2-20-2012

February 20, 2012 AASU Faculty Senate Minutes

Armstrong State University

Armstrong Atlantic State University
Faculty Senate Meeting
Minutes of February 20, 2012
UH 157, 3:00 pm

I.   Call to Order: Senate President LeFavi called the meeting to order at 3:05 pm (see **Appendix A** for attendance roster).

II.   Senate Action

       A. Approval of Minutes from January 23, 2012, Faculty Senate Meeting (minutes available at: http://www.armstrong.edu/Departments/faculty_senate/senate_minutes). A motion was approved to accept the minutes as recorded.

       B. University Curriculum Committee Items (February 8, 2012, minutes available at: http://www.armstrong.edu/Departments/faculty_senate/senate_minutes). All curricular items were approved without modification with the exception of item II.E.2 (page 15 of the minutes). The creation of CSDS 4151: Writing for the Health Professions was remanded for further consideration by the UCC in order to provide an additional opportunity for input from the Department of Languages, Literature & Philosophy.

       C. Proposed Amendment to Senate Constitution RE: Senator Recall Process (**Appendix B**). Following limited discussion, the recommendation of the Constitution and Bylaws Committee was accepted by the Senate so that the proposal could be brought before the entire faculty.

       D. Report from Academic Standards Committee on Turnitin.com (**Appendix C**). The report was approved with amendment following a lengthy discussion, which centered on the proposed notice to be placed in course syllabi. The amended sentence was changed to:

          This is the notice that must be placed in the **catalog and referenced by the professor in courses where it applies** ~~syllabus and/or announcement via Vista (and later Desire to Learn)~~

E. Response to FSB 057.11/12 – Summer Teaching Assignments. After updating the Senate on President Bleicken's denial of FSB 057.11/12, Dr. LeFavi introduced a revised bill (**Appendix D**) in response, noting that he was concerned that a greater number of full-time faculty will be replaced with part-timers in future summer sessions, a fear that, according to a fellow senator, was legitimate. Dr. Thompson asked that greater clarity be provided in the final paragraph of the proposed bill and Dr. Barrett indicated that it was important to recognize that department heads will still be required to balance their budgets. The revised bill was approved with the following amendment:

This policy would not supersede any regulation pertaining to the **number** ~~amount~~ of courses a faculty member would be allowed to teach in the Summer Term or the amount of income a faculty member could earn in the Summer Term.

F. Response to FSB 058.11/12 – Philosophy BA Program. President Bleicken's comments concerning the remanding of the bill were considered and a new bill (**Appendix E**) was introduced by Dr. Erney. Dr. Thompson explained that the remand was in response to the new BOR guidelines on proposing new academic programs. She indicated that the proposal must be reformatted to meet the new guidelines before the president can fully consider it. Dr. LeFavi commented that the focus of the new bill was to ascertain the extent to which the president approves of the idea of such a program. The new bill failed to receive Senate approval.

G. Response to FSB 056.11/12 – Improving eFace Response Rates. After the Senate read President Bleicken's comments related to the remanding of the bill, which Dr. Thompson explained represented presidential approval with recommendation, a motion was passed calling on the Faculty Welfare Committee to meet with Patricia Holliman (Interim CIO) and the interdivisional Banner group to implement the president's recommendation for collaboration between the Senate and other campus groups. When asked about the president's response to FSR 022.11/12 - Improving eFace Response Rates, Dr. Thompson clarified that the remand also reflects presidential support for the resolution.

H. Bill on Study Abroad (**Appendix F**)– The Senate approved the bill introduced by Dr. Beck, which seeks to disassociate study abroad courses from departmental salary and enrollment calculations.

III. Senate Information

    A. Referral of Graduate Curriculum Committee Minutes to President Bleicken. Brief reference was made to the referral of graduate curricular items to the president.

    B. Update from Educational Technology Committee. Dr. Johnson referenced (1) the forthcoming faculty survey, which will help the committee prepare future recommendations to the Senate; (2) the results of the previous survey (**Appendix G**); (3) the university's coming change to Desire to Learn software; (4) the technology proposal deadline of April 1; (5) the February 23 and 29 CIO forums; and (6) the anticipated meetings between the committee and the CIO candidates.

    C. Update on Senate Elections. The Elections Committee explained the content of a handout, which was disseminated at the meeting (**Appendix H**).

    D. Update on Online Faculty Voting Process. The Senate was informed that the amendments to the Senate constitution and bylaws will be going forward to the general faculty for vote.

IV. Announcements – There were no announcements.

V. Adjournment – The meeting was adjourned at 4:58 pm.

Respectfully submitted,

Jason R. Tatlock
Faculty Senate Secretary

Appendix A – Senate Attendance Roster

Dept.	Name	Present	Alt.	Present
AAED	Regina Rahimi	X	Rona Tyger	
AAED	Ed Strauser		Lynn Long	
AAED	Ellen Whitford	X	Lynn Roberts	
AMT	Angela Ryczkowski Horne	X	Randall Reese	
AMT	Stephen Primatic	X	Rachel Green	
AMT	Pamela Sears	X	Deborah Jamieson	
BIO	Alex Collier	X	Sara Gremillion	
BIO	Austin Francis	X	Kathryn Craven	
BIO	Scott Mateer	X	Traci Ness	
CESE	Beth Childress	X	Glenda Ogletree	
CESE	Jackie Kim	X	Barbara Hubbard	
CHEM/PHYS	William Baird	X	Brent Feske	
CHEM/PHYS	Suzy Carpenter	X	Richard Wallace	
CHEM/PHYS	Clifford Padgett	X	Todd Hizer	
CJSPS	Ned Rinalducci		Dennis Murphy	
CJSPS	Michael Donohue		Alison Hatch	
CSDS	Maya Clark		April Garrity	
CSIT	Daniel Liang	X	Frank Katz	
ECON	Jason Beck	X	Yassaman Saadatmand	
ENGR	Wayne Johnson	X	Priya Goeser	
HIST	June Hopkins		Chris Hendricks	X
HIST	Jason Tatlock	X	Allison Belzer	
HSCI	Bob LeFavi	X	Rod McAdams	
HSCI	Bryan Riemann	X	Alice Adams	
LIB	Beth Burnett	X	Ann Fuller	
LLP	Hans-Georg Erney	X	Monica Rausch	
LLP	Beth Howells	X	Richard Bryan	
LLP	Dorothée Mertz-Weigel	X	Carol Jamison	
LLP	Ana Torres	X	Edwin Richardson	
MATH	Sungkon Chang		Tim Ellis	

MATH	Lorrie Hoffman		Jared Shlieper	X
MEDT	Charlotte Bates	X	Floyd Josephat	
NURS	Carole Massey	X	Amber Derksen	
NURS	Kathy Morris	X	Luzviminda Quirimit	
NURS	Gina Crabb	X		
PHTH	AndiBeth Mincer	X	George Davies	
PSYCH	Wendy Wolfe	X	Jane Wong	
RADS	Laurie Adams	X	Shaunell McGee	
RESP	Christine Moore	X	Rhonda Bevis	
	(Alphabetical Order)			
Ex Officio	Laura Barrett	X		
Ex Officio	Keith Betts	X		
Ex Officio	David Carson	X		
Ex Officio	Donna Brooks	X		
Ex Officio	Bob Gregerson	X		
Ex Officio	Scott Joyner			
Ex Officio	John Kraft	X		
Ex Officio	Marcia Nance			
Ex Officio	Anne Thompson	X		
Ex Officio	Patricia Wachcholz	X		
Guest	Mark Finlay			

Appendix B - Proposed Amendment to the Constitution of the AASU Faculty Senate from the Constitution and Bylaws Committee (2/6/12)

ARTICLE I, SECTION G. Terms and Elections
Senators shall each be elected for a three-year term and alternates shall be elected for a one-year term. Each department shall have one alternate for each Senator. The alternate may vote only when substituting for the Senator. Should a Senator be unable **or unwilling (as determined by a two-thirds vote of the voting faculty members in the department)** to fulfill his or her duties, the alternate will replace that Senator for the remainder of the Senator's term. ~~Each department shall adopt a procedure for the recall of a Senator and shall submit the procedure to the Secretary of the Senate.~~

Each department shall elect its Senators and notify the Secretary of the Senate not later than March 1 of each year. Senators begin their term of service at the beginning of the fall semester following their election to the Senate.

Special elections may be called if a Senator and alternate are not able or eligible to fulfill a Senate term.

RATIONALE:
The above changes are recommended as the simplest and most flexible solution to addressing the lack of documented procedures of a non-problem (as yet). This solution would maintain department-based local authority.

Appendix C - Academic Standards Committee Report on Turnitin.com (as amended)

The charges to the committee were:
1. "sample syllabus statements that outline how the software would be used in class, and consequences"

Many academic institutions use Turnitin software. Each has a site stating policy, and many of these are extensive and unwieldy. The most succinct policy is given by the University of Maryland University College. These faculty guidelines for using Turnitin include a "notice to students" to be included in syllabi, a FERPA notice regarding privacy, how to handle suspected plagiarism, etc. We recommend adoption of similar guidelines, modified for Armstrong. These guidelines are reprinted below; the original site is http://www.umuc.edu/library/libabout/turnitin.cfm. (Our notice may want to reference this source; it would surpass irony to plagiarize an anti-plagiarism statement.)

Faculty Guidelines for Using Turnitin Notice to Students:

If you choose to use Turnitin for your classes, you must notify your students.
> ● For Vista (and later Desire to Learn) courses, place the notice in your syllabus and an announcement in the class announcements section.
> ● For face-to-face courses, place the notice in your syllabus and verbally inform students of the service during the first class meeting

This is the notice that must be placed in the **catalog and referenced by the professor in courses where it applies** syllabus and/or announcement via Vista (and later Desire to Learn):

> The University has a license agreement with Turnitin, an educational tool that helps prevent or identify plagiarism from Internet resources. Your instructor may use the service in this class by requiring you to submit assignments electronically to Turnitin, by submitting assignments on your behalf, or by providing the option for you to check your own work for originality. The Turnitin Originality Report will indicate the amount of original text in your work and whether all material that you quoted, paraphrased, summarized, or used from another source is appropriately referenced. If you or your instructor submits all or part of your assignment to the Turnitin service, Turnitin will ordinarily store that assignment in its database. The assignment will be checked to see if there is any match between your work and other material stored in Turnitin's database. If you object to long-term storage of your work in the Turnitin database, you must inform your instructor no later than two weeks after the start of this class. You have three options regarding your assignment being stored in the Turnitin database: 1) If you do nothing then your assignment will be stored in the Turnitin database for the duration of Armstrong's contract with Turnitin. 2) You can ask your instructor to have Turnitin store your assignment only for the duration of the semester or term, then have you assignment deleted from the Turnitin database once the class is over. 3) You can ask your instructor to change the Turnitin settings so that your assignment is not stored in the

Turnitin database at any time.

Student Privacy:
Student papers are protected by the Family Educational Rights and Privacy Act (FERPA) as they are educational records that contain personally identifiable information. If you submit a paper or an excerpt from a paper on behalf of a student for evaluation by Turnitin, use an alias instead of the student's name and ensure that any reference to the organization where the student is employed is removed before submission.
As long as students' papers are stored in the Turnitin database, your name and e-mail address will be associated with your students' papers. If the paper submitted by or on behalf of another student at Armstrong or any other institution that utilizes the Turnitin database matches your student's paper, you may be contacted. **Faculty are not permitted to release student papers either to other Armstrong faculty or faculty from other institutions. If Turnitin requests permission to release a paper, faculty shall deny the request.**

Suspected Plagiarism:
In a case of suspected plagiarism, faculty should refer to Armstrong's Honor Code and Code of Conduct and proceed accordingly.

Originality Reports:
When a paper is evaluated, Turnitin provides originality reports which tell you that text in the evaluated project or paper is similar to or identical to text Turnitin has in its database. Faculty must still evaluate the quality of the report independently and determine if the parts identified by Turnitin that are similar or identical, are actually plagiarized text. This is because all matches are shown, even those where students cited properly. As a result, faculty must critique the report they receive, use their best judgment and follow University policy before approaching a student about possible plagiarism.

Similarly, if a paper is reported as "original" by Turnitin, that is not necessarily airtight evidence that the paper is original. Instead, it may mean that the student plagiarized from a work that is not available in the Turnitin database. No database is entirely comprehensive and many sources are not digitally available. Therefore, plagiarism can occur and be undetectable by services such as Turnitin.

Peer-review Capability:
The peer review capability allows students to review each other's works.

This capability was not made available to UMUC faculty. The committee is not sure if we want to use this function of Turnitin. If not, then no statement is needed.

Use of Other Services in Evaluating Student Plagiarism:
Use of Internet services to evaluate plagiarism should be conducted only through the license agreement selected and authorized by the University. Please do not submit papers prepared by UMUC students to other plagiarism service providers not approved of by UMUC.

2. "library training"
addressed with item 3, below.

3. "faculty training for use of the software, as well as due process and policies"
Turnitin claims "extensive resources to help instructors get started quickly and develop deeper skills through continued use". They offer an instructor's training program at http://turnitin.com/en_us/training/instructor-training .

There should be no need for Armstrong to develop our own training program. If Turnitin is to be used, then it is advisable someone be appointed as an administrator for the program. Turnitin also provides a training programs for students and administrators, at http://turnitin.com/en_us/training/student-training and
http://turnitin.com/en_us/training/administrator-training
respectively. This last resource should be invaluable for whoever administers the program.

Appendix D – Bill on Summer Teaching Assignments (as amended)

We, duly elected senators of the faculty of Armstrong Atlantic State University, request the president put in place a policy whereby department heads, deans, and others similarly charged with assigning Summer Term courses offer those courses first to qualified full-time faculty prior to offering them to part-time or adjunct faculty.

This policy would not supersede any regulation pertaining to the **number** ~~amount~~ of courses a faculty member would be allowed to teach in the Summer Term or the amount of income a faculty member could earn in the Summer Term.

This policy would seek to establish, through department head and faculty negotiation in each department, (a) the qualifications that would provide an expertise beyond that which is available in the current and usual qualifications of the department's full-time faculty, and (b) the regularly established practices in each department that identify those full-time faculty members who normally teach a course in question and the process by which those faculty are selected.

Appendix E – Proposed Bill on the Philosophy BA Program

Regarding the remanding of Faculty Senate Bill 058.11/12: Philosophy B.A. Program.

Given that the president has indicated "This remand should not be misinterpreted as a lack of support for the proposal" which is ambiguous at best and does not clearly indicate her definite support for the Philosophy B.A. Program proposal and

Given that no academic reasons were given as a rationale for the remanding of this bill and

Given that philosophy faculty (Drs. Nordenhaug and Simmons) are most willing and ready to provide these "necessary revisions" (which include changing the format and adding documentation to the already provided extensive documentation) to satisfy the BOR's "new processes and formats for program proposals",

We move that the President clearly indicate her support (rather than simply indicating an absence of lack of support) by agreeing to submit the reformatted and additionally documented Philosophy B.A. proposal to the Board of Regents when the time is right.

<u>Rationale</u>

To satisfy the ever-changing BOR's program proposal submission requirements, it has been standard practice at Armstrong for many years to have proposals reformatted and additionally documented after their formal approval by the Faculty and the President. **These "necessary revisions" do not change the substance of the academic curricular change being proposed which the Faculty senate has already approved** (regardless of formatting and documentation alterations needed to meet the BOR submission requirements) and it is still a proposal for which no academic reasons to reject have been provided.

Drs. Nordenhaug and Simmons have already put a great deal of time and energy into the existing Philosophy B.A. proposal. When it is not clear whether the President definitely supports the proposal or not (given her ambiguous response that she "should not be misinterpreted as [having] a lack of support"), to ask faculty to put additional time and energy into the "necessary revisions" without that clear sign of support from the President is not a respectful use of the philosophy faculty's time and energy. It is reasonable to request at this point a more definite indication of support from the President, given the current ambiguous responses coming from the President's office.

Appendix F – Bill on Study Abroad

Bill requesting President Bleicken to remove study abroad from department and college enrollment and pay calculations for the summer term.

Rationale: Study Abroad is a university system priority that has generally been subsidized by allowing small class sizes. Under the current summer enrollment and pay calculation method, this has created significant strain on departments that offer study abroad, and makes the individual department responsible for subsidizing study abroad.

Appendix G – 2011 Technology Survey Results

Survey Response Count by Years of Employment/College/Dept.

College/Department	0-4	5-9	10-14	15+	(blank)	Total Responses
College of Education	**2**	**3**	**1**	**2**		**8**
Adolescent & Adult Education	2	2		2		6
Childhood & Exceptional Student Education		1	1			2
College of Health Professions	**7**	**2**	**2**	**4**		**15**
Medical Laboratory Science	2		1			3
Nursing	2		1			3
Physical Therapy				2		2
Radiologic Sciences	2	1		2		5
Respiratory Therapy	1	1				2
College of Liberal Arts	**5**	**5**	**3**	**6**		**19**
Art, Music & Theatre	1	2	1	1		5
Criminal Justice, Social & Political Science		2		2		4
History	2			1		3
Languages, Literature & Philosophy	1		2	2		5
No Response	1	1				2
College of Science & Technology	**8**	**13**	**5**	**3**	**1**	**30**
Biology	6	2		1		9
Chemistry & Physics	1	1	3	2	1	8
Engineering Studies		3	1			4
Mathematics	1	4				5
No Response		1				1
Psychology		2	1			3
No Response	**15**	**13**	**7**	**14**	**1**	**50**
Academic Orientation & Advisement	1					1
No Response	14	13	7	14	1	49
Grand Total	**37**	**36**	**18**	**29**	**2**	**122**

SPR 2011 Classroom Technology Survey Response Count
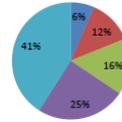
Legend:
- College of Education (41%)
- College of Health Professions (12%)
- College of Liberal Arts (16%)
- College of Science & Technology (25%)
- (6%)

Use of "technology" in classroom	No	Yes	Grand Total
College of Education		**8**	**8**
Adolescent & Adult Education		6	6
Childhood & Exceptional Student Education		2	2
College of Health Professions		**15**	**15**
Medical Laboratory Science		3	3
Nursing		3	3
Physical Therapy		2	2
Radiologic Sciences		5	5
Respiratory Therapy		2	2
College of Liberal Arts		**19**	**19**
Art, Music & Theatre		5	5
Criminal Justice, Social & Political Science		4	4
History		3	3
Languages, Literature & Philosophy		5	5
No Response		2	2
College of Science & Technology	**4**	**26**	**30**
Biology	1	8	9
Chemistry & Physics	2	6	8
Engineering Studies		4	4
Mathematics	1	4	5
No Response		1	1
Psychology		3	3
No Response	**2**	**48**	**50**
Academic Orientation & Advisement		1	1
No Response	2	47	49
Grand Total	**6**	**116**	**122**

Have you visited a classroom with "Smart Carts"	No	Yes	(blank)	Grand Total
College of Education	6		2	8
Adolescent & Adult Education	6			6
Childhood & Exceptional Student Education			2	2
College of Health Professions	9	4	2	15
Medical Laboratory Science	1	1	1	3
Nursing	2	1		3
Physical Therapy	2			2
Radiologic Sciences	3	1	1	5
Respiratory Therapy	1	1		2
College of Liberal Arts	10	8	1	19
Art, Music & Theatre	4	1		5
Criminal Justice, Social & Political Science	1	3		4
History	2	1		3
Languages, Literature & Philosophy	2	3		5
No Response	1		1	2
College of Science & Technology	24	4	2	30
Biology	8		1	9
Chemistry & Physics	7	1		8
Engineering Studies	2	1	1	4
Mathematics	3	2		5
No Response	1			1
Psychology	3			3
No Response	38	9	3	50
Academic Orientation & Advisement	1			1
No Response	37	9	3	49
Grand Total	87	25	10	122

SQ5	Rate the importance of the following technologies in the classroom	1 (least)	2	3	4	5 (most)	N/A	Response Count
1	Digital projector mounted to a ceiling	1%	3%	2%	9%	84%	1%	100
2	Wireless Internet	2%	1%	4%	8%	81%	4%	102
3	Laptop connection capability	1%	1%	5%	16%	75%	2%	99
4	Speakers	1%	4%	7%	18%	66%	4%	99
5	High definition digital projector mounted to a ceiling	5%	7%	14%	16%	52%	6%	99
6	DVD player (fixed to a podium)	10%	8%	18%	15%	44%	4%	97
7	Touchpad classroom controller	5%	4%	17%	27%	42%	4%	99
8	Student laptop support	8%	5%	16%	20%	42%	10%	101
9	Power for student laptops	8%	7%	19%	19%	41%	6%	100
10	Universal DVD Player (fixed to podium)	15%	8%	10%	18%	40%	8%	99
11	Instructor's computer fixed to a podium	15%	14%	14%	17%	39%	3%	96
12	Smartboards	4%	8%	23%	21%	33%	11%	100
13	Integrated lighting control	3%	10%	23%	28%	31%	4%	96
14	Classroom telephone	23%	13%	14%	16%	29%	4%	99
15	Electronic screen	6%	9%	17%	28%	29%	11%	98
16	VHS player (fixed to podium)	27%	11%	15%	13%	28%	6%	98
17	Push button classroom controller	13%	8%	25%	20%	22%	12%	95
18	Classroom capture (video and audio)	8%	11%	15%	27%	21%	17%	99
19	Wide screen	7%	21%	17%	22%	21%	13%	96
20	Laptop computers for students	24%	17%	22%	10%	21%	7%	101
21	Fixed podium in the classroom	37%	13%	16%	13%	18%	3%	100
22	Wireless microphones	24%	13%	23%	13%	16%	10%	97
23	Presenter tablets	13%	9%	26%	21%	16%	16%	96
24	Desktop computers for students	28%	21%	22%	7%	15%	6%	99
25	Digital projector and computer fixed on a movable cart	25%	24%	18%	15%	15%	4%	96
26	Document projectors	24%	13%	18%	21%	14%	11%	96
27	Blue-Ray player (fixed to a podium)	32%	14%	16%	14%	13%	10%	98
28	Opaque projector	27%	13%	15%	12%	9%	24%	95
29	Podium microphone	30%	21%	21%	13%	5%	10%	97
SQ6	Rate the importance of the following technologies in a classroom computer mounted to a podium.	1 (least)	2	3	4	5 (most)	N/A	Response Count
1	Internet	0%	0%	3%	6%	90%	1%	99
2	Accessible USB Ports	1%	0%	1%	8%	89%	1%	96
3	Microsoft Office	3%	0%	4%	10%	79%	4%	98
4	Windows 7	9%	1%	8%	10%	68%	3%	96
5	Mouse	1%	6%	9%	11%	67%	5%	98
6	Firefox	7%	3%	8%	14%	62%	7%	92
7	Windows Media Player	6%	3%	10%	16%	57%	7%	94
8	Access to YouTube	4%	6%	10%	18%	55%	6%	96
9	Real Player	7%	3%	9%	17%	54%	10%	94
10	Quicktime	8%	3%	8%	22%	48%	12%	93
11	Connection to a network drive	7%	10%	14%	17%	45%	7%	94
12	Windows Explorer	17%	2%	15%	15%	43%	8%	93
13	Online Help	8%	7%	17%	17%	39%	13%	88
14	IPOD/IPAD Ports	11%	6%	12%	23%	37%	12%	93
15	Other Internet related streaming technologies	12%	8%	15%	9%	34%	22%	86
16	Access to Netflix	22%	15%	8%	11%	32%	12%	91
17	Mac OS	15%	16%	15%	7%	30%	18%	89
18	Web Cam	18%	16%	12%	14%	30%	11%	94
19	Microphone	18%	12%	15%	14%	29%	11%	97
20	iTunes	14%	11%	26%	7%	27%	15%	95
21	iclicker	22%	10%	12%	19%	27%	11%	93
22	Skype	18%	15%	16%	10%	24%	16%	92
23	Google Chrome	19%	9%	16%	10%	24%	22%	88
24	Google Maps	23%	12%	18%	12%	23%	13%	95
25	SPSS	18%	8%	16%	14%	19%	25%	88
26	Mathematica	31%	9%	13%	6%	15%	26%	87
27	Access to Hulu	20%	18%	18%	10%	14%	21%	91
28	Linux	29%	18%	19%	0%	13%	20%	83
29	Maple	22%	13%	12%	6%	9%	38%	85
30	Instant Messenger	45%	17%	16%	3%	2%	16%	93

		No	Yes	Response Count				
SQ7	Have you received formal training on the use of Armstrong's classroom technology?	76%	24%	104				
SQ8	Do you want training on current ways to be effective with classroom technology?	37%	63%	86				
SQ9	Have you ever experienced a technical problem in a smart classroom?	36%	64%	103				
SQ18	Do you need training on how to use classroom technology?	62%	38%	77				
SQ19	Did you request help from the campus to resolve this problem?	13%	88%	64				
SQ20	Was help provided to you in 30 minutes or less?	72%	28%	61				
SQ21	Was your problem resolved within 3 days or less?	43%	57%	60				

Appendix H – Elections Committee Handout

Elections Committee Update

2012-2013 elections cycle

1. **Departmental senate elections** complete. New senate roster for 2012-2-13 distributed via email.

2. **Senate Officer** nominations being accepted through **5:00PM Feb. 28**. Send to Kathy Morris. Electronic voting (current senators only) will begin Mar. 5.

Officer Forum Mar. 5. All current and incoming senators welcome to attend.

President – anyone from the current senate

VP & Secretary – anyone from current senate with at least a year left in term

3. Nominations for fill seats on **Committees of the Senate** are being accepted through **5:00PM Feb. 28**. Send to Andi Beth Mincer. Electronic voting (current senators only) will begin Mar. 5.

Constitution & Bylaws: 1 vacancy

Committee on Committees: 1 vacancy

Elections: 2 vacancies

4. Department Heads have already been contacted to solicit nominations to fill vacancies on the **University Curriculum Committee**. Nominations are being accepted through **500PM Feb. 24**. These will be sent to Andi Beth Mincer. Elections will occur by College by Mar. 1.

5. Preferences for **Standing Committees of the Senate** will be solicited soon.

2/20/12