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Library Liaisons Meetings Essence Notes

Library Liaisons Work Team

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Liaisons Meeting Essence Notes

July 10, 2017

3-4:30 p.m.

Attendees: Lisa Smith, Lori Gwinett, Nikki Cannon-Rec, Rebecca Ziegler, Ruth, Baker, Tony Ard, Clement Lau, Bede Mitchell, Lili Li, Fred Smith, Paolo Gujilde, Jeff Mortimore, Kay Coates, Jessica Garner, and Debra Skinner

- 1. New Faculty Orientation August 4, 2017 (Lori)** Lori distributed the NFO packets from last year and asked the Liaison if they still wanted to put together their own packets or if we wanted to create a base packet for all new faculty and add our own items to them. After much discussion, we decided that we would update the one-page overview from last year. The update would include the URL of the Liaisons Newsletter, which could then provide links/details of all the services we cover that, in the past, were presented in a brochure/postcard format. This cuts down on copying costs and the workload of creating packets.
Updates on the overview page will include the URL to the newsletter, updated Intersession hours, and a "last revised date" on the handout.
- 2. Promoting the library and ourselves to students this fall (Nikki/Kay)** Nikki spoke with Darius about upcoming PRO activities. The following activities are planned for the upcoming academic year: Continuing to promote the library through Instagram, Bookface Friday, photo of librarian/Library Staff with his/her favorite book with a description of why it's a favorite book, 'Boro Browse (August 22), Fall Open House (tentatively scheduled for September 18). The Fall Open House will be more like the Spring Refresher 2017 than the Fall Open House conducted Fall 2016. PRO has also acquired a button maker so promotional buttons can be created easily. Lori asked about plans for Welcome Week, but at this time, there is nothing to report.
- 3. Relevant updates for liaisons from work teams and department chairs (various)**
Clement: Clement shared the work he and Lili have done on creating a Libguide for International Students. He provided the background to the idea for creating this guide, including the number of International students and how Georgia Southern hopes to recruit and retain students from around the world. The guide is public, and Clement asks us for feedback.
<http://georgiasouthern.libguides.com/c.php?g=640457> At the International Coffee Hour in August, Clement plans to have attending students view and provide feedback on the Libguide. Other suggestions from the Work Team included alphabetizing the categories on the "Campus Resources" tab and reducing the size of the flags image on the Home page to increase space for content, while maintaining the character of the Home page. Finally, adding a campus map to the content would likely be helpful to students using this Guide.
Jeff: Jeff announced that ProQuest E-Book Central is working. Nexis Uni will soon be added to the Databases A-Z List. For now, you can access it under GALILEO Scholar. He will create a database asset for it by the end of this week.
Bede: Bede stated the liaisons should discuss the future of Plum Analytics at a future Liaisons Work Team meeting. Currently, this resource is paid for by the Office of Research Services and Sponsored Programs. Provost Cone has agreed to pay for the subscription renewal for this year, but it is not a guarantee that it will continue past this coming year. Some areas on campus use it for their Promotion and Tenure review and others do not use it or perhaps know much about it.

At a future meeting, we'll discuss it in detail and work on how important it is to departments across campus.

Jessica: Access Services will continue to reserve the Graduate Study Rooms using the pencil and paper system, but they hope to begin reserving them using Alma in the fall.

4. **Topics/issues for Liaison discussion** (from the floor)

Jessica: Jessica asked Liaisons to help library patrons using GIL-Find to choose the correct action when they are wanting to having the library purchase a book. They should choose "Purchase Request", not "Hold". Purchase requests go to Paolo for purchase, but holds go to Jessica.

5. **Newsletter update (Nikki)** Nikki demonstrated the shell of the Liaisons Newsletter. This is the future format to our newsletter, which uses the Libguide platform. All liaisons will be asked to contribute content to this newsletter, and this content will be disseminated in small segments to the faculty throughout the year.

Meeting was adjourned at 4:25 p.m.