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# Faculty Senate Library Committee Meetings Essence Notes

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## **Faculty Senate Library Committee**

**March 22, 2017**

### **Essence Notes**

Attending: Bede Mitchell, Russell Thackston, Fred Smith, Elizabeth Downs, Timothy Giles, Rebecca Kennerly, Linda Kimsey (by phone), Harvey Moody, Laxman Pandey, Ursula Pritham, Jessica Minihan, Paolo Gujilde, Debra Skinner, Alva Britt.

#### ***Subscription Review Update:***

Bede shared the results of the subscription review survey with the committee. The survey received good response; of the 50 departments, schools, or centers surveyed, 21 responses were received. The responses were sorted into two categories:

1) Not needed - drop resource. This category reflects \$194,119 of possible savings if cancelled.

2) No response received. This category reflects \$35,612 of possible savings if cancelled.

The cancellation of these two categories would reflect a cut into our current deficit of 20%. Bede stated that if the library does not received any year-end funding, this may not be enough to address our deficit and we would have to go back and review those resources identified as “desirables”. He anticipates that we should be receiving information on our budget and possible year-end funds within the next month. It was the consensus of the group to share the survey data with the campus now and once our budget information is made available, a final decision can be made and a new update released. Bede will draft a cover message from himself and the Library Committee that will accompany the survey results providing a link to the table of resources, but omitting the department's' responses. A copy of the cover letter will be included in today's minutes. Bede stated that if we cancel the resources in the two categories identified it may be possible to add some of the resources on our Wish List. Jessica will prepare a listing of those resources identified showing how they were ranked (desirable, critical, etc.) and their cost for the committee's review.

The group discussed the need to continue such a survey on a regular basis, perhaps on a smaller scale requesting faculty review a more limited listing such as those indicated as desirables. A broader survey could be done possibly every three years or so.

Bede stated that our budget for resources will also be affected by the consolidation stipulation that programs being offered on both campuses will be continued through 2022. This will necessitate the need to renegotiate our licenses and subscriptions to extend to the Savannah campus. Once Armstrong's budget dollars directed per FTE students, are combined with our current FTE of \$303, the amount will drop to \$290 per FTE student.

#### ***Consolidation Update:***

Bede reported that the OWG (Organizational Work Group) has begun meeting and they are looking into models of organizational structures. They have submitted their requisite planning package to the Board of Regents for their review. When the document is finalized he will forward to the committee for their review. He stated that the document is a set of bulleted tasks that have to be addressed before consolidation is completed. He briefly touched on a couple of the tasks.

The next meeting of the Library's OWG will be a half day retreat on Friday, March 31. He added that the group may come up with a plan that will involve creating additional sub-committees of representatives from both campuses to start addressing some of the huge tasks such as merging the operations and services of the two libraries,. He stated that he will be feeding the Library Committee a lot of the charges as they are developed so they can act as our faculty sounding board for feedback.

***New Business:***

Paolo stated three ways in which faculty can request new titles:

- A request made via the subject liaison.
- Emailing Paolo Gujilde at [pgujilde@georgiasouthern.edu](mailto:pgujilde@georgiasouthern.edu)
- Completing the "Purchase Request" form located on the Library's website.

Requests are reviewed and approval depends on cost and purpose.

The committee was invited to check out two new study chairs placed on the fourth floor by a manufacturer who wishes to have our opinion on the chair. The fourth floor is a dedicated quiet study floor and the chair is designed for individual quiet study. A lot of the current furniture on fourth floor is not designed for individual study and creates problems on that floor.

***Next Meeting:***

The group will correspond via email regarding consolidation and other matters and will only meet again should the need arise.