

Georgia Southern University

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Collections Work Team Essence Notes

Collections Work Team (formerly Collections Committee)

12-19-2016

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Collections Team

December 19, 2016 at 3:00PM

Library Conference Room

Present: Greg Vaughan, Clement Lau, Melissa Jackson, Chelsea Faircloth, Vanessa Cunningham, Debra Skinner, Paolo Gujilde, Beth Russell, Fred Smith, and Jessica Minihan

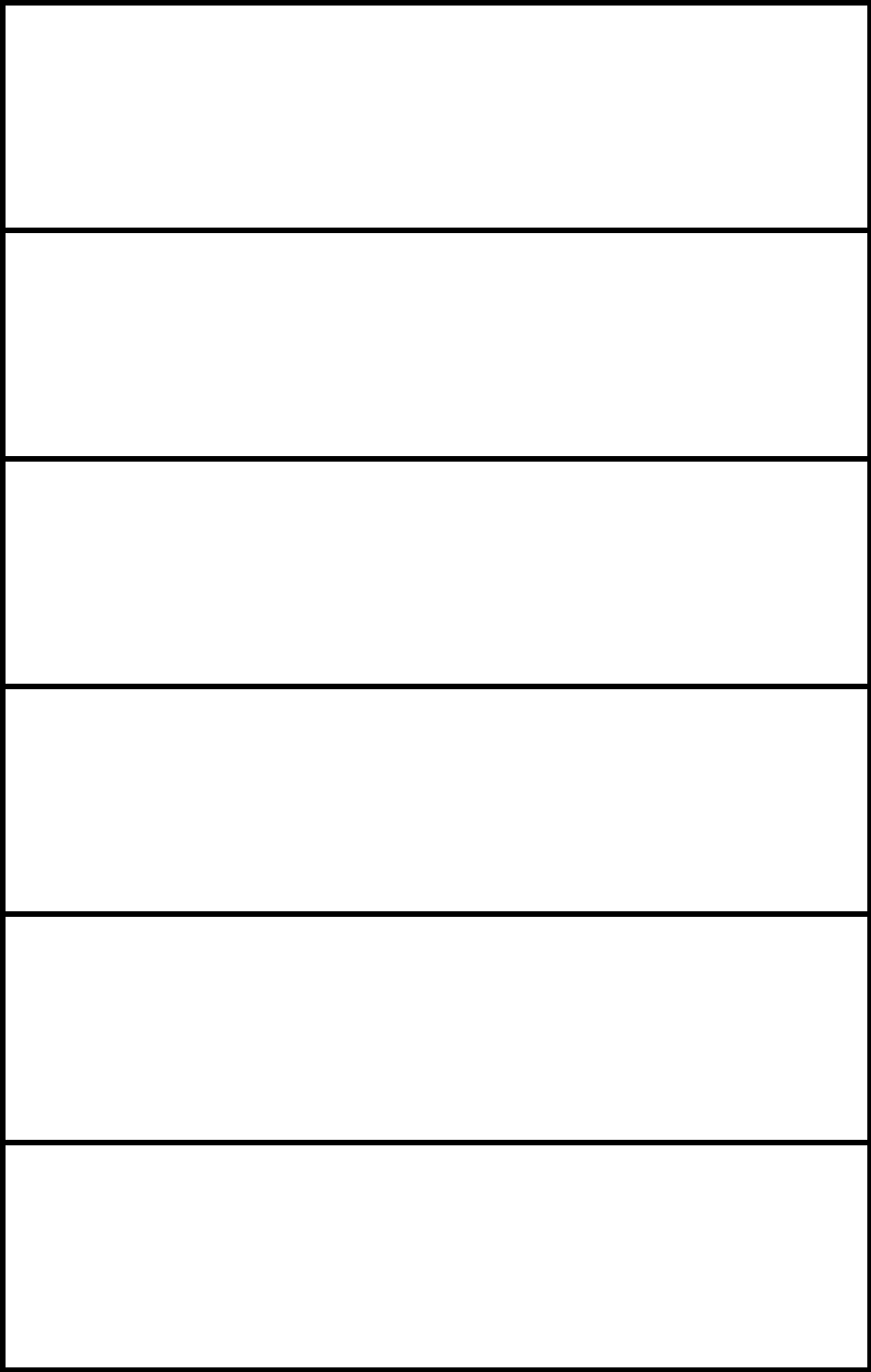
1. Shelving plan options for current periodicals: Greg described our current shelving arrangement for print periodicals including some history of the collection. Currently, we have 386 print titles, but by 2017 we will have 205. We also have an average of 15 titles per shelving unit.

Greg provided several examples of shelving plans that we could use as the number of current periodicals decreases. (See attachment)

Clement offered several recommendations such as moving the current periodicals into Princeton files and moving the microfilm cabinets to the first floor. After some discussion, we decided to keep the current shelving arrangement in place and posting signs notifying users of each title's move from print to online. We will make a more permanent decision in the summer after ALMA has been fully implemented.

2. DVDs that come with virtual copies: Further discussion will be deferred until Deb Bever can attend the meeting since she is most familiar with this issue. Most of our DVDs and BluRays were received as gifts—not purchased—but Debra Skinner has decided that we should remove the “extra” disc or remove the digital copy code to prevent confusion from patrons.
3. Announcements: None

Model shelving unit. 6 lift-shelves per unit, 4 periodicals maximum per shelf.
Historically we have preferred to leave top and bottom shelves empty.



Typical arrangement of periodicals on a shelving unit, 2012-2016, distributed over 30 units using 5 shelves.

Collection size required use of 5 shelves.



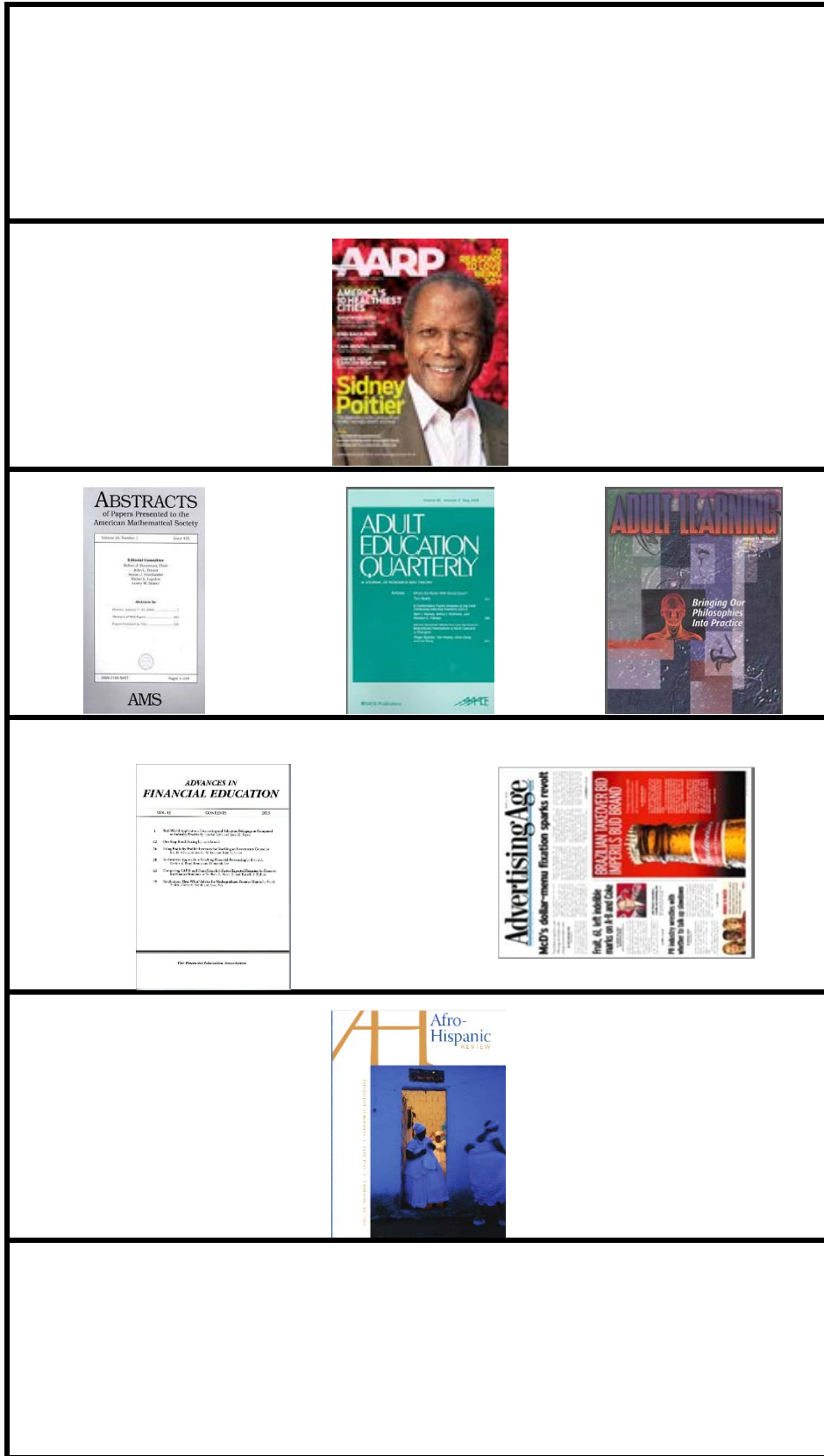
Suggested arrangement A1 for periodicals on a shelving unit, 2017- , distributed over 30 units using 5 shelves.



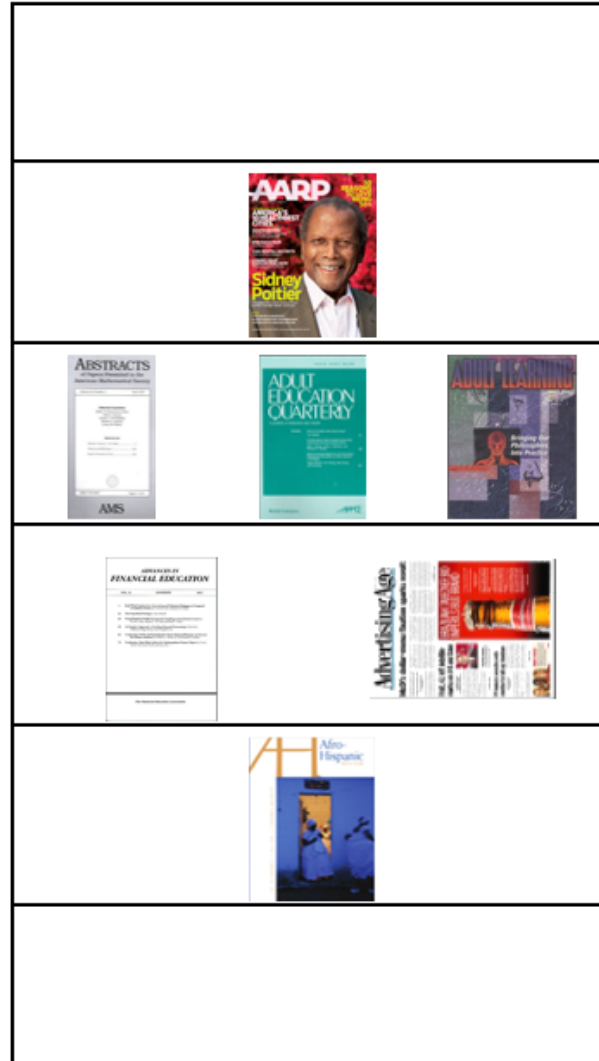
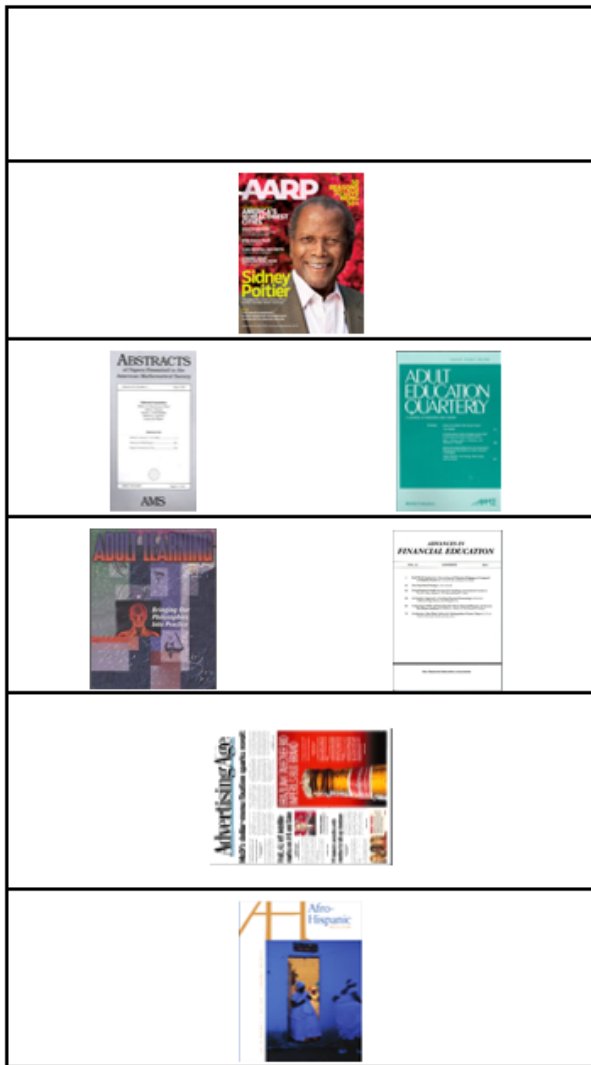
Side-by-side comparison of current versus future shelving unit population densities.



Alternate suggested arrangement A2 for periodicals on a shelving unit, 2017- , distributed over 30 units using 4 shelves. Reduced collection size renders use of 5th shelf optional.



Side-by-side comparison of 5- (A1) and 4-shelf (A2) arrangements distributed over 30 units



Suggested arrangement B1 for periodicals on a shelving unit, 2017- , distributed over 20 units using 5 shelves.



Alternate suggested arrangement B2 for periodicals on a shelving unit, 2017- , distributed over 20 units using 4 shelves.



Side-by-side comparison of 5- (B1) and 4-shelf (B2) arrangements distributed over 20 units

