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GS Libraries Department Heads Meeting Essence Notes

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GS Libraries Department Heads Meeting, 5/8/18

Deans Council Report - Dean Mitchell

The latest enrollment reports for Fall19 are not encouraging, as we are at 61% of where we were in pre-registered students last year at this time. However, due to changes and circumstances dictated by consolidation, the comparison is not entirely valid. Nevertheless, Provost Diana Cone stressed the urgency of encouraging students to pre-register and not wait until the last minute.

The University System of Georgia is now requiring that course catalogs include designations for those courses which require no or inexpensive text books (<\$40 total).

The GS Foundation will no longer allow foundation funds to pay for gift cards. Among other things, this will affect our ability to recruit volunteers to help at the graduation ceremonies in the football stadium.

Student Technology Fee awards have been approved for the Statesboro campus, and purchasing should proceed shortly.

Library Day Agenda – Dean Mitchell

Library Day (5/11/18) activities will include a Task Force recommendations discussion and meetings of parallel departments from Henderson and Lane, so they may explore topics of mutual concern.

Disruptive Patrons

Recent experiences with excessively disruptive and aggressive patrons led to a conversation about the need to clarify our policies for what is not acceptable behavior by patrons, and what enforcement options should be exercised. Dean Mitchell proposed we have an updated policy and appropriate staff training in place before Fall Semester.

Public Printing

Information Technology Services will be managing public printing on the three campuses using the best features of LPTOne and WEPA. New printers will be installed in Lane Library and the Learning Commons. It is still looking for a long term mobile printing solution, but during the interim there will be continue to be a few WEPA stations for that purpose.

New Faculty Orientations

There will be new faculty orientations on both campuses in August, with the Statesboro campus orientation taking place on the 2nd and the Armstrong campus event occurring on the 3rd. The agendas are having to be adjusted since the orientations are now one day instead of 1 ½ days. The library presentations will be only 30 minutes instead of 45, which will make it difficult if we want to continue having liaison librarians meet with small groups of new faculty after some initial remarks by the Dean. Maybe we should curtail the Dean's remarks and provide additional handouts?

Annual Reports and Statistics

Dean Mitchell is checking to see whether we will use the same annual report template as has been mandated by Academic Affairs for the past several years. Expect department annual reports to be due to Dean Mitchell in mid-July, along with FY18 statistics.

Announcements

The Senior Administrative Assistant position vacated by Paula Fowler has been posted, and applications are due no later than May 11. The search committee consists of Bede Mitchell, Clement Lau, Doug Frazier, and Dora Dupont.