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# Library Faculty Meeting Essence Notes

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**Library Faculty Meeting**  
**August 31, 2015**  
**Essence Notes**

**Present:** Jessica Minihan, Lili Li, Debra Skinner, Paolo Gujilde, Jeff Mortimore, Ruth Baker, Jocelyn Poole, Rebecca Ziegler, Lori Gwinett, Lisa Smith, Robert Fernekes, Fred Smith, and Katrina Jackson, Alva Wilbanks.

The faculty met in an executive brainstorming session to discuss and share ideas regarding funding of the library's materials budget and the selecting and deselecting of library resources. Discussion included the following suggestions and feedback.

- **Brainstorming Ideas in regards to budget**

- Would it be possible to transfer money from the books to the serials?
  - Take into consideration the use of books is different from serials
    - Subject by subject
  - Find a way to have departments provide feedback on subscriptions
    - Have the departments convene on what they want, what to cancel
    - Have the library investigate what we have from departments' feedback (new, all possibilities, ranked by departments)
  - Look into other areas from budget to serials
  - We simply need more funding
    - Budget should be done accordingly to what we have in the university (i.e. demographics)
  - Note on book money: Once the money is transferred, the money does not go back.
  - Note on budget: We are overspending. We need to get out of the hole before we can purchase new subscriptions
    - Without year-end money, we will not be able to afford everything; we will have to cut as many subscriptions as possible without year-end money
  - New programs
    - Negative comments regarding library resources could affect new program proposals.
  - Investigate the possibility of the reserves (fund reserves)
    - Similar to what was done years ago
    - Put aside money from one pot to the one we want
  - Accreditation
    - Plays a role in finding new money
    - Currently, no programs have been penalized due to library resources
  - Research/grant proposals
    - "Enforced" library resources be included
- HOW TO GET MONEY?
  - Coming from individual deans
    - Tell the faculty to prioritize their needs
    - Clear about the options to be cut
    - VP of Research
    - Ask if some of institution's grant money could be used to augment Library holdings
  - CRL (Center for Research Libraries)
    - Lending
  - Total FTE vs. Program FTE
    - Explore the possibility with vendors
- Cancellations
  - Possible cancellations provided by Jessica M.
    - Compendex
      - High cost, low usage

- Print index (NYTimes, WSJournal)
  - Jocelyn will follow-up with ISD on usage
- Talking with faculty with journal renewals
- Flipster
  - May be revisited if we want to continue?
- ScienceDirect
  - Work with affected faculty/departments?
  - Sort out unique titles
  - High-demand titles...subscribe directly?
- Browzine
  - Mobile access (scholarly journals)
  - Needs usage statistics
- Microfilms/forms
  - Stop getting them?
  - Some titles are already in Flipster
  - Business titles
    - Take a look at backfiles in databases
  - Literature titles
    - Stop microfilms, save print? Or move to flipster?
  - Guardian Weekly
    - Stop subscription
  - WestLaw
    - Part of Bulloch law MOU
    - Stop subscription; check with the MOU first

### **Selecting and De-selecting**

- De-select
  - Made by librarians/faculty and maybe, even with teaching faculty
  - Survey can be created
  - Anything not being used should be cancelled/de-select
  - Liaisons will follow-up with their designated departments in regards with continuations and other resources
    - Biology
    - Chemistry
    - Education

Debra will send an electronic version of the upcoming renewals. Faculty are to review the criteria, check for overlaps, accreditations, etc. and send feedback to her.