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Staff Council Meeting Agenda and Minutes

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Staff Council Meeting Minutes

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Georgia Southern University
Staff Council
September 16, 2009

Members Present: Amber Blair, Cindy Durden, Jane Harkleroad, Patricia Hendrix, Allison Hood, Bryan Hooks, Paul Michaud, , Janet Walker, Alan Woodrum, Michael Waters, Kent Tatum, Kimberly Robinson, Laura Saunders, Krey Tinker, Linda Smith, Sandy Seibel, Jo-Lyn Bender

Absent: Laura McCullough , America Minc, Nicki Newton

Special Guests: Kristen Harper, Instructor in College of Public Health, Center for Addiction and Recovery & her Graduate Assistant

Call to order at 9:00am in the Marvin Pittman Conference Room.

Approval of June Minutes

Amber Blair read the June minutes aloud. Jane Harkleroad made a motion to accept the June minutes. With none opposed, the May minutes were approved.

Opening remarks

Bryan Hooks reminded the staff council members of the importance of attending the presidential forums.

Kristen Harper

Kristen shared with the council the plans for the Haunted Forest, which will run the last week in October. Half of the proceeds will be donated to the Boys & Girls Club, and the other half will go to the addiction center on campus. Our part is to encourage people to show up for this cause. There will be a high scare and a low scare for all ages.

She discussed the services available on campus for addiction and recovery, including AA meetings for faculty, staff, and the community.

Treasurer Report

Michael Waters explained our current budget. We have a \$13800 beginning balance. The 2009 Merit Awards water expense was 69.55, leaving a balance of 13730.45. Six nametags cost 42.00, leaving our budget now at 13688.45. Catering does not get paid, but we will explore the possibilities of increasing our budget to cover their expenses in the future.

Smoke-Free Campus Initiative Update

B. Hooks, A. Woodrum, and A. Blair updated the staff council on the current progress of the campaign. Explained the initiative has been approved by Dr. Grube, and we are in the process of organization a presentation schedule for Faculty Senate, the President's Cabinet and SGA during this fall semester.

2010 Merit Awards Ceremony

The sub-committee was discussed to organize the upcoming ceremony. There was discussion of having a chair and a co-chair for this sub-committee. It was decided that the Staff Council chair-elect will automatically serve as chair of the merit ceremony to coordinate this subcommittee. For 2010, then, A. Woodrum, chair-elect, will coordinate this subcommittee.

Human Resources-Paul Michaud

Paul Michaud gave out and discussed staff employee counts and service milestones projected for 2010. There was discussion of recognizing casual labor who have had many years of service. He proposed the following representation on staff council: Academic Affairs—3, Advancement—1, Business and Finance—5, IT—1, President's Office—1, Student Affairs—2. There was discussion. It was determined that if a council member is unable to attend, they can send a representative. There was discussion on whether or not a temporary representative would have voting rights.

There was discussion of upcoming furloughs. About 400 people below the \$24,218 mark will be exempt. They will either attend professional development, work on a special project, or take annual leave.

The new calendar for 2010 was given out. We will not have to enter time taken in ADP for the furlough days. We need to record time for the December 24th required leave day. Benefit enrollment will occur late October 26-November 20, 2009. All changes will be done online this year.

Dr. Grube

Discussed furloughs, exemptions to furlough, budget and enrollment projections.

Meeting adjourned 10:55am.

Professionally submitted,

Amber Blair
Secretary