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Collections Work Team Essence Notes

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Collections Team Meeting  
January 22, 2018


Location of Reference Materials: The main agenda item this month was an open discussion in which library faculty and staff could voice their ideas and opinions regarding the issue of where print reference materials could be relocated. The need to reconsider the location of print reference items comes in response to the trend in recent years that patrons rely almost exclusively on information that can be found electronically and never use the print reference collection. The department, furthermore, has not added new materials to the print collection for a few years, with subscriptions to reference tools moving online. The following are some of the thoughts made by those attending the meeting:

- Leslie- RSD is considering having a very small subset of reference remain in a reference collection (although the location could be changed.)
- Reference books do not provide unique content that cannot be found online.
- Ruth pointed out that it is important to include faculty and that liaisons should check with them about what they need.
- Jessica Garner recommends that if books are put in circulation that they be circulated the same as regular items.
- Regarding Armstrong, we could see overlap in reference materials. Due to Armstrong’s limited space, if both libraries have a copy Armstrong might want to weed their copy.
- Atlas can go into the ready reference collection.
- Leslie- Print reference section has not been updated in 4-5 years. Librarians primarily use electronic sources such as library databases and reputable Google sites that they find reliable.
- Regular bookshelves might not be tall enough to hold some reference materials.
- Ruth brought up problems with putting items in the ARC without analytical cataloguing because it is harder to determine what is in the ARC and keep sets together.
- Debra had no strong feelings about where they go but recommends that we not set up a new collection but either put them in the stacks or the ARC.

Leslie and RSD will create a proposal for the consent agenda at the library faculty meeting and report back to collection team on the outcome.

Stacks Footprint: Debra reminded the team that the stacks footprint was approved back in Fall 2016 when Paolo G. was here. The approved proposal from September 2016 can be found below.

Browsing Books: Debra compiled a list for the team of the ten most highly circulated browsing books. The list is attached below.
**ProQuest e-books:** Debra announced that ProQuest is looking at whether they can require a GSU email address specifically for downloading their e-books. Someone was able to get access to an Eagle ID number and corresponding email address and downloaded lots and lots of material. Repeated downloads triggers automatic book purchases and $7,000 worth of books were purchased within 24 hours. Debra was able to work everything out with ProQuest. Debra also noted that after five requests, automatically purchasing the e-book becomes mediated, and in the meantime the patron receives an email saying the purchase is “under review.”

**“New Books” on Collection Development Webpage:** The new books list can be found on the library’s collection development webpage. On this page, a complete list of records for new books can be found.

Submitted by Jessica Williams
1/30/18