSICS II	(3-3-4)
PHYS 2211K INTRODUCTORY PHYSICS II	(3-3-4)
PHYS 2212K INTRODUCTORY PHYSICS II	(3-3-4)

Since we cannot have 3 courses with identical names, and since this was a purely editorial/typographical error that was not caught until much later, Administrative Approval was granted to revert 2 of the courses to their original names:

PHYS 2211K PRINCIPLES OF PHYSICS I	(3-3-4)
PHYS 2212K PRINCIPLES OF PHYSICS II	(3-3-4)

- C. Information, Computing, and Engineering (no items)
- D. Mathematics (no items)
- E. Psychology (no items)

SECTION II. 5000-level Items Approved

The undergraduate components of the following items were discussed and approved by the committee. They are being submitted to the Graduate Curriculum Subcommittee of the Graduate Affairs Committee for approval of the graduate components.

III. College of Liberal Arts

E. History

2. Create the following course:

HIST 5490U/G TOPICS IN EUROPEAN INTELLECTUAL AND CULTURAL HISTORY

3-0-3

Undergraduate Prerequisites: HIST 1111 or HIST 1112

Graduate Prerequisite: none

Description: Study of the evolution of ideas in European history such as liberty, nationalism, or equality, emphasizing primary sources and varied historical interpretations. May be repeated as topics vary.

Rationale: The course expands coverage of Europe, and its particular focus is underrepresented in the history department. In addition to fulfilling undergraduate requirements, graduate students will have to demonstrate fluency with primary sources and a solid understanding of historiography via additional papers and class presentations. It will replace HIST 3560.

Effective Term: Fall 2010

CURCAT:

Major Department: History

Can course be repeated for additional credit? Yes

Maximum number of Credit Hours: 6

Grading Mode: normal

Instruction type: lecture

Course equivalent of HIST 5490U: HIST 3560

4. Delete the following course:

~~**HIST 5470U/C FRENCH REVOLUTION AND NAPOLEON**~~

~~3-0-3~~

Rationale: The attention to France in this course is superseded by the creation of the new HIST 3390, which allows students to study a longer period of French history.

Effective Term: Fall 2010

5. Change the course description and undergraduate prerequisites for the following:

HIST 5700U/G: American Material Culture

Undergraduate Prerequisite: one course in American history or permission of instructor ~~or department~~

Graduate Prerequisite: unchanged

Description: Introduction to the ~~study of North American and Caribbean culture, ordinarily focused on the eighteenth and nineteenth centuries. Architecture, cemeteries, landscape, dress, music, art, foodways, status, gender, and ethnic identifiers may provide examples~~ methods of material culture analysis and key groups of American artifacts. Topics covered may include furnishings, fashion, cemeteries, industrial design, and consumerism.

Rationale: Adding a course in American history to the undergraduate prerequisite ensures that students will have the fundamental knowledge required to succeed in the course. The new description more accurately reflects the current content of the course, clarifying the emphasis on research methods and delineating the specific areas of focus.

Effective term: Fall 2010

OTHER BUSINESS

1. Summary of Senate actions from April 12 meeting. (See attachment 1)

The summary of Senate actions on the policy items sent forward from the last meeting was presented.

2. 5000-level courses

There was brief discussion of the pedagogical impact of 5000-level courses and the difficulties of finding sufficient enrollment for graduate-level classes. It was decided that discussion should continue when the committee reconvenes in the fall. It was mentioned that this is also an important topic for the Graduate Affairs Committee to discuss, if they are not already doing so.

ADJOURNMENT. The meeting was adjourned at 3:50 p.m.

Respectfully submitted,

Phyllis L. Panhorst
Catalog Editor and Secretary to the Committee

**Summary of Senate Actions
April 12, 2010**

- I. **Approved:**
Replace Current Course Repeat policy with Proposed Policy, with amendments to part 2 of the proposal as shown:

Two-part proposal to replace current repeat policy (approved as amended).

1. **Repeating Courses.** Students may repeat any course. However, when a course is repeated, all grades earned for each ~~repetition attempt~~ count in earned hours requirements, grade point average hours, points and overall grade point average. All course work taken remains on a student's academic records.

Effective Date: Fall 2010

2. **Course Withdrawal Policy.** ~~Students are limited to a maximum of five course withdrawals (W or WF). Beyond that maximum, any withdrawal will automatically be recorded as a "withdrawal failing" (WF).~~ Students are allowed to withdraw from a particular course prior to midterm with the possibility of a "withdraw" ("W") recorded, with the discretion of the professor, one time. On the second and any subsequent attempt, if a student desires to withdraw from that course, a "withdraw failure" ("WF") is automatically recorded.

Policy exceptions

- ~~• For students currently enrolled, only withdrawals incurred after the implementation date will count towards the allowed maximum.~~
- Only AASU course withdrawals will be considered. Therefore, W/WF grades transferred from other institutions will not count towards the maximum allowed amount.
- With approved documentation, hardship withdrawals from the university are possible due to circumstances of extreme duress or for military obligations ~~will be exempted from the maximum allowed amount.~~ See the sections on "Withdrawing from the University" and "Hardship Withdrawal from the University."

Effective Date: Fall 2010

1 and 2 above to replace Current course repeat policy, below (Undergraduate Catalog 2009-10, Page 69):

Attachment 1

Repeating Courses. When a course is repeated, only the last grade earned counts in earned hours requirements, grade point average hours, points and overall grade point average. All course work taken remains on a student's academic records. Students may repeat any course. However, the grade earned in the last attempt will determine the number of quality points assigned for calculation of grade point average.

II. Defeated: Proposed Attendance Policy

Retained: Current Attendance Policy (Undergraduate Catalog 2009-10, page 61):

Control of student attendance at class meetings and the effect of attendance on course grades are left to the discretion of instructors. Students are responsible for knowing everything that is announced, discussed, or lectured upon in class as well as for mastering all assigned reading. Students are also responsible for submitting all assignments, tests, recitations, and unannounced quizzes on time.

Instructors are responsible for informing all classes at the first meeting what constitutes excessive absence in the course. Students are responsible for knowing and complying with attendance regulations in all their courses. Instructors may drop students from any course with a grade of W or WF if, in their judgment, absences have been excessive.

Students can be dropped for non-attendance from a course at the discretion of the instructor. Once a student has been dropped for non-attendance, it is the responsibility of the student to reregister for the course with written permission from the instructor. If a student does not attend class and is not dropped from their course, it is the responsibility of the student to request that the instructor drop the course for non-attendance from their registration record during that term. Attendance is processed within the first two weeks of the semester start date.

Defeated: Proposed Attendance Policy:

The effect of attendance on course grades is left to the discretion of instructors. Students are responsible for knowing everything that is announced, discussed, or lectured upon in class as well as for mastering all outside assignments. Students are also responsible for submitting all assignments, tests, recitations, and unannounced quizzes on time.

Instructors are responsible for informing all classes at the first meeting what constitutes excessive absence in the course. Students are responsible for knowing and complying with attendance regulations in all their courses.

Students may be dropped for non-attendance from a course at the discretion of the instructor only during the attendance verification process at the beginning of

Attachment 1

the semester. If a student does not attend, it is the responsibility of the student to drop the course before the drop/add period concludes or to withdraw from the course by the last day of the term. A student who withdraws from a course after the drop/add period is over and before the mid-term semester dates will receive a W or a WF at the instructor's discretion. A student who withdraws from a course after the mid-term semester dates will receive a WF in the course.

Constitution and Bylaws Committee
Meeting Minutes of August 24, 2010
Science and Technology Building, room 2603

I. Call to Order

The meeting was called to order at 10:00 AM.

Present: Suzy Carpenter, Laurie Adams and Dan Skidmore-Hess

II. Appointment of Committee Officers

Dan Skidmore-Hess agreed to serve as Chair of the committee for 2010-2011.

Laurie Adams agreed to serve as Secretary of the committee for 2010-2011.

III. Proposed amendment to the Bylaws regarding Term-limits (Appendix A)

After review and discussion of Article II of the Constitution as well as Article VII of the Bylaws, the proposed amendment to Article VII of the Bylaws was unanimously approved for recommendation to the Senate. The implication to this change is that the door would be open for a senator in the 3rd year of their term to be nominated for the office of Vice President and Secretary, as well as President, once the faculty has ratified this amendment.

IV. Proposed amendment to the Bylaws of the Educational Technology Committee (Appendix B)

After review and discussion of Article XI, Section N of the Bylaws, the proposed changes to the Education Technology Committee Bylaws were unanimously approved for recommendation to the Senate.

V. Time frame for ratification of amendments

It was decided that all amendments to the Constitution and Bylaws approved by the Senate should be presented to the full faculty as a package for ratification in the spring.

VI Adjournment

The meeting was adjourned at 10: 35 AM

Respectfully submitted,
Laurie Adams

Constitution and Bylaws Committee 8/24/10 - Appendix A

Term-limits motion

ARTICLE VII:

Senators who are completing the last year of their terms**(s) of service** are ~~not~~ eligible for nomination **and service** to Senate office.

Constitution and Bylaws Committee 8/24/10 - Appendix B

Proposed changes to the Educational Technology Committee Bylaws

Mission

The Education Technology Committee will review policies and practices in technological infrastructure, and University policies governing the use of technology in collaboration with other University and senate committees to insure an optimal environment for the educational use of technology, to promote the use of technology in education, and to assist faculty in using technology for teaching, service, and scholarship.

Duties

The committee will provide coordination and communication among the various University committees and other committees of the Senate that are involved with technology use at AASU for the purpose of ensuring faculty awareness of technology applications related to teaching, learning, and professional development, as well as providing a faculty voice in the evolving policies related to such use.

Specifically, this committee will **make recommendations regarding:**

- * ~~Monitor~~ campus access to educational technology for students and faculty;
- * ~~monitor~~ university policies governing the use of technology and technology infrastructure of the University, in collaboration with the Committee on Information Technology;
- * ~~monitor ongoing student and faculty development in~~ the use of technological tools in teaching and learning in collaboration with other appropriate committees.
- * ~~Communicate with the University Advisory Committee for Distance and Online Learning (ACDOL) regarding activities and policies related to distance learning.~~

The committee will also communicate with the University Advisory Committee for Distance and Online Learning (ACDOL) and the Committee on Information Technology regarding activities and policies.

Student issues will be addressed by the Student Voice Subcommittee. This subcommittee will consist of the chair of the ETC, at least two other ETC committee members, and one graduate and one undergraduate student representative nominated by the SGA and the Graduate Student Council.

Membership

The committee shall be composed of ten members, including seven faculty members with at least one member from each of the Colleges, and a representative from Computer and Information Services who shall serve as an ex-officio, non-voting member. One undergraduate and one graduate student, nominated by the Student Government Association and Graduate Student Council respectively, will serve as voting members of the Student Voice subcommittee.

Meetings

The Committee will meet at least twice each academic semester. The committee will determine meeting dates and time to be posted on the Senate Web site.

Reports

The committee will, upon approval, provide minutes of each of its meetings to the Secretary

Full Senate Agenda, 9.20.2010, Attachment 6:
Constitution and Bylaws Committee Minutes, 8.24.2010

of the Senate for posting. At the end of each semester, the chair of the committee will submit to the Senate a summary report of committee activities.