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Library Faculty Meeting Essence Notes

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Library Faculty
April 3, 2017
Essence Notes

Attending: Bede Mitchell, Billy Glasco, Nikki Rech, Lisa Smith, Jeff Mortimore, Lili Li, Paolo Gujilde, David Lowder, Tony Ard, Jessica Minihan, Jessica Garner, Fred Smith, Debra Skinner, Lori Gwinett, Kay Coates, Alva Britt.

Consent Agenda:

December/January Discover Database Trials (see attached). Approved

Library Faculty Business Agenda

Use of Video Message Screens:

Bede reported that the library currently has four different systems:

- Large monitor in the exhibit area on first floor to be used in conjunction with exhibits. We should consider using this monitor to share other information when there are not exhibits.
- Free standing units in both entrances announcing campus activities that eliminated the bulletin board.
- Large monitors on columns located around the library promoting policies and library news.
- New campus monitors at the entrances and near the reference desk.

Bede discussed options for better utilization of the units. Two suggestions were that one set of monitors might be designated to the liaison program and could be monitored and updated by them, and another that a volunteer task force could be formed to bring ideas for usage back to the faculty. The topic will be added to the next meeting agenda.

Consolidation Discussion:

Bede reported that Jessica Garner has been recording minutes of the Library's OWG meeting and should be sharing those out soon. He stated that the work group has met several times in an effort to take a big picture view of the consolidation and identify things that could be committed to and used as points of departure to discuss more details of what needs to be done. He discussed the type of recommendations that the committee will make.

For example, one of the specific tasks the OWG has to do is to review the strategic goals of the two libraries, reconcile them and come up with one set of goals. On Friday the group reviewed the two set of goals and recommended that the joint library goals be merged. A review period will take place where the other members of the OWG will brainstorm other goals that may need to be added. Following the review period the two library directors are to take all the feedback and prepare a new set of goals to be shared back with the full OWG group.

For each task there has to be at least one recommendation of how to address the tasks. The OWG plans to come up with their recommendations for each of the tasks and then share them with library faculty and staff of both libraries prior to Library Day. On Library Day, May 8, we will be meeting with both libraries and will discuss these tasks and receive feedback. Following Library Day, the OWG will take those recommendations back and tweak the final recommendations that will be submitted. Once these tasks are completed the library would be finished with the planning phase of the consolidation.

Bede stated that additional participation will be required in the form of several sub-groups such as

- Website

- Information Technology
- Business Arrangement
- Reference
- Access Services
- Circulation
- Inter-Library Loan
- Institution Repository
- Government Documents

These sub-groups will provide feedback before the the end of April and the OWG will craft recommendations prior to Library Day.

Bede reported that this year's Library Day will be held in conjunction with Lane Library at the Clubhouse in Statesboro. The agenda will consist of a morning consolidation workshop followed by lunch, team building activities, a closing session, and departmental meetings.

Bulloch Law Summary:

Jessica reported that the Bulloch Law agreement is being re-evaluated. The Westlaw Campus Research price is \$44,707.68. Total (current) print standing orders price: \$20,455.30. A faculty vote on the importance of Westlaw was Critical 0, Important 1, Desirable 9. Three options were placed before faculty:

- Option A: Keep Westlaw Campus Research, cancel most print (available on Westlaw Next platform)
- Option B: Cancel Westlaw Campus Research, keep print
- Option C: Cancel Westlaw Campus Research, cancel some print

The majority vote was to accept Option C.

Announcements:

Bede announced that Leslie Haas has accepted the position of Information Services Department Head to begin August 1, 2017.

Fred reminded faculty that the Access Services session with CT2 will be held Friday, 2:30 to 4:00 pm. Liaisons are encouraged to attend or at least provide business cards.