CONTRIBUTIONS TO THE EDUCATIONAL FUNCTION OF THE UNIVERSITY: EXAMPLES OF ACTIVITIES

Activities may include (but are not limited to):

• selecting and acquiring informational resources (collection development, departmental liaison activity)

• describing resources so that they can be located and retrieved (bibliographic organization, control, and maintenance)

• helping library users to obtain resources (circulation and interlibrary loan)

• training and assisting people to use library resources (reference and research services, bibliographic instruction, teaching)

• acquiring and maintaining information technology (technical support and programming)

• coordination and management of services (administration and supervision)

• authoring of library orientation and instructional materials

• completion of significant professional development activities

• outreach to other university departments in the form of classes, one-on-one instruction, seminars, and campus-wide conferences increasing the candidate's own knowledge or skills, such as degree programs, course work, or workshops and conferences attended

• collaborate with faculty in researching and facilitating grants