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GS Libraries Liasons Meetings Essence Notes

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Liaison Meeting Minutes: Monday, October 15, 2018

**Henderson Library:** Jeff Mortimore, Debra Skinner, Ruth Baker, LiLi Li, Lori Gwinnett, Jessica Minihan, Autumn Johnson, Nikki Rech.

**Lane Library:** Caroline Hopkinson, Judith Garrison, Lauren McMillan, Vivian Bynoe.

**Scholarly Communications (Ruth)**

Ruth asked the group to let her know of any events that are going on where she can promote the Digital Commons. If we identify any programs, we should add the information to the spreadsheet with our initials so she will know who to ask for more details.

**Credo Research Starter Placard Results (Jeffrey)**

Jeffrey stated that the survey results indicate 74% of people liked using EBSCO for the Credo Research Starter Placard. The survey closed on October 12th, last week.

**Website Language Inconsistencies on Subject/Course Guides/Shared Pages (Lori)**

Lori has noticed some inconsistencies with the website language, mainly on the Newspapers library guide. For example, there are sections where the askzach@georgiasouthern.edu is mentioned instead of “Ask-a-Librarian.” This started a discussion on language inconsistencies in general and what process needs to take place to review this information. Judith asked if the reference department is the only department that should be looking at this and the consensus seemed to be that other departments should be involved. Vivian asked if the Libguides committee might want to start looking into this and Ruth stated that could be a good place to start. The Libguides team will meet later this month.

**Database Widgets (Lori)**

Lori wants to find a way to have the database widgets produce a shorter list in some cases. For example, Kanopy and Films on Demand can be grouped together. Jeff said that she can curate a list of databases for her libguide but this will have to be changed by her each time the database information changes. Jeffrey stated that we may want to do another review of database types if the current list is not working for people.

**Written Procedures for Assigning Liaisons**

**Liaison Charge/Working Together/Brainstorming (Vivian/Judith)**

Per Leslie’s request Vivian began a discussion about the liaison duties on each campus and the possibility of identifying ways that we can work together. She asked if there was a written list of duties to get a better understanding of what Henderson does, and stated Lane does not have such a thing. Leslie/Clement also suggested that we may want to have something in writing about how our liaisons are assigned. Ruth stated that they do not have written procedures but she can send me the link to the page that talks about what their liaisons do. This will need to be discussed further with Leslie and the liaisons at Henderson. Vivian suggested that we have an open discussion about working together as liaisons. Judith said that she and Leslie discussed sending
out a survey to all liaisons to get ideas for how we can work together. Lori said that we may want to hold off on this because right now is a busy time of year. They want to wait until Leslie gets back to discuss this with her. Caroline said that it will be helpful for us to identify ways in which we can work together.