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1-100 Office of the President
50-75 Robert Burnett

Title: Administrative Records of Robert A. Burnett, 1978-1999.

Administrative Information: Open, except for boxes designated confidential below.

Preferred citation:

Administrative Records of Robert A. Burnett. Georgia Southern University, Armstrong Campus. Savannah, GA. 31419-1997. Box/folder number.

Biographical/Historical Note:

Dr. Burnett's appointments at Armstrong:
Dean, School of Arts and Science, 1978-1980
Vice President and Dean of Faculty, 1980-2/1985
Acting President, 8/1/1982-Summer, 1984
President, Summer, 1984-1999

Chronology of Dr. Burnett's Administration

1979 Program Exchange with Savannah State College (all education programs to ASC, all business programs to SSC) results from *Plan for the Further Desegregation of the University System of Georgia*.

1982 Reaffirmation of Accreditation by Southern Association of Colleges and Schools (SACS.).

1982, August 1 Dr. Ashmore retires

1982 Dr. Burnett appointed acting President.

1982, June Board of Regents appoints special committee to study the future of Armstrong and other colleges in the Savannah area.

1982, November Dr. Gordon Davies and Dr. Charles Fancher visit Armstrong as part of the Board of Regents study on status and future of public higher education in Savannah. Their report is released January of 1983.

1983, March SSC/ASC have joint staff meetings to discuss merger.

1983, June *Public Higher Education in Savannah* a report for the Citizens Committee on Higher Education Savannah GA by The College Board is released.

1983, June 17 Censure of College by American Assoc. of University Professors is terminated.

1983, November Board of Regents reaffirms status of both SSC and ASC as autonomous senior college institutions.

1984, Summer Dr. Burnett inaugurated as Armstrong's fifth President.

1985, May 24 Armstrong's 50th anniversary.

1985 Frank A. Butler appointed Vice President and Dean of Faculty.

1986 The Regional Criminal Justice Training Center is established on the Armstrong Campus.

1986 The Board of Regents approves offering of selected baccalaureate degrees by Armstrong State College at the Brunswick Center.

1987 Administrative Reorganization of the College (see below.)

- 1990, July 1 ASC and SSC graduate programs affiliated with Georgia Southern, Georgia Southern is given University Status.
- 1992 Reaffirmation of Accreditation by SACS.
- 1993 Office of University Advancement established.
- 1995 60th anniversary celebrated with historic marker at Armstrong House, inaugural of Athletic Hall of Fame and dedication of Armstrong Sports Center.
- 1994 School of Education re-established, Lloyd Newberry, Dean.
- 1995, Fall ASC and SSC graduate programs disaffiliated from Georgia Southern University.
- 1995 Emma Simon appointed Dean of the School of Graduate Studies.
- 1996, Summer University Status and name changed to Armstrong Atlantic State University. Schools renamed Colleges.
- 1997 Dedication of University Hall.
- 1998 Board of Regents approves Science Center and new Residence Halls.
- 1998 Liberty Center established
- 1999 Groundbreaking of the science center.
- Summer, 1999 Dr. Burnett retires

1987 administrative reorganization results in:

- School of Education dissolved. Departments of Elementary Education and Secondary and Special Education become part of a renamed School of Arts, Science and Education.
- Department of Health Science combined with Physical Education and Recreation under School of Health Professions.
- Dean of Community Services eliminated. Donald Anderson reassigned to the position of registrar and director of special programs
- Dean of Academic and Enrollment Services position created to administer departments of Admissions/Recruitment, Developmental Studies, Financial Aid/Veterans Affairs, Minority Affairs, Registrar and Special Programs. William L. Megathlin appointed to the position in 1986.
- The position of director of housing and the position of placement counselor combined into the position of director of placement and housing.

Robert Adair Burnett was born on January 25, 1934, in Spartanburg, South Carolina. He and Mary Vaughan Burnett had two children, Dorothy and Wendy. Dr. Burnett received a B.A in Economics from Wofford College, a M.A. and Ph.D. in History from University of North Carolina at Chapel Hill in 1968. Dr. Burnett served as Professor of History, Chairman of the History Department and University Ombudsman at University of Louisville from 1968-1978. He described University Ombudsman as the ideal preparation for a college presidency. Dr. Burnett joined the faculty of Armstrong State College in 1978 as Professor of History and Dean of the School of Arts and Sciences. On April 19th, 1985 Dr. Burnett was inaugurated as the fifth President of Armstrong State College. Bob Burnett passed away June 19, 2004 in Savannah, GA.

Dr. Burnett saw his tenure at Armstrong as divided into two periods. The earlier period, 1978-1988, was dominated by desegregation issues. Fall 1979 saw the implementation of a court ordered desegregation plan, which moved all education programs to Armstrong and all business programs to Savannah State College. Three studies recommended the merger of the two schools,

which was discussed and debated until 1988. Dr. Burnett saw a second, "boom era" beginning in 1988. During this period, the administration focused on the growth and development of the College's academic programs, facilities and community outreach. The University's total budget quadrupled to \$44.7 million. Enrollment grew from 2500 to 5,700 during Burnett's presidency. The Sports Center and University Hall were constructed, and 2 classroom buildings received major renovations.

More than 26 academic majors were developed during Burnett's tenure, including physical therapy (in 1993), speech language pathology and economics. Dr. Burnett also campaigned for an engineering program in Savannah throughout his administration. In 1983 the American Association of University Professors removed its 10-year censure of Armstrong. In its 1992 SACS accreditation, Armstrong was commended for its strong faculty governance.

In addition to faculty-development, Dr. Burnett's administration strengthened ties to Alumni and the Savannah Community. Early in Dr. Burnett's tenure, the Alumni Association was reinvigorated. In 1991 Dr. Burnett founded the Public Service Center at Armstrong. In 1993 the Office of University Advancement was developed to oversee programs and services for alumni, public relations and fundraising, including the Armstrong Foundation. Dr. Burnett was active in numerous professional and civic organizations during his tenure, including the President's Commission of the National Collegiate Athletic Association, the Savannah Economic Development Authority, the Rotary Club and the Business, Education and Technology Alliance.

During the 1980's Dr. Burnett and other University System College Presidents in Southeast Georgia engaged in a number of discussions about a regional university. On July 1, 1990 Georgia Southern College was designated as a University. At that time ASC and SSC graduate programs became affiliated with Georgia Southern University, a decision that Dr. Burnett openly opposed. Soon after the affiliation with Georgia Southern ended in 1995, Armstrong attained university status and changed its name to Armstrong Atlantic State University. After 21 years at Armstrong, 17 as President, Dr Burnett announced his retirement April 7th, 1999. (Box 59.25, *East Rotary Speech*, June 11, 1999. And *The Burnett Legacy*)

Scope and Content

The bulk of the records are for the period 1978-1990. They document Dr. Burnett's administration of the College, its daily operations, curriculum, program development, accreditation, and building programs. Correspondence with administrators, faculty and departments on campus, especially Athletics form the bulk of the record. The program exchange with Savannah State (1979-), discussions of merger with Savannah State College (1978-1988) and the plans for developing a Regional University (1987-1998) are well documented. Dr. Burnett's work with community organizations, such as the Boy Scouts, and his membership on the Board of Trustees of Candler Hospital and correspondence with educational associations are also a significant part of the record.

The Burnett records were stored in the Central Supply Department on Campus for approximately 10 years until transferred to the Archives and processed during 1999-2000. The condition of the paper was good; the boxes had been sealed. Temperature and humidity in the storage shed was

uncontrolled. The boxes had been labeled and some included container lists. The files appeared to be in original order, which was maintained in the present arrangement. Dr. Burnett transferred 4 boxes of records (late 1980's through 1999) directly to the University Archives after his retirement June 1999. Dr. Burnett reviewed these records before transfer and included brief contextual notes (Box 59.1 Regional University Collaboration.) All of Dr. Burnett's records transferred to the Archives through August 2000 are processed, arranged and described in this finding aid.

Some of the more routine records from President's office from the later 1990s seem to be missing/not yet transferred to the University Archives.

Organization and Arrangement:

Administrative Records of Robert Burnett, 1978-1999. 43 linear feet. 1978-1999. Memos, correspondence, audits, proposals, policy statements of Robert Burnett as Dean of the School of Arts and Sciences (1978-1980), Vice-President (1980-1985), Acting President (1982-1984) and President (1984-1999), arranged in the following series:

Series One: Subject files, 1978-1999, 18 linear feet.

Series Two: News clippings, 1965-1999, 2 MS boxes, 1 linear foot.

Series Three: Complaints, 1984-1998, 1 MS box, 0.5 linear foot.

Series Four: Departmental files, 1978-1989, 16 linear feet.

Series Five: Copies of Correspondence, 8/1982-1/1988, 2.5 linear feet.

Series Six: University System, 1982-1989, 5 linear feet.

Series One:

Subject files. 1978-1999. 18 linear feet. Boxes 50-69. Memos, minutes of meetings, correspondence arranged alphabetically by subject. Records Dr. Burnett's administration of the college, especially planning and evaluation, his work with other educational institutions, associations and community organizations. There are 4 alphabetical sequences of subject files, divided roughly into the following periods and a separate subject series on the Regional University:

- Series 1/ sub-series 1, 1980-1982
- Series 1/sub-series 2, 1982-1985,
- Series 1/sub-series 3, 1983-1988,
- Series 1/sub-series 4, 1985-1988,
- Series 1/sub-series 5, 1985-1989
- Series 1/sub-series 6, 1987-1998, the Regional University.
- Series 1/sbu-series 7, 1990's

Files from all sub-series have items from earlier dates, as some files were kept active longer. Subjects include: files by type, (general correspondence, faculty memos, recommendations, letters to students, program proposals, etc.) files by organization name (ASC Commission, Boy Scouts, the Savannah Arts Commission, Chamber of Commerce, Candler Hospital) and files on topics (long range planning, goals, faculty advisement, faculty workload, Degrees (New), Engineering Proposal, Regents Test, etc). A significant set of records addresses desegregation, plans for merger with Savannah State and regional collaboration among local Universities. For records concerning plans for merger with Savannah State Univ. circa 1982-1983, see Boxes 52.3

files 20-23, 52.4 and 56.1, files 18-21. For records concerning the development, implementation and dismantling of the Regional University (1988-1998), see Series 1/6 (Boxes 59.1 and 59.2). Includes correspondence with University System officials. For more records of the administration of the College, see series 4 Departmental Files.

1/1 Subject files, 1971-1986, bulk 1980-1982

Box 50.1

- 1 Affirmative Action (1975 - 1982)
- 2 Emergency Plans (1979 - 1982)
- 3 Candler Trustees (1985 - 1986)
- 4 Boy Scouts of America (1984 - 1985)
General Correspondence (1986) file transferred to Box 52.2 file 1
- 5 Burnett as Arts and Sciences Dean (1978 - 1980)
- 6 Draughon's (1978 - 1982)
- 7 Core Curriculum Alterations (1980 - 1982)
- 8 Business Office (1980 - 1982)
- 9 Administrative Services (1980 - 1982)
- 10 ASC Commission (1981 -1982)
- 11 College Goals (1980 - 1981)
- 12 Goals (1982 - 1985)
- 13 Office of Development (1982)
- 14 Academic Affairs (1981 - 1982)
- 15 Graduate Programs, 1981 -1982 (1973 - 1982)

Box 50.2

- 1 Executive Committee (1982)
- 2 Exit Examination (1977 - 1981)
- 3A Facilities (1981 - 1982)
- 3B Facilities (1981 - 1982)
- 4 Faculty Awards (1980 - 1981)
- 5 Faculty Evaluation Committee Info (1980 - 1982)
- 6A Faculty Meetings, 1981 - 1983 (1981 - 1983)
- 6B Faculty Meetings, 1981 - 1983 (1981 - 1983)
- 7 Faculty Orientation (1980 - 1983)
- 8 Faculty Evaluation, 1979 - 1980 (1979 - 1982)
- 9 Productivity, 1981 - 1982 (1979 - 1982)
- 10 Faculty Promotions and Research (1981 - 1982)
- 11 Ft. Stewart/Hunter (1976 - 1978)
- 11A General Correspondence (1980 - 1982)
- 11B General Correspondence (1980 - 1982)
- 11C General Correspondence (1980 - 1982)
- 12 Georgia Public Radio (1979)
- 13 Georgia Southern College (1982)
- 14 Georgia Consortium (1980 - 1981)
- 15 Georgia Tech Dual Degree (1971 - 1972)
- 16 Global Studies (1981)
- 17 Governance, Propst's Report (1975 - 1976)

18 Grade Distribution (1979 - 1980)

19 Graduate Program (1973 - 1982)

Graduate Programs, 1981 -1982 (1973 - 1982) file transferred to Box 50.1 file 15

21 Graduation Petition (1976)

22 Grants (1980)

Box 50.3

1 Handicap Regulations (1978)

2 Handbook (1980 - 1981)

3 Hew Desegregation (1973 - 1977)

4 History of ASC (n.d)

5 Holocaust Seminar (1978 - 1979)

6 Honor Court (1972 - 1982)

7 Innovative Scheduling Committee (1980)

8 Institutional Research (1982)

9 Internships (1981 - 1982)

10 King's Bay Submarine Project (1980 - 1982)

11 College and Law (1980 - 1982)

12 Leave (1982)

13 Litigation (1981)

14 Long Range Planning (1982)

15 Membership requests (1978 - 1979)

16 Memos to Ashmore, Deans (1978 - 1982)

17 Memos to Burnett, from Ashmore, President

18 Military Education Council (1981)

19 National Association for the Advancement of Colored Peoples, NAACP (1980)

20 National Assoc. of Student Personnel (1977)

21 NCATE (1976-1982)

22 Program Proposals (1980 - 1982)

23 Program Proposals (1980 - 1982) contd.

24 NEH Grants (1979)

25 Clippings (1978)

26 Master of Education, Learning Disabilities Proposal (1978 - 1981)

27 NROTC (1971 - 1981)

28 Omicron Delta Kappa (1978 - 1979)

29 Oral History (1978)

30 Part - Time Faculty (1980 - 1981)

31 Personnel Policies (1980 - 1981)

32 Phi Kappa Phi & Phi Alpha Theta (1974 - 1979)

33 Poetry Society (1980 - 1983)

Box 50.4

1 Policy & Procedures Manual, Title III Program (1978 - 1979)

2 1980 - 1981 Productivity Management Study (1979 - 1982)

3 Cooperative or Joint Programs (1980)

4 Publication Requests (1978)

5 Questionnaires (1980)

6 Public Information (1980 - 1982)

- 7 Faculty Recruitment (1978 - 1979)
- 8 Regents Correspondence, General (1980 - 1982)
- 9 Regents, Revised Policy (1978, 1980)
- 10 Regents Testing (1981 - 1982)
- 11 Registration (1980)
- 12 Regulations (n.d.)
- 13 Retirement (1981)
- 14 Retrenchment Plan (1979 - 1981)
- 15 Rotary (1982)
- 16 Savannah College of Art and Design (1979 - 1981)
- 17 Savannah State College (1980 - 1982)
- 18 A & S Secondary Programs at ASC (1961, 1962, 1978)
- 19 SACS (1970 - 1981)
- 20 Scholarships (1982)
- 21 Semester/Quarter System (1981)
- 22 Servicemen's Opportunity (1980)
- 23 Conference of Southern Graduate Schools (1981)
- 24 Student Activities (1980 - 1982)
- 25 Student Affairs (1980 - 1982)
- 26 Student Appeals (1980 - 1982)
- 27 Student Enrollment (1982)
- 28 Student Transfer Data (1981)
- 29 Student Abroad Program (1980 - 1981)
- 30 Summer School (1980 - 1982)
- 31 Task Force (1980)
- 32 Teacher Education (1961 - 1979)
- 33 Teaching Cost Analysis (1979 - 1980)
- 34 Teaching Load (1980)
- 35 Telephone (1981)
- 36 Tenure Accumulation (1981 - 1982)
- 37 Travel (1980 - 1982)
- 38 Veterans Affairs (1981)
- 39 Waivers (1980)
- 40 Workloads, Faculty (1980)
- 41 Writer's Symposium

1/2 Subject files, 1977-1986, bulk 1982-1985

Box 52.1

1. Boy Scouts 1982-1983
2. Boy Scouts 1972-1977
3. General Correspondence July-Dec. 1984
4. General Correspondence Jan.-June 1984
5. General Correspondence July-Dec. 1983
6. General Correspondence Jan.-June 1983
7. General Correspondence May-Dec. 1982

Box 52.2

- 1.General Correspondence (1986)
- 2.General Correspondence (January-May 1985)
- 3.General Correspondence (June-December 1985)
4. Inkwell (1982-1987)
5. Institute of Higher Education (1980-1985)
6. International Studies (1972-1985)

Box 52.3

1. Presidential Search Committee(1984)
- 2.Presidential Search Committee(1984)
- 3.Regents Administrative Fellows(1985-1986)
- 4.Regents Administrative Fellows(1984-1986)
- 5.Recommendations(1984-1985)
- 6.Recommendations(1983-1984)
- 7.Recommendations(1982-1983)
- 8.Recommendations(1981-1982)
- 9.Recommendations(1978-1981)
- 10.Regents Faculty Appointments(1984)
- 11.Regents Faculty Appointments(1983-1984) contd.
- 12.Regents Faculty Appointments(1983) contd.
- 13.Regents Faculty Appointments(1983) contd.
- 14.Regents Testing Programs(1986)
- 15.Regents Testing Programs(1985-1986) contd.
- 16.Regents Testing Programs(1984-1985) contd.
- 17.Savannah Arts Commission(1986)
- 18.Savannah Arts Commission(1986) contd.
- 19.Savannah Arts Commission(1983-1985) contd.
- 20.Savannah State College(1985-1986)
- 21.Savannah State College(1984-1985) contd.
- 22.Savannah State College(1979-1984) contd.
- 23.Savannah State College(1980-1982) contd.
- 24.Student Government Association(1984-1986)
- 25.Student Government Association(1981-1984)
- 26.Student Government Association(1975-1978)
- 27.Student Senate(1970-1973)
- 28.Student Senate(1973-1981) contd
- 29.United Way Campaign(1986)
- 30.United Way Campaign(1985-1986) contd.
- 31.United Way Campaign(1984-1985) contd.
- 32.United Way Campaign(1981-1984) contd.

Box 52.4 Merger Plans, 1982-1983

- 1.ASC/GSC/SSC (1981-1982)
- 2.ASC/SSC Merger Plans (1982-1983)
- 3.Citizen's Committee Report (1982)
- 4.Desegregation Addendum (1979-1983)
- 5.Regent's Consultant's Report (1982-1983)
- 6.Friedman Plan (1983)

7.Engineering Plans 1983, 1986, 1993-1994

Two publications:

Engineering Education in Georgia: A report to the Board of Regents of the University System of Georgia. 2/1985

Reaching for Greatness II: A Report to the Hodge Foundation on elementary, secondary and post secondary education in Savannah/Chatham Co. Georgia. R-C Assoc. June 1985.

1/3 Subject files, 1970-1988, bulk 1983-1988

Box 56.1

- 1.Academic Recognition Day (1986-1988)
- 2.Conrad Aiken Video Lecture Series(1985-1988)
- 3.Conrad Aiken Video Lecture Series(1983-1985)
- 4.AASCU(American Association of State Colleges) (1988)
- 5.AASCU(American Association of State Colleges) (1987-1988)
- 6.AASCU State Representatives(1987-1988)
- 7.AASCU State Representatives(1987)
- 8.AASCU Health Affairs(1985)
- 9.AAUW(American Association of University Women) (1985-1988)
- 10.ASC Foundation (1984-1988)
- 11.ASC Long-Range Plans(1984-1986)
- 12.ASC Long-Range Plans(1983-1984)
- 13.Reorganization of ASC Academic Structure (1984-1988)
- 14.Meetings with GSC and SSC(1979-1982)
- 15.Meetings with GSC and SSC(1979-1986)
- 16.ASC Research Institute(1973-1984)
- 17.Consultants' Study of Higher Education in Savannah(1982)
- 18.ASC/SSC Cooperative Meetings(1982-1988)
- 19.ASC/SSC/GSU Cooperative Meetings(1981-1983)
- 20.ASC/SSC Needs Assessment(1983)
- 21.ASC/SSC/Savannah Vocational Technical School Meetings(1985)
- 22.Chatham County Board of Education(1987-1988)
- 23.Chatham County Board of Education(1987-1988)
- 24.Chatham County Board of Education(1987-1988)
- 25.Chatham County Board of Education(1984-1987)
- 26.Boy Scouts (Coastal Empire Council)(1988)

Box 56.2

- 1.Boy Scouts (1985-1987)
- 2.Chandler Trustees (Jan.-May, 1988)
- 3.Chandler Trustees (Jan-May, 1987)
- 4.Chandler Trustees (April-Dec., 1987)
- 5.CATES: Coastal Area Teacher Education Services (1982-1985)
- 6.Chamber of Commerce (1978-1986)
- 7.College Board (1982-1983)
- 8.Emergency Plan (1970-1983)
- 9.Administrative Evaluations (1986)
- 10.Administrative Evaluations (1978-1985)

11. Individual Evaluations (1978-1987)
12. Faculty Memos (1987)
13. Faculty Memos (1986)
14. Faculty Memos (1980-1985)
15. Faculty, Part-time (1980-1984)
16. General Correspondence (Jan.-May, 1987)
17. General Correspondence (June-Dec. 1987)
18. Georgia Center for the Arts (1984)
19. Georgia Consortium (1976-1986)
20. Grant Proposals (1986)
21. Grant Proposals (1983-1985)

Box 56.3

1. Housing (Dorms) 1982-1987, bulk 1984-1985
2. Housing (Dorms) 1982-1987, bulk 1984-1985 contd.
3. Housing (Dorms) 1982-1987, bulk 1984-1985 contd.
4. Inaugural Invitations (1985-1988)
5. Kings Bay-Criminal Justice Program (1980-1984)
6. Promotions (1981-1986)
7. Recommendations (1984-1988)
8. Regent's Correspondence (Jan. 1985-Dec. 1986)
9. Regent's Testing Program (1987)
10. Rotary (1982-1987)
11. Savannah Arts Commission (1987-1988)
12. Savannah Arts Commission (1987-1988) contd.
13. New Futures Initiatives. Casey Foundation. (1987-1988)
14. New Futures Initiatives. Casey Foundation. (1987-1988) contd.
15. Savannah Port Authority (1987)
16. SACS Southern Assoc. of Colleges and Schools (1985-1987)
17. Student Recognition High Schools (1985-1986)
18. Tenure-Nontenure (1980-1987)
19. United Way (1986-1988)
20. United Way (1986-1988) contd.

1/4 Subject files, 1966-1989, bulk 1985-1988

Box 57.1

1. Brunswick College (1984-1988)
2. Budget FY 1989 (1988)
3. Budget FY 1988 Correspondence (1986-1987)
4. Budget FY 1988 Department Requests (1987)
5. Chandler Trustees (1988)
6. Coastal Area Teacher Education Service (1986-1988)
7. Chamber of Commerce 1986-1988
8. Chinese Delegation (1987-1988)
9. Chinese Delegation (1988)
10. College Bowl (1984-1986)
11. College Board (1983-1984)

- 12.Degrees (New) (1987)
- 13.Degrees (New) MS in Nursing. Correspondence. (1985)
- 14.Degrees (New) MS in Nursing. Proposals (1985)
- 15.Degrees (New) MA in History (1985)
- 16.Degrees (New) Specialist in Education (1984)
- 17.Degrees (New) (1982)
- 18.Conference on Education (1985)
- 19.Enrollment Reports-ASC (1981-1985)
- 20.Evaluation (1987)
- 21.Facilities (1982-1988)
- 22.Faculty Salaries (1985)
- 23.Faculty (1988)
- 24.Faculty Advisement (1980-1984)
- 25.Faculty Assignment, Development and Evaluation ((1983-1987)
- 26.General Correspondence (Jan. -June 1988)
- 27.General Correspondence (July-Dec. 1988)
- 28.Georgia Assoc. of Historians (1984-1986)
- 29.Georgia Assoc. of Physical Plant Administrators (1983-1984)
- 30.Georgia Consortium (1987-1988)
- 31.Georgia Council on Economic Education (1987-1988)
- 32.Georgia Endowment for the Humanities (1982-1984)
- 33.Georgia Land Development Assoc. (1983-1985)
- 34.Georgia Southern College (1987-1988)

Box 57.2

- 1.Gifts to College (1982-1988)
- 2.Goals (1987-1989)
- 3.Graduation (1984-1988)
- 4.Great Savannah Exposition (1984-1986)
- 5.Hospitality (degree program) (1985)
- 6.Historic Archaeology (1985)
- 7.Institute for Higher Education (UGA) (1986-1988)
- 8.International/Cultural Studies Program (1986-1988)
- 9.International Management Council (1985-1987)
- 10.Jewish Educational Alliance/Savannah Jewish Council (1972-1973)
- 11.Kiwanis Scholarship (1966-1984)
- 12.Landings (1984)
- 13.Leave (1983-1988)
- 14.Leisure Services Bureau (1983-1989)
- 15.Marketing Survey Proposal (1985)
- 16.Mayor (1966-1979, bulk 1978-1979)
- 17.Minis Collection (1976-1980)
- 18.NCATE (1982-1986)
- 19.NTE (1976-1980)
- 20.Needs Assessment (1983)
- 21.Nova University (1984-1985)
- 22.Overloads (1987)

23. Phi Delta Kappa (1972-1985)
24. Poetry Society (1987)
25. Presidential Retreat (1985)
26. Project Basic (Savannah Educators Council) 1986-1987)
27. Promotions (1987-1988)
28. Publications Board (1971-1984, bulk 1984)
29. Public Relations Committee (Univ. Sys.) (1985)
30. Quality Basic Education (1984-1988)
31. Regent's Administrative Fellows (1986-1987)
32. Regent's Correspondence (1987-1988)
33. Regent's Testing (1988)
34. Regional President's Meetings (Southeast Georgia) (1986-1987)
35. Roosevelt Center for America Policy Studies (1989)
36. Rotary (1988)
37. Savannah Arts Commission (1988)
38. Savannah Higher Education Council (1988)
39. Savannah Economic Development (1988)
40. Savannah State College (1987-1988)
41. Savannah Symphony Orchestra (1978-1988)
42. Savannah Vocational Technical (1983-1988)

Box 57.3

1. South College (1982-1985)
2. Southern Associations of Colleges (1988)
3. Staff Development (April-May 1983)
4. State Crime Lab (1984)
5. Letters to Students (January 1974-June 1981)
6. Studies Abroad (June 1983-June 1985)
7. Summer School (1980-1988)
8. Teacher Education Council (October 1986-June 1988)
9. University Computer Network (December 1983-April 1987)
10. United Way (1988)
11. United Way Board of Directors (1988)

Box 57.4

1. United Way Health Services (1984)
2. Vice President Search (December 1984)
3. Writing Across the Curriculum Newsletter (November 1983-February 1984)
4. Writing Center (1981-1988)
5. YMCA (March 1984)
6. Magna Carta (August 1987)
7. Living Legacy (September 1987)

1/5 Subject files, 1977-1989, bulk 1985-1989

Box 58.1

1. Adult Education (1987)
2. Agreements (Monthly summary of clinical and Service) 1984-1990

- 3.American Assoc. of State Colleges and Universities (1988-1989)
- 4.American Association of University Administrators (1979)
- 5.American Association of University Professors (1987, 1989)
- 6.Armstrong College Commission 1977-1986
- 7.Armstrong College Commission 1977-1986 contd.
- 8.Assoc. of the U.S. Army (1989)
- 9.Basic Skills Exam. (1985)
- 10.Boy Scouts (1989)
- 11.Boy Scouts (1989) contd.
- 12.Brunswick College (1989)
- 13.Business/Education Partnerships (DeRenne Middle School) 1986-1989)
- 14.Chandler (1988-1989)
- 15.Chandler (1988-1989) (contd.)
- 16.Chamber of Commerce (1989)
- 17.Chamber of Commerce (1989) contd.
- 18.Careers Convention (1985-1986)
- 19.Development (1985-1987)
- 20.Engineering-Correspondence (1983-1989)
- 21.Engineering-Correspondence (1983-1989) contd.
- 22.Engineering-Correspondence (1983-1989) contd.
- 23.Engineering-Copies of Correspondence (1975-1986)
- 24.Engineering-Florida State Univ. visit (1985)
- 25.Engineering-Reports from other schools (1981-1982)
- 26.Engineering-Clippings & News release (1984-1985)
- 27.Engineering Proposal (1984)
- 28.Engineering Proposal (1984) contd.
- 29.Engineering Proposal (1984) contd.

Box 58.2

- 1.Engineer Steering Committee(1985-1987)
- 2.Engineering Studies at Armstrong State College (1983-1985)
- 3.Engineering Program Proposals at Other Schools (1984-1985)
- 4.General Correspondence (1989)
- 5.General Correspondence (1989) contd.
- 6.Magnolia Manor on the Coast (1986-1987)
- 7.Magnolia Manor on the Coast (1986)
- 8.Magnolia Manor on the Coast (1986) contd.
- 9.Hodge Foundation (1977-1986)
- 10.Student Exchange with University of Nantes (1986)
- 11.Post-secondary Vocational Educational Institutions (1987-1989)
- 12.Post-secondary Vocational Educational Institutions (1987-1989) contd.
- 13.Post-secondary Vocational Educational Institutions (1987-1989) contd.
- 14.Recommendations (1989)
- 15.Regents Testing Program (1989)
- 16.Savannah Arts Commission (1989)
- 17.Savannah Arts Commission (1989) Contd.
- 18.Savannah Port Authority (1989)

- 19.Savannah Port Authority (1987-1989) Contd.
- 20.Southern Association of Colleges and Schools SACS (1989)
Merger ASC/SSC May 1988 (moved to Box 59.1 files 3-5)
- 21.ASC Foundation (1984-1994)
- 22.Conrad Aiken Series (terminated 12/31/95)
- 23.Development Reports (1982-1990)
- 24.Development Office/VP John Gehrm (1991-1997)
- 25.Landings/Minorities (1983-1991)
26. Vice President's Council (1994)

1/6 Subject files, 1987-1998, Regional University Collaboration

Box 59.1 (files 3-5 moved from Box 58.2 files 21-23.)

- 1.Burnett's Chronology/History of Regional University (1988-1989)
- 2.Merger Talks (March-May 1988)
- 3.Merger ASC/SSC May 1988
- 4.Merger ASC/SSC May 1988 contd.
- 5.Merger ASC/SSC May 1988
- 6.Merger, 1988 Consolidation Study
- 7.Plan for a Multi-Campus Regional University in South Georgia Sept. 6, 1988
- 8.Desegregation (1989-1995)
- 9.Lee Parks (1998?)
10. Statements to Chancellor Armstrong Presentation March 23, 1988
11. Statements to the Chancellor Savannah State Presentation March 22, 1988

Box 59.2 (1987-1994)

- 1.Southeast Georgia Presidents Propose Regional University, 1987-March 1988
- 2.Southeast Georgia Presidents Propose Regional University, April-June, 1988
- 3.Southeast Georgia Presidents Propose Regional University, June-September, 1988
- 4.Regional Planning Document for the South Georgia Associated Colleges, September 1988.
- 5.Southeast Georgia Presidents Propose for a Regional University, 1988-1989
- 6.Southeast Georgia Presidents Proposal for a Regional University, 1988-1989
- 7.Regional University, February-June, 1989
- 8.Planning and Oversight Committee Recommendations--
- 9.Regional University Consultants Report, June 1989and response
- 10.Georgia Southern University Affiliation, July-October 1989
- 11.Georgia Southern University Affiliation, July-November, 1990.
- 12.Transition Team Report Fall, 1989
- 13.Georgia Southern University Affiliation, November 1990-June 1991
- 14.Georgia Southern University Affiliation, November 1990-June 1991
- 15.Georgia Southern University Affiliation, July-October, 1991
- 16.Georgia Southern University Affiliation, 1992
- 17.Progress Report and Evaluation of Regional University, September, 1992.
- 18.Georgia Southern University Affiliation, 1993
- 19.The Campaign to unravel the Regional University, January-June, 1994
- 20.Meetings with Chancellor Portch, Vice-Chancellors Elifson and Dunning, July-September, 1994

21. Graduate Programs, especially Masters of Education, September-December, 1994

1/7 Subject files, 1990's

Box 59.25

1. Report on Program Transfer by Cameron Fincher (1995.)
2. Speeches (1980's-1999)

Publications:

Black and White Campuses in Urban Areas: Merger or Joint Planning? Southern Regional Education Board. (1980) and *Race-Neutral Campuses in Urban Areas: A follow up report on merger and joint planning.* Southern Regional Education Board (1982.)

Proceedings. Armstrong Atlantic State University. Fluid Dynamics Seminar 1995-1997.

Recording Secretary: Professor Sigmund Hudson. Bound e-mail invitations sent to participants in a gathering of faculty held after 5pm on Fridays at local bars. The invitations usually include a summary of the "seminar topics" which lampoon academia in general and Armstrong in particular.

Presidential Inauguration programs (2)

Color postcards of Armstrong Junior College.

Series Two:

News clippings, 2 MS boxes, 1 linear foot, 1965-1999.

Bulk is clipped articles from the Savannah newspaper and other newspapers. Subdivided into Armstrong and other local schools, then the articles are roughly chronological, recent first. Some correspondence and reports related to the news events are inter-filed. Copies of Dr. Burnett's Inaugural program.

Box 59.3 ASC-News (1965-1999)

1. ASC-News (1965-1999)
2. ASC-News (1965-1999)
3. ASC-News (1965-1999)
4. ASC-News (1965-1999)
5. Inaugural Program of Robert Burnett April 19th 1985.

Box 59.4 Other Schools (1970-1999)

1. Savannah State (1970-1999)
2. Savannah State (1970-1999)
3. Savannah State (1970-1999)
4. Georgia Southern (1986-1999)
5. University System of Georgia (1974-1998)
6. Savannah College of Art and Design and South College (1991-1999)

Series Three:

Complaints. 1 MS box (5 inches), 1984-1998

Letters, phone messages, e-mails, memos and notes taken by Dr. Burnett concerning complaints and other confidential matters of students, faculty and community members. Only file 6 is open, the rest of the file is closed to use.

Box 59.5

1. Complaints 1990's
2. Complaints 1980's
3. Complaints 1980's contd.
4. Complaints (July 1995-1996)
5. Complaints (1997-1998)
6. Complaints selected.

Series Four:

Departmental files. (1978-1989) 16 linear feet. Box 60-64.2. Correspondence, minutes of meetings, memos, reports, audits concerning Schools, departments and committees of the University. Arranged in four sub-series by time period, then hierarchically according to the organization of the University, files are grouped by school, then by departments within the school. Departments are arranged alphabetically. Records daily operations of the campus, especially accreditation, curriculum and hiring.

- 4/1 1978-1982
- 4/2 1982-1984
- 4/3 1986-1988
- 4/4 1988-1989

4/1 Departmental files, 1978-1982Box 60.1

- 1A.School of Arts and Sciences (1980 - 1982)
- 1B.School of Arts and Sciences (1980 - 1982) Continued
- 2.Curriculum Committee Meetings, Arts and Sciences (1979 - 1982)
- 3.Minutes, Arts and Sciences (1978 - 1982)
- 4.Department of Biology (1980 - 1982)
- 5.Department of Chemistry and Physics (1975 - 1981)Department of Fine Arts (1981 - 1982)
- 6A. Department of Fine Arts (1988-1982)
- 6B.Department of Fine Arts (1980 - 1982)
- 7.Department of History (1977 - 1982)
- 8.Department of Languages and Literature (1974 - 1982)
- 9A.Department of Mathematics and Computer Science (1980 - 1982)
- 9B.Department of Mathematics and Computer Science (1978 - 1980) Continued
- 10.Department of Psychology

Box 60.2

See also Box 22B

- 1.Department of AD Nursing(1980-1982)
- 2.Department of BS Nursing(1978-1982, bulk 1980-1981)
- 3.Department of BS Nursing(1978-1982, bulk 1980-1981) contd.
- 4.Department of Criminal Justice (1978-1982)
- 5.Department of Dental Hygiene(1973-1982)

Box 60.3

See also Box 22B

- 1.School of Health Professions (Jan.-June, 1982)

- 2.School of Health Professions (1981)
- 3.School of Health Professions (1978-1980)
- 4.School of Health Professions, memo to (1981-1982)
- 5.School of Health Professions, minutes and memos (April, 1981-August 1982)
- 6.School of Health Professions, minutes (1979-1982, bulk 1981)
- 7.School of Human Services, minutes (1979-1980)

4/2 Departmental files, 1982-1984

Box 61.1

See also Box 17 file 24- for minutes.

1. Administrative Services (1982-1983)
2. Admissions (1982-1983)
3. Alumni Affairs (1983)
4. Alumni Affairs (1982)
5. Alumni Affairs (1980-1981) (1955, 1965, 1970-1973)
6. Business Office (1982-1983)
7. Coastal Georgia Center for Continuing Education (1984)
8. College Communications (1982-1983)
9. Computer Services (1982-1983)
10. Computer Utilization Report (1982-1983)
11. Financial Aid (1982-1983)
12. Library (1982-1983)
13. Academic Enrichment Committee (1982-1983)
14. Admissions and Academic Standing Committee (1982-1983)
15. Evaluation Committee
16. Graduate Council See also Box 30
17. Student Advisory Council (1981-1983)
- 18A University System Advisory Council (1984)
- 18B University System Advisory Council (1984) contd.
19. University System Advisory Council (1982-1983)
20. School of Arts and Sciences (1982-1983)
21. School of Arts and Sciences Curriculum Committee (1982-1983)
22. Biology (1982-1983)
23. Chemistry and Physics (1982-1983)
24. Fine Arts (1982-1983)
25. Government (1982-1983)
26. History (1982-1983)
27. English (1982-1984)
28. Math and Computer Science (1982-1983)
29. Psychology (1983-1984)

Box 61.2A (files divided into two MS boxes)

- 1.School of Education, 1982-1983
- 2.Athletic Director-Coach Search 1984
- 3.Athletics and Physical Education 1982 See also Box 19 file 12.
- 4.Athletics and Physical Education 1983
- 5.Athletics and Physical Education 1984

Box 61.2B

6. Health Professions Department Jan.-July 1984
7. Health Professions Department 1983
8. Health Professions Department 1982
9. Associate Nursing 1983
10. Baccalaureate Nursing 1982-1983
11. Dental Hygiene 1982-1983
12. Health Information Management 1983
13. Medical Technology 1983
14. Radiologic Technology 1983
15. Respiratory Therapy 1982-1983
16. Developmental Studies 1983
17. Military Science/ROTC 1983

4/3 Departmental files, 1986-1988Box 63.1

1. Admissions (1984-1989)
2. Advisement (1984-1987)
3. Alumni (1986-1988)
4. Business Office (1986-1988)
5. Coastal Georgia Center for Continuing Education (1986-1988)
6. Coastal Georgia Center for Continuing Education (1986-1988) Reports
7. College Communications (1984-1988)
8. Community Services (1983-1986)
9. Computer Services (1984-1987)
10. Counseling-Placement (1982-1988)
11. Financial Aid-Veteran's Affairs (1986-1988)
12. Minority Affairs (1983-1988)
13. Personnel (1983-1988)
14. Student Activities (1983-1988)
15. Student Affairs (1983-1988)
16. Academic Enrichment (1984-1988)
17. Administrative Council (1982-1988)
18. Dean, Academic and Enrollment Services (1986-1988)
19. Vice-President and Dean of Faculty (1987-1988)
20. Vice-President and Dean of Faculty (1985-1986)

Box 63.2

1. School of Arts, Sciences and Education (1986-1988)
2. School of Arts, Sciences and Education (1986-1988) contd.
3. Teacher, Environment and Free Enterprise Institute, Director's Report (1986-1988)
4. Biology (1986-1988)
5. Chemistry (1986-1988)
6. Elementary Education (1986-1988)
7. Fine Arts (1986-1988)
8. Government (1986-1988)
9. History (1986-1988)

Box 63.3

- 1.Languages, Literature and Dramatic Arts (1986-1988)
- 2.Mathematics and Computer Science (1986-1988)
- 3.Psychology (1986-1988)
- 4.Secondary Education (1987-1988)
- 5.Athletics (October-December 1986)
- 6.Athletics (January-May 1987)
- 7.Athletics (June-December 1987)
- 8.Athletics (1988)
- 9.NCAA (1987)
- 10.School of Health Professions (1986)
- 11.School of Health Professions (1987)
- 12.School of Health Professions (1988)

4/4 Departmental files, 1988-1989.Box 64.1

- 1.Alumni (January-October 1989)
- 2A.Business Office (July -December 1989)
- 2B.Business Office(July-December 1989)
- 3.Coastal Georgia Center for Continuing Education(January-December 1989)
- 4.College Communications(March-October1989)
- 5.Computer Services (February 1988-November 1989)
- 6.Career Planning and Placement(December 1988-December 1999)
- 7.Financial Aid(January 1983-November 1989)
- 8.Institutional Research and Planning(October 21-22,1982 &November 11,1989)
- 9.Minority Affairs(August 1986-October 1989)
- 10.Personnel (January 1984-December 1989)
- 11.Plant Operations(May 1986-september 1989)
- 12.Registrar(August 1986-December 1989)
- 13.Security (April 1981-February 1988)
- 14.Student Affairs (February 1989-October 1989)
- 15.Academic Enrichment Committee(April-November 1989)
- 16.Admissions and Academic Standing(January 1984-December 1987)
- 17.Athletic Committee(October 1982-April 1989)
- 18.Evaluation Committee(April 1984-November 1986)
- 19.Faculty Welfare Committee (March1983-November 1985)
- 20.Finance Committee(January 1986-December 1988)
- 21.Grievance Committee(April 1984-November 1987)
- 22.Library Committee(May 1983-April 1986)
- 23.Research and Scholarship Committee(May 1986&April 1987)
- 24.Student Activities(September 1982-September 1985)
- 25.Student Conduct Committee(May 3,1984)
- 26.International Program Committee (September 1987-February 1989)
- 27.Marketing Committee(August 1988-September 1988)
- 28.Academic Committee on Computer Science and Systems Analysis(October 1982-June 1989)
- 29.Computer Services Advisory Committee(October 14,1982)

- 30. General Studies Committee (March 2, 1984 and June 19, 1986)
- 31. Long Range Planning Committee (March 5, 1984)
- 32. Faculty/Staff Social Committee (October 1982-May 1985)
- 33. Student Advisory Committee June 1984-May 1985)
- 34. Academic Deans (September 1982-May 1989)
- 35. Academic and Enrollment Services Committee (July 1988-November 1989)
- 36. Memos from Vice President Butler to Deans and Faculty (July 1988-November 1989)
- 37. Arts, Sciences and Education Curriculum Committee (September-December 1989)
- 38A. School of Arts, Sciences and Education (November 1988-July 1989)
- 38B. School of Arts, Sciences and Education (January -June 1989)
- 39. Biology Department (September 1988-May 1989)
- 40. Department of Chemistry and Physics
- 41A. Education Department (August 1989-December 1989)
- 41B. Education Department
- 42A. Fine Arts Department (August 1988-December 1989)
- 42A. Fine Arts Department (August-September 1988)
- 43. History Department (June 1988-November 1989)
- 44. Department of Government (October 1988-June 1989)
- 45. Department of Languages, Literature, and Dramatic Arts (September 1988-June 1989)
- 46A. Department of Mathematics and Computer Science
- 46B. Department of Mathematics and Computer Science
- 47. Psychology Department (September 1988-July 1989)

Box 64.2

(Folder list to be added.)

Series Five:

Copies of Correspondence. 8/1982-1/1988. 2. 5 linear feet. Letters sent by Dr. Burnett. Arranged Chronologically. Box 70.1-70.2

8/1982-4/1985 (99-1 22) (Folder list to be added.)

8/1985-1/1988 (99-1 24) (Folder list to be added.)

Series Six:

University System Correspondence. 5 linear feet. 1982-1989. Correspondence to/from Dr. Burnett, reports, memos from Chancellor of the University System and Offices of the Chancellor. Boxes 72.1-72.4.

Box 72.1--1982-1985, bulk 1982-1984 (99-1 17) (Folder list to be added.)

Box 72.2 --1985-1986 (99-1-6) (Folder list to be added.)

Box 72.3--1987 (99-1 5) (Folder list to be added.)

Box 72.4--1988-1989 (99-1 19) (Folder list to be added.)

See also: Box 800 BOR Agenda Items

Jan 1981- Dec 1985 (99-1 21) (Folder list to be added.)

End of Burnett Records.