

10-23-2014

Publishing Peer-Reviewed Online Journals with Digital Commons

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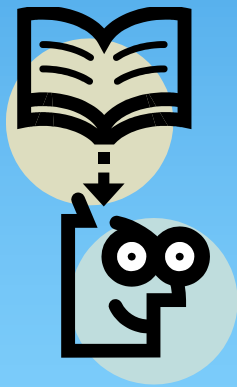
Recommended Citation

Skinner, Debra G.. 2014. "Publishing Peer-Reviewed Online Journals with Digital Commons." *Library Faculty Presentations*. Presentation 25.

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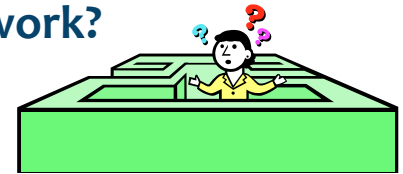
Presented for Open Access Week
by Debra Skinner

Zach S. Henderson Library
Georgia Southern University
October 23, 2014

Do you have an idea for a journal that you, your department, or your professional organization would like to publish?

Do you have a need for a journal in which to publish student work?

Would you like for your students to publish a journal?



Did you know that you can publish a high-quality peer reviewed journal here, on campus, using the Digital Commons platform?

Did you know that Digital Commons will use your design or create a design for you?

Did you know that the Digital Commons platform will help you manage the review and acceptance process as well as the publishing?

Did you know that the Henderson Library has staff members who will guide you through the journal publication process?

It's all TRUE!

**And what's more, creating your journal with
Digital Commons is easy!**

True

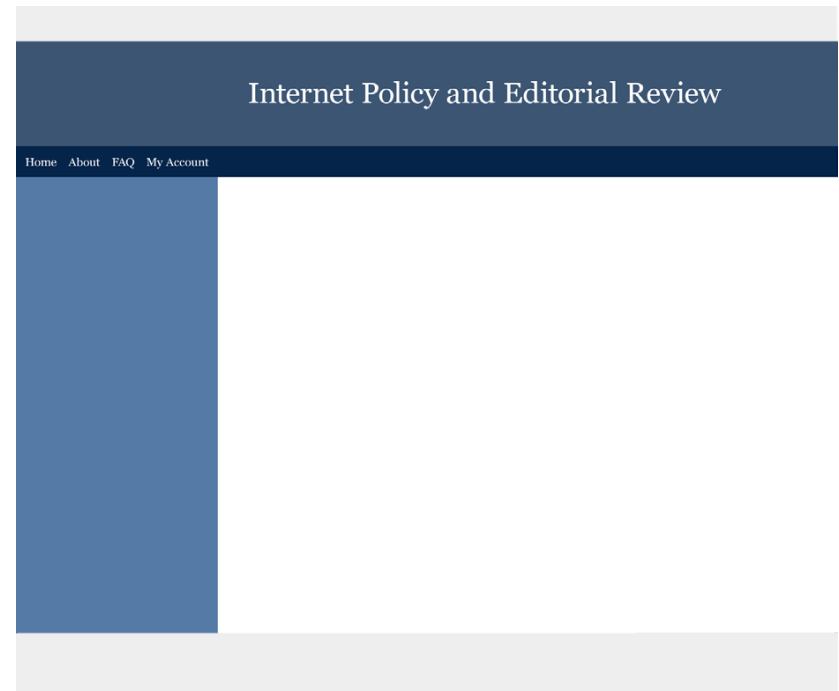


False



Journals Template

- * **Journals use Digital Commons Template**
 - * Customizable
 - * Specific Dimensions
- * **Journal Elements**
 - * Header/Banner
 - * Sidebar
 - * Footer
 - * Main Content Column

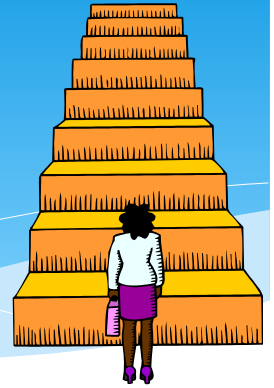


Journal Setup Form

- * **Decisions, Decisions, and More Decisions**
 - * **Design**
 - * **Frequency**
 - * **Peer-Review – Double Blind**
 - * **Copyright & Access**



First Steps



- * **Title**
- * **Editors**
 - * **Minimum of 2 to start**
 - * **Build a solid Editorial Board**
- * **Content**
 - * **Articles**
 - * **Book Reviews**
 - * **Poetry**
- * **Submission Form**
- * **Launch Date**

Design



- * **Match Existing DC or Website Design**
- * **Create Unique Design**
 - * **Digital Commons will design**
 - * **Submit Logo & any specifications**
 - * **Header/Banner does not change**
- * **Typography**
- * **Cover Art**
- * **3 Iterations**
- * **Longest Part of Process**

Frequency

- * **Regular Schedule**
 - * **Annual**
 - * **Semiannual**
 - * **Quarterly**
- * **Incremental**
- * **Volumes & Issues or Continuous Run**

Copyright and Access

- * **Open Access**
- * **Author Rights**
- * **User Rights**
- * **Embargos**



Behind the Scenes

- * **Professional Peer Review and Publishing Tools**
 - * **Expedites peer-review process online**
 - * **Double blind**
 - * **Number of reviews per article**
 - * **Author access to review reports**
 - * **Tracks submissions**
 - * **Automatic email reminders**
 - * **Mechanism for anonymous correspondence between reviewer & author**



Workflows



- * **Editors & administrators given access to manage workflow**
- * **Editors control journal settings & policies**
- * **Online Journal Management Software**
 - * **Customized Workflows**
- * **Publication Checklist**
 - * **Customized list**
 - * **Items on list must be checked off before article is published**
- * **Develop workflows while design is in process**

Who Does What

- * **Henderson Library Staff**
 - * **Coordinates Design and Setup of Workflow**
- * **Journal Editorial Board**
 - * **Manages Journal Publication after Setup**
 - * **Publicity**
 - * **Call for Submissions**



Reports

- * **Editors & authors receive regular reports on article downloads**
- * **Author Dashboard**



Questions

