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Library Department Head Meeting Essence Notes

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Notes

Library Department Heads Meeting October 25, 2017

Attendees:

Paula Fowler, Jessica Garner, Leslie Haas, David Lowder, Dean Mitchell, Debra Skinner

Deans Council Report – Dean Mitchell

ADP Conversion - full conversion from ADP taking place in December/training will be provided for supervisors

Epicenter Budgeting – there will not be two budgets for Lane and Henderson Libraries/will be combined July 1, 2018

Letters of Appointment – distribution by October 31? Dean Mitchell will get packet and give to department heads to distribute; Dean Mitchell to distribute to individuals during early morning if on other shifts

Deans' Positions – several will assume full authority on January 1, 2018

Differential Tuition for Online Courses – University System Chancellor has announced this will be eliminated over the next 2 years

Faculty Assessment Performance Criteria – Dean Mitchell

Applying faculty performance criteria: how well is a library faculty member performing compared to what would be considered optimal performance for the position?

Plan meeting in January or February 2018 for all Henderson and Lane managers to discuss issues related to supervising faculty and staff