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Library Liaisons Meetings Essence Notes

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1. **NFO Debrief:** Overall, the New Faculty Orientation went well. Rebecca suggested that tables be available for the liaison in the back of the room next year. Tony recommended bringing iPads to show new faculty some of our resources and services. Next year’s NFO will likely be different due to consolidation, but we do not know at this time how it will be conducted.

Leslie asked about getting on the CT2 New Faculty Workshop circuit. Jeff and Ruth are working on something for the spring semester slate.

**Preliminary plans for next year:** Next year’s gift ideas: Smaller umbrellas, stress balls, mugs, gift card to coffee shop. We will need a bigger budget and will have to include the Lane Library faculty in the decision making.

2. **Digital Signage:** The liaisons have been given the 7 or so touch screen monitors and the large screen in the exhibit space whenever it is not in use for an exhibit. We need to review the current slides and decide if some of them can be removed. Lori asked for ideas for information to add. After some discussion, it was agreed that the message has to be very short, almost an advertisement, not something in which students will need to stand and read through. Ideas included signs that advertise tasks in which we focus on telling them to “Ask anybody”, liaison posters, workshops, New York Times subscription, games near the holidays, etc. Please send Lori your liaison poster if she does not already have it.

3. **Successful encounters of the Liaison kind:**

Several Liaisons reported having success with new faculty subsequent to the NFO on August 5. These successes have resulted in additional meetings, classes, Selected Works profiles, additions to Digital Commons, and more.

4. **Problems, issues, concerns, questions for the group:**

Jeff asked that we team up to reach out to faculty who win awards or are in the news to update their Selected Works. An email from the primary liaison and him is a great way to exhibit a team approach to working with the faculty.

Clement updated us on the upcoming International Student Conversation Hour. The Henderson Library is sponsoring it on Friday, August 25 at 11:30am in the Russell Union. Please join in if you can and meet the International Students. There are around 400 International Students here and many International faculty as well.

Jeff presented the idea of removing the “See in Gil-Find” link in Discover and leaving only the “Find-It” link for Alma records. The “See in Gil-Find” isn’t not working. (Error message reads “Application not authorized in use CAS”) Leaving only the Find-It button links users to the item
after signing in. Find-It will become format neutral, which may be what we want to promote. We will do it for now, and IT and Systems will continue to work on a fix for the problem in case we need to use it sometime in the future.

A question arose about updating the general brochure that was created about 2 years ago. It would not be ready for the International Conversation Hour, but it would be something we could give away at other events. Jeff suggested that we go through the university’s marketing office for help in designing the brochure. It is free, and we will have a more professional looking product. We will have printing costs, but not design costs.

Clement encourage each liaison to review the Consolidation page to learn about program/degree changes that could affect our liaison areas. Bede reminded us that all current programs and degrees will continue as is through 2022.