1. Old Business
   a. January meeting minutes - posted
      (https://digitalcommons.georgiasouthern.edu/lib-scholarly-team-notes/24/)
   b. Scholarly Communications Subgroup updates
      i. Planning Calendar: New calendar requested for planning purposes and organizing for deadlines in Digital Commons. The goal is to coordinate deadlines and outreach events. The name of the calendar should be Scholarly Communications Planning Calendar. The calendar should be shared by Ruth Bakes, Beth Burnett, Jennifer Gerrald and Jeff Mortimore.
   c. Spring traveling open houses
      i. Chinese-speaking Faculty Luncheon: Clement reported on the results of the evaluation form. The Chinese-speaking Faculty open house was attended by 32 faculty members with 26 evaluation forms returned. 87% strongly agreed that this was a good program, 3 % agreed, no negative responses. Some evaluations expressed interest in follow-up sessions on topics of interest. Clement will send to all liaisons and these requests can be addressed by the liaison in the content area.
      ii. COB: Clement has emailed COB, there has been no response and no date set yet. The email to the college emphasized data management and OER. These are areas which would be of interest to the Business faculty.

2. New Business
   a. Repository - Consolidation Activities
      i. SW/Px organizations, groups, and credentials : Digital Commons structures
      ii. Spring SW/Px promotion: DC Team continues to update organizations and groups in PlumX. Some configuration changes will be necessary to take better advantage of a plug-in between PlumX and Digital Commons. This will make the metrics more accurate. Once reconfiguration is complete, things will begin to look more like they should. We are hoping that in the next couple of weeks it will take its final form. This impacts the timeline for outreach to faculty members on all
campuses with no profile. The sites need to be in a condition which would allow faculty to see what it can do for them. Outreach is not feasible while the sites are in flux. We are chronically behind by current measures on Selected Works profiles. There are so many in the queue. Timing the outreach will allow more accurate portrayal of the timeline for turnaround. Clement asked about the response from Armstrong campus at this time. Jeff emphasized that there is no active promo yet. The first CVs will likely come from colleges where we already have profiles in progress. We will have one additional staff member in DC soon. Lane Library is assessing their staffing and how the staff there will participate in the process.

b. Items for the Atrium? A submission form will be available through LibAnswers, linked to the queue for *The Atrium*: Currently working out deadlines and cutoff dates for submissions. These suggested topics could be addressed over time with weekly or monthly updates as appropriate:
   i. DMS workshops
   ii. SelectedWorks profiles: Jeff will draft information for faculty with no profile
   iii. ORCID IDs: Faculty have asked about these. Ruth will address this next.
   iv. Predatory Journals
   v. Fair Use Week (Feb. 26- Mar. 2, 2018): There are plans for a blog post on Fair Use Week- Fair Use/Fair Dealing. Leslie will write short text with a link to the website. This is the topic with the greatest time-sensitive deadline.
   vi. Blog post on ICPSR Summer Programs

3. Shared Reading
   a. Shared reading - “Metrics Mania,” *Chronicle of Higher Education*, Jan 2018: The article is not yet available in our access through EBSCO. No link was distributed in time to prepare for this meeting. This item is moved to the next meeting.

4. News & Announcements
   a. Upcoming PlumX / Selected works presentation to Teaching & Learning Dept. (COE), March 22, 2018: Kay requested scheduling a presentation for Leadership, Technology and Human Development (COE) on the Statesboro campus.