

12-11-2017

# Library Faculty Meeting Essence Notes

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## Recommended Citation

Fowler, Paula J., "Library Faculty Meeting Essence Notes" (2017). *Library Faculty Meetings Essence Notes*. 59.  
<https://digitalcommons.georgiasouthern.edu/lib-fac-minutes/59>

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## Notes

### **Library Faculty Meeting December 11, 2017**

**Attendees:** Kay Coates, Paula Fowler, Jessica Garner, Lori Gwinnett, Leslie Haas, Clement Lau, Lili Li, David Lowder, Dean Mitchell, Jeff Mortimore, Nikki Rech, Debra Skinner

#### **Consent Agenda – Dean Mitchell**

The recommendations were accepted as presented

#### **Consolidation Update – Dean Mitchell**

SACS accepted the prospectus and proposed consolidation of GSU and ASU

Approved organizational charts will go into effect January 1, 2018

The Henderson and Lane Libraries organizational chart will technically be in place January 1, 2018, but Armstrong will still have a separate budget until July 1, 2018

#### **SWOT Analyses – Dean Mitchell**

Dean Mitchell has received copies of other colleges SWOT presentations

**Action:** Paula will make copies for the library liaisons (*completed 12/12/17*)

#### **Faculty and Staff Recruitments – Dean Mitchell**

Received approval to fill two library faculty positions vacated by Rebecca Ziegler and Paolo Gujilde

An offer has been made with verbal acceptance for the open position in Systems

#### **Alma Updates**

Debra Skinner - Two big projects in process now until mid-January - cleaning up data and data sync with OCLC

Jessica Garner - GIL Express frozen until January 2, 2018

#### **Department Reports**

**Debra Skinner, C&RS** - Center for Research Libraries Membership Renewal

After discussion Leslie Haas made the motion to cancel this membership, Jeff Mortimore seconded the motion, and it was unanimously approved

**Leslie Haas, Research Services** – the department is reviewing the reference collection on the 2<sup>nd</sup> floor; wall installation is in progress in the Government Docs area

**Jessica Garner, Access Services** - working on the reference collection project, interviews, and clean up after the semester

**Clement Lau, Administration** – the windows are being cleaned on the outside, electrician is replacing lightbulbs, and working on office temperature issues

#### **Faculty Senate – Jessica Garner**

Faculty Senate will do a SWOT analysis

Faculty will teach at their current campus in Statesboro or Savannah

Debra Skinner has been elected to serve on Faculty Senate Consolidation Committee

### **Interdepartmental Work Team Reports**

Lori Gwinett – reviewed the ProQuest proposal

**Action:** Lori will send the information to the Library Faculty

**Action:** Dean Mitchell will check to see he has received specific pricing from ProQuest and on funds available for purchases (Debra Skinner)

This should be completed by the end of this week/early next week

### **Graduation Rotation**

**Action:** The proposed 2018-2020 Graduation Rotation Schedule will be reviewed at the first Library Faculty meeting in January

### **Announcements**

Clement Lau - fire extinguisher training for the Henderson and Lane Library personnel will be held on December 18 at 9:30 am at the Nessmith Lane Center (before Holiday Luncheon)