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Graduate Committee Minutes

Graduate Committee

9-8-2011

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Audie Graham

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GRADUATE COMMITTEE MINUTES

Chair: Dr. Robert Fernekes

Graduate Committee Meeting Date – September 8, 2011

- Present: Dr. Hsiang-Jui Kung, CIT; Dr. Richard Flynn, CLASS; Dr. Ming Fang He, COE; Dr. Daniel Gleason, COST; Dr. Simone Charles, JPHCOPH; Mr. Jonathan Harwell, Library; Dr. Thomas Buckley, CHHS; Dr. Camille Rogers, CIT; Dr. Caren Town, CLASS; Dr. Mikelle Calhoun, COBA; Dr. Yasar Bodur, COE; Dr. Goran Lesaja, COST; Dr. Josh Vest, JPHCOPH; Dr. Robert Fernekes, Library; Dr. Jill Lockwood, COBA [Alternate for Dr. Ednilson Bernardes]; Dr. Thomas Koballa, Dean, COE [Academic Affairs]; Dr. Charles E. Patterson, COGS/ORSSP; Dr. Dick Diebolt, COGS; Mrs. Audie Graham, COGS
- Guests: Ms. Candace Griffith, VPAA; Dr. Tracy Linderholm, COE; Mrs. Naronda Wright, Graduate Admissions; Dr. Christine Ludowise, CLASS; Dr. Stephen Rossi, CHHS; Dr. Stephen Zerwas, AVP Institutional Effectiveness
- Absent: Dr. Dan Czech, CHHS; Dr. Ednilson Bernardes, COBA

I. CALL TO ORDER

Dr. Robert Fernekes called the meeting to order on Thursday, September 8, 2011 at 8:00 AM.

II. APPROVAL OF AGENDA

Dr. Dick Diebolt stated the College of Education requested the M.A.T. in Teaching and Learning, Spanish Concentration, be pulled from the agenda. Dr. Caren Town made a motion to approve the agenda as written, with the understanding that the M.A.T. Program Revision be omitted. A second was made by Dr. Richard Flynn and the motion to approve the agenda was passed.

III. ELECTION OF GRADUATE COMMITTEE CHAIR

Dr. Fernekes distributed a handout with Section 12, 13, and 14 of the Faculty Senate Bylaws for the committee members to review before beginning the election. He then opened the floor for nominations. Mr. Jonathan Harwell nominated Dr. Fernekes and Dr. Ming Fang He nominated Dr. Yasar Bodur. After tallying the results of a ballot vote Dr. Fernekes was elected (8-6) to serve as Chair for the 2011-2012 Graduate Committee meetings.

IV. DEAN'S UPDATE

Dr. Charles Patterson stated Dr. Clara Krug contacted him to request that the Graduate Committee Standing Committee section of the Faculty Senate Bylaws be revised to incorporate a Graduate Student Ex-Officio position. Dr. Patterson will be meeting with the Graduate Student Organization (GSO) on Tuesday, September 13, to hold elections to have a student serve in this role. He would like to engage the graduate student more by having them serve on the Scholarship Sub-Committee. Dr. Patterson will share results of election with the Graduate Committee at the next meeting. Dr. Patterson said he would also like to incorporate the Associate Dean of the College of Graduate Studies and the Institutional Effectiveness Ex-Officio positions in the revised Bylaws.

Dr. Patterson stated Dr. Fernekes has been working with Dr. Krug to incorporate these changes in the Bylaws. Dr. Fernekes said once the motion to revise the Bylaws is complete, it will be distributed electronically to the committee members for their review/approval. The motion will be included on the October Faculty Senate agenda for approval.

Dr. Fernekes said Dr. Stephen Zerwas has been invited to attend the Graduate Committee meetings as the Ex-Officio for Institutional Effectiveness.

V. APPROVAL OF 2011-2012 GRADUATE COMMITTEE MEETING SCHEDULE

Dr. Flynn made a motion to approve the 2011-2012 Graduate Committee meeting schedule. A second was made by Dr. Town and the motion to approve the schedule was passed.

VI. NEW BUSINESS

A. Vice President for Academic Affairs

Dr. Christine Ludowise presented the agenda item for the Vice President for Academic Affairs.

Course Deletion

INTS 5438G – Social Issues of International Development and Change

JUSTIFICATION:

Request to delete INTS 5438G - Social Issues of International Development and Change. This course has not been taught in a number of years and there are no plans to teach it in the future.

MOTION: Dr. Flynn made a motion to approve the agenda item submitted by the Vice President for Academic Affairs. A second was made by Dr. Town. The motion to approve the Course Deletion was passed.

B. College of Education

Dr. Tracy Linderholm presented the agenda items for the College of Education.

Department of Curriculum, Foundations, and Reading

Course Revision:

EDUR 8132 Educational Statistics II

JUSTIFICATION:

Minimum grade of B in EDUR 8131 (prerequisite course) is now required because students who have earned a C in prerequisite course have not been successful in this more advanced course.

Department of Teaching and Learning

Course Deletion(s)

BEED 5130G - Cooperative Vocational Education

JUSTIFICATION:

These courses are no longer required in the MAT in Business Education or the M.Ed. in Teaching and Learning: Business Education. The course content has been integrated into the business education methods courses.

New or Revised Program(s)

M.Ed., Teaching and Learning

JUSTIFICATION:

The current M.Ed. in Teaching and Learning: Early Childhood Program is delivered online except for one course. We have recently redesigned that course—ECED 7430 Advanced Science Methods—to an online course. Now that all the courses are delivered online, we are requesting to designate the program as a full-online program. We continue to receive requests from our candidates to deliver the program as a fully-online program.

M.A.T. Advisement Information

JUSTIFICATION:

This update of the MAT advising information in Undergraduate Catalog is needed since the BEED 5130 course is not required for teacher certification and the course is being deleted from Catalog.

Dr. Daniel Gleason asked for clarification of the grade change in the Course Revision EDUR 8132. Dr. He explained if a student scores a C in the EDUR 8132 the student will not be able to register for the second statistics course. Dr. Bodur added if the student does not plan to take the second statistics course the student will still be able to count the C towards their program.

Regarding the proposal to move the Med- Early Childhood program to a fully online delivery, Dr. Diebolt asked if all students admitted to the program currently would be charged the online tuition rate beginning the program BOR approval term or if there was a plan to permit students currently admitted to finish out the program under the standard tuition rate. Dr. Thomas Koballa stated the online rate will be assessed based on the student's enrollment date into the program and that currently admitted students be given a time frame to complete the program under that standard tuition rate. However students admitted to the program effective the BOR approval term would be assessed the online tuition rate. Dr. Diebolt suggested that the COE develop a memo to state the term deadline by which currently admitted students in the program would have to complete the program under the standard tuition rate. This recommendation will be submitted to President's Cabinet for consideration and action. Dr. Diebolt also suggested that this document also be shared with offices of the Registrar, Bursar and the Provost. Dr. Linderholm agreed and

stated the COE would create a document to explain the online rate for the different scenarios. Dr. Diebolt also suggested that a communication plan be developed to communicate any program changes to the currently admitted students.

MOTION: Dr. He made a motion to approve the agenda items submitted by the College of Education. A second was made by Dr. Bodur. The motion to approve the Course Revision, Course Deletion, and Revised Program was passed.

The College of Education's memo is below.

**Georgia Southern University
Intra-Campus Memorandum
Graduate Committee**

College of Education

TO: Graduate Committee, Bursar's Office, Registrar's Office, Provost's Office

FROM: Tracy Linderholm
Professor and Associate Dean for Graduate Education and Research

DATE: September 14, 2011

SUBJECT: Addition to the minutes - Change to M.Ed. Teaching & Learning: Early Childhood Program beginning Fall 2012.

Beginning Fall, 2012, the following tuition policy will be in place for students enrolled in the M.Ed. Teaching Learning: Early Childhood Program. If approved by the BOR, this will be a fully online program beginning Fall 2012. Students entering the program Fall, 2012, will be charged an online tuition premium. Students who entered the program prior to that will be given until Summer, 2015, to complete the program without being charged the online tuition premium.

The College of Education will send an email to all students currently in the program and students who enter the program Spring or Summer, 2012, to inform them that the program is moving to a fully online format and they will have through Summer, 2015, to finish their program without being charged the online tuition premium.

C. Jack N. Averitt College of Graduate Studies

Dr. Dick Diebolt presented the information items for the College of Graduate Studies.

Information Items:
MPA Program Hour Requirements
Border County Waiver

No action was needed for the Information Items.

Memo

To: Wayne Smith, Ann Evans, Caroline James
From: Charles Patterson, VP or Research & Dean, College of Graduate Studies
CC: Richard Pacelle, Trenton Davis
Date: 6/1/2011
Re: MPA Program Hour Requirements



Wayne, Ann and Caroline:

This is to approve listing the MPA credit hour requirement at 39 in the 2011-2012 graduate catalog.

The increased hour requirement to 39 from 36 was approved by the BOR May, 2010. However, due to an oversight the increased program hour requirement proposal was not resubmitted to the Graduate Committee once the university received the approval from the BOR.

Since there is not a scheduled Graduate Committee meeting this summer, this action will be presented as information to the Graduate Committee at the first Fall 2011 meeting.



BOARD OF REGENTS OF
THE UNIVERSITY SYSTEM OF GEORGIA

DR. STEVE WRIGLEY
EXECUTIVE VICE CHANCELLOR OF ADMINISTRATION
270 WASHINGTON STREET, S.W.
ATLANTA, GEORGIA 30334

PHONE (404) 657-7099
FAX (404) 651-9444
STEVE.WRIGLEY@USG.EDU

July 18, 2011

GSU REGISTRAR'S OFFICE

JUL 22 2011

RECEIVED

Mr. Wayne E. Smith
Associate Registrar, Operations
Office of the Registrar
Georgia Southern University
P. O. Box 8092
Statesboro, GA 30460-8092

Dear Mr. Smith:

We are in receipt of your email dated Monday, July 11, 2011, in which you requested approval of a border county waiver for students taking graduate classes in Augusta, Georgia from Aiken County, South Carolina.

This waiver is approved with the following stipulations, effective fall semester 2011:

1. Border county out-of-state tuition waiver is to persons who are in the Georgia Southern University EdD program in Educational Administration, and who live in Aiken County, South Carolina.
2. The Border County waiver is only for those Aiken County residents admitted to this specific program and attending the Augusta State University location.

Please let me know if you have any questions regarding this matter.

Sincerely,

Dr. Steve Wrigley
Executive Vice Chancellor

cc: Mr. John Brown
Ms. Tonya Lam

Dick,
FYI
Wayne

D. Program Reviews Due Spring 2012

Dr. Fernekes presented the list of Graduate Program Reviews as an information item.

Information Item:

11 Graduate Programs

No action was needed for the Information Item.

Georgia Southern University

Academic Graduate Programs Due Review in Spring 2012

Georgia Southern University developed the following cycle for comprehensive program review in compliance with Board of Regents policy, § 3.6.3, *Comprehensive Academic Program Review* (http://www.usg.edu/policymanual/section3/policy/3.6_creation_and_elimination_of_academic_programs/#p3.6_3_comprehensive_academic_program_review).

College	Degree	Major	Graduate Program Director	Last Date of Program Review	Date of Next Program Review
College of Business Administration					
	MS	Applied Economics	Dr. Donna Fisher	New Program Effective 08/07	2011-12
College of Health and Human Sciences					
	MS	Kinesiology	Dr. Jim McMillan	2001-02	2011-12
	MSN	Nurse Practitioner	Dr. Deborah Allen	2002-03	2011-12
	MSN	Clinical Nurse Specialist	Dr. Deborah Allen	2002-03	2011-12
	DNP	Nurse Practitioner	Dr. Deborah Allen	New Program Effective 8/08	2011-12
Jiann-Ping Hsu College of Public Health					
	MPH	Public Health	Mrs. Sarah Peterson	2001-02	2011-12
College of Liberal Arts & Social Sciences					
	MA	English	Dr. Caren Town	2001-02	2011-12
	MA	Social Science	Dr. Ted Brimeyer	Redesignated Program Effective 1/05	2011-12
	MA	Spanish	Dr. David Alley	Redesignated Program	2011-12

				Effective 11/04	
	PsyD	Clinical Psychology	Dr. Jack Rainer	New Program Effective 4/06	2011-12
College of Science and Technology					
	MS	Biology	Dr. Lance McBrayer	2005-06	2011-12
				Total	11

Revised 8/1/11

Dr. Fernekes said the Graduate Committee will commence its review of graduate self-study program reports starting in February 2012. The program self-study reports will first be reviewed internally by the Graduate Program Director/Department Chair and the College Dean before review by the Graduate Committee. The Graduate Committee will prepare a two page report of each program self-study. Dr. Fernekes stated if anyone knows who is serving on the self-study committees in their Colleges to email him the information.

Candace Griffith stated the Board of Regents (BOR) requires Georgia Southern University (GSU) to post the assessments on the GSU website, and then the BOR will pick and choose from the list to conduct their reviews. Training sessions are being offered to anyone whose program is undergoing a review. The Office of Institutional Effectiveness is also providing information to assist in the review process.

Dr. Jill Lockwood said she would like to see some type of oversight to ensure the reviews are being done. Ms. Griffith stated she will send follow up emails regarding assessments to remind Program Directors of the review.

Dr. He stated as our institution moves to a higher level the way the program reviews are conducted should change to allow an outside program reviewer to come in and complete an assessment, instead of the current internal review process.

VII. **OLD BUSINESS** - There was no old business to discuss.

VIII. **ANNOUNCEMENTS** - There were no announcements.

IX. ADJOURNMENT

There being no further business, the meeting was adjourned on September 8, 2011 at 9:00 AM.

Respectfully submitted,

Audie Graham, Recording Secretary

Minutes were approved September 29, 2011 by electronic vote of Committee Members
