

8-20-2018

# Faculty Senate Libraries Committee Meetings Essence Notes

Lizette Cruz

*University Libraries, Georgia Southern University, lcruz@georgiasouthern.edu*

Follow this and additional works at: <https://digitalcommons.georgiasouthern.edu/lib-senate-notes>

---

## Recommended Citation

Cruz, Lizette, "Faculty Senate Libraries Committee Meetings Essence Notes" (2018). *Faculty Senate Library Committee Meetings Essence Notes*. 21.

<https://digitalcommons.georgiasouthern.edu/lib-senate-notes/21>

This essence notes (open access) is brought to you for free and open access by the Faculty Senate Library Committee at Digital Commons@Georgia Southern. It has been accepted for inclusion in Faculty Senate Library Committee Meetings Essence Notes by an authorized administrator of Digital Commons@Georgia Southern. For more information, please contact [digitalcommons@georgiasouthern.edu](mailto:digitalcommons@georgiasouthern.edu).

# FACULTY SENATE LIBRARY COMMITTEE MINUTES

Faculty Senate Library Committee Meeting Date –August 20<sup>th</sup>, 2018

- Present: Kristi Smith, Lane Library; Christian Hanna, Waters College of Health Professionals; Donna Mullenax, College of Science & Mathematics; Allissa Lee, College of Business; Natalie James, College of Arts & Humanities; Stephanie Jones; College of Education; Meghan Dove, College of Behavioral & Social Sciences; Bede Mitchell, Dean of the GS Libraries; Clement Lau; Director of Henderson Library & Associate Dean of the GS Libraries; Douglas Frazier, Director of Lane Library & Associate Dean of the GS Libraries.
- Guests: Debra Skinner; Head of Collection & Resources Services Henderson Library; David Lowder; Head of Library Systems and Technologies Henderson Library; Leslie Hass; Head of Research Services Henderson Library; Ruth Baker; Scholarly Communications Librarian Henderson Library; Nikki Rech; Information Services Librarian Henderson Library; Jeff Mortimore; Discovery Services Librarian; Jessica Minihan; Continuing Resources Librarian Henderson Library; Ann Fuller, Head of Circulation & Inter-library Loan Lane Library; Lizette Cruz; Sr. Administrative Assistant to the Dean of the GS libraries.
- Absent: John R. O'Malley, College of Engineering & Computing; Quentin Fang, College of Science & Mathematics; Ruth Whitworth, Jiann-Ping Hsu College of Public Health.

## I. CALL TO ORDER

Dr. Bede Mitchell called the meeting to order on Monday, August 20<sup>th</sup> at 2:02PM.

## II. INTRODUCTIONS

Dr. Mitchell asked every committee member present to introduce themselves and state which college they are from.

## III. ELECTION OF COMMITTEE CHAIR

Dr. Mitchell read the formal charge of the Committee and read the duties of the Chair of the committee. Dr. Mitchell offered the services of the Sr. Administrative Assistant Lizette Cruz to the committee chair. She will taking the meeting notes and helping to set up times and rooms for meetings. She will also assist the chair with the agenda and distribute the finalized agenda for the chair to the committee members. Dr. Mitchell then held nominations for committee chair. Several committee members withdrew themselves from nomination due to other commitments. Dr. Stephanie Jones from the College of Education was nominated for Chair of the Faculty Senate Library Committee. Dr. Christian Hanna seconded the nomination. All members were in agreement.

## IV. NEW BUSINESS

### A. *Dean Of the GS Libraries Report*

Dr. Mitchell invited the members to forward future meeting agenda topics to either him or Dr. Stephanie Jones.

#### 1. **GS Libraries Budget**

In preparation for the next meeting Dr. Mitchell will be sharing with the committee members a breakdown of what past spending patterns have looked like, as well as the initial allocations made to the present fiscal year. He will also provide some background in the reasoning for those allocations and will also be sharing some perspective on how this budget compares to Georgia Southern's officially recognized peer institutions.

#### 2. **GS Libraries Strategic Plan**

Dr. Mitchell spoke on the GS libraries 3 year strategic plan. He stated that the plan is still in the earlier stages of being drafted. Before getting to far into that planning Dr. Bede Mitchell would like share with the committee what work has been accomplished so far and invite the committee to share what they would like to see in the strategic plan in order to make the library more effective in supporting them in their scholarship and teaching.

3. **Consolidation and Implications for the GS Libraries and the GS Libraries Committee**

The GS libraries underwent a lengthy consolidation process merging policies and procedures, combining the libraries function with a shared online library management platform. In preparation for the next meeting Dr. Mitchell will be sharing with the members of the committee 11 recommendations with descriptions stating their importance, which the libraries operational work made to the consolidation committee, all of which were accepted.

**B. Other Business**

Dr. Mitchell will be retiring in June 2019. He will be recommending to the provost that one or two of the members of the search committee for the new dean of the GS Libraries be chosen from this committee.

Dr. Mitchell asked if anyone had any questions or if anyone had any agenda topics to present. There were none. Dr. Mitchell then asked if the time frame of Mondays at 2PM was a good for future meetings. All present were in agreement.

Natalie James asked if it mattered whether they attended the meeting at the Statesboro or Armstrong Campus, since she lives in Savannah and sometimes that location will be more convenient. Dr. Mitchell stated that either campus location was fine. The set up for every meeting will be the same: conference room 3213A at Henderson Library and conference room 224 at Lane Library.

Dr. Mitchell asked if there was any other business. There was none. He then asked if there were any questions.

Natalie James asked if there were things that the committee members could do to promote faculty education about the ways the library is changing in light of consolidation, whether it involves different kinds of resources the library is investing in or simply physical changes to sections of the library. Dr. Mitchell asked that if anyone had any specific changes in mind that those could be included in the agenda to discuss goals on how to promote those right away. He did want mention that the Center for Teaching Excellence has left the library and swapped spaces with the Academic Success Center. While those units are not associated with the Library, it is an important change that students should be aware of.

Dr. Mitchell asked Leslie Haas, Head of Research Services at Henderson Library, to speak on some other changes coming to the Henderson library. Leslie Haas stated that with the Academic Success Center coming to the library there will be changes in where teaching will be taking place at the library. While the library maintains access to room 1308 there will be a new temporary space designated as 1219A which is located on the first floor opposite where the normal classrooms are located. This area will accommodate approximately 25 students. Laptops will be available. This was done because the center will be using rooms 1300 and 1302 for their programming. 1308 is longer available in 25Live because they library will be utilizing this space for teaching, but the room will be available in the evenings for student groups to use.

She also noted that the print reference collection is being moved. Most research is now being done online. The books will still be accessible, but are now part of the larger library collection. Some have been moved to the ARC. This move has allowed for a significant amount of space to be opened up for student use. They are exploring setting up Research Services in this new open area to assist student better.

Ann Fuller, Head of Circulation & Inter-library Loan at Lane Library, wanted to let everyone know that now that the two libraries have consolidated, when someone logs into the catalog where there is an option to request books, there is now an express service that allows book to be borrowed between the two libraries.

**V. ANNOUNCEMENTS**

**A. The next Faculty Senate Library Committee Meeting was set tentatively for Monday, September 17<sup>th</sup>, 2018 at 2PM.**

**VI. ADJOURNMENT**

There being no further business, the meeting was adjourned on Monday, August 20<sup>th</sup>, 2018 at 2:39 PM.

Respectfully submitted,

Lizette Cruz, Recording Coordinator