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Five Things You Should Know This Week

University Communications and Marketing

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February 22, 2021

In accordance with our Return to Campus plan, here are **Five Things You Should Know This Week**:

1. Employee Engagement Survey Information Sessions this week

The University Strategic Planning Committee is hosting two additional informational sessions this week to help employees understand more about the Employee Engagement Survey that will launch next week. The remaining Employee Engagement Survey Informational Session are:

- Tuesday, February 23 @ 3 p.m. at <https://georgiasouthern.zoom.us/j/84850620207>
- Wednesday, February 24 @ 9 a.m. at <https://georgiasouthern.zoom.us/j/88627687216>

You will receive an email invitation to participate in the survey on March 1, and the survey will remain open through March 15.

2. Annual performance evaluations are due this week

All full-time Georgia Southern staff will be evaluated annually on their work performance. Performance evaluations should be used for supervisors and employees to further communicate about performance, as well as set goals, expectations and development opportunities for the coming year. The evaluation will be based on performance between January 1, 2020 – December 31, 2020. The forms are available at <https://jobs.georgiasouthern.edu/pd/evaluations/>. Completed and signed evaluations and position descriptions are due by Feb. 26 through an HR MyHelp Ticket or by emailing hrservice@georgiasouthern.edu.

3. The latest information on vaccines

The Georgia Department of Public Health reports that anyone wanting a COVID-19 vaccine should [visit their website often](#) as the participating vaccine site locations list will be updated frequently. Additional locations statewide will be added when providers are ready to safely administer vaccines, and as vaccine supply allows. Public health departments are scheduling vaccines by appointment only, as are most other providers. In Bulloch County, the Southeast Health District reports they are scheduling COVID-19 vaccination appointments. Find out more at <https://www.sehdph.org/>. For up-to-date COVID-19 information in Chatham and Liberty counties, where the district reports they continue to actively vaccinate, visit <https://covid19.gachd.org/>.

Georgia Southern has been designated as a provider of the vaccine in accordance with the phased approach established by the CDC and Georgia Department of Public Health, currently [DPH criteria is for Phase 1a](#). We have made extensive preparations and now are ready to deliver vaccines -- when they become available -- on both the Statesboro campus and on the Armstrong campus in Savannah. When more details and/or vaccines are available, information will be emailed directly to those who qualify. We encourage members of our university community who qualify for a vaccine to take advantage of any opportunity to receive one. In support of our employees being vaccinated against COVID-19, we are asking supervisors to be as flexible as possible with employee work schedules to allow everyone the opportunity to receive both doses of the vaccine. Georgia Southern has established a vaccine website for more information at <https://www.georgiasouthern.edu/covid-19-information/vaccine/>.

4. Georgia residents can now pre-register for the COVID-19 vaccine

The Georgia Department of Public Health reports that COVID-19 vaccines continue to arrive in Georgia in extremely limited supply. As we await additional vaccine supply from the Federal Government, GDPH is urging currently eligible Georgia residents to pre-register for the vaccine at <https://myvaccinegeorgia.com/>. Those who do not meet the criteria listed on the website can sign up to receive email updates and to learn when you will be eligible to receive the vaccine.

5. Our CARES Center is important in our efforts to Do Right!

Georgia Southern University CARES Center is available for all your COVID-19 related questions; to self-report test results and symptoms; get help evaluating your situation; and receive support for your COVID-19 related academic, employment and on-campus notification needs. There are several ways to reach the CARES Center:

- Use the [MyGS mobile app](#)
- Complete the [COVID-19 self-reporting form](#) available through the MyGeorgiaSouthern portal under the tile titled "COVID-19 Information & Resources."
- Call 912-478-CARE (Monday through Friday, 8 a.m. to 5 p.m.)
- Email covidsupport@georgiasouthern.edu