Library Faculty Meeting  
December 11, 2017  

Attendees: Kay Coates, Paula Fowler, Jessica Garner, Lori Gwinett, Leslie Haas, Clement Lau, Lili Li, David Lowder, Dean Mitchell, Jeff Mortimore, Nikki Rech, Debra Skinner  

Consent Agenda – Dean Mitchell  
The recommendations were accepted as presented  

Consolidation Update – Dean Mitchell  
SACS accepted the prospectus and proposed consolidation of GSU and ASU  
Approved organizational charts will go into effect January 1, 2018  
The Henderson and Lane Libraries organizational chart will technically be in place January 1, 2018, but Armstrong will still have a separate budget until July 1, 2018  

SWOT Analyses – Dean Mitchell  
Dean Mitchell has received copies of other colleges SWOT presentations  
Action: Paula will make copies for the library liaisons (completed 12/12/17)  

Faculty and Staff Recruitments – Dean Mitchell  
Received approval to fill two library faculty positions vacated by Rebecca Ziegler and Paolo Gujilde  
An offer has been made with verbal acceptance for the open position in Systems  

Alma Updates  
Debra Skinner - Two big projects in process now until mid-January - cleaning up data and data sync with OCLC  
Jessica Garner - GIL Express frozen until January 2, 2018  

Department Reports  
Debra Skinner, C&RS - Center for Research Libraries Membership Renewal  
After discussion Leslie Haas made the motion to cancel this membership, Jeff Mortimore seconded the motion, and it was unanimously approved  

Leslie Haas, Research Services – the department is reviewing the reference collection on the 2nd floor; wall installation is in progress in the Government Docs area  

Jessica Garner, Access Services - working on the reference collection project, interviews, and clean up after the semester  

Clement Lau, Administration – the windows are being cleaned on the outside, electrician is replacing lightbulbs, and working on office temperature issues  

Faculty Senate – Jessica Garner  
Faculty Senate will do a SWOT analysis  
Faculty will teach at their current campus in Statesboro or Savannah  
Debra Skinner has been elected to serve on Faculty Senate Consolidation Committee
Interdepartmental Work Team Reports
Lori Gwinett – reviewed the ProQuest proposal
**Action:** Lori will send the information to the Library Faculty
**Action:** Dean Mitchell will check to see he has received specific pricing from ProQuest and on funds available for purchases (Debra Skinner)
This should be completed by the end of this week/early next week

Graduation Rotation
**Action:** The proposed 2018-2020 Graduation Rotation Schedule will be reviewed at the first Library Faculty meeting in January

Announcements
Clement Lau - fire extinguisher training for the Henderson and Lane Library personnel will be held on December 18 at 9:30 am at the Nessmith Lane Center (before Holiday Luncheon)