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Librarian's Report 4-2018

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Senate Librarians Report submitted by Mark R. Welford, Senate Librarian for the April 2018 meeting.

This report includes:

Faculty Research Committee meeting report for Mar 7, 2018 Page 2
Graduate Committee meeting report for Mar 8, 2018 Page 4
Undergraduate Committee meeting report for Mar 20, 2018 Page 6
I. Call to order (Chair): The meeting was called to order at 9:00 AM by the Chair - Dr. Jonathan Hilpert.

II. Approval of Agenda: The agenda was approved by full vote of the committee.

III. Minutes from 2/28/18 were approved as read by full vote of the committee.

IV. Roll Call

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<tr>
<th>Delegate</th>
<th>College</th>
<th>Term expiration</th>
<th>Roll call</th>
</tr>
</thead>
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<td>Senate Delegate</td>
<td>2018</td>
<td>Present</td>
</tr>
<tr>
<td>Brian Feltman</td>
<td>CLASS</td>
<td>2019</td>
<td>Present</td>
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<tr>
<td>Xinfang Wang</td>
<td>COBA</td>
<td>2019</td>
<td>Present</td>
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<tr>
<td>Greg Chamblee</td>
<td>COE</td>
<td>2018</td>
<td>Present</td>
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<tr>
<td>Rochani Haresh</td>
<td>JPHCOPH</td>
<td>2018</td>
<td>Present</td>
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<td>Eric Gato</td>
<td>COSM</td>
<td>2018</td>
<td>Present</td>
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<td>Jeffrey Mortimore</td>
<td>Library</td>
<td>2018</td>
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<td>Jeong Myung</td>
<td>CEIT</td>
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<td>Li Li</td>
<td>CHHS</td>
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<tr>
<td>Lance McBrayer</td>
<td>Provost Delegate</td>
<td>Ex Off.</td>
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<td>Ele Haynes</td>
<td>Provost - Rep</td>
<td>Ex Off.</td>
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V. Funding discussion for Seed Award and Scholarly Pursuit Funding opportunities – Round 2

a. Funding Applications
   i. 14 applications that were forwarded to round 2 of the funding competition were reviewed by all 9 committee members in consideration for remaining funding. Reviewers submitted numeric evaluations in alignment with the rubric as well as qualitative comments.
   ii. Reviews were ranked by rubric score. The committee began discussion with the top scoring applications.
   iii. The committee were able to fully fund a total of 15 applications and partially fund 1 additional in the competition.

b. Equity Funding
   i. In order to enhance equity in a very diverse funding mechanism the committee utilized $15,000 in reserved funding toward effecting equity across colleges, disciplines and campuses. 3 additional applications were funded from the highest scoring applications in the not funded category that were submitted by underrepresented demographics.
   ii. The committee discussed means to enhance equity.
       1. Humanities and social sciences submit few applications and receive a lower percentage of funding.
       2. Humanities and social sciences tend to score lower on the rubric.
       3. Understanding of what research looks like across the disciplines may be useful.
       4. These questions will be added to the discussion list for the next meeting.
c. **Report from Excellence Award Rubric Subcommittee**
   i. The committee met on March 2 and has created an enhanced tool that will be brought to the March 21 meeting for discussion.

d. **Items for discussion**
   i. Given the number of applications and the limited funding available, should faculty stipend continue to be funded?
   ii. Guidelines do not allow for funding of student dissertation or thesis work. At what point can student research effort be dual purposed under this funding?
   iii. How can the funding opportunities be enhanced to allow greater equity across disciplines?
   iv. Should we make the budget worth more points? Add guidelines for a budget justification?
   v. Book purchase guideline will be updated to take advantage of available resources to extend funding. Review [guideline update](#) under budget category for comment.
   vi. Seed Grant Rubric Bias and acceptable “outcomes” for the Arts and Humanities
   vii. The use of exemplars?
   viii. Committee representation by college
   ix. Chair election

VI. **Committee Assignments:**

   a. **Scheduling:** Committee meeting dates were added to each member’s calendar.
      i. February 7 – Funding applications due to ORSSP
      ii. February 9 – Funding assignments emailed
      iii. February 25 – All round 1 reviews due
      iv. February 28 – Funding Round 1 review
      v. March 7 – Funding Round 2 Review
      vi. March 21 – Guideline

   b. **Deadlines**
      i. March 30 – Excellence award recommendations due to Provost’s office
      ii. April 30 – Funding recommendations due to the Provost
      iii. May 1 – Spending deadline for FY18 awards

VII. **Adjourn** - The meeting was adjourned at 10:35 AM by the Chair - Dr. Jonathan Hilpert.
GRADUATE COMMITTEE MINUTES
Graduate Committee Meeting Date – March 8, 2018

Present: Dr. Brandon Harris, CHHS; Dr. Ted Brimeyer, CLASS; Dr. Dustin Anderson, CLASS; Ms. Stephanie Sipe, COBA; Dr. Meca Williams-Johnson, COE; Dr. Karin Fisher, COE; Dr. John Stone, COSM; Dr. Julie Reagan, JPHCOPH; Ms. Dawn Cannon-Rech, Library; Mr. Jeffrey Mortimore, Library; Dr. Marcel Maghiar, [Alternate] CEIT

Guests: Dr. Ashley Walker, COGS; Mrs. Audie Graham, COGS; Mrs. McKenzie Peterman, COGS; Mr. Wayne Smith, Registrar’s Office; Ms. Candace Griffith, VPA; Ms. Cindy Groover, Institutional Effectiveness; Dr. David Williams, CEIT

Absent: Dr. Mujibur Khan, CEIT; Dr. Gustavo Molina, CEIT; Dr. Gavin Colquitt, CHHS; Dr. Bill Yang, COBA; Dr. Michele McGiboney, COSM; Dr. Evans Atriey-Gyimah, JPHCOPH

I. CALL TO ORDER

Dr. Dustin Anderson called the meeting to order on Thursday, March 8, 2018 at 9:00 AM.

II. APPROVAL OF AGENDA

Dr. Ted Brimeyer made a motion to approve the agenda as written. A second was made by Dr. John Stone and the motion to approve the agenda was passed.

III. CHAIR’S UPDATE

Dr. Anderson said no final decision has been made as to what the Graduate Committee structure is going to be. He is waiting to see what the full scope of responsibilities is for the GAC on the Savannah campus. Dr. Anderson has started discussing this with Dr. Patricia Holt, and they will deliver recommendations to the SEG at the beginning of next month. He hopes to have more information by the April meeting.

Dr. Anderson said the Consolidation Review Committee met earlier and they want to make sure they are getting as much information as they can. He said he would ask at the end of the meeting if there are any specific concerns the committee would like him to share with the ad hoc Consolidation Review Committee.

IV. DIRECTOR’S UPDATE

Dr. Ashley Walker shared the following updates:

- The last submission deadline for spring GSO travel and research grants is April 1, at 5 PM. Please encourage your students to apply.
- Reminder that the GSO will be hosting its annual spring social on Thursday, April 12, at Eagle Creek. COGS will be sending emails reminders to students.
- Reminder that the deadline to submit nominations for the Averitt Awards in Excellence in Research and Excellence in Instruction is Friday, March 9. Nominations will be submitted to Audie Graham, agraham@georgiasouthern.edu.
- Currently there are eight programs that are classified with full time status that are less than 9 hours. Those programs will be grandfathered in for the next year, 2018-2019. However, each of these programs will need to resubmit justification so that the full time status can be reevaluated. Dr. Walker met with Dr. Amy Ballagh last week to discuss this review process. Dr. Walker said she reviewed old minutes to see if there were any commonalities in the way the programs submitted for proposals. They will come up with parameters, questions that the programs will need to address, and the process. Dr. Walker explained that the process will follow the curriculum process. She will be working with Mrs. Jade Brooks, in the Registrar’s Office, to get questions on the program form sheet in CIM. Then when the programs submit their information the program sheet will allow proposal to go to EMC for approval. She hopes to have all of this finalized by April. Dr. Walker will contact Mrs. Brooks to confirm questions in that will be added to CIM.

V. NEW BUSINESS A. Jack N. Averitt College of Graduate Studies

Dr. Walker presented the agenda item for the Jack N. Averitt College of Graduate Studies

2. Policy Updates to Graduate Catalog

Dr. Walker provided a brief overview of the policies listed below.

Enrollment in Dual Degree Programs (pg 69 GS Catalog) - A graduate student at Georgia Southern University may be enrolled in more than one Master’s or more than one Education Specialist program at the same time providing they have met all admission requirements for each program and have been recommended for admission in each program. All requirements for each program must be met. Students should consult with each program area to determine program requirements.

Internal Credit Hour Sharing Between Graduate Degrees - A graduate student is permitted to count up to 9 credit hours from one previously earned Master's degree or Education Specialist degree, toward the requirements of the second Master's or Education Specialist degree providing the courses are approved and recommended by the student's advisor for the second program.

Senior Privilege pg. 42

A Georgia Southern University senior with no more than 9 hours remaining in completing the requirements for the bachelor’s degree may apply for Senior Privilege to enroll in graduate courses (up to a total of nine credit hours) for graduate credit providing:

• The student submits a Senior Privilege Application Form found at http://cogs.georgiasouthern.edu/wp-content/uploads/SeniorPrivilegeApplicationForm.pdf;
• Permission to enroll in such courses is obtained from the chairperson of the department involved, the appropriate graduate program director, and the COGS (College of Graduate Studies);
• The student is otherwise qualified for Regular Degree Admission to the COGS;
• The total term load does not exceed fifteen (15) credit hours, with no more than nine (9) credit hours of graduate credit.

**Under Senior Privilege the courses cannot be used for both graduate and undergraduate credit.

New Addition-Proposed Language

Accelerated Bachelors to Masters
The Accelerated Bachelor's Master's (ABM) program provides qualified undergraduate students the opportunity to begin graduate studies in their senior year and to simultaneously satisfy some remaining requirements for the bachelor's degree. A student must apply and be admitted into this program in the semester preceding the beginning of the ABM. Students must have completed at least 24 hours of coursework in the discipline or related field of the Master's degree to be eligible. Prospective students should consult the program of study for admission deadlines and admission requirements.

A student may use up to 9 credit hours of graduate-level courses offered within a single degree program in meeting the requirements of both a bachelor’s degree and a master’s degree. However, there must be at least 150 unique hours between the two programs.

An undergraduate student enrolled in graduate classes is limited to six semester hours of graduate course work per term.

**Admission to an Accelerated Bachelor to Master's degree program is different than Senior Privilege. Please review the Senior Privilege policy on pg...**

Dr. Walker said she presented this information to the Armstrong faculty and they would prefer the title for the first policy be listed as “Enrollment in Dual Programs”.

Examples of dual programs and credit hour sharing was discussed. There was a discussion of adding language to the “Internal Credit Hour Sharing Between Graduate Degrees” policy. The following edits were suggested by the committee. The edits are in bold below:

"...by the student’s advisor for the second program. Non-course based credit might not be transferable based on individual program requirements."

Dr. Walker updated the committee on the Graduate Assistantship policy listed below that was discussed during the February Graduate Committee meeting.

Graduate Assistantships pg 45

Graduating Semester-Add this language (currently in the Program Director’s Handbook)

Graduate assistants may be approved to take less than the minimum required course load (as little as 1 hour) given that the graduate assistant is in the last semester of coursework, have completed the graduation application, and have a cleared DegreeWorks audit on file. Dr. Walker said she reached out to Ms. Danielle Smith to confirm the number of hours international students have to be registered. Ms. Smith told her that international students can use that same policy but they will require an extra step. Ms. Smith suggested the language below be added to the GA policy.

"International Students working as Graduate Assistants must also have this reduced course load authorized by a DSO in the Office of International Programs & Services. The Authorized Reduced Course Load Form must be completed by the student's advisor and submitted to IPS prior to the beginning of the final term of study."

There was some discussion related to the Accelerated Bachelors to Masters policy. Ms. Candace Griffith stated this would be seen as a different pathway, and would not be considered as new degrees. Dr. Walker said she can bring this up to Program Directors as we move forward. She said if the committee approves of the language she can start having conversations with Wallace Brown, Doris Mack, and Tracey Mingo. Dr. Karin Fisher asked if the undergraduate Program Directors could also be a part of the conversation as they move forward. Dr. Walker agreed with Dr. Fisher.

After discussing both concerns and opportunities, the committee approved the language, and agreed that Dr. Walker should proceed with initiative.

VI. OLD BUSINESS

A. Discussion of issues related to ongoing assessment of alumni — Dr. Anderson stated there are no updates on this item at this time.

B. Registrar's Update

Mr. Smith shared the following updates:

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• The university calendars have been approved from Fall 2018 through Summer 2021. The Registrar's Office will be posting the information on their website.

• Scheduling will be receiving information from the Registrar's Office that classes have been rolled. Departments will have to work hard to get classes in the system before the March 26 and April 2 registration deadlines.

• All curriculum that was approved has been entered into Banner and has been updated. Contact the Registrar's Office if any problems are found.

• The Registrar's Office is having a CIM and CourseLeaf meeting today to begin working on the catalog. They are hoping to have a catalog by July 1-August 1.

• Standard class times are available on how schedulers should setup the classes.

VII. ANNOUNCEMENTS — Dr. Meca Williams-Johnson stated elections are happening now, and each college should have received its nomination ballots. Dr. Williams-Johnson explained that the nominations are college wide and college members can be on Statesboro or Armstrong campuses. Nominations ends today, and ballots will go out on March 15. Dr. Anderson encouraged everyone to share this information with their colleagues.

Dr. Anderson encouraged everyone to remind their students and colleagues that the Research Symposium deadline is March 19. Questions can be directed to Dr. Lance McBrayer or Mrs. Erin Shuman.

There was a brief discussion of concerns that would be delivered to the Consolidation Review Committee.

VIII. ADJOURNMENT

There being no further business, the meeting was adjourned on March 8, 2018 at 9:56 AM.

Respectfully submitted,

Minutes were approved March 28, 2018 by electronic vote of Committee Members

Audie Graham, Recording Secretary
I. CALL TO ORDER

Voting Members Present: Dr. Cheryl Aasheim, Dr. Dragos Amarie, Miss Ruth Baker, Dr. Adrian Gardiner, Dr. Rami Haddad, Dr. Chuck Harter, Dr. Barbara Hendry, Dr. Seonghoon Kim, Dr. Robert Lake, Dr. Alisa Leckie, Dr. Peggy Mossholder, Dr. Edward Rushton, Dr. Marian Tabi

Non-Voting Members Present: Miss Tori Brannen, Mrs. Jade Brooks, Ms. Candace Griffith, Mr. Mike Harris, Ms. Doris Mack

Visitors: Dr. Delena Bell Gatch, Dr. Stephen Rossi, Dr. David Williams

Absent: Dr. Moya Alfonso, Dr. Amanda Glaze, Mrs. Lori Gwinett, Dr. Raymona Lawrence, Dr. Ed Mondor

Dr. Alisa Leckie called the meeting to order at 3:31 p.m.

II. APPROVAL OF AGENDA

An Aasheim/Amarie motion to approve the agenda was passed unanimously

III. CHAIR’S UPDATE

Dr. Alisa Leckie provided the committee with a brief summary of new business items to be approved, as well as the review and discussion of an old business item during the meeting.

IV. NEW BUSINESS

A. College of Engineering and Computing.......Refer to the Curriculum Site for details

An Aasheim/Fung motion to approve the following accreditation-related programs and course revisions was passed unanimously.

Revised Programs
- Information Technology B.S.I.T.
- Information Technology B.S.I.T. (Concentration in Data Science)
- Information Technology WebB.S.I.T.

Teach Out Programs
- Information Technology B.I.T.
- Information Technology B.I.T.
Course Revisions
Spreadsheets IT Curriculum AY-17-18

B. Waters College of Health Professions…….. Refer to the Curriculum Site for details
   An Haddad/Amarie motion to approve the following core-related programs revisions was passed unanimously.

   Revised Programs (Specific Core Requirements)
   Communication Sciences and Disorders B.S.
   Medical Laboratory Science B.S.M.L.S. (Traditional Track)
   Medical Laboratory Science B.S.M.L.S. (Online Career Ladder Program)
   Nursing B.S.N
   Nursing RN-BSN
   Radiologic Sciences B.S.R.S. (Concentration in Cardiovascular/Interventional Science)
   Radiologic Sciences B.S.R.S. (Concentration in Nuclear Medicine)
   Radiologic Sciences B.S.R.S. (Concentration in Radiation Therapy)
   Radiologic Sciences B.S.R.S. (Concentration in Radiography)
   Radiologic Sciences B.S.R.S. (Concentration in Sonography)
   Radiologic Sciences B.S.R.S. (Special Options Program)
   Radiologic Sciences B.S.R.S. (Bridge Program)
   Respiratory Therapy BS (Traditional Track)
   Respiratory Therapy BS (Online Ladder Track)

V. OTHER BUSINESS
A. Comparison of UGCC Operating Codes and Bylaws
   Dr. Alisa Leckie provided the committee with a brief summary of the comparison between the Armstrong State and Georgia Southern Universities’ Undergraduate Curriculum Committee Operating Codes and Bylaws. Dr. Leckie went on to explain that the Undergraduate Curriculum Committees would ultimately be responsible for drafting a consolidated set of operating codes and bylaws.

   A few points of discussion included (1) committee membership and (2) program review.

   Membership:
   Equal representation from Statesboro and Armstrong campus faculty is currently a requirement for institutional committees. Dr. Isaac Fung presented a faculty concern regarding this requirement, specifically that the Jiann-Ping Hsu College of Public Health only has three Armstrong campus faculty, therefore creating workload concerns in order to meet the representation requirements. Dr. Alisa Leckie suggested that the concern be presented to the Faculty Senate for review.

   It was also proposed that an additional Ex-Oficio member be added to the Undergraduate Curriculum Committee. This member would be a representative from the Office of Institutional Effectiveness. All committee members in attendance were
Program Review:
Dr. Leckie led a brief discussion on the Undergraduate Curriculum Committee’s role and responsibilities in the Comprehensive Program Review Process. It was decided that the committee will continue to participate in the CPR process by reviewing self-study reports developed by programs in order to meet Board of Regents requirements.

Dr. Alisa Leckie proposed an alternative date of April 10, 2018 at 3:30PM for the April Undergraduate Curriculum Committee meeting. All members in attendance were in favor.

VI. ADJOURNMENT
There being no further business to come before the committee, a Aasheim/Haddad motion to adjourn the meeting at 4:15 p.m. was passed unanimously.

Respectfully Submitted,

Jade Brooks
Recording Secretary