

Spring 2015

Gold Level Certificate of Achievement

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Name: _____

Department/Program: _____

PRE-REQUISITE: Silver Level Certificate completed on _____

Teaching Experience

Minimum of two semesters of classroom teaching experience (can include course listed for Silver Level).

1. Course No./Title _____

Semester Taught _____ Number of Students _____

2. Course No./Title _____

Semester Taught _____ Number of Students _____

Learning Community

Regularly attend (at least 80% of meetings) and actively participate in a **semester-long learning community** or the **CT2 Teaching Academy**. CT2 offers different learning communities each semester. Often a book – we provide you with a copy – serves as a point of departure for discussion.

Title of Learning Community: _____

Dates of Attendance: _____

Class Observations

1. Arrange for two **observations of your teaching** by a faculty mentor **AND** a CT2 consultant.

<input type="checkbox"/> Classroom Observation (by faculty mentor)	<i>Date of Completion</i>
Name and Title: Signature:	
<input type="checkbox"/> Classroom Observation (by CT2 consultant) Name and Title: Signature:	
<input type="checkbox"/> Reflection Journal Entries	

2. **Observe** at least two classes taught by **DIFFERENT** faculty or Graduate Teaching Assistants

<input type="checkbox"/> Title of class observed:	<i>Date of Completion</i>
Name and Title of Instructor: Instructor Signature:	
<input type="checkbox"/> Title of class observed: Name and Title of Instructor: Instructor Signature:	
<input type="checkbox"/> Reflection Journal Entries	

Student Feedback

Collect early – between the 5th and 9th week of the semester – feedback on your teaching from your students. Meet with a CT2 consultant to design a feedback survey or discuss collecting feedback through a Small Group Instructional Diagnosis (SGID). CT2 can help you collect the feedback to preserve the students’ anonymity.

	<i>Date of Completion</i>
<input type="checkbox"/> Consultation with CT2 to determine feedback format	
<input type="checkbox"/> Collect feedback	
<input type="checkbox"/> Discuss student feedback with CT2 consultant	

Mentorship

Arrange an informal mentorship with an experienced faculty member who teaches in your discipline (or a closely related discipline). Meet at least four times throughout the year to discuss questions related to teaching in higher education and the academic career in general. Prepare for each meeting by writing down questions or topics you would like to discuss and share these with your mentor ahead of meeting.

Mentor Name and Title: _____

<i>Date</i>	<i>Topic</i>	<i>Mentor Initials</i>

Reflection Journal

Create a journal to reflect upon your experiences as a teacher in your own classroom, classroom observations, mentorship meetings, professional development workshops, learning community, and other teaching related events, discussions, and readings. Create at least **one brief entry each week** of the semester (this can be a narrative, lists, images – whatever makes sense to you) as well as a **final narrative reflection** on what you learned as a result of completing the Gold Level Certificate. **Separate narrative entries on each classroom observation and the mid-semester student feedback are also required.** You can choose the format of your journal (electronic or paper based).

Date of Completion: _____ Reviewed by: _____

Additional Resources are available in the Folio Course “**Graduate Teaching Assistant Pedagogical Training.**” If you need to be added to this course, contact **Dr. Claudia Cornejo Happel** by email ccornejohappel@georgiasouthern.edu or by phone (912) 478-0065.

Certificate of Achievement – Teaching in Higher Education (Gold Level) awarded

Date: _____ CT2 Coordinator: _____