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Friends of the Henderson Library Essence Notes

Bede Mitchell

Georgia Southern University, wbmitchell@georgiasouthern.edu

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Meeting of the Council of the Friends of Henderson Library
Wednesday, April 12, 2017
11:30 a.m.-1:00 p.m.
R.J's Restaurant

Present: Bede Mitchell, Melanie Sparrow, Melanie's associate Maury, Laura Wheaton, Anna Beecher, Clara Krug.

The Farm to Table Dinner and Raffle:

Bede reported that he, Laura, and Marc Bruce had met with Kevin Case and Isaac:

1. Decorations may be set up as early noon on June 8. Breakdown must be completed that evening. Anna will help with decorations: centerpieces for the dining tables and the registration table. She estimates that we will need 10 tables.
2. The Country Club allows only wax-less candles without real flames on tables.
3. The Council will provide wine. Bede suggested a red and a white. Laura suggested a dry rose, too.

When people check in at the registration table, they will receive one ticket for a pre-dinner cocktail drink, or a beer or glass of wine.

We may not serve cheese straws at the cocktail half hour. Anna will offer them as a door prize.

4. Laura has sent the 501 certificate.

Bede reported on menus:

1. Kevin has not responded to Melanie's questions related to the menu.
2. Did Isaac receive a copy of the flyer?
3. Bede suggested sending updates to email listservs. Each one would include a paragraph about foods purchased for the dinner. This would provide a sense of "unfolding."

Publicity:

1. Melanie announced that the Farmers Market has reserved two tables for information about the Farm to Table dinner on May 27 and June 3.
2. Members suggested the following listservs: the Country Club members, previous attendees, GS Fac., GS retirees (kept by Vicki Hodges, Human Resources).

3. What should the flyer include? Members agreed that the photo of our speaker should be smaller. The names of sponsors should appear. Also our theme; we did not decide on it at our last meeting. Bede will have Dora Dupont update the flyer.
4. Anna suggested signs like those for Eagle Baseball and other GS sports events along heavily traveled roads. They would be reusable signs. She had pricing of \$16.50 for a certain number or \$12.50 for 25 or more. The sign would not include the price of the dinner. Bede recommended checking with campus sources of signs before making a decision

Tickets:

Laura asked about online payment. Bede said that we need to go through the Foundation for this. He will check about the possibility. In the past, people have purchased tickets with a check or at the door. Melanie announced we will be allowed to sell them at the Farmers Market on May 27 and June 3.

Our sponsors, Ag South and Dabbs, Hickman will each receive two tickets to the dinner. Anna will contact a potential third sponsor soon.

Raffle Items:

Cheese straws

A Farmers Market basket

Pottery from the Art Department? (Clara will ask.)

A basket of wine from the beverage store adjacent to the Roundabout Restaurant? (Anna will ask.)

A basket from the University Store?

Submitted by Clara Krug