

2001

# Faculty Senate Librarian's Report-2001

Georgia Southern University

Follow this and additional works at: <http://digitalcommons.georgiasouthern.edu/faculty-senate-lib-reports>



Part of the [Higher Education Administration Commons](#)

---

## Recommended Citation

Georgia Southern University, "Faculty Senate Librarian's Report-2001" (2001). *Faculty Senate Librarian Reports*. 6.  
<http://digitalcommons.georgiasouthern.edu/faculty-senate-lib-reports/6>

This report is brought to you for free and open access by the Faculty Senate at Digital Commons@Georgia Southern. It has been accepted for inclusion in Faculty Senate Librarian Reports by an authorized administrator of Digital Commons@Georgia Southern. For more information, please contact [digitalcommons@georgiasouthern.edu](mailto:digitalcommons@georgiasouthern.edu).

## ***Faculty Senate Librarian's Report***

***February 2, 2001***

A summary of business conducted by Faculty Senate committees since the last Faculty Senate Librarian's report (November 17, 2000).

**Admissions Committee:** Senator Joelle Romanchik-Cerpovicz, temporary co-chairs Teresa Thompson and Mike Deal

*The Admissions Committee met on November 3, 2000 to evaluate appeals for Spring Semester, 2001. The results of the appeals are summarized below.*

I. Committee Action	New	Returning	Total
Tabled by Committee	0	0	0
Approved by Committee	0	2	2
Denied by Committee	0	6	6
No Action by Committee <sup>1</sup>	0		
Total Committee Action	0	8	8
Learning Support	0		
Total Appeals Action	0		
II. Appeals Beyond Committee	New	Returning	Total
Approved by Associate Provost	0	1	1
Denied by Associate Provost	0	0	0
Approved by Associate Provost	0	0	0
Denied by Associate Provost	0	0	0
Total Action Beyond Committee	0	1	1
III. Learning Support	New	Returning	Total
Approved by Committee	0	0	0
Denied by Committee	0	0	0
Approved by Associate Provost	0	0	0
Denied by Associate Provost	0	0	0
Total Action Beyond Committee	0	0	0

**Academic Standards Committee:** Senator Joelle Romanchik-Cerpovicz, temporary co-chairs Teresa Thompson and Mike Deal

*The Academic Standards Committee met on January 3, 2001 to evaluate appeals for Spring Semester, 2001. The results of the appeals are summarized below.*

---

I. Committee Action	New	Returning	Total
Tabled by Committee	0		
Approved by Committee	0	25	25
Denied by Committee	0	158	158
No Action by Committee <sup>2</sup>	0	0	0
<b>Total Committee Action</b>	<b>0</b>	<b>184</b>	<b>184</b>
Learning Support	0	16	16
<b>Total Appeals Action</b>	<b>0</b>	<b>200</b>	<b>200</b>
II. Appeals Beyond Committee	New	Returning	Total
Approved by Associate Provost	0	0	0
Denied by Associate Provost	0	0	0
Approved by Associate Provost	0	0	0
Denied by Associate Provost	0	0	0
<b>Total Action Beyond Committee</b>	<b>0</b>	<b>0</b>	<b>0</b>
III. Learning Support	New	Returning	Total
Approved by Committee	0	3	3
Denied by Committee	0	13	13
Approved by Associate Provost	0	1	1
Denied by Associate Provost	0		
<b>Total Action Beyond Committee</b>	<b>0</b>	<b>17</b>	<b>17</b>

*The Academic Standards Committee met on January 5, 2001 to evaluate appeals for Spring Semester, 2001. The results of the appeals are summarized below.*

I. Committee Action	New	Returning	Total
Tabled by Committee	0	0	0
Approved by Committee	0	10	10
Denied by Committee	0	35	35

---

<sup>1</sup> By-Passed - Too late for committee - sent to Dean

No Action by Committee <sup>3</sup>	0	0	0
Total Committee Action	0	45	45
Learning Support	0		
Total Appeals Action	0	45	45
II. Appeals Beyond Committee	New	Returning	Total
Approved by Associate Provost	0	0	0
Denied by Associate Provost	0	0	0
Approved by Associate Provost	0	0	0
Denied by Associate Provost	0	0	0
Total Action Beyond Committee	0	0	0
III. Learning Support	New	Returning	Total
Approved by Committee	0	0	0
Denied by Committee	0	0	0
Approved by Associate Provost	0	0	0
Denied by Associate Provost	0	0	0
Total Action Beyond Committee	0	0	0

*The Academic Standards Committee met on January 9, 2001 to evaluate appeals for Spring Semester, 2001. The results of the appeals are summarized below.*

I. Committee Action	New	Returning	Total
Tabled by Committee	0	0	0
Approved by Committee	0	10	10
Denied by Committee	0	34	34
No Action by Committee <sup>4</sup>	0	0	0
Total Committee Action	0	44	44
Learning Support	0		
Total Appeals Action	0		

<sup>1</sup> By-Passed - Too late for committee - sent to Dean

<sup>1</sup> By-Passed - Too late for committee - sent to Dean

II. Appeals Beyond Committee	New	Returning	Total
Approved by Associate Provost	0	0	0
Denied by Associate Provost	0	0	0
Approved by Associate Provost	0	0	0
Denied by Associate Provost	0	0	0
Total Action Beyond Committee	0	0	0
III. Learning Support	New	Returning	Total
Approved by Committee	0	0	0
Denied by Committee	0	0	0
Approved by Associate Provost	0	0	0
Denied by Associate Provost	0	0	0
Total Action Beyond Committee	0	0	0

**Undergraduate Committee:** Chair

*The Undergraduate Committee has not met.*

**Graduate Committee:** Chair

*No report submitted*

**Athletics Committee:** Senator Ming Li, Chair Chris Geyerman

*The Athletics Committee met on January 12, 2001.*

Minutes to be included in the next Faculty Senate Librarian's Report.

**Elections Committee:** Chair

Elections for the recently-created Faculty Senate Elections Committee and the Faculty Senate Welfare Committee are currently being conducted by the colleges and the library. Results are due on February 20<sup>th</sup>. Another election is being conducted in COST for the replacement of Gail Mackin on the Undergraduate Committee.

**Faculty Development Committee:** Chair

*The Faculty Development Committee met on January 31, 2001*

We met today to rank and award monies for the Professional Travel Requests. There were 36 applications, 35 of which legitimately fell into our category. Of the 35, 32 were fully or partially funded.

We now have a new chair- David Allen from the Faculty Senate & CLASS.

**Faculty Research Committee:** Chair

*No report submitted.*

**Faculty Service Committee:** Chair

*No report submitted*

**Faculty Welfare Committee:** Chair

*The Faculty Welfare Committee has not met.*

**Library Committee:** Chair Mark Kostin

The Library Committee met on December 8, 2000

Present: Robert Costomiris (CLASS), Laura Davidson (LIB), Bede Mitchell (University Librarian), Judi Repman (COE), Will Schmidt (graduate student), Brenda Tallen (CHPS), Kelly Vance (COST), Mark Kostin (Senator, COE), Ann Hamilton (Library, ex-officio), Charles Skewis (Library, ex-officio).

Regrets: Kathleen Gruben (COBA); Jessica Jones (undergraduate student)

Kostin called the meeting to order and reviewed agenda items. Costomiris asked to add discussion of the role of the University Library Committee to the agenda.

Mitchell began by distributing a library expenditures report (including personnel costs). He reviewed the categories of expenses with the committee. To allow the committee to interpret the data, Mitchell next distributed a series of print outs from the Association of Research Libraries (ARL) web site. These included comparative data from other institutions. Henderson Library currently spends 35.4% of total budget on materials, 7.9% on operating expenses and travel, and 56.6% on personnel (not including fringe benefits). The ARL mean for personnel is 46.2% (range from 32.7% to 63.5%); the materials mean is 39.1% (range from 26.7% to 58.7%); and the operating expenses mean is 13.6% (range from 4% to 29.8%). Mitchell noted the most striking disparity is Henderson's low operating expenditures, but he also noted this was not an item of particular concern.

During the following discussion, Kostin asked how these percentages compared to our peer institutions (Appalachian State, James Madison). Mitchell stated that he felt that the percentages might be similar but noted that Appalachian State has a significantly larger materials budget. Costomiris asked how these figures compared to other institutions in Georgia, especially with Valdosta (our peer institution within the system). Mitchell said that he would attempt to obtain additional comparative information for Georgia institutions and for our peer institutions. Mitchell noted how helped this comparative data is in preparing the Library's program review materials. Talley suggested that the rapid growth of Georgia Southern be considered in comparing these figures, since Georgia Southern has been playing "catch up" because of rapid growth.

The next agenda item was a discussion of the program review, which extended into a discussion of the role of the Library Committee. Mitchell noted three roles for the committee: (1) to serve as a sounding board for library issues, (2) to bring concerns from our constituents back to the library, and (3) to serve as advocates for the library since the committee is a Senate committee and thus operates independently from the library. Mitchell noted that the committee was free to determine their roles and responsibilities in terms of all of these areas. In discussing how to improve communication with the faculty the committee represents, Vance suggested sending out information and requests for feedback through our respective dean's offices.

Vance inquired about the impact of the proposed School of Information Technology on library resources. Mitchell noted that Davidson had served as a liaison to the task force and had provided budget figures for the committee to include in its proposal. Final copies of the task force report had not been reviewed to determine what funding had been requested for library services and materials. Mitchell also noted that the Provost has asked all colleges and the library to provide him with extraordinary budget requests for next year since no major funding increase is expected. Mitchell and the library faculty have prepared a request of \$281,000, which includes funds for maintenance of the periodicals budget and funds for retrospective and current collection development to support the School of Information Technology.

Mitchell agreed to provide copies of the library's program review materials for the committee to review at the next meeting. He also plans to obtain relevant portions of program reviews from across campus and will summarize this feedback for the committee. Mitchell noted that the library needs to undertake a systematic faculty/student user satisfaction survey.

The next agenda item was an update on the work of the preservation consultant. Mitchell informed the committee that the consultant had requested an extension and will share her recommendations with the committee when they are available.

Some discussion followed about funds from computer hardware and software from student technology fees and state funding for GALILEO. Skewis said that the library had received \$170,000 from student technology fees this year, allowing for replacement of approximately 1/3 of the student computers. Costomiris asked if a similar fee for library materials had ever been proposed. Following a discussion of the pros and cons of this approach, Mitchell noted that he was philosophically opposed to such a fee, because he believes that library support should part of continuing funding and tuition revenues. Skewis noted that there might be some support for this idea if students initiated it.

Kostin asked members to set dates for our next meeting. Each member will e-mail a typical Friday schedule to Kostin (noting Fridays when we might be out of town) and he will work with Mitchell to set the next date.

The final item of business was a demonstration of the new library catalog system. After Hamilton provided background information, Davidson demonstrated various searching capabilities. The new system is web based, allowing web links, relevance searching, authority control, the inclusion of government documents, and personalization options. The tentative date to go online with the new system is January 16, with the ribbon cutting on January 24. The old system will be turned off on January 31.

**Summary of the Academic Advisory Council Meetings:** Chair Vaughn Vandegrift

*The Academic Advisory Council met on January 9, 2001*

1. Dr. Vandegrift announced the CLASS dean hiring.
2. Introduction of Lisa Spence, new Director of Information Technology
3. Enrollment Update-Dr. Bleicken  
Enrollment is down about 1%, 414 students from Spring, 2000.
4. Distribution of the Student Employment Policy Draft.
5. Discussion of Program Reveiw and the visit of Dr. Shirley this week.
6. Roundtable
7. Announcements

A summary of business conducted by Faculty Senate committees since the last Faculty Senate Librarian's report (between February 12 and March 20, 2001).

**Undergraduate Committee: Chair**

*The Undergraduate Committee met on February 21, 2001*

**Present:** Dr. Kathleen Koon, Senator CHPS; Dr. Barry Joyner, Elected CHPS; Dr. Diana Hammitte, Elected COE; Dr. Mary Jackson, Senator COE; Ms. Laura Davidson, Senator LIB; Mr. Mohammad Davoud, Elected COST; Ms. Sonya Shepherd, Elected LIB; Dr. Mary Smith, Elected COBA; Dr. Saba Jallow, Senator CLASS; Dr. Bob Haney, Provost Office. **Visitors:** Mr. Mike Deal, Registrar; Dr. Judy Schomber, Advisement Center; Ms. Nancy Wright, CLASS; Dr. Mary Hadley, CLASS; Dr. Warren Riles, Career Services; Dr. Darin Van Tassell, International Studies; Dr. Todd Deal, COST; Dr. Jim McMillan, CHPS; Dr. Jim Harris, COST.

Dr. Bob Haney, acting as chair, called the meeting to order at 3:04 p.m. Dr. Haney asked that each person introduce themselves. The first order of business was to elect a chair. After discussion, Dr. Kathleen Koon was elected chair. Dr. Koon then assumed the position of chair. Dr. Haney discussed the role of the Registrar's office in the function of the Undergraduate Council. He recommended that the committee continue the association with the Registrar's office as support staff. The committee voted to continue this association.

A request was made by Ms. Nancy Wright to reorder the agenda to accommodate the schedule of Dr. Mary Hadley, who presented the ESL items on the agenda for CLASS. The committee voted to alter the agenda for this purpose.

**COLLEGE OF LIBERAL ARTS AND SOCIAL SCIENCES**

Dr. Hadley presented the following items for the College of Liberal Arts and Social Sciences.

**Change in Credit Hours for ESL Courses (Institutional Credit Only)**

<b>ESL 0090C</b>	<b>Grammar I</b>
<b>ESL 0090D</b>	<b>Computer I</b>
<b>ESL 0090E</b>	<b>American Culture I</b>
<b>ESL 0091C</b>	<b>Grammar II</b>
<b>ESL 0091D</b>	<b>Computer II</b>
<b>ESL 0091E</b>	<b>American Culture II</b>
<b>ESL 0092C</b>	<b>Grammar III</b>
<b>ESL 0092D</b>	<b>Computer III</b>
<b>ESL 0092E</b>	<b>American Culture III</b>

Discussion followed regarding the number of hours for the Computer Classes. A Davidson/Jackson motion was made to approve the credit hour changes, with amendments to the "D" classes to be 2 lab hours and 2 lecture hours. The motion was passed unanimously.

Following this action, the agenda reverted back to the beginning.

**VICE PRESIDENT FOR ACADEMIC AFFAIRS**

Dr. Bob Haney presented the following items for the Office of the Vice President for Academic Affairs.

**New Courses**

- COOP 2090F**      **Sophomore Coop-Fulltime**  
An opportunity to gain work experience related to academic major, begin the career decision-making process and earn money for educational expenses. This is accomplished through the Cooperative Education program. The co-op program is coordinated administratively by the Office of Career Services. Salaries and benefits are determined by the employer and normally increase as the program proceeds. Board and lodging are the responsibility of the student. "V" grade is assigned for successful completion of the work assignment. Prerequisite: Sophomore Standing
- COOP 2090P**      **Sophomore Coop-Part-time**  
An opportunity to gain work experience related to academic major, begin the career decision-making process and earn money for educational expenses. This is accomplished through the Cooperative Education program. The co-op program is coordinated administratively by the Office of Career Services. Salaries and benefits are determined by the employer and normally increase as the program proceeds. Board and lodging are the responsibility of the student. "V" grade is assigned for successful completion of the work assignment. Prerequisite: Sophomore Standing
- COOP 3090F**      **Junior Coop-Fulltime**  
An opportunity to gain work experience related to academic major, begin the career decision-making process and earn money for educational expenses. This is accomplished through the Cooperative Education program. The co-op program is coordinated administratively by the Office of Career Services. Salaries and benefits are determined by the employer and normally increase as the program proceeds. Board and lodging are the responsibility of the student. "V" grade is assigned for successful completion of the work assignment. Prerequisite: Junior Standing
- COOP 3090P**      **Junior Coop-Part-time**  
An opportunity to gain work experience related to academic major, begin the career decision-making process and earn money for educational expenses. This is accomplished through the Cooperative Education program. The co-op program is coordinated administratively by the Office of Career Services. Salaries and benefits are determined by the employer and normally increase as the program proceeds. Board and lodging are the responsibility of the student. "V" grade is assigned for successful completion of the work assignment. Prerequisite: Junior Standing
- COOP 4090F**      **Senior Coop-Fulltime**  
An opportunity to gain work experience related to academic major, begin the career decision-making process and earn money for educational expenses. This is accomplished through the Cooperative Education program. The co-op program is coordinated administratively by the Office of Career Services. Salaries and benefits are determined by the employer and normally increase as the program proceeds. Board and lodging are the responsibility of the student. "V" grade is assigned for successful completion of the work assignment. Prerequisite: Senior Standing
- COOP 4090P**      **Senior Coop-Part-time**  
An opportunity to gain work experience related to academic major, begin the career decision-making process and earn money for educational expenses. This is accomplished through the Cooperative Education program. The co-op program is coordinated administratively by the Office of Career Services. Salaries and benefits are determined by the employer and normally increase as the program proceeds. Board and lodging are the responsibility of the student. "V" grade is assigned for successful completion of the

work assignment. Prerequisite: Senior Standing

Dr. Warren Riles explained that these courses were being requested to help students who are classified as full-time while taking Coop courses. After discussion, a Joyner/Jackson motion was made to approve the courses. Motion was passed unanimously.

## **CENTER FOR INTERNATIONAL STUDIES**

Dr. Darin Van Tassell, representing Dr. Nancy Shumaker, presented the following items for the Center for International Studies.

The following item was presented for information only.

### **Special Topics Announcement**

**INTS 3090                      Problems in Russia Today**

Dr. Van Tassell requested that the following course be added to the list of Significant International Content Courses.

### **Add to List of Significant International Content Courses**

**BCRT 3336                      International Media Systems**

On a Jallow/Joyner motion, this action was approved unanimously.

The following was presented by Dr. Van Tassell as Course Number and Prerequisite changes.

### **Course Number and Prerequisite**

**FROM:            INTS 4830                      Directed Independent Study**  
Either INTS 3130 (Contemporary World Cultures) or INTS 3230 (Global Issues)

**TO:                INTS 4890                      Directed Independent Study**  
Permission of Instructor

Dr. Van Tassell explained that the changes were requested to offer variable credit for the Directed Independent Study and also to change the prerequisite in order to offer the course to a variety of majors. A Hammitte/Davidson motion to approve the changes passed unanimously.

## **COLLEGE OF EDUCATION**

Dr. Diana Hammitte, representing Dean Cooper, presented the following items for the College of Education.

## **DEPARTMENT OF CURRICULUM, FOUNDATIONS AND RESEARCH**

### **Course Deletions**

**EDUF 2131                      Foundations of Education**  
**EDUF 2230                      Human Growth & Development**

---

---

**DEPARTMENT OF EARLY CHILDHOOD EDUCATION AND READING**

**Course Deletion**

**ECED 4131                      Mathematics for Special Education**

A Jackson/Smith motion to approve the deletion of these three courses was approved unanimously.

**DEPARTMENT OF LEADERSHIP, TECHNOLOGY, AND HUMAN DEVELOPMENT**

Dr. Hammitte presented the following requests from the Department of Leadership, Technology and Human Development.

**Course Changes**

**FROM:              SPED 4230**

**Instructional Behavior Management Methods/P-5**

Designed to provide students with practical methods for planning and managing group and individualized instruction in all curriculum areas for individuals with Mild Disabilities, Preschool through Grade 5. It includes review, demonstration and preparation of programs, methods, and materials for such instruction in both regular and special education classroom. The course is part of the Special Education Block experience. Prerequisites: SPED 3722 and coursework related thereto, as well as READ 4131. Corequisites: SPED 4231, SPED 4731, and SPED 4732.

**TO:                      SPED 4230**

**Instructional Behavior Management Methods/P-5**

This course is designed to provide students with practical methods for planning and managing group and individualized instruction in all curriculum areas for individuals with Mild Disabilities, preschool through grade 5. It includes review, demonstration, and preparation of programs, methods, and materials for such instruction in both regular and special education classrooms. The course is part of the Special Education Block experience. Co-requisite: SPED 4231-Instructional and Behavior Management Methods, 6-12, and SPED 4761-Special Education Practicum III. Prerequisites: SPED 3722-Special Education Practicum II and coursework related thereto, as well as READ 4131-Teaching Reading for Special Education. Credit: 3 hours.

**FROM:              SPED 4231**

**Instructional Behavior Management Methods/6-12**

Designed to provide students with practical methods for planning and managing group and individualized instruction in all curriculum areas for individuals with Mild Disabilities, Grades 6 through 12. It includes review, demonstration and preparation of programs, methods, and materials for such instruction in both regular and special education classroom. The course is part of the Special Education Block experience. Prerequisites: SPED 3722 and coursework related thereto, as well as READ 4131. Corequisites: SPED 4230, SPED 4731, and SPED 4732

**TO:                      SPED 4231**

**Instructional Behavior Management Methods/6-12**

This course is designed to provide students with practical methods for planning and managing group and individualized instruction in all curriculum areas for individuals with Mild Disabilities, grades 6 through

12. It includes review, demonstration, and preparation of programs, methods, and materials for such instruction in both regular and special education classrooms. Instruction in methods for transitioning is one of the primary foci of this course. The course is part of the Special education Block experience. Co-requisites: SPED 4230—Instructional and Behavior Management Methods, P-5, and SPED 4761—Special Education Practicum III. Prerequisites: SPED 3722—Special Education Practicum II and coursework related thereto, as well as READ 4131, Teaching Reading for Special Education. Credit: 3 hours.

A Jackson/Smith motion to approve these course changes was passed unanimously.

The following items were presented as one package by Dr. Hammitte. It is recommended that SPEC 4731 and SPED 4732 be deleted and that SPED 4761 be approved to take the place of the two deleted courses.

**New Course**

**SPED 4761**

**Special Ed Practicum III**

This practicum course is designed to provide an opportunity for students to work within diverse classrooms to practice instructional and classroom management skills. In addition to special education classrooms, students may be placed in inclusionary settings and in classrooms for students identified as being at-risk learners. The course is part of the Special Education Block experience and is designed to support content taught in the co-requisite courses. Co-requisites: SPED 4230—Instructional and Behavior Management Methods, P-5 and SPED 4231—Instructional and Behavior Management Methods, 6-12. Prerequisites: SPED 3722—Special Education Practicum II and coursework related thereto, as well as READ 4131—Teaching Reading for Special Education. Credit: 6 hours.

**Course Deletions**

**SPED 4731**

**Special Ed Practicum III**

**SPED 4732**

**Special Ed Practicum IV**

After discussion of the above recommendations, a Jallow/Jackson motion to approve was passed unanimously.

**DEPARTMENT OF MIDDLE GRADES AND SECONDARY EDUCATION**

Dr. Hammitte presented the following recommendation on behalf of the Department of Middle Grades and Secondary Education.

**Changes in Area A for B.S.Ed. in Mathematics Education, Biology Education, Chemistry Education, and Physics Education**

Discussion of the changes included the information that Pre-Calculus is going to a 4 hour credit course. A Hammitte/Jackson motion to approve the recommended changes was passed with the understanding that the total hours for the programs could not exceed 126 and, therefore, may require some adjustment in some of the other areas of the programs. Dr. Hammitte presented the following as a proposed new course.

**New Course**

**ESED 4890**

**Directed Individual Study**

The student, under the direction of the instructor, will identify and study a topic applicable to a teaching field and level of certification. (1-3 Credit Hours). Prerequisites: Approval of Advisor, Instructor, and Department Chair.

A Hammitte/Jallow motion to approve this new course passed unanimously.

The following courses were presented by Dr. Hammitte for prerequisite changes.

**Prerequisite Changes**

<b>FROM:</b>	<b>TCED 2132</b>	<b>Lab Design</b> Admission to Teacher Education Program and TCED 2131
<b>TO:</b>	<b>TCED 2132</b>	<b>Lab Design</b> None
<b>FROM:</b>	<b>TCED 3231</b>	<b>Materials Technology for Teachers</b> TCED 2131
<b>TO:</b>	<b>TCED 3231</b>	<b>Materials Technology for Teachers</b> None
<b>FROM:</b>	<b>TCED 3234</b>	<b>Electronics Technology for Teachers</b> TCED 2131
<b>TO:</b>	<b>TCED 3234</b>	<b>Electronics Technology for Teachers</b> None
<b>FROM:</b>	<b>TCED 5236/5236G</b>	<b>Technology Education Curriculum</b> Admission to Teacher Education Program and TCED 2131
<b>TO:</b>	<b>TCED 5236/5236G</b>	<b>Technology Education Curriculum</b> Admission to Teacher Education Program (for initial certification only).
<b>FROM:</b>	<b>TCED 5237/5237G</b>	<b>Technology Education Methods</b> Admission to Teacher Education Program, TCED 2131, TCED 2132, TCED 5236 and TCED 5238. Corequisites: TCED 4130 and EDUF 3232.
<b>TO:</b>	<b>TCED 5237/5237G</b>	<b>Technology Education Methods</b> Admission to Teacher Education Program (for initial certification only).

A Hammitte/Davidson motion to approve the above prerequisite changes was approved unanimously.

**ALLEN E. PAULSON COLLEGE OF SCIENCE AND TECHNOLOGY**

Dr. Todd Deal, representing the College of Science and Technology, presented the following to the committee for consideration.

**DEPARTMENT OF BIOLOGY**

The following were presented as Selected Topics Announcements for information only.

**Selected Topics Announcements**

---

<b>BIOL 3099</b>	<b>Selected Topics/Biology: Biological Basis of Animal Behavior</b>
<b>BIOL 5099</b>	<b>Selected Topics/Biology: Interpretive Natural History</b>
<b>BIOL 5099</b>	<b>Selected Topics/Biology: Physiology of Neural Systems</b>

Dr. Deal presented the following recommendation for a new course.

**New Course**

<b>BIOL 3635</b>	<b>Biological Basis of Animal Behavior</b> This course will cover the biological basis of animal behavior, emphasizing the evolution, function, development and causes of behavioral actions by animals. Classes will be interactive and include student discussions. Video clips will illustrate behavioral concepts discussed in the course. A range of topics will be covered, including such possibilities as communication, predator/prey interactions, reproductive behavior, the interaction of genes and the environment, the development of behavior and sensory mechanisms. Prerequisites: BIOL 2131, 3132, and 3133.
------------------	--

**DEPARTMENT OF CHEMISTRY**

Dr. Deal presented the following recommended prerequisite changes.

**Prerequisite Changes**

<b>FROM:</b>	<b>CHEM 1146</b>	<b>Principles of Chemistry II</b> CHEM 1145
<b>TO:</b>	<b>CHEM 1146</b>	<b>Principles of Chemistry II</b> A minimum grade of C in CHEM 1145, or equivalent
<b>FROM:</b>	<b>CHEM 2031</b>	<b>Introduction to Chemical Research Methods</b> CHEM 1146 and MATH 1113
<b>TO:</b>	<b>CHEM 2031</b>	<b>Introduction to Chemical Research Methods</b> A minimum grade of C in CHEM 1146 and MATH 1113, or equivalent
<b>FROM:</b>	<b>CHEM 2242</b>	<b>Analytical Chemistry</b> CHEM 2031
<b>TO:</b>	<b>CHEM 2242</b>	<b>Analytical Chemistry</b> A minimum grade of C in CHEM 2031, or equivalent
<b>FROM:</b>	<b>CHEM 3140</b>	<b>Advanced Inorganic Chemistry</b> CHEM 3342 and CHEM 3440
<b>TO:</b>	<b>CHEM 3140</b>	<b>Advanced Inorganic Chemistry</b> A minimum grade of C in CHEM 3342 and CHEM 3440, or equivalent
<b>FROM:</b>	<b>CHEM 3341</b>	<b>Organic Chemistry I</b> CHEM 1146
<b>TO:</b>	<b>CHEM 3341</b>	<b>Organic Chemistry I</b> A minimum grade of C in CHEM 1146, or equivalent
<b>FROM:</b>	<b>CHEM 3342</b>	<b>Organic Chemistry II</b>

		CHEM 3341
<b>TO:</b>	<b>CHEM 3342</b>	<b>Organic Chemistry II</b> A minimum grade of C in CHEM 3341, or equivalent
<b>FROM:</b>	<b>CHEM 3440</b>	<b>Survey of Physical Chemistry</b> CHEM 2242, MATH 2242, PHYS 2212, and PHYS 1114
<b>TO:</b>	<b>CHEM 3440</b>	<b>Survey of Physical Chemistry</b> A minimum grade of C in CHEM 2242, MATH 2242, PHYS 2212 and PHYS 1114, or equivalent
<b>FROM:</b>	<b>CHEM 4030</b>	<b>Polymer Chemistry</b> CHEM 3342
<b>TO:</b>	<b>CHEM 4030</b>	<b>Polymer Chemistry</b> A minimum grade of C in CHEM 3342, or equivalent
<b>FROM:</b>	<b>CHEM 4241</b>	<b>Instrumental Analysis</b> CHEM 2242
<b>TO:</b>	<b>CHEM 4241</b>	<b>Instrumental Analysis</b> A minimum grade of C in CHEM 2242, or equivalent
<b>FROM:</b>	<b>CHEM 4242</b>	<b>Electrochemical Analysis</b> CHEM 2242
<b>TO:</b>	<b>CHEM 4242</b>	<b>Electrochemical Analysis</b> A minimum grade of C in CHEM 2242, or equivalent
<b>FROM:</b>	<b>CHEM 4244</b>	<b>Advanced NMR Spectroscopy</b> CHEM 3440 and CHEM 3342
<b>TO:</b>	<b>CHEM 4244</b>	<b>Advanced NMR Spectroscopy</b> A minimum grade of C in CHEM 3440 and CHEM 3342, or equivalent
<b>FROM:</b>	<b>CHEM 4330</b>	<b>Advanced Organic Chemistry</b> CHEM 3342
<b>TO:</b>	<b>CHEM 4330</b>	<b>Advanced Organic Chemistry</b> A minimum grade of C in CHEM 3342, or equivalent
<b>FROM:</b>	<b>CHEM 4441</b>	<b>Molecular Structure</b> CHEM 3440
<b>TO:</b>	<b>CHEM 4441</b>	<b>Molecular Structure</b> A minimum grade of C in CHEM 3440, or equivalent
<b>FROM:</b>	<b>CHEM 4442</b>	<b>Computational Methods in Chemistry</b> CHEM 3340
<b>TO:</b>	<b>CHEM 4442</b>	<b>Computational Methods in Chemistry</b> A minimum grade of C in CHEM 3340, or equivalent
<b>FROM:</b>	<b>CHEM 4611</b>	<b>Senior Seminar I</b> CHEM 3610

---

<b>TO:</b>	<b>CHEM 4611</b>	<b>Senior Seminar I</b> A minimum grade of C in CHEM 3610, or equivalent
<b>FROM:</b>	<b>CHEM 4612</b>	<b>Senior Seminar II</b> CHEM 4611
<b>TO:</b>	<b>CHEM 4612</b>	<b>Senior Seminar II</b> A minimum grade of C in CHEM 4611, or equivalent
<b>FROM:</b>	<b>CHEM 5243</b>	<b>Environmental Chemistry</b> CHEM 2242 and CHEM 3342
<b>TO:</b>	<b>CHEM 5243</b>	<b>Environmental Chemistry</b> A minimum grade of C in CHEM 2242 and CHEM 3342, or equivalent
<b>FROM:</b>	<b>CHEM 5541</b>	<b>Biochemistry I</b> CHEM 3342
<b>TO:</b>	<b>CHEM 5541</b>	<b>Biochemistry I</b> A minimum grade of C in CHEM 3342, or equivalent
<b>FROM:</b>	<b>CHEM 5542</b>	<b>Biochemistry II</b> CHEM 5541
<b>TO:</b>	<b>CHEM 5542</b>	<b>Biochemistry II</b> A minimum grade of C in CHEM 5541, or equivalent

A Davoud/Jallow motion to approve the above group of prerequisite changes passed unanimously.

## **DEPARTMENT OF GEOLOGY AND GEOGRAPHY**

Dr. Deal presented the following recommended course title changes.

### **Title Changes**

<b>FROM:</b>	<b>GEOG 1110</b>	<b>Physical Geography Lab</b> A series of laboratories and exercises designed to provide hands-on applications of general theories regarding earth processes discussed in GEOG 1111, Physical Geography. Prerequisites: HIGHLY RECOMMENDED to be taken concurrently with GEOG 1111. 1 credit hour.
<b>TO:</b>	<b>GEOG 1110</b>	<b>Climate and the Landscape Lab</b> A series of laboratories and exercises designed to provide hands-on applications of general theories regarding earth processes discussed in GEOG 1111, Climate and the Landscape. Prerequisites: HIGHLY RECOMMENDED to be taken concurrently with GEOG 1111. 1 credit hour.
<b>FROM:</b>	<b>GEOG 1111</b>	<b>Physical Geography</b> Study of the earth's surface in its areal differentiation. Focuses on the various elements of physical geography that act as a foundation to the discipline, including location and interaction of physical surficial

---

phenomena. Prerequisites: HIGHLY RECOMMENDED to be taken concurrently with GEOG 1110. 3 credit hours.

**TO: GEOG 1111 Climate and the Landscape**  
Study of the earth's surface in its areal differentiation. Focuses on the various elements of physical geography that act as a foundation to the discipline, including location and interaction of physical surficial phenomena. Prerequisites: HIGHLY RECOMMENDED to be taken concurrently with GEOG 1110. 3 credit hours.

A Davoud/Jackson motion to make these changes was approved unanimously.

## DEPARTMENT OF MATHEMATICS AND COMPUTER SCIENCE

Dr. Deal presented the following items for the Department of Mathematics and Computer Science.

### Deletions

<b>MATH 2320</b>	<b>Introduction to Linear Algebra</b>
<b>MATH 2330</b>	<b>Applied Linear Algebra</b>
<b>MATH 3335</b>	<b>Linear Algebra</b>

### New Courses

<b>MATH 2331</b>	<b>Elementary Linear Algebra</b> Matrices, solutions of linear systems, vector spaces and subspaces, orthogonality, determinants, eigenvalues and eigenvectors, linear transformations, diagonalization, and applications. Prerequisites: A grade of C or better in MATH 2242.
<b>MATH 4930</b>	<b>Senior Research Project</b> Main objective of this course is to engage senior undergraduate students in mathematical, statistical or computer science research and writing. Students will select advisors to work with on their projects. At least one oral presentation on the progress of their research during the semester is required. Also, a final written report on the project as well as a final oral presentation is required. Prerequisites: Student must have at least 15 credit hours of upper level mathematics, statistics and/or computer science.
<b>MATH 5335</b>	<b>Intermediate Linear Algebra</b> General vector spaces and bases, linear operators, least squares problems, eigenvalue problems, and applications of these concepts. Prerequisites: A grade of C or better in MATH 2331 and MATH 2332.
<b>CSCI 5436</b>	<b>Distributed Web Systems Design and Development</b> This course involves programming methodologies for the World Wide Web. Topics include: Client-side programming, distributive transactions, remote procedure calls, component objects, server side programming and network load balancing. Prerequisites: A grade of C or better in CSCI 3230.

### Revision to Major Catalog Description

**Proposed catalog description of revised B.S. in Computer Science to show changes in courses and requirements.**

Dr. Deal explained that the rationale for the Linear Algebra changes is to eliminate excess courses. After

discussion, the three course deletions and two of the new courses, MATH 2331 and MATH 5335, were approved as a group on a Davoud/Hammitte motion. The new course MATH 4930 was approved on a Davoud/Joyner motion. The CSCI 5436 new course recommendation was combined with the Revision to Major Catalog Description for the B.S. in Computer Science recommendation and was approved on a Jallow/Davoud motion.

## SCHOOL OF TECHNOLOGY

Dr. Davoud presented the following items from the School of Technology.

### New Course

#### **ENGR 2431**

#### **Creative Decisions and Design**

Fundamental techniques for creating, analyzing, synthesizing, and implementing design solutions to open-ended problems through team and individual efforts utilizing flexibility, adaptability, and creativity. Prerequisites: ENGR 1133. Corequisites: MATH 2431 and ENGR 2230.

The new course was approved unanimously on a Davoud/Joyner motion.

The following TEET prerequisite change recommendations were presented by Dr. Davoud.

### Prerequisite Changes

<b>FROM:</b>	<b>TEET 2114</b>	<b>Circuit Analysis Laboratory I</b> TENS 2136, Co-Requisite: TEET 2133
<b>TO:</b>	<b>TEET 2114</b>	<b>Circuit Analysis Laboratory I</b> TENS 2136 and TENS 2116, Co-Requisite: TEET 2133
<b>FROM:</b>	<b>TEET 2133</b>	<b>Circuit Analysis I</b> MATH 2242, TENS 2136
<b>TO:</b>	<b>TEET 2133</b>	<b>Circuit Analysis I</b> MATH 2242, TENS 2136, Co-Requisite: TEET 2114
<b>FROM:</b>	<b>TEET 2412</b>	<b>Digital Circuits Laboratory</b> TENS 2136
<b>TO:</b>	<b>TEET 2412</b>	<b>Digital Circuits Laboratory</b> TENS 2136 and TENS 2116, Co-Requisite: TEET 2431
<b>FROM:</b>	<b>TEET 2431</b>	<b>Digital Circuits</b> Co-Requisite: TENS 2136 or permission of the instructor.
<b>TO:</b>	<b>TEET 2431</b>	<b>Digital Circuits</b> TENS 2136
<b>FROM:</b>	<b>TEET 2433</b>	<b>Microcontrollers</b> TEET 2431 or permission of the instructor.
<b>TO:</b>	<b>TEET 2433</b>	<b>Microcontrollers</b> TENS 2136
<b>FROM:</b>	<b>TEET 3135</b>	<b>Circuit Analysis II</b>

<b>TO:</b>	<b>TEET 3135</b>	<b>TEET 2133 and MATH 2242</b> <b>Circuit Analysis II</b> TEET 2133, Co-Requisites: TEET 3116
<b>FROM:</b>	<b>TEET 3231</b>	<b>Electronics I</b> TEET 2133
<b>TO:</b>	<b>TEET 3231</b>	<b>Electronics I</b> TEET 2133, Co-Requisites: TEET 3212
<b>FROM:</b>	<b>TEET 3233</b>	<b>Electronics II</b> TEET 3231
<b>TO:</b>	<b>TEET 3233</b>	<b>Electronics II</b> TEET 3231, Co-Requisites: TEET 3214
<b>FROM:</b>	<b>TEET 3236</b>	<b>RF Amplifier Design</b> TEET 3231
<b>TO:</b>	<b>TEET 3236</b>	<b>RF Amplifier Design</b> TEET 3231, Co-Requisites: TEET 3215
<b>FROM:</b>	<b>TEET 3331</b>	<b>Rotating Machines</b> TEET 3135
<b>TO:</b>	<b>TEET 3331</b>	<b>Rotating Machines</b> TEET 3135, Co-Requisites: TEET 3312
<b>FROM:</b>	<b>TEET 3333</b>	<b>Electrical Distribution Systems</b> TEET 3331
<b>TO:</b>	<b>TEET 3333</b>	<b>Electrical Distribution Systems</b> TEET 3135, Co-Requisites: TEET 3314
<b>FROM:</b>	<b>TEET 3531</b>	<b>Programmable Controllers</b> TENS 2136
<b>TO:</b>	<b>TEET 3531</b>	<b>Programmable Controllers</b> TENS 2136 and TENS 2116, Co-Requisites: TEET 3512
<b>FROM:</b>	<b>TEET 3512</b>	<b>Programmable Controllers Laboratory</b> TENS 2136, Co-Requisites: TEET 3531
<b>TO:</b>	<b>TEET 3512</b>	<b>Programmable Controllers Laboratory</b> TENS 2136 and TENS 2116, Co-Requisites: TEET 3531

On a Davoud/Jallow motion, these prerequisite changes were approved as a group.

The following prerequisite and title changes were presented by Dr. Davoud.

**Prerequisite and Title Change**

<b>FROM:</b>	<b>TEET 4530</b>	<b>Classical Controls</b> An introduction to control feedback theory including block diagrams transfer functions, stability properties of feedback, and classical design
--------------	------------------	---

<b>TO:</b>	<b>TEET 4530</b>	methods. Prerequisites: TEET 3135 <b>Automatic Controls</b> An introduction to control feedback theory including block diagrams transfer functions, stability properties of feedback, and classical design methods. Prerequisites: TENS 2136
<b>FROM:</b>	<b>TEET 4512</b>	<b>Control Systems Laboratory</b> Laboratory Activities in support of instruction in TEET 4530. Prerequisites: TEET 2133 or TENS 2136, and concurrent enrollment or prior completion of TEET 4530.
<b>TO:</b>	<b>TEET 4512</b>	<b>Automatic Controls Laboratory</b> Laboratory Activities in support of instruction in TEET 4530. Prerequisites: TENS 2136, Co-Requisites: TEET 4530.

On a Davoud/Hammitte motion, the above changes were approved unanimously.

Dr. Davoud presented the following recommended Subject Number Change.

Subject Number Change

<b>FROM:</b>	<b>TMFG 1131</b>	<b>The Manufacturing Enterprise</b>
<b>TO:</b>	<b>TMFG 2131</b>	<b>The Manufacturing Enterprise</b>

Dr. Deal explained that the rationale for this change was consideration of the NAIT accreditation standard requiring clear sequencing of courses, and the proposed number better represents the sequence position of this course between the TMFG 1111 Seminar and the 3000 level as a prerequisite. On a Davoud/Jackson motion, the recommendation was approved.

**COLLEGE OF LIBERAL ARTS AND SOCIAL SCIENCES**

Ms. Nancy Wright presented the following items from the College of Liberal Arts and Social Sciences.

New Courses

<b>YORU 2002</b>	<b>Intermediate Yoruba II</b> Continued development of communication skills (understanding, speaking, reading, and writing Yoruba) and cultural understanding, developed at elementary and intermediate I levels. 3 hours credit. Prerequisite: Intermediate Yoruba I or the equivalent.
<b>FREN 3136</b>	<b>French Through Film</b> An in depth study of selected French feature films for functional vocabulary build-up, increased proficiency, and cultural awareness through listening-comprehension, speaking, reading, writing, and grammar activities. Emphasis on everyday spoken French. 3 credit hours. Prerequisite: FREN 2002 or the equivalent.
<b>HIST 5430/5430G</b>	<b>Modern France</b> An examination of the history of France from the fall of Napoleon Bonaparte in 1815 to the present. It will examine the political, diplomatic, cultural, economic, social, intellectual, and artistic developments which have shaped France in the modern era. 3 Hours.
<b>SOCI 5231</b>	<b>Sociology of Politics</b>

---

---

Political Sociology: Contributions of sociology to the study of politics, including analysis of political aspects of social systems, social context of action and social basis of power. Three hours credit. Prerequisites: SOCI 1101 or permission of instructor.

**WRIT 5030**

**Undergraduate Selected Topics Course**

A course on particular topics in rhetoric and composition, the teaching of writing, English as a Second Language, linguistics, and creative writing not covered by other courses. Three hours credit.

**Course Deletions**

**HIST 5337/5337G**     **France: Empire to Republic**

**HIST 5338/5338G**     **Twentieth Century France**

The YORU 2002 new course proposal was approved unanimously on a Hammitte/Joyner motion. A Joyner/Jallow motion to approve the FREN 3136 new course proposal was passed unanimously. A Joyner/Davoud combined motion to approve the HIST 5430/5430G new course proposal and the deletion of HIST 5337/5337G and HIST 5338/5338G was approved. The SOCI 5231 new course proposal was approved on a Jallow/Hammitte motion. A Joyner/Davidson motion to approve the WRIT 5030 course was unanimously approved .

The following was presented by Ms. Wright as information only.

**Selected Topics Course**

**SOCI 3094**             **Sociology of Sport**

Discussion followed regarding the overlap of this course and one being taught by the Department of Recreation and Sport Management. It was suggested that the chairs of Sociology/Anthropology and Recreation/Sport Management consult each other on this topic.

The following prerequisite changes were presented by Ms. Wright for Psychology.

**Prerequisite Changes**

<b>FROM:</b>	<b>PSYC 3131</b>	<b>Psychological Statistics</b> PSYC 1101, STAT 2231
<b>TO:</b>	<b>PSYC 3131</b>	<b>Psychological Statistics</b> Grade of "C" or better in PSYC 1101; STAT 2231
<b>FROM:</b>	<b>PSYC 3141</b>	<b>Research Methods</b> PSYC 3140
<b>TO:</b>	<b>PSYC 3141</b>	<b>Research Methods</b> Grade of "C" or better in PSYC 3131 or in PSYC 3140
<b>FROM:</b>	<b>PSYC 4443</b>	<b>Experimental Cognitive Psychology</b> PSYC 3141, PSYC 4430
<b>TO:</b>	<b>PSYC 4443</b>	<b>Experimental Cognitive Psychology</b> Grade of "C" or better in PSYC 3141 and in PSYC 4430
<b>FROM:</b>	<b>PSYC 4444</b>	<b>Experimental Animal Learning</b>

<b>TO:</b>	<b>PSYC 4444</b>	<b>PSYC 3141, PSYC 4433</b> <b>Experimental Animal Learning</b> Grade of "C" or better in PSYC 3141 and in PSYC 4433
<b>FROM:</b>	<b>PSYC 5341</b>	<b>Experimental Developmental Psychology</b> PSYC 3141, PSYC 3331 or PSYC 3333
<b>TO:</b>	<b>PSYC 5341</b>	<b>Experimental Developmental Psychology</b> Grade of "C" or better in PSYC 3141 and in PSYC 3331 or PSYC 3333
<b>FROM:</b>	<b>PSYC 5342</b>	<b>Experimental Social Psychology</b> PSYC 3141, PSYC 3334
<b>TO:</b>	<b>PSYC 5342</b>	<b>Experimental Social Psychology</b> Grade of "C" or better in PSYC 3141 and in PSYC 3334
<b>FROM:</b>	<b>PSYC 5443</b>	<b>Experimental Physiological Psychology</b> PSYC 3141, PSYC 5430
<b>TO:</b>	<b>PSYC 5443</b>	<b>Experimental Physiological Psychology</b> Grade of "C" or better in PSYC 3141 and in PSYC 5430

A Jallow/Jackson motion to approve these prerequisite changes passed unanimously.

The next item on the agenda for Liberal Arts and Social Sciences, the ESL course changes, were handled as the first item on the agenda for today's meeting.

## **COLLEGE OF HEALTH AND PROFESSIONAL STUDIES**

Dr. Jim McMillan, representing the Dean's Office, presented the following items.

### **Prerequisite Changes**

<b>FROM:</b>	<b>HLTH 3131</b>	<b>Health and Disease</b> None
<b>TO:</b>	<b>HLTH 3131</b>	<b>Health and Disease</b> Grade of "C" or higher in KINS 2531/2511 and KINS 2532/2512
<b>FROM:</b>	<b>HLTH 4230</b>	<b>Maternal and Child Health</b> HLTH 3230 or permission of the instructor
<b>TO:</b>	<b>HLTH 4230</b>	<b>Maternal and Child Health</b> HLTH 2130 for Health majors or permission of the instructor for non-Health majors
<b>FROM:</b>	<b>HLTH 4331</b>	<b>Individual and Group Strategies for Health Behavior Change</b> HLTH 2130 and HLTH 3330
<b>TO:</b>	<b>HLTH 4331</b>	<b>Individual and Group Strategies for Health Behavior Change</b> HLTH 2130 for Health majors or permission of the instructor for Non-Health majors
<b>FROM:</b>	<b>HLTH 4618</b>	<b>Senior Seminar in Community Health</b>

**TO: HLTH 4618** Senior level Community Health status  
**Senior Seminar in Community Health**  
Senior level Community Health status, HLTH 3131

**FROM: HLTH 4619** **Senior Seminar in Health Behavior**  
Senior level Health Behavior status

**TO: HLTH 4619** **Senior Seminar in Health Behavior**  
Senior level Health Behavior status, HLTH 3131

A Joyner/Davidson motion to approve the HLTH 3131 prerequisite change was approved. The HLTH 4230 and HLTH 4331 changes were approved on a Joyner/Hammitte motion. A Joyner/Davoud motion to approve the HLTH 4618 and HLTH 4619 changes was approved unanimously.

Dr. McMillan presented the following recommended catalog description change.

**Course Description**

**FROM: HLTH 3431** **Health Promotion Concepts & Applications**  
Examines the physical aspect of wellness including fundamental fitness, nutrition concepts and selected disease topics. Emphasis will be on the benefits of exercise, fitness assessment and proper nutrition as they relate to the school health and physical education. Prerequisites: HLTH 3430

**TO: HLTH 3431** **Health Promotion Concepts & Applications**  
Introduces and examines effective instructional practices for teaching health education. Content focus will emphasize the coordinated school health program including nutrition, consumer health, environmental/community health, disease prevention and fitness concepts/wellness. An integral component of the class will be the design of effective health lessons and implementation of these plans in the public school setting. Prerequisites: Admission into Teacher Education Program in Health and Physical Education.

A Joyner/Davidson motion to approve this course description change passed unanimously.

Dr. McMillan brought the following item to the agenda that was omitted on the HPS agenda memo.

**Program Progression Revisions Community Health, Health Behavior and Exercise Science**

**FROM: Students must earn a grade of "C" or higher in all courses within the major requirements, including guided major electives.**

**TO: Students must earn a grade of "C" or higher in all courses in Area F and within the major requirements, including guided major electives.**

After discussion, motion was made and seconded to approve the recommended changes to the programs as listed. This was approved unanimously.

**OTHER BUSINESS**

It was agreed by the committee that the minutes of the meetings would continue to be approved electronically

in order to meet deadlines for Faculty Senate agendas.

The committee also voted to keep the meeting dates as currently scheduled for the remainder of the 2000-2001 academic year. It was suggested that future meetings might be scheduled on alternating days of the week in order to give those faculty members who have classes on Wednesday afternoons an opportunity to attend some of the meetings. The Registrar's Office will develop a tentative schedule for next year and it will be presented at the next UGC meeting.

**Graduate Committee: Chair**

*The Graduate Committee has not met.*

**Academic Standards Committee: Chair**

*The Academic Standards Committee has not met.*

**Athletics Committee: Chair Chris Geyerman**

*The Athletics Committee met on January 12, 2001*

Members and Visitors Present

Creighton Alexander, Fred Smith, Sam Baker, Chris Geyerman, John Mulherin, Cathy Swift, Zachery Stewart, Keith Roughton, Hank Schomber, and Tom Norton.

Approval of Minutes

The minutes of the November 3, 2000, meeting were approved as presented.

Financial Update

Tom Norton reported that, as of December 31, 2000, all fall athletic student-fees had been credited.

Mr. Norton explained that the athletics department is still processing the revenue from the NCAA football playoff games.

Mr. Norton reported that, within the next thirty days, there will be an amendment to the budget, the biggest adjustment occurring in athletic scholarships.

Schedule Approvals

Cathy Been distributed a revision to the 2001 men's golf schedule and the 2001 women's soccer schedule for consideration. Both were unanimously approved.

Athletics Update

Sam Baker explained to the committee the reason for cancelling the December 8, 2000, meeting was due to the football team's travel to Delaware for the December 9 NCAA football playoff game.

Mr. Baker reported there was a coaching change in the volleyball program and he hoped to have a new coach in place by February.

Mr. Baker related that he and several of his administrative staff are working on the recertification process and are also in the middle of the institutional program review associated with the development of the strategic plan.

Mr. Baker stated that the flag issue in the states of Mississippi and Georgia is going to play a large role in future NCAA championship events being held in those states.

Mr. Baker informed the committee of a letter from Dennis Poppe, NCAA Director of Championships, praising Georgia Southern for its fan behavior during the playoff games.

### Southern Boosters Update

John Mulherin reported that Southern Boosters has hired Dan O'Dowd as the Annual Campaign Director.

Southern Boosters is planning the annual campaign which begins in March and anticipates raising \$500,000 in this effort.

### Other Business

Hank Schomber explained that he is in the process of scheduling meetings to draft the recertification report. Mr. Schomber related the report has to be submitted by June 30, 2001.

Chris Geyerman stated the committee will be receiving a draft of the Mission Statement in two weeks.

**Elections Committee:** Chair Jean-Paul Carton  
*The Elections Committee has not met.*

**Faculty Development Committee:** Chair  
*The Faculty Development Committee has not met.*

**Faculty Research Committee:** Chair Karen McCurdy  
*The Faculty Research Committee met on February 7, 2001.*

The 2001 Faculty Senate Research Committee members are: Constance Campbell (COBA), Helen Graf (CHPS), Marvin Goss (Library), Dan Hagan (COST), Don Rakestraw (CLASS), Susan Trimble (COE), Karen McCurdy (Faculty Senate Chair), and Howard Kaplan (Provost's representative).

Since the last deadline for the Faculty Senate Librarian's report, the Committee met to consider applications for two separate competitions: the Faculty Research Stipend awards and the Spring Grants awards. A total of \$85,525 has been awarded to support faculty research initiatives.

### **Research Stipend Competition**

The Faculty Senate Research Committee met on Wednesday, February 7, 2001 to consider the applications for the Faculty Research Stipend awards. The Committee reviewed 22 eligible stipend proposals, and awarded a total of \$55,000. Fifteen proposals received at least some funding. The winning proposals have been placed on reserve in Henderson Library, or copies are available in the Office of Research Services and Sponsored Programs.

### **Spring Grants Competition**

The Faculty Senate Research Committee met on Thursday, March 8, to consider the applications for Faculty Research Spring Grant awards. In this competition, the committee reviewed 24 eligible grant proposals, requesting total support of \$55,841. Five proposals were fully funded and 13 partially funded; awards totaled \$30,525.

#### **Faculty Service Committee: Chair**

*No report submitted.*

#### **Faculty Welfare Committee: Chair**

*The Faculty Welfare Committee has not met.*

#### **Library Committee: Chair Mark Kostin**

*The Library Committee met February 26, 2001*

Present: Robert Costomiris (CLASS), Laura Davidson (LIB), Bede Mitchell (University Librarian), Judi Repman (COE), Will Schmidt (graduate student), Kathleen Gruben (COBA), Kelly Vance (COST), Mark Kostin (Senator, COE), Charles Skewis (Library, ex-officio).

Absent: Brenda Talley (CHPS), Jessica Jones (undergraduate student)

Kostin called the meeting to order and reviewed agenda items. No additional items were mentioned for addition to the agenda.

The primary order of business for the meeting was a review of the Program Review document prepared by Mitchell and the library faculty. Mitchell had provided electronic copies of the document draft prior to the meeting. Kostin suggested that Mitchell lead a review of the document so committee members could make suggestions and ask questions. These minutes record the discussion that accompanied Mitchell's presentation of the recommendations/discussion made in the Library Program review and do not attempt to include the text of the review document itself, since it exceeded 15 pages in length and was in draft form.

Using the executive summary, Mitchell discussed each of the major recommendations in the Henderson Library Program Review. Mitchell noted that the library faculty had been allowed to develop their own format for the document since the library did not "fit" the model provided for the review of academic programs.

Gruben asked what efforts programs across campus had made to determine the adequacy of Henderson Library resources in their own program reviews. Mitchell and Skewis noted that some programs had asked for additional assistance and input from library faculty while others had not. Mitchell assured committee members that programs that indicated resources were "below expectations" would not automatically receive additional funds. He noted that programs indicating resources were unsatisfactory would be asked to work with library faculty to identify specific areas of weakness, which might allow library faculty to show program faculty that, in fact, adequate resources are available.

Costomiris followed up by asking Mitchell to explain figures showing that Georgia Southern University students and faculty check out far fewer items than students and faculty at selected peer institutions. A lengthy discussion of possible explanations followed. It was suggested that the final version of the program review specifically refer to relevant charts and tables in the executive summary and that the discussion of these factors include discussion of the relatively high faculty/student ratio at Georgia Southern.

As part of the discussion of the budgetary recommendations, Mitchell again stressed the need to gain control of periodical expenditures. He reported that about half of the departments had completed their initial periodical review. Mitchell noted that this data just begins the process of re-evaluating a periodical. Additional input will be sought from faculty and departments before any final decisions are made. Kostin asked about the possibility of tracking online periodical use. Davidson noted that these capabilities are not currently available. Gruben also pointed out issues related to electronic conversion of back issues of periodicals.

Costomiris noted that since the Henderson Library catalog is web-based that it can be very difficult to find a terminal available to access the library catalog. He noted that students seem to perceive of Henderson as "computer café" and suggested that dedicated library catalog terminals might be helpful. Problems related to signage (which often seems to be confusing and/or lacking) and building design were discussed.

Some discussion followed concerning plans for library renovation and expansion. Davidson noted that the planning money should be available next fiscal year and that renovations should be completed within 5 years.

Vance noted the importance of incorporating information literacy and library use skills and strategies into GSU 1210. Mitchell stated that the need to systematically teach information literacy skills across campus was one of the strongest recommendations made in the program review document.

Committee members were urged to send any additional suggestions for the final version of the library program review document to Mitchell by March 7.

Gruben then moved, seconded by Schmidt, that Kostin prepare a memo stating that the University Library Committee had reviewed the Henderson Library Program Review document and that the Committee endorsed all of the review's recommendations. The Committee directed Mitchell to submit this memo along with the Program Review to the University Program Review Committee.

Mitchell then provided committee members with copies of the "Memorandum of Understanding between Georgia Southern University and the Statesboro Regional Library, Units of the University System of Georgia." Mitchell discussed the benefits of this collaborative effort to all involved.

The next meeting will be held Monday, April 2, from 10:30 a.m.-12:00 p.m.

**Summary of Academic Advisory Council Meetings:** Chair Vaughn Vandegrift

*The Academic Advisory Council has not met.*

A summary of business conducted by Faculty Senate committees since the last Faculty Senate Librarian's report (between March 21 and April 19, 2001).

**Undergraduate Committee:** Chair Kathleen Koon  
*The Undergraduate Committee met on March 21, 2001*

**Present:** Ms. Laura Davidson; Dr. Diana Hammitte; Dr. Mary Jackson; Dr. Barry Joyner; Dr. Kathleen Koon; Dr. Alison Morrison-Shetlar; Ms. Sonya Shepherd; Dr. Mary Smith; Dr. Bob Haney; Mr. John Kim, representing SGA. **Visitors:** Dr. Lori Amy; Dr. Jeff Buller; Mr. Mike Deal; Dr. Todd Deal; Dr. Judy Schomber; Ms. Nancy Wright.

Dr. Kathleen Koon, Chair, called the meeting to order at 3:00 p.m. There were some new members present for the first time, so Dr. Koon asked that each person introduce themselves.

**COLLEGE OF BUSINESS ADMINISTRATION**

Dr. Mary Smith presented the agenda for the College of Business Administration.

**Prerequisite Change**

**FROM:** BUSA 2106 **Environment of Business**  
ENGL 1102 or equivalent  
**TO:** BUSA 2106 **Environment of Business**  
The completion of at least 24 semester hours including a "C" or better in ENGL 1101

On a motion by Dr. Mary Smith and second by Ms. Laura Davidson the change was approved.

**COLLEGE OF EDUCATION**

Dr. Diana Hammitte presented the following items for the College of Education.

**MIDDLE GRADES AND SECONDARY EDUCATION**

**Prerequisite Changes**

**FROM:** TCED 5238/5238G **Materials and Methods of Construction**  
Admission to Teacher Education Program and TCED 2131.  
**TO:** TCED 5238/5238G **Materials and Methods of Construction**  
Initial teacher certification students must be admitted to the Teacher Education Program.

**FROM:** TCED 5239/5239G **Advanced Technology Education for Teachers**  
TCED 2131, 4130, and Admission to Teacher Education.  
**TO:** TCED 5239/5239G **Advanced Technology Education for Teachers**  
Initial teacher certification students must be admitted to the Teacher Education Program.

On a motion by Dr. Hammitte and seconded by Dr. Smith, the two changes were approved.

**COLLEGE OF LIBERAL ARTS AND SOCIAL SCIENCES**

Dr. Jeff Buller presented the following agenda items from the College of Liberal Arts and Social Sciences.

**New Course**

**WRIT 5530**

**Writing, Teaching, and Technology**

Analyzes the meanings and implications of the new technologies on reading and writing as well as explores the relationship between a culture's technologies of writing and cultural narratives of identity, subjectivity, and agency. (3 credit hours) Proposed prerequisites: ENGL 1102 and six hours of writing courses above the 2000 level.

Dr. Buller made a motion, which was seconded by Dr. Smith, that this new course be approved. Discussion followed on a question raised by Dr. Jackson regarding contact with the College of Education. Dr. Amy responded that Dr. Ronnie Sheppard met with Writing and Linguistics, including Dr. Burton. Dr. Haney requested clarification of the number of writing assignments to be required. Following the discussion, the motion was approved.

Dr. Buller then presented the following item for information only.

**Selected Topics Announcement**

**MUSC 5031**

**Selected Topics in Music: Opera Production**

Dr. Buller presented the following request for a crosslisted course.

**Crosslisting**

**ANTH 4131/AMST 4139 North American Archaeology**

Ms. Davidson made a motion, seconded by Dr. Hammitte, to approve the crosslisting. Discussion followed regarding the numbering of the course. Mr. Deal noted that it is better for the crosslisted courses to have the same number. However, there was already an AMST crosslisted course with the number 4131. It was suggested that the Anthropology course number be changed from ANTH 4131 to ANTH 4139. Dr. Buller stated that he would present this to the Department of Sociology and Anthropology and bring it back to a future Undergraduate Committee meeting as a course number change. Following this discussion, the motion was passed unanimously.

Dr. Buller then presented the following requests for changes to the catalog pages for the B.A. and B.S. degrees in Political Science.

**Changes to Catalog Pages for Political Science Degrees, Both BA and BS**

**Under "Electives" on both pages: "A maximum of 9 hours of internship may be taken." At the bottom of both pages will be this note: "Other program requirements: Majors must earn a grade of "C" or better in all upper level POLS courses."**

A motion by Dr. Hammitte and second by Dr. Morrison-Shetlar was unanimously approved.

**ALLEN E. PAULSON COLLEGE OF SCIENCE AND TECHNOLOGY**

Dr. Todd Deal presented the following agenda items from the Allen E. Paulson College of Science and Technology.

## DEPARTMENT OF MATHEMATICS AND COMPUTER SCIENCE

### New Course

#### **MATH 2430**

#### **Computing Techniques**

Fundamentals of numerical methods and development of programming techniques with implementation in the computer solution of problems in engineering. Prerequisites: CSCI 1301 or ENGR 1132, MATH 2242, PHYS 2211. Corequisite: MATH 3230. 3 credit hours.

Dr. Hammitte made a motion, seconded by Dr. Jackson, to approve the new course. It passed unanimously.

### **OTHER BUSINESS**

A tentative schedule of meetings for September 2001-May 2002 was distributed to committee members. After discussion, it was suggested that meetings be added for December 2001 and January 2002, and that the January 2002 meeting be designated as the last meeting to approve items to be included in the 2002-2003 catalog.

Dr. Koon wondered if the committee would be interested in setting goals. Discussion followed. It was suggested that the committee review the findings of the Program Review Committee and the guidelines of the Senate Executive Committee.

### **ADJOURNMENT**

#### **Graduate Committee: Chair Ming Li**

*The Graduate Committee February 15, 2001.*

In attendance: Dr. Max Burns, COBA; Dr. Ruth Carroll, COE; Dr. C. Ray Chandler, COST; Dr. Arnie Cooper, Provost Representative; COE; Dr. Quentin Fang, COST; Dr. Frank French, COST; Dr. John Kim, SGA; Dr. Ming Li, CHPS; Dr. Jim Randall, COBA; Dr. Sudha Ratan, CLASS; Dr. Bill Reynolds, COE; Dr. Deborah Thomas, COE; Dr. Caren Town, CLASS; Dr. Lane Van Tassell, AVPAA & Dean of Graduate Studies; Dr. Steve Vives, COST; Dr. Jerry Wilson, COBA; Dr. Jamie Woods, CLASS; Dr. Nancy Wright, CLASS

Others: Dr. John R. Diebolt, Ms. Michelle Hodges

The Graduate Committee Meeting was called to order by Dr. Lane Van Tassell at 3:30 p.m. on Thursday, February 15, 2001, in the Dean's Conference Room of the College of Education Building.

Dr. Van Tassell reported that Dr. Arnie Cooper would be serving as the Provost Representative.

Dr. Van Tassell mentioned that the committee might want to look at the Graduate Faculty sub-committee, which is chaired by Dr. Bill Reynolds. He stated that the subcommittee does not include a faculty senate member and any of the six(6) senators would be eligible to serve on or chair the subcommittee.

### **APPROVAL OF MINUTES**

Minutes of the January 18, 2001, Graduate Committee meeting were approved as modified.

### **CURRICULUM AMENDMENTS AND PROGRAM CHANGES**

Curriculum amendments presented by the College of Education, College of Liberal Arts & Social Sciences, and College of Science and Technology, were presented and approved by the Graduate Council. See **Attachment I: Curriculum Amendments Approved by Graduate Council Report**.

The new course proposal for CSCI 5436G (Distributed Web System Design) was considered but recommended to be returned to the department to include requirements for graduate students to earn graduate credit.

## **OLD BUSINESS**

Dr. Van Tassell introduced five of the six (6) senators eligible to chair the Graduate Committee as: Dr. Frank French (COST), Dr. Ming Li (CHPS), Dr. Jerry Wilson (COBA), Dr. Ruth Carroll (COE), Dr. Sudha Ratan (CLASS). The sixth member, Dr. Bede Mitchell was not present. Dr. Suda Ratan nominated Dr. Ming Li. The nomination was seconded by Dr. Frank French. Dr. Li was elected Chair of the Graduate Committee by unanimous vote.

Dr. Jamie Woods nominated Dr. Ruth Carroll to serve on the Graduate Faculty subcommittee appointed to review graduate faculty applications. The nomination was seconded by Dr. Deborah Thomas. Dr. Carroll was elected as the Graduate Faculty subcommittee Faculty Senate representative.

## **ADJOURNMENT**

### **Academic Standards Committee: Chair**

*The Academic Standards Committee report for Spring Semester will be available in the next Librarian's report.*

### **Athletics Committee: Chair Chris Geyerman**

*The Athletics Committee met on February 23, 2001*

### Members and Visitors Present

Ming Li, Ron Core, Sam Baker, Alice Hall, Richard Rogers, Chris Geyerman, Fred Smith, Zachery Stewart, John Mulherin, Cathy Swift, Hank Schomber, Keith Roughton, Tom Norton.

### Approval of Minutes

The minutes of the January 12, 2001, meeting were approved as presented.

### Financial Update

Tom Norton reported that, as of January 31, 2001, spring semester student fees were still being received. Fall fees were \$50,000 above what had been projected.

Mr. Norton explained that the profit to GSU athletics from the NCAA I-AA football playoff games was \$9,000.

Mr. Norton reported that it is expected the 2001 athletics budget will be balanced.

### Schedule Approvals

In Cathy Beene's absence, Sam Baker distributed schedules for men's spring soccer, and women's spring soccer. No class days will be missed, and the schedules were unanimously approved.

### Athletics Update

Sam Baker reported:

- Spring sports have commenced.
- Men's and women's Southern Conference Basketball Tournament is March 1-4.
- All department heads are preparing a Program Review.
- Hank Schomber is working on the NCAA Certification Interim Report.
- The spring football game is scheduled for April 21 at noon.
- The Schenkel E-Z-GO Golf Tournament is scheduled for March 24-25.

### NCAA Update

\_\_\_\_\_ Richard Rogers reported that at the time of the Southern Conference basketball tournament, picketing and demonstrations are expected due to the South Carolina flag issue.

Dr. Rogers also explained that, as of this date, the Faculty Athletics Committee is no longer a standing committee of the Faculty Senate. Dr. Grube felt it should be a university-wide committee.

Dr. Rogers also reported that the SGA is taking issue with the idea of one of the representatives to the Faculty Athletics Committee being a graduate assistant. They are taking it back to the Faculty Senate for review.

### Southern Boosters Update

John Mulherin reported that the Southern Boosters renewal campaign is underway. Southern Boosters and the Foundation have begun the prospect identification process for the proposed Capital Campaign.

### Other Business

The Faculty Athletics Committee Scholar Athletes of the year were voted upon and the winners were Gino Tutera (male) and Robin Thursk (female).

### New Business

After some discussion, the revised Athletics Mission Statement was approved. However, it was decided to distribute the revised statement to the Faculty Senate for review, and any presented feedback will be discussed at the next meeting of the Faculty Athletics Committee. A copy of the revised Mission Statement is enclosed.

**Elections Committee:** Chair Jean-Paul Carton  
*No report submitted.*

**Faculty Development Committee:** Chair

*The Faculty Development Committee met on April 13, 2001.*

To Rank & Disburse 2001 Late Summer Travel Monies

We met to deal rank and disburse funds for late Summer- early Fall travel :

There were 26 proposals

19 were supported to some degree by the committee

we allocated \$15,257 in awards to those colleagues

**Faculty Research Committee:** Chair Karen McCurdy

*No report submitted.*

**Faculty Service Committee:** Chair David Allen

On Wednesday March 22<sup>nd</sup>, the Faculty Service Committee met to consider proposals for educational leave. We had eight proposals of which five were recommended for approval to the Provost. His decisions are pending.

**Faculty Welfare Committee:** Chair

*No report submitted.*

**Library Committee:** Chair Mark Kostin

*The Library Committee met April 2, 2001*

**Present:** Robert Costomiris (CLASS), Laura Davidson (LIB), Bede Mitchell (University Librarian), Judi Repman (COE), Kathleen Gruben (COBA), Mark Kostin (Senator, COE), Ann Hamilton (Library, ex-officio), Fred Smith (Library, guest)

**Absent:** Will Schmidt (graduate student), Jessica Jones (undergraduate student), Brenda Talley (CHPS), Kelly Vance (COST)

After calling the meeting to order, Kostin asked if there were any additions to the agenda. Since there were none, Kostin turned the meeting over to Mitchell to provide an update on several library initiatives.

The first initiative discussed was the report issued by the preservation consultant following on-site visits in October and January. Mitchell told the committee that the consultant's recommendations revolved around formalizing a collection development policy for the library. A collection development policy is a written document that establishes priorities for the library's collection, which is especially important in light of current university program reviews. The policy would reflect curricular emphases (i.e. those programs identified to be enhanced or maintained) and would specify factors to consider for programs identified for reduction. The policy would also discuss issues related to collection preservation and maintenance, including disaster preparedness. Mitchell noted that he plans to appoint a collection development committee to begin work this summer. This group will prepare a preliminary outline of steps needed to prepare a collection plan, which will be shared with the university library committee at its fall meeting. Kostin noted that it is critical for faculty to be actively involved in developing this plan.

Costomiris asked Mitchell about the level of satisfaction with Blackwell's as the approval plan vendor. Mitchell stated that he believed that there was general satisfaction with the level of service but he also noted that a

vendor study had not been done in several years, further noting that this would be a good activity to undertake as the collection development plan is developed. The same is true for the periodicals vendor, EBSCO, although Mitchell noted that it would probably be best to do a vendor study after the periodicals review is completed.

Some discussion followed of the difficulties college and departmental library representatives have in sharing information with colleagues and getting feedback about purchases, etc. Mitchell stated that the library is considering implementing a liaison program to improve communication. There was general agreement that this was a promising idea. Gruben suggested that these liaisons introduce themselves at each college's August faculty meeting. Another possible activity for liaisons would be holding regular office hours at the different colleges. Mitchell did note that establishing a liaison program would require a major restructuring of time, since these new activities could not be simply added on to current library faculty responsibilities. Mitchell stressed that the library faculty feel that it is important to "get outside the library walls."

The final recommendation made by the preservation consultant concerned shelving in a storage area on the 4<sup>th</sup> floor of the library. The shelves in this area were not designed for preservation and the boards need to be covered with a Mylar film to protect materials from deterioration. Mitchell noted that the library could apply for a follow up grant of \$5,000 to purchase this material.

Mitchell introduced Fred Smith, access services librarian, who gave an update to changes in the circulation policy. Smith provided committee members with a handout summarizing these changes. Smith noted that faculty will no longer receive overdue notices, but they will receive a courtesy notice about turning in materials before the end of the academic year. Some discussion followed about procedures to renew materials. Smith noted that this process should now be very easy for faculty, although he did state that we are still in a period of transition from the old system. Kostin suggested that it might be appropriate to review the possibility of extended loan periods for graduate students. Costomiris asked for clarification about the recall of items that have been checked out. Davidson stated that they are working to clarify this since the use of the "request" icon is confusing.

Ann Hamilton provided an update on the library's expansion plans. A variety of scenarios were discussed and it was noted that this project would be #4 on the BOR list of funding for design. It is expected that the design phase will begin in June/July 2002. Hamilton noted that it is unlikely that the funding for the project will be adequate for the projected 20-year growth of the library and noted that President Grube is seeking assistance from the Chancellor with this issue. Hamilton did note that the proposed expansion plan (which includes \$12 million in funding) could be seen as part of a phased expansion plan. There was some discussion about relocating the extensive computer facilities on the first floor of the library. Mitchell stated that the library faculty values its role as a computer center and that student technology access has been stressed in the expansion proposals.

The final item of business was a discussion of progress on the periodicals subscription review. Mitchell stated that rankings had been received from all but 5 departments. Library faculty are currently identifying items no one identified as useful. This data will be correlated with usage data. When this has been compiled, a master list will be circulated across campus (in print and electronic formats) for faculty review. Mitchell reminded the committee that the periodicals budget shortfall will be an additional shortfall of about \$75,000-80,000 and that deep cuts will need to be made in current periodicals before new titles can be considered.

At the close of the meeting, Mitchell expressed appreciation on behalf of the entire library faculty for the participation of members of the University Library Committee. He noted that input from the Committee is greatly valued. Kostin also expressed the appreciation of the Committee to Mitchell and other members of the library faculty for their willingness to discuss a wide variety of issues and freely share information with the Committee and the University community.

The meeting was adjourned at 11:45 a.m.

**Summary of Academic Advisory Council Meetings: Chair Vaughn Vandegrift**  
*The Academic Advisory Council met on April 3, 2001*

1. Teresa Thompson described admissions and recruitment progress.
2. Linda Bleicken provided a summer sessions update.
3. Mike Deal discussed issues regarding the calendar and registrar.
4. Lisa Spence described plans for Banner implementation.
5. Vaughn Vandegrift provided a tech fee update.

A summary of business conducted by Faculty Senate committees since the last Faculty Senate Librarian's report (between April 19, and June 20, 2001).

**Undergraduate Committee:** Chair Kathleen Koon  
*The Undergraduate Committee met on April 18, 2001*

**Present:** Ms. Laura Davidson; Dr. Mohammed Davoud; Dr. Mary Jackson; Dr. Barry Joyner; Dr. Kathleen Koon; Dr. Alison Morrison-Shetlar; Ms. Sonya Shepherd; Dr. Mary Smith; Dr. Bob Haney.  
**Visitors:** Mr. Mike Deal; Dr. Judy Schomber; Dr. Steve Vives; Ms. Nancy Wright.

Dr. Kathleen Koon, Chair, called the meeting to order at 3:02 p.m.

**ALLEN E. PAULSON COLLEGE OF SCIENCE AND TECHNOLOGY**

Dr. Steve Vives presented the agenda for the Allen E. Paulson College of Science and Technology.

**DEPARTMENT OF MATHEMATICS AND COMPUTER SCIENCE**

**New Course**

**MATH 1112**

**Trigonometry**

Circular functions, solutions of triangles, trigonometric identities and equations, graphs of trigonometric functions, Law of Sines, Law of Cosines, applications, vectors, complex numbers, Euler's formula, DeMoivre's theorem, and conic sections. Credit may not be received for both MATH 1112 and MATH 1113. Proposed prerequisites: A minimum grade of C in MATH 1111 or equivalent.

A motion was made by Dr. Davoud and seconded by Ms. Davidson to approve the new course. Dr. Joyner asked if this course would meet the Pre-Cal requirement in Area F of the College of Health and Professional Studies programs that now reads MATH 1113. Dr. Schomber had the same question about Area A of the Core Requirements. Dr. Vives stated that the course will provide an alternative to the Pre-Calculus course (MATH 1113) for students whose majors do not require calculus; the sequence College Algebra (MATH 1111) and Trigonometry (MATH 1112) will provide a slower paced alternative to MATH 1113. The content matches the University System Core description for MATH 1112. Following this discussion, the motion was approved unanimously.

Dr. Vives then presented the following items for approval.

**Catalog Description and Credit Hours**

**FROM: MATH 1113**

**Pre-Calculus**

Precalculus 3-0-3. Emphasizes trigonometric functions and concepts and will include a review of selected topics from algebra including systems of equations and matrix algebra. The graphing calculator will be incorporated throughout the course. Prerequisites: A minimum grade of C in MATH 1111 or equivalent.

**TO: MATH 1113**

**Pre-Calculus**

Precalculus 4-0-4. This course is designed to prepare students for calculus, physics, and related technical subjects. Topics include an intensive study of algebraic and transcendental functions accompanied by analytic geometry. The graphing calculator will be incorporated

throughout the course. Credit may not be received for both MATH 1112 and MATH 1113. Prerequisites: A minimum grade of C in MATH 1111 or equivalent.

**Prerequisite Change**

**FROM: MATH 1441**

**Calculus I**

A minimum grade of C in MATH 1113 or equivalent.

**TO: MATH 1441**

**Calculus I**

A minimum grade of C in MATH 1112 or MATH 1113, or equivalent.

Dr. Davoud made a motion and Dr. Morrison-Shetlar seconded it to approve the recommended changes. The question was raised regarding the need for the credit hour change for MATH 1113 from 3 to 4 hours. Dr. Vives explained that to adequately prepare students for calculus, the subject matter demands that this be a 4 hour course, rather than the current 3 hour course. The need for this change is immediate. The content matches the University System Core description for MATH 1113. Following this discussion, the motion to approve these two changes was approved unanimously.

**SCHOOL OF TECHNOLOGY**

Dr. Vives presented the following items for the School of Technology.

**Prerequisite Change**

**FROM: TMFG 3231**

**Introduction to Industrial Management**

None

**TO: TMFG 3231**

**Introduction to Industrial Management**

TMFG 1131

**Catalog description and Prerequisite Change**

**FROM: TMFG 3232**

**Applied Industrial Statistics and Quality Assurance**

Statistical Process control in manufacturing. Topics include evaluation of the process control system, defining problems and setting priorities, analyzing the process, describing data, process capability and precontrol charts, control charts, and determining cause. Prerequisite: One basic math course.

**TO: TMFG 3232**

**Applied Industrial Statistics and Quality Assurance**

Statistical Process control in manufacturing. Topics include evaluation of the process control system, defining problems and setting priorities, analyzing the process, describing data, process capability and precontrol charts, control charts, and determining cause. Microsoft Excel will be used. Prerequisites: TMFG 1131 and completion of Area A math requirement.

A Davoud/Joyner motion to approve the two items was approved unanimously.

**OTHER BUSINESS**

A revised proposed meeting schedule for 2001-2002 was distributed. The new schedule included December 2001

and January 2002 meetings, with the notation that the January 2002 meeting would be the last meeting to approve items to be included in the 2002-2003 catalog. This revised schedule was approved.

Dr. Koon brought up the topic that was discussed briefly at the March meeting regarding goals for the committee. Ms. Davidson discussed an article from the Association of College and Research Libraries about Information Literacy Competency. Her suggestion was that the university try to integrate information literacy issues into the introductory and basic courses of the curriculum. Ms. Davidson will send copies of the article to members of the committee. Dr. Morrison-Shetlar wondered how the committee might be helpful to or involved with the Academic Success Center that is to be established this Fall. Ms. Davidson suggested involvement with the Tutorial Center. Dr. Haney stated that the committee might want to review the General Education Outcomes to see if the goals are being met.

## **ADJOURNMENT**

*The Undergraduate Committee met on May 16, 2001*

**Present:** Dr. Constance Campbell; Ms. Laura Davidson; Dr. Mohammad Davoud; Dr. Mary Jackson; Dr. Saba Jallow; Dr. Kathleen Koon; Dr. Alison Morrison-Shetlar; Ms. Sonya Shepherd; Dr. Bob Haney. **Visitors:** Mr. Mike Deal; Dr. Jennie Rakestraw; Dr. Steve Rutner; Dr. Judy Schomber; Dr. Steve Vives.

Dr. Kathleen Koon, Chair, called the meeting to order at 3:05 p.m.

## **COLLEGE OF EDUCATION**

Dr. Mary Jackson presented the following agenda for the College of Education.

### **CURRICULUM, FOUNDATIONS, AND RESEARCH**

#### **Course Changes (Other)**

##### **COED 2110          PPB Practicum**

To change the grading mode to Satisfactory/Unsatisfactory (to reflect the original intentions of those who developed the course as well as the recommendation of the pre-professional block committee), and to clarify required practicum activities based on feedback from the undergraduate curriculum committee.

A motion was made by Dr. Jackson and seconded by Dr. Jallow to approve the changes for this course, based on the recommendations of the Pre-professional Block Committee and the College of Education Undergraduate Curriculum Committee. The question was raised regarding the "Repeatable for Credit (Y/N)" block on the curriculum form. It was left blank but should be changed to read "N." The motion was approved.

## **COLLEGE OF LIBERAL ARTS AND SOCIAL SCIENCES**

Dr. Saba Jallow presented the agenda items from the College of Liberal Arts and Social Sciences.

#### **Prerequisite Changes**

**FROM:          WRIT 2130    Technical Communication**

- TO: WRIT 2130** ENGL 2111 or ENGL 2112  
**Technical Communication**  
None
- FROM: WRIT 5430** **Poetry Writing**  
ENGL 2111 or ENGL 2112
- TO: WRIT 5430** **Poetry Writing**  
ENGL 2111 or ENGL 2112, or by permission of instructor
- FROM: WRIT 5540** **Fiction Writing**  
ENGL 2111 or ENGL 2112
- TO: WRIT 5540** **Fiction Writing**  
ENGL 2111 or ENGL 2112, or by permission of instructor

A motion was made by Dr. Jallow and seconded by Dr. Jackson to approve these prerequisite changes. The motion was approved.

#### **ALLEN E. PAULSON COLLEGE OF SCIENCE AND TECHNOLOGY**

The Allen E. Paulson College of Science and Technology agenda items were presented by Dr. Steve Vives.

#### **DEPARTMENT OF BIOLOGY**

##### **Title and Catalog Description Changes**

- FROM: BIOL 4890** **Directed Individual Study**  
Well prepared biology majors may be permitted to carry out independent study upon the recommendation of the instructor with whom the student wishes to work. The recommendation must have approval of the head of the biology department. An oral presentation of the results by the student must be presented at the end of the semester. Prerequisites: Minimum GPA of 2.75 and junior standing.
- TO: BIOL 4890** **Undergraduate Research**  
Well prepared biology majors may be permitted to carry out an independent research project upon the recommendation of the instructor with whom the student wishes to work. The recommendation must have approval of the head of the biology department. A written abstract and an oral presentation of the results by the student must be presented at the end of the semester. Prerequisites: Minimum GPA of 2.75 and junior standing.

Dr. Davoud made a motion, seconded by Dr. Morrison-Shetlar, to approve the title and catalog description changes. The motion was approved.

## SCHOOL OF TECHNOLOGY

### Title Changes

- FROM: TCET 4431 Collection and Distribution System Design**  
Parameters, equations and procedures for the design of wastewater and storm water collection systems, parameters, equations and procedures for the design of water distribution systems, pumps, pump curves, pumping stations, sizing storage tanks and wetwells. Prerequisite: TENS 2134. Corequisite: TCET 4312.
- TO: TCET 4431 Water Supply Systems**  
Parameters, equations and procedures for the design of wastewater and storm water collection systems, parameters, equations and procedures for the design of water distribution systems, pumps, pump curves, pumping stations, sizing storage tanks and wetwells. Prerequisite: TENS 2134. Corequisite: TCET 4312.

The justification for this change is to include the word "water" in the title and still keep the title relevant and brief.

- FROM: TCET 4312 Pipe Design Laboratory**  
Design of wastewater and storm water collection systems. Use of computer program for collection system design, rainfall and runoff computations, Hardy-Cross method for distribution system analysis, computer program for pipe network analysis, pump curves and operation points and computer spreadsheet use in sizing storage tanks and wetwells. Prerequisite: TENS 2121. Corequisite: TCET 4331.
- TO: TCET 4312 Water Supply Laboratory**  
Design of wastewater and storm water collection systems. Use of computer program for collection system design, rainfall and runoff computations, Hardy-Cross method for distribution system analysis, computer program for pipe network analysis, pump curves and operation points and computer spreadsheet use in sizing storage tanks and wetwells. Prerequisite: TENS 2121. Corequisite: TCET 4331.

The justification to change the title of this course is to reflect the fact that the course is not restricted to pipe design.

- FROM: TCET 4333 Treatment Plant Design**  
Sources and characteristics of water and wastewater. Principles of design for units and processes in water and wastewater treatment plants, EPA and state requirements. Prerequisites: TCET 3331 and TENS 2134. Corequisite: TCET 4314.
- TO: TCET 4333 Water-Wastewater Treatment**  
Sources and characteristics of water and wastewater. Principles of design for units and processes in water and wastewater treatment plants, EPA and state requirements. Prerequisites: TCET 3331 and TENS 2134. Corequisite: TCET 4314.

The reason for changing the title of this course is that it needs to include "water" and "wastewater."

**FROM: TCET 4314 Treatment Plant Laboratory**

Standard laboratory test used to control the operation of water and wastewater treatment plants. Standard reporting forms required by state agencies. On lot disposal systems. Field trips to water and wastewater treatment plants. Corequisite: TCET 4333.

**TO: TCET 4314 Water Treatment Laboratory**

Standard laboratory test used to control the operation of water and wastewater treatment plants. Standard reporting forms required by state agencies. On lot disposal systems. Field trips to water and wastewater treatment plants. Corequisite: TCET 4333.

The justification for making this change is that it needs to include "water" in the title.

A motion was made by Dr. Davoud and seconded by Dr. Morrison-Shetlar to approve these four course title changes. The motion was passed unanimously.

## **COLLEGE OF BUSINESS ADMINISTRATION**

Dr. Steve Rutner presented the following agenda item for the College of Business Administration.

### **Prerequisite Change**

**FROM: LOGT 4231 Logistics and Intermodal Transportation Operations**

LOGT 3231 – Principles of Transportation and LOGT 3232 – Business Logistics

**TO: LOGT 4231 Logistics and Intermodal Transportation Operations**

LOGT 3232 – Business Logistics

On a motion by Dr. Jallow and second by Ms. Davidson, this prerequisite change was approved unanimously.

## **OTHER BUSINESS**

The discussion of goals for the committee was continued from the previous meeting. Dr. Koon distributed copies of the university's "General Education Outcomes." Ms. Davidson had sent copies of the Association of College and Research Libraries' article on Information Literacy to committee members for their review. The general consensus is that the committee can probably be helpful in several different ways in accomplishing the review of the General Education Outcomes; for example, by initiating a review of how well the educational outcomes are being addressed through the core courses. One way to do this would be to have a checklist similar to the ones used during the quarter to semester conversion. Dr. Morrison-Shetlar and Dr. Jennie Rakestraw have examples or copies of these checklists. It was suggested that the director-designate of the Academic Success Center and the new director of Institutional Research be invited to a future meeting to discuss ways that the committee could be helpful in reaching the goals of the university.

Dr. Mary Jackson mentioned the possibility of alternates for each college as representatives to the committee, similar to Faculty Senate alternates. This would assure that each college would be represented at each meeting. Dr. Koon has posed this suggestion to the Faculty Senate Executive Committee and will report any developments at future meetings.

## **ADJOURNMENT**

### **Graduate Committee:** Chair Ming Li

*No report.*

### **Academic Standards Committee:** Chair

*No report.*

### **University Athletics Committee:** Chair Chris Geyerman

*The Athletics Committee met on April 27, 2001*

### Members and Visitors Present

Alice Hall, Richard Rogers, Tom Norton, Chris Geyerman, John Mulherin, Cathy Beene, Sam Baker, Hank Schomber.

### Approval of Minutes

The minutes of the March 30, 2001 meeting were approved as presented.

### Financial Update

Tom Norton distributed for approval the athletics department's proposed 2002 budget. Mr. Norton explained that a \$4.00 per semester increase in student athletics fees was approved by the Board of Regents. The 2002 proposed budget was unanimously approved.

### Schedule Approvals

There were no schedules for approval.

### Athletics Update

Sam Baker reported:

- The Interim Certification report is in the process of being written and will be distributed to the committee for review before the next University Athletics Committee meeting. The report will be discussed at the next meeting of the committee, and a final vote for its approval and/or revisions will take place at a June 8 meeting. The document will be delivered to Dr. Grube on June 12.
- Andrew King, men's tennis coach, is graduating and leaving Georgia Southern to pursue a career in politics.
- Lisa Nuxol, assistant women's basketball coach, is leaving Georgia Southern for a

coaching position at Stetson.

- The golf team is waiting for a bid to play in the NCAA Regional Golf Tournament in Williamsburg, Virginia. Mr. Baker also reported that Coach Mays was chosen the Southern Conference Coach of the Year.
- The women's indoor and outdoor track team placed 4<sup>th</sup> in the conference.

### NCAA Update

\_\_\_\_\_Richard Rogers reported that the NCAA Board of Directors postponed a vote on legislation to change the number of allowable men's basketball games. The legislation would change the number of games played for all Division I teams to 29.

### Southern Boosters Update

John Mulherin reported that the renewal campaign was well under way and the goal is to raise \$373,000 in the next two months.

### New Business

Hank Schomber proposed an amendment to the Budget Review Procedure in the athletics department's Policy Manual. The amendment is as follows:

The Budget will be presented to and reviewed by Southern Boosters, which will take official action to accept responsibility for its commitment to Athletics. A Letter of Commitment acknowledging that responsibility will be sent to the Athletics Director. This letter will be binding and final.

The amendment was unanimously approved.

Mr. Schomber also recommended several amendments to the Equipment Issue and Returns portion of the Policy Manual with the intent to clarify the policy and procedures regarding student-athletes who fail to return team apparel and/or equipment at the end of the season or when they leave the team. Following discussion, all amendments were unanimously approved.

### **INSTITUTIONAL NCAA SECONDARY VIOLATION SELF-REPORTS SUBMITTED TO THE SOUTHERN CONFERENCE DURING SPRING SEMESTER, 2001**

February 3, 2001; Softball

A returning softball player competed in a contest on February 2 before she completed the NCAA student-athlete statement and the NCAA drug testing form. She had played on the softball team the two previous years and met all other eligibility requirements. She had not been enrolled fall

semester due to corrective surgery and rehabilitation for an injury so she had not completed these forms at the beginning of fall semester with the rest of the student-athletes. Through administrative oversight she did not meet with the Compliance Office staff when she returned to school in January for the spring semester. The Compliance Office has reviewed their procedures to ensure better control. A letter of reprimand has been issued to the Athletic Compliance Coordinator.

February 26, 2001; Football

A transfer student at Georgia Southern University who was interested in trying out as a kicker for the football team asked for the coaches' opinion about his ability to possibly kick for the team. He wanted an evaluation as early as possible so he could determine if he should continue to workout and kick on his own as actual tryouts would take place some time later. An assistant football coach, thinking only in terms of the young man's request and not considering that watching him kick would constitute practice, agreed to spend a few minutes observing him. After a few kicks the coach told the young man he should continue to workout and pursue his appeal for eligibility. This constituted a violation of an NCAA rule governing permissible out-of-season athletically related activities. A letter of reprimand was issued to the coach and the student-athlete will be held out of his first two practice sessions, if he becomes eligible to practice.

March 4, 2001; Baseball

Between innings of a Georgia Southern University baseball game at J. I. Clements Stadium, the PA announcer acknowledged the presence of and welcomed the Jenkins County High School baseball team which was in attendance. No individual players were acknowledged. He was not aware that this constituted a violation of the NCAA rule prohibiting the introduction of visiting prospective student-athletes. The PA announcer was immediately informed of his transgression and it should not happen again.

**Elections Committee:** Chair Jean-Paul Carton  
*The Elections Committee met on May 1, 2001.*

The meeting was called to order at 10:05 a.m. on Tuesday, May 1, 2001. In attendance were: Jennie Dilworth, Richard Tichich, Marla Morris, Lowell Mooney, Iris Durden, and Bruce Schulte. The meeting was chaired by Jean-Paul Carton.

Terms were set as follows:

Iris Durden and Lowell Mooney - one-year term  
Marla Morris and Richard Tichich - two-year term  
Jennie Dilworth and Bruce Schulte - three-year term.

Discussion ensued regarding the experience requirement for members of the

SEC. It was noted that the elections for SEC members will take place during the summer session. This will prevent us from making any recommendations for that election, but something may be put in place by next year's election.

Jean-Paul will talk to Candy regarding the one-year experience requirement for SEC eligibility before calling for the SEC election.

Jean-Paul read the duties of our committee as follows:

- Method of Nominations
- Method of Elections
- Tabulation of results

Discussion followed regarding which of these three duties should be tackled first. It was decided that our first initiative would be to see that election results are published on the web for all to see. Web-based voting procedures, which are currently used by COST, were discussed as a possible standardization. It was decided that all committee members will poll their own colleges regarding current nominations and voting procedures. This information is to be e-mailed to Jean-Paul who will then forward it via e-mail to all committee members. At our next scheduled meeting, we will review current elections policies for each college. At the next meeting, we may also consider making a suggestion that SEC elections be moved to Spring semester when more faculty are on-campus and able to take part.

Bruce agreed to arrange for a demonstration of COST's web-based voting system to be available to each committee member before our next meeting.

Ginger Malphrus will contact us regarding the scheduling of our next meeting during the first week of classes in Fall 2001.

The meeting was adjourned at 10:55 a.m.

**Faculty Development Committee:** Chair

*No report.*

**Faculty Research Committee:** Chair Karen McCurdy

*No report.*

**Faculty Service Committee:** Chair David Allen

*No report.*

**Faculty Welfare Committee:** Chair

*No report.*

**Library Committee:** Chair Mark Kostin

*No report.*

**Summary of Academic Advisory Council Meetings: Chair Vaughn Vandegrift**  
*The Academic Advisory Council met on May 1, 2001*

1. Mike Deal presented an update regarding commencement, summer sessions and summer and fall registration.
2. Teresa Thompson presented an admissions update and described recruitment efforts.
3. Lisa Spence inquired the council about the best day and time for bringing the computer system on campus down for necessary updates.

A summary of business conducted by Faculty Senate committees since the last Faculty Senate Librarian's report.

## **ACADEMIC STANDARDS COMMITTEE**

Chair: M. Jill Lockwood

Academic Standards has had three meetings and we reviewed all appeals submitted. Two appeals were granted. The rest denied.

## **ELECTIONS COMMITTEE**

Chair: Jean-Paul Carton

August 22, 2001 Meeting of the Faculty Senate Elections Committee

Meeting called to order at 8:00 a.m.

Those in attendance included: Jean-Paul Carton, Bruce Schulte, Jennie Dilworth, Laura Davidson, Iris Durden, Richard Tichich, and Marla Morris. Absent: Lowell Mooney. The meeting was chaired by Jean-Paul Carton.

The best meeting times for committee members were discussed. 8:00 a.m. and after 5:00 p.m. were the only times that fit everyone's schedule. It was decided that we would continue to meet at 8:00 a.m.

Per the agenda, discussion ensued regarding COST's web-based voting system which was made available for committee members to peruse.

A question was raised regarding compiling the list of names and e-mail addresses for all eligible voters and who would have the most up-to-date copy of this information.

Another question was posed about who would manage and administer a centralized web-based voting system if used by all the colleges. Issues of access by faculty and confidentiality in voting were also raised.

Bruce agreed to contact Lisa Spence, the Director of Info. Tech., and J.B. Claiborne (who set up COST's system) about the feasibility of setting up and running a campus-wide web-based voting system for faculty senate elections.

Jean-Paul will look up the bylaws and statutes for the exact wording regarding which faculty are eligible to vote in faculty senate elections. Jean-Paul also asked committee members to think before the next meeting about what kinds of election procedures they would like to see in place and offered to write a preliminary draft for discussion at that meeting.

Richard will check with the Personnel office to find out the easiest method of obtaining a list of all faculty members eligible to vote.

The meeting was adjourned at 8:50 a.m.

Minutes submitted by Jennie Dilworth

## **FACULTY WELFARE COMMITTEE**

Chair: David Dudley

Faculty Welfare Committee Report

September 11, 2001

Charged by the Provost and Senate to review the proposed Tenure and Promotion Document, the

Faculty Welfare Committee formed an ad hoc committee to undertake the task. This committee, consisting of Nigel Davies, David Dudley, Shawn Forbes, Ann Hamilton, and Bruce McLean, met twice during the summer to read the document carefully and offer amendments designed to clarify its language and improve its style. Many of its suggestions were approved by the Provost's office, and a revised version of the Tenure and Promotion Document was submitted to the full Senate at its June meeting. The committee did not move approval of the document, but asked Senators to read it, discuss it with their constituents, and be prepared to discuss the matter at their September meeting.

Shortly after the beginning of Fall Semester, the ad hoc committee invited the entire faculty to respond to the proposed document. About fifteen communications from the faculty were considered, a few more changes in wording of the document suggested, and a summary report of the faculty's responses shared with the office of the Provost.

## **FACULTY DEVELOPMENT**

Chair: David Allen

The Faculty Development Committee met last in the late spring to make determinations and awards for the GSU Award for Excellence in Contributions to Instructions and for late summer/early fall travel requests.

We will reconvene again in late September.

## **FACULTY SERVICE**

Chair: Ann Pratt

Fliers have been sent out announcing the fall faculty service awards. The committee will meet after the deadline to determine the recipients.

## **FACULTY RESEARCH**

Chair: Karen Mc.Curdy

*No report submitted*

## **GRADUATE COMMITTEE**

Chair: Ming Li

The Graduate Committee did not meet in the summer.

## **LIBRARY COMMITTEE**

Chair: David Robinson

The Library Committee did not meet in the summer. There will be no meeting before the next Senate meeting. We expect to meet for the first time this year in late September.

## UNDERGRADUATE COMMITTEE

Chair: Kathleen Koon

UNDERGRADUATE COMMITTEE MINUTES, June 20, 2001, College of Education Building, Room 1100J

**Present:** Ms. Laura Davidson; Dr. Mohammad Davoud; Dr. Diana Hammitte; Dr. Mary Jackson; Dr. Saba Jallow; Dr. Barry Joyner; Dr. Kathleen Koon; Mr. John Parcels; Ms. Sonya Shepherd; Dr. Bob Haney. **Visitors:** Mr. Mike Deal; Dr. Virginia Richards; Dr. Judy Schomber; Dr. Steve Vives; Dr. Tim Whelan; Ms. Nancy Wright.

Dr. Kathleen Koon, Chair, called the meeting to order at 3:03 p.m.

### COLLEGE OF LIBERAL ARTS AND SOCIAL SCIENCES

Ms. Nancy Wright presented the following agenda items for the College of Liberal Arts and Social Sciences.

#### DEPARTMENT OF LITERATURE AND PHILOSOPHY

##### Course Deletions

<b>ENGL 2221</b>	<b>Introduction to Readings in Literature</b>
<b>ENGL 4335</b>	<b>Shakespeare: Major Comedy/History</b>
<b>ENGL 4336</b>	<b>Shakespeare: The Tragedies</b>
<b>ENGL 5137</b>	<b>Modern British Fiction</b>
<b>ENGL 5232</b>	<b>Seminar in African-American Literature</b>
<b>ENGL 5331</b>	<b>British Drama to 1642</b>
<b>ENGL 5332</b>	<b>British Drama Since 1660</b>
<b>ENGL 5537</b>	<b>Contemporary World Fiction</b>

The reasons for deleting these courses are that some have not been taught in several years and some are being combined with other courses. A Parcels/Joyner motion to approve these deletions was unanimously approved.

Ms. Wright presented the following new course proposals.

##### New Courses

#### **PHIL 3232/POLS 3232 Philosophy of Law**

A study of major topics in the philosophy of law, all of which concern the relationship of law to morality and justice—including the nature of law in general; the importance of the rule of law and of limiting the rule of law; and some theory and practice of criminal law. (3 crs)

#### **ENGL 4337 Shakespeare**

A close reading of Shakespeare's major comedies, histories, selected romances, dramatic tragedies, and the sonnets offering students an overview of a major Western Literary Icon. Fulfills single author requirement (3 crs). Prerequisites: ENGL 2111 or ENGL 2112

#### **ENGL 5538 World Fiction Since 1900**

A study of some of the major works of fiction written by American, British, and World authors since 1900 (3 crs). Prerequisites: ENGL 2111 or ENGL 2112

#### **ENGL 5333 British Drama to 1900**

A study of British drama to 1900 including Medieval, Elizabethan, Jacobean, and Caroline plays, particularly Marlowe, Jonson, Webster, Ford, Restoration, Neoclassic, Romantic, Victorian, and early modern plays in their historical and critical contexts excluding Shakespeare (3 crs). Prerequisites: ENGL 2111 or ENGL 2112

A motion was made by Mr. Parcels and seconded by Dr. Jallow to approve these new courses. A discussion followed regarding the outline required for submitting a new course proposal. Dr. Davoud thought the curriculum form should be followed by an outline listing the purpose, similarity, course type, objectives, etc. It was decided that the paragraphs following each of the proposed courses were sufficient to cover all the required information. Following this discussion, the new courses were approved.

The following items were presented by Ms. Wright as information only.

**Selected Topics Announcements**

ENGL 3537      **Literature of the Holocaust**  
ENGL 4435      **Single Author—Conrad**

Ms. Wright presented the following items for the Department of Writing and Linguistics.

**DEPARTMENT OF WRITING AND LINGUISTICS**

**Prerequisite Changes**

<b>FROM:</b>	<b>WRIT 5430</b>	<b>Poetry Writing</b> ENGL 2111 or ENGL 2112
<b>TO:</b>	<b>WRIT 5430</b>	<b>Poetry Writing</b> ENGL 2111 or ENGL 2112, or by permission of instructor.
<b>FROM:</b>	<b>WRIT 5540</b>	<b>Fiction Writing</b> ENGL 2111 or ENGL 2112
<b>TO:</b>	<b>WRIT 5540</b>	<b>Fiction Writing</b> ENGL 2111 or ENGL 2112, or by permission of instructor.

A motion by Dr. Hammitte and second by Dr. Joyner to approve these prerequisite changes was passed unanimously.

**ALLEN E. PAULSON COLLEGE OF SCIENCE AND TECHNOLOGY**

Dr. Steve Vives presented the following items for the Allen E. Paulson College of Science and Technology.

**DEPARTMENT OF BIOLOGY**

The following two items were considered as a package motion.

**Course Deletion**

**BIOL 4441**                      **Marine Ecology**

**New Course**

**BIOL 5547/5547G**              **Marine Ecology**

Course stresses ecological processes and adaptations that act to structure coastal associations and permit their persistence through time. The course provides a background for students interested in research in the marine sciences. Students will learn to develop good statistical designs and use various techniques to collect data in marine ecology. Several field trips are required. 4 credit hours. Prerequisites: BIOL 2131, BIOL 3132, BIOL 3133 or permission of instructor.

The justification for deleting BIOL 4441 is to convert this course to a 5000 level course to include graduate students already working on marine-related projects in the biology department. These students presently have no background in Marine Ecology. Graduate students will have an additional field project. A discussion followed regarding the submission of BIOL 5547 and BIOL 5547G, one to Undergraduate Committee and one to Graduate Committee. The final decision was to submit only one form, with a change in the description, to serve for both undergraduate and graduate students, and this will be submitted to the Graduate Committee for approval at the graduate level. A motion by Dr.

Davoud and second by Mr. Parcels to approve these two items was passed unanimously.

#### **New Course**

##### **BIOL 5645/5645G**

##### **Behavioral Ecology**

This is a course in behavioral biology couched in a framework of evolutionary and ecological inputs on behavior. Through lectures, discussions on papers from the primary literature, field trips with experiments related to recent topics covered in class, and student presentations on their research, participants will be immersed in the field of behavioral ecology. The laboratory will emphasize techniques used to study behavior and provide students an opportunity to conduct research and carry out the entire scientific process in a behavioral context. Prerequisites: Biological Basis of Animal Behavior BIOL 3635 or Graduate Level Status (non-biology graduate students should contact instructors for permission).

The justification for this course is that it will provide an experiential learning environment for students interested in the field of behavioral biology. This course has been taught successfully as a Selected Topics Course. Graduate students will complete additional work on an independent project. This course will be submitted to the Graduate Committee for approval at the graduate level.

A Davoud/Davidson motion was made and seconded to approve the new course. Discussion followed regarding the numbering of the course. Mr. Deal noted that the credit hours for the course is 4; therefore, the number of the course should be changed to 5645 instead of 5635. This change will be made. The motion was approved unanimously.

#### **OTHER BUSINESS**

Dr. Koon distributed copies of a memo from Dr. Carter to Deans/Department Chairs/Core Curriculum Committee Members, dated July 1, 1996, regarding the issues considered by the Core Curriculum Committee on Core Curriculum Revisions. She also had copies of the General Education Outcomes which were distributed at an earlier meeting. She opened the discussion from the previous meetings regarding goals for the committee. One of the suggestions was to evaluate the implementation of the core curriculum. Dr. Haney noted that what we really need to determine is if we are meeting the existing goals and outcomes, and how do we know they are being met? Dr. Koon asked for volunteers to work on a set of goals. Mr. Parcels and Ms. Davidson volunteered.

Dr. Davoud asked about the form or outline that should be used for submission of new course proposals. He noted that the College of Science and Technology uses a specific outline that includes, among other things: Purpose and Need; Similarity; Course Type; Course Objectives; Course/Lab Outline; and Assessment/Evaluation Methods. He will develop a generic form or outline that can be used and bring it to the next meeting of the committee.

Dr. Koon stated that she had mentioned to Dr. Candy Schille the possibility of having alternates for the committee members so that when a member is unable to attend, an alternate can attend for the member. Dr. Schille said she will bring this to the Faculty Senate Executive Committee for discussion. One idea is to use Senate alternates from the respective colleges.

Mr. Parcels asked about the 48 hours deadline for faculty to turn in grades. Would it be possible to allow more time for submission of grades, so that professors can give essay questions on finals? Mr. Deal responded that there are several things to consider, such as Financial Aid and academic standing letters. This will have to be studied in more detail.

#### **ADJOURNMENT**

There being no further business, the meeting was adjourned at 3:45 p.m.

Respectfully submitted,

Faye Bacon  
Recording Secretary

## **SUMMARY OF THE ACADEMIC ADVISORY COUNCIL MEETING**

Chair: Vaughn Vandegrift

*The Academic Advisory Council met on September 4, 2001*

1. Welcome and introductions – Dr. Vandegrift
2. Updates:

## ➤ Lisa Spence, Information Technology Services

- A new version of Banner is about to be installed; Banner will be down from 12:00 midnight on Friday, September 7 until Sunday, September 15 at 3:00 P.M.
- Lisa Spence reminded those present that Banner training workshops are available.
- Report on the CHPS pilot and discussion of possibilities of serving other areas.
- New initiatives  
Standards of criticality: ITS will look at current methods used for providing support in an effort to improve scheduling of services, turn around, etc.; will also reconstitute the IT Advisory Council (adding the Provost and a couple of faculty members) before the end of September; the IT Advisory Council will meet monthly; looking at security policy as well as at purchasing policy for the campus in order to be able to better assess whether or not project can be done; campus needs will be reviewed this year. Dr. Vandegrift announced that this review should help develop a plan to better utilize end-of-the-year money.
- Discussion of the problems experienced by Netscape users with the GSU home page.

## ➤ Teresa Thompson, Admissions

- New students: better SAT average = 1028; more students have taken the AP tests.
- Recruiting  
T. Thompson distributed a list of recruiting receptions and open houses; encouraged attendance at these events, stressing that high-ability students do come to them; discussed the benefits of involving current students and their parents in open houses.
- Admissions will provide names and labels of potential majors.
- Out-of-State recruiting. Main focus on Jacksonville, FLA area, Charleston, S.C., and Virginia.
- T. Thompson invited the Colleges to supply “good news” items (placement rates, etc.) for use at open houses.
- Recruiting transfer student: a designated person will go to all community colleges.
- Discussion of provisional summer admission.

## ➤ Mike Deal, Registrar

- Enrollment report  
Fall 2001 : 14472                      + 0.86%
- Reminder: faculty lab training

## ➤ Jayne Perkins, Institutional Research

Web address: <http://www2.gasou.edu/plana>

- Review survey instruments, with attention to those already slated:  
CIRP (Cooperative Institutional Research Program): surveys due September 14.  
ACT SOS (American College Testing – Student Opinion Survey): administration scheduled for Oct. 9 – Nov. 16 (last administered 1997).  
NSSE (National Survey of Student Engagement): response for consideration as participant due Sept. 21.
- Responding / coordinating survey requests: ACT, Barrons, Chronicle Guidance, NACAC, NCAA, SACS, NCES-IPEDS, NSF follow-up for grants, Peterson's Princeton Review, U.S. News, Wintergreen/Orchard House, Multiple ad hoc requests, surveys.

3. Fixed Asset Inventory
4. Roundtable
5. New business
6. Announcements



A summary of business conducted by Faculty Senate committees since the last Faculty Senate Librarian's report.

## **ACADEMIC STANDARDS COMMITTEE**

Chair: M. Jill Lockwood

The Academic Standards Committee did not meet. The next meeting is scheduled for October 30<sup>th</sup>.

## **ELECTIONS COMMITTEE**

Chair: Jean-Paul Carton

**Sept. 14, 2001**

Meeting called to order at 8:00 a.m. Those in attendance included: Jean-Paul Carton, Jennie Dilworth, Richard Tichich, Bruce Schulte, Laura Davidson, Marla Morris, and Lowell Mooney. Absent: Iris Durden. The meeting was chaired by Jean-Paul Carton.

Per the agenda, options for voting procedures were discussed at the beginning of the meeting. A question was posed regarding fees charged by a contracting company and what constitutes a "voting event."

In reference to a question posed at an earlier meeting, faculty who are eligible to vote do not include those who are part-time or adjuncts. All tenured, tenure-track, and non-tenure-track faculty who are full-time, are eligible to vote in Senate elections.

The committee members present agreed that the immediate goal of the committee is to get a web-based voting system up and running for Spring elections.

Changes were made to the Senate Elections Procedures Proposal which was initially drafted by the committee chair. It will now be titled "Provisional Senate Elections Procedures."

The committee chair will request that the Provisional Procedures document be presented at the October meeting of the Faculty Senate.

Bruce Schulte will set up a time for Lisa Spence to meet with this committee about the feasibility of running a web-based voting system.

Richard Tichich will contact Jill Ewing regarding the possibility of using WINGS as the basis for web-based voting.

The meeting was adjourned at 8:50 a.m.

Minutes submitted by Jennie Dilworth

**Oct. 5, 2001**

Minutes of the Faculty Senate Elections Committee of Oct. 5, 2001.

Present: Jean-Paul Carton, Jennie Dilworth, Lowell Mooney, Richard Tichich, Iris Durden, Bruce Schulte, and Laura Davidson. Absent: Marla Morris

Per recent e-mails between committee members regarding specifics of web-based voting issues, the meeting began with a discussion of pros and cons of publishing results of the elections.

After discussion, committee members agreed that the web-based results should post only the winners without listing the number of votes for each candidate. However, upon request, the tallies for each candidate would be made available.

The Provisional Senate Elections Procedures previously drafted by this committee will be modified accordingly.

Lowell stated that he will e-mail to the committee members his proposed revisions to the procedures.

Laura questioned if WebCT might work for running elections since this system is already available to faculty on-campus and would not require the purchase of a separate voting software program.

Prior to adjourning, it was decided to hold another meeting within the next two weeks due to impending deadlines for making the committee's propositions to the Faculty Senate.

Minutes submitted by Jennie Dilworth

### Oct. 15, 2001

Meeting called to order at 8:30 a.m. Those in attendance included: Jean-Paul Carton, Iris Durden, Bruce Schulte, Laura Davidson, Marla Morris, and Lowell Mooney. Absent: Jennie Dilworth, Richard Tichich, Laura Davidson. The meeting was chaired by Jean-Paul Carton.

The committee met again on October 15 in order to discuss Lowell Mooney's suggestions for the Provisional Senate Elections Procedures. The document was revised and will be presented to the Faculty Senate as an information item at the October 25 meeting. At that meeting, the committee chair will also ask the Senate if the idea of a university-wide web-based voting system for Faculty Senate Elections should be pursued.

Submitted by Jean-Paul Carton

## **FACULTY WELFARE COMMITTEE**

Chair: David Dudley

The Faculty Welfare Committee met Monday, October 8, 2001.

Chair Dudley called the meeting to order at 3:30.

Present were Profs. Davies, Dudley, Hamilton, Irby, Sexton, Trimble, and White. Absent were Profs. Forbes, Walker, and Williamson. Present representing the Provost was Prof. Haney.

Prof. Dudley welcomed committee members who were present for the first time and summarized the committee's work since last spring, highlighting the ad hoc committee's work on revising the Tenure and Promotion Document.

Dudley charged the full committee with revising one paragraph of the proposed document, that being the fourth paragraph under the section "Promotion Guidelines." This paragraph is at the top of page 3 of the document.

Prof. Haney explained to the committee the reasoning of the Provost and Deans' Council regarding GSU's handling of the timetable for promotion. He noted that in the past, different colleges have been following different timetables for promotion: some sent up all eligible candidates in the least amount of time prescribed by the Regents; other routinely did not send up eligible candidates until a longer period of time had passed. Haney expressed a desire for uniformity of practice throughout the university.

Lengthy discussion followed. The members of the committee, representing various colleges in the university, agreed that they felt comfortable with GSU's "typical" practice in bringing candidates up for promotion after longer periods of time than those mandated by the Regents. Southern is free to do this, and the committee seemed to approve having more time to observe faculty members' work before awarding promotion.

The committee worked together to revise paragraph 4 under the "Promotion Guidelines" section of the document. This revision has been promulgated to faculty senators. Satisfied with the revision, the committee agreed to move in the October meeting that the revised document for promotion and tenure be adopted by the Senate.

In other business, the committee began consideration of the proposed Policy on Centers and Institutes. Members raised a few questions about the document, but were pleased with it nonetheless. Before moving its adoption, the committee

wants assurance that all directors of our centers and institutes have seen the document and have had an opportunity to raise their own questions and concerns.

## **FACULTY DEVELOPMENT**

Chair: David Allen

The Faculty Development Committee met several times in September and early October to review, evaluate and award grants for the improvement of instruction and to facilitate and fund travel for colleagues to attend conferences and other important professional gatherings related to instruction. In all, there were 10 applications for the improvement of instruction of which 5 were fully or partially funded to the total amount of just over nine thousand dollars. We received 33 travel grants of which 22 were funded amounting to just under thirteen thousand three hundred dollars.

The committee also met to begin a more systematic review of our charge, to consider how we could improve various aspects of the faculty development grant proposal process. In particular, we committed ourselves to upgrading and developing procedures that would help faculty take full advantage of on-campus support in preparing grant proposals, help colleagues to better understand how those proposals are evaluated, and to find ways to disseminate more information far and wide that would facilitate success in grant writing generally. The committee will revamp its procedures in all these areas by the next academic calendar year if not before. We are also committed to giving this year's faculty applicants more concrete feedback on their proposals.

Respectfully submitted by  
David Allen, Chair  
October 14<sup>th</sup>, 2001

## **FACULTY SERVICE**

Chair: Ann Pratt

The Faculty Service Committee has not met, but will do so on Wednesday 10/17 to discuss the applications for the fall cycle faculty service awards.

## **FACULTY RESEARCH**

Chair: Karen Mc.Curdy

The 2001-2002 Faculty Senate Research Committee members are: Jerry Wilson (COBA), Helen Graf (CHPS), Marvin Goss (Library), Dan Hagan (COST), Charles Briggs (CLASS), Gregory Chamblee (COE), Karen McCurdy (Faculty Senate Chair), and Howard Kaplan (Provost's representative).

### **Fall Grants Competition**

The Faculty Senate Research Committee met on Wednesday, October 10 to consider the applications for Faculty Research Fall Grant awards. In this competition, the committee reviewed eleven eligible grant proposals, requesting total support of \$21,489. Ten proposals received full or partial funding for an award total of \$14,615.

## GRADUATE COMMITTEE

Chair: Ming Li

September 20, 2001

In Attendance: Dr. Frank French, COST; Dr. Jim Randall, COBA; Ms. Ginger Fausett, SGA Representative; Dr. Jim McMillan, CHPS; Dr. Ruth Carroll, COE; Dr. Deborah Thomas, COE; Dr. Quentin Fang, COST; Dr. Leon Spencer, COE; Dr. Caren Town, CLASS; Dr. Sudha Ratan, CLASS; Dr. Bob Fernekes, LIB; Ms. Bonnie Gruben, Graduate Student Representative; Dr. J. B. Claiborne, COST; Dr. Cindi Chance, Provost Representative; Dr. Ming Li, CHPS; Dr. Lane Van Tassell, AVPAA & Dean of Graduate Studies; Dr. Mike McDonald, COBA

Others: Dr. John R. Diebolt, Ms. Michelle Hodges, Ms. Lee Mitchell

Visitors: Dr. Kate Conway-Turner, Dean of College of Liberal Arts and Social Sciences; Dr. Curtis Ricker, CLASS

The Graduate Committee Meeting was called to order by Dr. Ming Li at 3:30 p.m. on Thursday, September 20, 2001, in the Dean's Conference Room of the College of Education Building.

### APPROVAL OF MINUTES

Minutes of the April 19, 2001, Graduate Committee meeting were approved as submitted.

### CURRICULUM AMENDMENTS AND PROGRAM CHANGES

Curriculum amendments presented by the College of Liberal Arts and Social Sciences were presented and approved by the Graduate Committee. See *Attachment 1: Curriculum Amendments Approved by Graduate Committee Report*.

### OLD BUSINESS

Dr. Sudha Ratan, Chair, Graduate Faculty Guideline Revision Subcommittee, distributed a memo from the graduate faculty subcommittee posing five questions regarding current review process. After lengthy discussion, it was decided that the subcommittee would revise the guidelines and resubmit their report on October 18, 2001. Dr. Li advised that any revisions to the guidelines should be voted on at the graduate committee meeting on November 15, 2001.

### NEW BUSINESS

Dr. McMillan motioned that the memorandum to the graduate committee from Dr. Bruce Little regarding funding of assistantships for the Masters of Fine Arts Program be tabled and resubmitted. This would allow an opportunity for the CLASS Advisory Council to consider such and bring its recommendation forward. The motion was seconded by Dr. Thomas.

Dr. French addressed the issue of faculty involvement in the development or revision of the MS thesis format. Dr. French motioned that a subcommittee be appointed that would be responsible for revisions to the thesis manual. The motion was seconded by Dr. McMillan.

Dr. Diebolt discussed with the committee the placement of study tracks or options on transcripts. After some discussion, the committee decided that this issue would be revisited at the next meeting.

Ms. Gruben, representing the Graduate Student Organization, reported on meeting dates, and the location of the graduate student lounge. The GSO meets on the 2<sup>nd</sup> Thursday at 6:00 p.m. and the 3<sup>rd</sup> Tuesday at 12 Noon. The graduate student lounge is located in the Carroll Building and is supplied with four computers and a printer.

### OTHER

Dr. Li distributed subcommittee assignments, Graduate Committee meeting dates and reminded the committee of the October 15<sup>th</sup> and February 15<sup>th</sup> deadline for submitting graduate faculty applications.

Dr. Van Tassell reminded the committee that in the near future, there would be requests for catalog copy for next years catalog. The catalog copy for curriculum items for next years catalog must be passed by this committee no later than January 17, 2002.

Dr. Van Tassell distributed a document that was adopted by the Graduate Record Examination Program regarding a change in GRE scores. Dr. Van Tassell asked that the committee distribute the document among their departments.

#### **ADJOURNMENT**

There being no further business, the meeting was adjourned at 4:45 p.m.

Respectfully submitted,  
Lee Mitchell

#### **LIBRARY COMMITTEE**

Chair: David Robinson  
*No report submitted.*

#### **UNDERGRADUATE COMMITTEE**

Chair: Kathleen Koon

The Undergraduate Committee meeting scheduled for Sept. was cancelled. The next meeting is scheduled for 10/16, which will be too late for this month.

#### **SUMMARY OF THE ACADEMIC ADVISORY COUNCIL MEETING**

Chair: Vaughn Vandegrift

*The Academic Advisory Council meet of October 9, 2001 was cancelled.*

2 A summary of business conducted by Faculty Senate committees since the last Faculty Senate Librarian's  
3 report.

4 **ACADEMIC STANDARDS COMMITTEE**

5 Chair: M. Jill Lockwood

6 Academic Standards met to hear appeals from students who are on exclusion who want to return to  
7 university before their exclusion period expires. The academic standards read all of the appeals and  
8 denied all of the appeals. Academic Standards has a policy of upholding the academic policies of  
9 the university and will grant an appeal under compelling circumstances. None of the appeals we  
10 heard contained compelling circumstances.

11 **ELECTIONS COMMITTEE**

12 Chair: Jean-Paul Carton

13 Minutes of the Nov. 5, 2001 meeting of the Faculty Senate Elections Committee.

14 Present: Richard Tichich, Laura Davidson, Bruce Schulte, Marla Morris, Jennie Dilworth, Iris Durden,  
15 Lowell Mooney. The meeting was chaired by Jean-Paul Carton.

16 The meeting was called to order at 8:05 a.m.

17 Jean-Paul passed out copies of the suggested revisions to the Proposal from Clara Krug and Kathleen Koon.

18 Due to their contract falling through for a computerized voting system, the SGA is interested in learning  
19 about our proposed voting system as a possibility for running their own elections.

20 The options for electronic voting were discussed including computer services, WINGS, and WebCT. Bruce  
21 will ask J.B. Claiborne to set up a mock voting system. Committee members will be able to try out the system  
22 first, followed by members of the Faculty Senate (who will have access prior to their Nov. 28 meeting). We  
23 will seek input from the Faculty Senate regarding issues that they identify from the mock election.

24 Bruce suggested that we investigate the feasibility of running the voting system through WINGS or WebCT  
25 in parallel with our exploration of running it through computer services. Jennie agreed to find out what  
26 WebCT  
27 capabilities exist for this type of voting configuration.

28 Implementation deadlines were discussed. The date of Feb. 1 was identified as a tentative date to have all  
29 preparations completed for campus-wide Senate elections.

30 It was agreed that a sub-committee should be formed to write procedures for running the Senate web-based  
31 elections. Lowell, Marla, and Iris agreed to form a sub-committee to write these procedures.

32 The meeting was adjourned at 8:50 a.m.

33 Submitted by Jennie Dilworth

34 **FACULTY WELFARE COMMITTEE**

35 Chair: David Dudley

36 *No report submitted.*

## **FACULTY DEVELOPMENT COMMITTEE**

Chair: David Allen

The Faculty Welfare Committee did not meet since the last Faculty Senate meeting.

## **FACULTY SERVICE COMMITTEE**

Chair: Ann Pratt

Wednesday, October 17, 2001, Conference Room, Administrative Annex, 4:00 p.m.

Committee members in attendance: Ann Pratt, Chair, COST; Donald Neal Saye, CLASS; Virginia Richards, CHPS; Russell Kent, COBA; Susan Trimble, COE, Carol Nessmith, COST; Charles Skewis, LIB; Lane Van Tassell, AVPAA & Dean of Graduate Studies. Others present: Ms. Lee T. Mitchell, Faculty Service Grant Coordinator.

The committee reviewed twenty-two grant applications requesting a total of \$60,016.35. The following applications, totaling \$21,292.70 were approved: Dr. John Howard Brown, COBA, \$646.30; Dr. David W. Seaman, CLASS, \$2,000; Dr. David W. Seaman, CLASS, \$388.00; Dr. Barbara Price, COBA and Dr. Johannes Reichgelt, COBA; \$1,216.00; Dr. Charles W. Gossett, CLASS, \$795.40; Dr. Martha L. Abell, COST, \$1,196.00; Dr. Elizabeth Sherwin, CLASS, \$878.50; Dr. Lila F. Roberts, COST, \$1,337.00; Dr. David R. Stone, COST, \$600.00; Dr. William M. Reynolds, COE, \$1,027.50; Dr. Starla McCollum, CHPS and Dr. Joanne Chopak, CHPS, \$2,443.00; Dr. Goran Lesaja, COST, \$1,850.00; Dr. June E. Alberto, CHPS and Dr. Marcia W. Jones, COBA, \$4,915.00; Dr. Christine Feldman, CLASS and Dr. Judith Schomber, CLASS, \$2,000

Respectfully submitted,  
Lee T. Mitchell, Coordinator

## **FACULTY RESEARCH COMMITTEE**

Chair: Karen Mc.Curdy

The Faculty Research Committee did not meet since the last Faculty Senate Meeting.

## **GRADUATE COMMITTEE**

Chair: Ming Li

**Minutes, October 18, 2001.** In Attendance: Dr. Frank French, COST; Dr. Jim Randall, COBA; Dr. Ruth Carroll, COE; Dr. Deborah Thomas, COE; Dr. Quentin Fang, COST; Dr. Leon Spencer, COE; Dr. Caren Town, CLASS; Dr. Sudha Ratan, CLASS; Dr. Bob Fernekes, LIB; Dr. W. Bede Mitchell, LIB; Dr. Jane Hudak, CLASS, Dr. Jerry Wilson, COBA, Mr. Bryan Saxton, Student Government Association Representative; Ms. Bonnie Gruben, Graduate Student Representative; Dr. Ming Li, CHPS; Dr. Lane Van Tassell, AVPAA & Dean of Graduate Studies; Dr. Mike McDonald, COBA. Others: Dr. John R. Diebolt, Ms. Lee Mitchell. Visitors: Dr. Curtis Ricker, CLASS, Dr. Charlotte Woody, COST.

The Graduate Committee Meeting was called to order by Dr. Ming Li at 3:30 p.m. on Thursday, October 18, 2001, in the Dean's Conference Room of the College of Education Building.

## **APPROVAL OF MINUTES**

1 Minutes of the September 20, 2001, Graduate Committee meeting were approved as submitted.

## 2 **CURRICULUM AMENDMENTS AND PROGRAM CHANGES**

3 Curriculum amendments presented by the College of Liberal Arts and Social Sciences, the  
4 College of Education and the College of Science and Technology were presented and approved  
5 by the Graduate Committee. See *Attachment 1: Curriculum Amendments Approved by*  
6 *Graduate Committee Report.*

7 The course change for TMFG 5233G (Manufacturing Applications in Information Technology)  
8 was considered but recommended to be returned to the department for further discussion.

## 9 **OLD BUSINESS**

10 Dr. Sudha Ratan, Chair, Graduate Faculty Guideline Revision Subcommittee, reported that the  
11 subcommittee met on October 15, 2001. Dr. Ratan distributed a draft of the proposed revisions  
12 of the Guidelines for Graduate Faculty Appointment. After some discussion it was decided that  
13 any editorial changes should be emailed to Dr. Ratan by November 5, 2001. Dr. Li announced  
14 that revisions to the guidelines would be voted on at the next meeting on November 15, 2001.

15 Dr. Li announced the appointment of the MS Thesis Format Sub-Committee. The members of  
16 the committee are Dr. Ming Li, Dr. Frank French, Dr. Jerry Wilson and Dr. Bob Fernekes.

17 In other announcements, Dr. Li advised that Dr. Caren Town would be replacing Dr. Anastatia  
18 Sims on the Graduate Faculty Committee.

19 Dr. Dick Diebolt brought back before the committee the matter of placing study tracks or options  
20 on transcripts. After some discussion regarding the minimum number of credit hours needed for  
21 each area, Dr. Ratan made a motion that this matter be tabled until each committee member has  
22 had the opportunity to consult with their department. Dr. Spencer seconded the motion.

## 23 **OTHER**

24 Dr. Van Tassell distributed the October itinerary of Mike Backus and a copy of a letter that was  
25 mailed to all Georgia Southern seniors who have a 2.75 grade point average. Dr. Van Tassell  
26 addressed Mike Backus' efforts to support recruitment for programs on campus.

27 Dr. Van Tassell discussed the choice of submitting Thesis/Dissertations electronically. He  
28 announced that Dr. Mitchell is looking into the requirements.

29 Ms. Gruben, representing the Graduate Student Organization, announced that the Graduate  
30 Student Lounge has been moved to room 1126 at the College of Education.  
31 She also advised of the Tailgate Party from 11:00 a.m. until 1:00 p.m., Saturday, October 20,  
32 2001. This event will be sponsored by the Graduate Student Organization and Campus  
33 Recreation Intramurals.

## 34 **ADJOURNMENT**

35 There being no further business, the meeting was adjourned at 4:45 p.m.

36 Respectfully submitted by Lee Mitchell

## 37 **LIBRARY COMMITTEE**

1 Chair: David Robinson

2 October 11, 2001, Henderson Library 4<sup>th</sup> floor Conference Room. *Present:* Robert Costomiris (CLASS),  
3 Cynthia Frost (Asst. Access Services Librarian), Ann Hamilton (Associate Dean of the Library), Bede  
4 Mitchell (Dean of the Library), Fred Rich (COST; for Kelly Lance), David Robinson (CLASS; chair),  
5 Charles Skewis (Acquisition Librarian), Brenda Talley (CHPS)

6 *Regrets:* Greg Chamblee (COE), Nathan Chumley (GSA), Jessica Jones (SGA)

7 I. Call to order by David Robinson. Brenda Talley volunteered to serve as committee secretary.

8 II. Agenda was approved

9 III. Approval of minutes: the April 2 minutes were viewed as an attachment and were approved

10 IV. Reports:

11 A. Reports by Bede Mitchell

12 1. Resource Allocation: Library collection budget was shared with committee with explanation  
13 of difference between expenditure and allocation 2000-2001. Other funds are also used for  
14 purchases when available. Allocations are roughly the same for this year as last year. Review of  
15 subscriptions last year did result in modest reduction in the number of subscriptions, though the  
16 expenditures are about the same, since costs continue to rise. Reduced end-of-year moneys may  
17 significantly impact the library in 2002.

18 2. Program Review: Hopeful for enhancement. Copy of strategic plan was given to members.

19 3. Demonstration of new Current Awareness Alert Service (Ingenta). The library now has  
20 available a bibliographic service that is browsable and searchable. This service will alert  
21 individuals via e-mail when designated topics of interest appear in tables of content of journals.  
22 Individuals can sign up for as many as 50 table of contents alerts and 25 subject searches.  
23 Individuals will be notified if subject appears in a table of contents. Articles can then be  
24 retrieved from the library or by Interlibrary Loan. Hopefully, this service can help reduce the  
25 number of subscriptions to seldom-used journals.

26 B. Report by Ann Hamilton: Building Status

27 The committee was given a copy of the current renovation plans. First floor carpet replacement  
28 will occur after finals. To date, there is no off-site location for storing off-shelf periodicals. The  
29 committee was given information for the building addition. Date for beginning addition not set  
30 pending funding. Hopefully, the contract for architectural work will be finalized in October.  
31 November was discussed as a possible date for sharing plans with faculty and staff. The role of  
32 the committee in this process is to promote forums for information sharing.

33 V. Old Business: No old business

34 VI. New Business:

35 Bede Mitchell announced that the library newsletter will now be published more often, but will be  
36 shorter. Will be available at the library website.

37 David Robinson led discussion on the issue of intellectual property related to copyright and  
38 electronic information. The committee discussed plans to have a symposium, possibly in Spring  
39 2002. Possibilities for speakers were considered and will be investigated further.

40 Bede Mitchell asked the assistance of the committee in disseminating to faculty information about

1           Ingenta and about the universal borrowing system which will be implemented in January. The  
2           universal borrowing system will include all University System libraries and will allow for direct  
3           searching and borrowing of from their holdings.

4           VII.     Adjournment.

5           Respectfully submitted by Brenda Talley, Committee Secretary

## 6           **UNDERGRADUATE COMMITTEE**

7           Chair: Kathleen Koon

8           UNDERGRADUATE COMMITTEE MINUTES, October 16, 2001, College of Education Building, Room 1100J

9           **Present:**       Mr. Jonathan Boyd; Dr. Constance Campbell; Dr. Phyllis Dallas; Dr. Mohammad Davoud; Dr.  
10                       Barry Joyner; Dr. Kathleen Koon; Dr. Kim Ruebel; Ms. Sonya Shepherd; Dr. Mary Smith; Dr.  
11                       Bob Haney.   **Visitors:** Dr. Denise Battles; Mr. Mike Deal; Dr. John Grubert; Dr. David Jenkins;  
12                       Dr. Gerald Jones; Dr. Waldo Meeks; Dr. Donnie Richards.

13          Dr. Kathleen Koon, Chair, called the meeting to order at 3:00 p.m.

### 14          **VICE PRESIDENT FOR ACADEMIC AFFAIRS**

15          Dr. Bob Haney presented the following agenda items for the Vice President for Academic Affairs.

#### 16          New Course

##### 17          **ENPR 3220        Honors Seminar**

18                       The seminar is an enrichment of the general education of University Honors Program (UHP)  
19                       students. Content is determined when selections are made by the University Honors Program  
20                       Council based on submitted proposals from faculty. The course is restricted to juniors and seniors  
21                       in the UHP.

22          It was stated that this course is needed so that junior and senior level Honors Program students who have already  
23          taken the Enrichment Course (ENPR 1220) may receive credit towards graduation upon completing this seminar.  
24          Thus, students may take two seminar courses in the UHP and receive credit for both. A motion was made by Dr.  
25          Mary Smith and seconded by Dr. Constance Campbell that the course be approved. The motion passed  
26          unanimously.

#### 27          Course Prefix Changes

##### 28          **FROM: GSU 2210       Turning Points and Connections**

29                       A one-hour course focusing on the connections between major turning points in history  
30                       and their effects on life, as seen in art, music, philosophy, literature, politics, economics,  
31                       science, or cultural outlook. Prerequisite: HIST 1112. Required of all students.

##### 32          **TO: XIDS 2210        Turning Points and Connections**

33                       A one-hour course focusing on the connections between major turning points in history  
34                       and their effects on life, as seen in art, music, philosophy, literature, politics, economics,  
35                       science, or cultural outlook. Prerequisite: HIST 1112. Required of all students.

36          Further research after the meeting revealed that the prerequisite listed on the curriculum form was copied from the  
37          original curriculum form when the course was first introduced and approved as GSU 2210. After the initial approval  
38          of the course, the prerequisite was changed from "World History or concurrent enrollment in World History" to  
39          "HIST 1112."

##### 40          **FROM: GSU 3090       Special Topics**

41                       Offers varied courses which are interdisciplinary in nature. Prerequisite: Permission of  
42                       Instructor.

##### 43          **TO: XIDS 3090        Special Topics**

44                       Offers varied courses which are interdisciplinary in nature. Prerequisite: Permission of

1 Instructor.

2 The reason for making these changes is because so many students think that all of the GSU prefix courses are  
3 orientation courses. The XIDS prefix will distinguish these courses as Interdisciplinary.

4 A Smith/Dallas motion was unanimously approved.

5 **COLLEGE OF BUSINESS ADMINISTRATION**

6 Dr. Glen Riecken presented the following items for the College of Business Administration.

7 **DEPARTMENT OF MANAGEMENT AND MARKETING**

8 **Prerequisite Changes**

9	<b>FROM: MGNT 3130</b>	<b>Management and Organizational Behavior</b>
10		None
11	<b>TO: MGNT 3130</b>	<b>Management and Organizational Behavior</b>
12		Pre-business and undeclared students must meet requirements for BBA status.
13		Students with declared majors in other fields must have completed a minimum of
14		55 semester hours.
15	<b>FROM: MGNT 3134</b>	<b>Behavior in Organizations</b>
16		MGNT 3131 and BUSA 3131
17	<b>TO: MGNT 3134</b>	<b>Behavior in Organizations</b>
18		MGNT 3130
19	<b>FROM: MGNT 4337</b>	<b>Employee Benefits</b>
20		MGNT 3130 or permission of instructor.
21	<b>TO: MGNT 4337</b>	<b>Employee Benefits</b>
22		MGNT 3130
23	<b>FROM: MGNT 4830</b>	<b>Special Problems in Management</b>
24		Senior standing.
25	<b>TO: MGNT 4830</b>	<b>Special Problems in Management</b>
26		MGNT 3130 and permission of instructor.
27	<b>FROM: MKTG 3131</b>	<b>Principles of Marketing</b>
28		Completion of 60 hours of course work.
29	<b>TO: MKTG 3131</b>	<b>Principles of Marketing</b>
30		Pre-business and undeclared students must meet requirements for BBA status.
31		Students with declared majors in other fields must have completed a minimum of
32		55 semester hours.
33	<b>FROM: MKTG 3132</b>	<b>Principles of Advertising</b>
34		MKTG 3131 or permission of instructor.
35	<b>TO: MKTG 3132</b>	<b>Principles of Advertising</b>
36		MKTG 3131
37	<b>FROM: MKTG 3133</b>	<b>Professional Selling</b>
38		MKTG 3131 or permission of instructor.
39	<b>TO: MKTG 3133</b>	<b>Professional Selling</b>
40		MKTG 3131
41	<b>FROM: MKTG 4136</b>	<b>International Marketing</b>
42		MKTG 3131 or permission of instructor.
43	<b>TO: MKTG 4136</b>	<b>International Marketing</b>
44		MKTG 3131

1 **FROM: MKTG 4830**                    **Special Problems in Marketing**  
 2    MKTG 3131 or permission of instructor.  
 3 **TO: MKTG 4830**                    **Special Problems in Marketing**  
 4    MKTG 3131 and permission of instructor.

5 A Smith/Dallas motion to approve these prerequisite changes was unanimously approved.

## 6 COLLEGE OF LIBERAL ARTS AND SOCIAL SCIENCES

7 Dr. Donnie Richards presented the following agenda items for the College of Liberal Arts and Social Sciences.

### 8 DEPARTMENT OF COMMUNICATION ARTS

#### 9 Course Number

10 **FROM: BRCT 2333**            **Telecommunications**  
 11 **TO: BRCT 3333**            **Telecommunications**

12 The justification for this course number change is that the course must be moved from area F to major course status  
 13 within the broadcast curriculum because it does not meet University System criteria for transferability of Area F  
 14 courses among academic institutions. To qualify as a BRCT major course, its number must be upgraded from 2333  
 15 to 3333.

#### 16 Course Number, Description and Prerequisite

17 **FROM: BRCT 4712**            **Broadcast Applications**

18 Provides practical experience in audio or video corporate or news production. The  
 19 student will play an active role in the production of Broadcast programs, news, or  
 20 corporate video programming. 2.5 clock hours of supervised laboratory assignments are  
 21 require each week for a 15 week semester for the students to qualify for one hour of  
 22 course credit. Additional credit hours are available (not to exceed three in any one  
 23 semester)—with the approval of the course instructor. Prerequisites: BRCT 3331 and  
 24 BRCT 3332 and junior status.

25 **TO: BRCT 4090**

**Broadcast Applications**

26 Practicum course providing experience in audio or video production of broadcast news or  
 27 corporate programming. Course requires three hours of approved practicum activity per  
 28 week per semester hour of credit. With instructor approval, student may register for one  
 29 to three hours of credit per semester, and may repeat the course up to a maximum of 12  
 30 hours. Only six hours may be counted toward broadcast major hours (1-12).  
 31 Prerequisite: Instructor permission.

32 The reason for these changes is that the current course number is inappropriate for a variable credit course. The  
 33 changes in credit hours and course description add flexibility to both the way the instructor can administer the course  
 34 and the way in which students register for the course's experiences.

#### 35 Course Description and Prerequisite Changes

36 **FROM: BRCT 4791**            **Broadcast Internship**

37 Required internship to complete the Broadcasting major. Students are placed by the  
 38 faculty internship supervisor in approved radio, television, cable TV, or industrial  
 39 production sites. Students will work 30 or 40 hours per week depending on the number of  
 40 credit hours taken. Prerequisite: Completion of all course requirements for the broadcast  
 41 major.

42 **TO: BRCT 4791**

**Broadcast Internship**

43 Optional internship open only to broadcast majors who have earned 2.75 adjusted grade  
 44 point average and have completed all other major requirements. Faculty place student  
 45 applicants in approved electronic media facility. Requires 400 clock hours of approved  
 46 and supervised site activity during semester. May be taken in conjunction with BRCT  
 47 4792, with instructor approval. A maximum of six hours of internship credit may be  
 48 applied toward the Broadcasting major. (3) Prerequisites: 2.75 adjusted grade point  
 49 average and instructor permission.

This single course is being divided into three separate courses (each with different credit hours) to provide maximum registration flexibility for BRCT majors who elect to complete an internship. The majority of BRCT majors will register only for the BRCT 4792 internship course (6 hours credit), but for purposes of financial aid or insurance coverage, interns may also register for BRCT 4791 and/or 4793, which count as elective hours.

### New Courses

#### **BRCT 4792      Broadcast Internship**

Optional internship course open only to broadcast majors who have earned 2.75 adjusted grade point average and have completed all other Broadcast major requirements. Faculty place student applicants in approved electronic media facility. Students will work 30 hours per week over 15 weeks or 40 hours per week over ten weeks—to equal a total of 400 clock hours during a semester. A maximum of six hours of internship credit may be applied toward the Broadcasting major. (6) Prerequisites: 2.75 adjusted grade point average and instructor permission.

#### **BRCT 4793      Broadcast Internship**

Optional internship open only to broadcast majors who have earned 2.75 adjusted grade point average and have completed all other major requirements. Faculty place student applicants in approved electronic media facility. Requires 400 clock hours of approved and supervised site activity during semester. A maximum of six hours of internship credit may be applied toward the Broadcasting major. May be taken in conjunction with BRCT 4791. (9) Prerequisites: 2.75 adjusted grade point average and instructor permission.

The justifications for these new courses are the same as for the changes in BRCT 4791 above.

On a motion by Dr. Campbell and second by Dr. Smith, all of these items were approved for the Department of Communication Arts.

### **DEPARTMENT OF WRITING AND LINGUISTICS**

#### Course Number and Title

<b>FROM:</b>	<b>WRIT 5530</b>	<b>Writing, Teaching, and Technology</b>
<b>TO:</b>	<b>WRIT 5550</b>	<b>Technologies of Writing</b>

The justification for these changes is that the original number, WRIT 5530, is in use by the department. The title change is at the request of the College of Education.

Dr. Davoud made a motion, which was seconded by Dr. Ruebel, that the changes be approved. It was passed unanimously.

### **COLLEGE OF EDUCATION**

Dr. Kim Ruebel presented the following agenda items for the College of Education.

#### Change in Teacher Education Program Admissions Criteria

The College of Education Curriculum Committee approved and then requested approval from the Undergraduate Committee for the two following changes in the Teacher Education Program Admissions Criteria.

- 1. A cumulative GPA of 2.50 or better on all attempted hours in the Core Curriculum in Areas A-F. Those who hold a B.A. or B.S. degree must have an overall 2.50 cumulative GPA. Currently: A cumulative GPA of 2.50 or better on all course work (both Georgia Southern course work and any transfer hours which have been accepted by Georgia Southern University.)**

Rationale: The Board of Regents' *Principles for the Preparation of Educators for the Schools (2201 Refinements)* requires that for students admitted to teacher preparation programs, "students admitted meet all of the following criteria: Have cumulative GPA of 2.5 on all attempted hours in the System core curriculum in areas A-F as required for teacher preparation; have passed the Regents' Test; have passed PRAXIS I."

- 2. Earned a minimum of 40 semester credit hours in Core Curriculum courses, including Pre-Professional Block courses (COED 2110, EDUF 2120, EDUF 2121, SPED 2120, and ITEC 2120). Currently: Earned a minimum of 50 hours...**

Rationale: Reducing the number of required Core Curriculum hours for entry into TEP allows students to

1 transition into upper level course work for which TEP admission is required, especially those programs that are  
2 offered in Fall entry cohorts, and maintain a full schedule. Through advisement, we will continue to support the  
3 completion of all core courses during the freshman and sophomore years. This change allows for more  
4 flexibility to accommodate scheduling needs.

5 **Prerequisite Change**

6 **FROM: ITEC 2120 Introduction to Instructional Technology**  
7 GSU 1210  
8 **TO: ITEC 2120 Introduction to Instructional Technology**  
9 None

10 A motion by Dr. Ruebel to approve and second by Dr. Smith was unanimously passed.

11 **ALLEN E. PAULSON COLLEGE OF SCIENCE AND TECHNOLOGY**

12 Dr. Denise Battles presented the following items from the Allen E. Paulson College of Science and Technology.

13 **DEPARTMENT OF CHEMISTRY**

14 **Course Number and Catalog Description**

15 **FROM: CHEM 4030 Polymer Chemistry**  
16 An introduction to synthetic and naturally occurring polymers with a focus on the  
17 relationship between the structure of a polymer and its properties.  
18 **TO: CHEM 4040 Polymer Chemistry**  
19 Polymer Chemistry (4 hours: 3 hours lecture and 3 hours lab): An introduction to  
20 synthetic and naturally occurring polymers with a focus on the relationship between the  
21 structure of a polymer and its properties. The laboratory component includes relevant  
22 polymer synthesis techniques as well as the analysis and applications of macromolecules.

23 **FROM: CHEM 4330 Advanced Organic Chemistry**  
24 A course designed to build upon the knowledge gained in CHEM 3341 (Organic I) and  
25 CHEM 3342 (Organic II). Topics covered may include considerations of structural and  
26 mechanistic organic chemistry, synthetic organic chemistry, and bioorganic chemistry.  
27 **TO: CHEM 4340 Advanced Organic Chemistry**  
28 Advanced Organic Chemistry (4 hours: 3 hours lecture and 3 hours lab): A course  
29 designed to build upon the knowledge gained in CHEM 3341 (Organic I) and CHEM  
30 3342 (Organic II). Topics covered may include consideration of structural and  
31 mechanistic organic chemistry, synthetic organic chemistry, and bioorganic chemistry.

32 The reason for these changes is to add a laboratory component to the existing courses to complement material  
33 presented in lecture and to provide students an opportunity to learn advanced laboratory techniques. A  
34 Davoud/Smith motion to approve was passed unanimously.

35 **SCHOOL OF TECHNOLOGY**

36 Dr. Waldo Meeks presented the following agenda items for the School of Technology.

37 **Course Title, Catalog Description and Prerequisite**

38 **FROM: TCET 3312 Environmental Control Laboratory**  
39 Standard laboratory tests using standard methods and equipment approved by EPA to  
40 evaluate environmental parameters. Prerequisites: CHEM 1145 and TENS 2121.  
41 Corequisite: TCET 3331.  
42 **TO: TCET 3312 Environmental Pollution Laboratory**  
43 Standard laboratory tests approved by EPA to evaluate environmental parameters.  
44 Computer programs to trace movement and concentration of pollutants in rivers,  
45 estuaries, and aquifers, plus aquifer rehabilitation using injection and pumped wells. One

credit hour. Prerequisites: CHEM 1145 or CHEM 1140. Corequisite: TCET 3331

**FROM: TCET 3331      Introduction to Environmental Control**

Pertinent legislation and agencies addressing environmental protection, chemical and bacteriological principles applied to environmental control, stream sanitation and DO sag, principles of solid waste systems and hazardous waste control. Prerequisites: CHEM 1145 and TENS 2121. Corequisite: TCET 3312

**TO: TCET 3331      Environmental Pollution**

The role of the EPA in protecting the environment. Basic hydrology of catchments. The causes, estimation and control to storm waters. Surface water, air and noise pollution plus control. Principles of solid waste systems, and hazardous waste control. Three credit hours. Prerequisites: CHEM 1145 or CHEM 1140. Corequisite: TCET 3312

The justification for these changes is that there is a need in the university for an Environmental Science course with the emphasis on environmental pollution and control.

**Course Number, Catalog Description and Prerequisite**

**FROM: TMFG 1122      Computer Drafting**

A basic computer drafting course. Prerequisites: None listed.

**TO: TMFG 2522      Computer Drafting**

A basic computer drafting course. One lecture and 1 double-lab period; 2 credit hours. Prerequisites: TMFG 1121 or permission of instructor.

The reason for these changes is to add prerequisites, to adjust the course description to comply with credit hour information requirements, and to adjust course numbering to establish an integrated sequence of technical drafting and computer applications courses to meet Manufacturing program needs.

**Catalog Description and Prerequisites**

**FROM: TMFG 2133      3-D Computer Drafting**

A computer-aided drafting course for mechanical applications. Begins with Basic computer aided Design Drafting (CADD) theory and construction. Followed by instruction in mechanical CADD practice and technology. Prerequisite: TMFG 1121, or equivalent or permission of instructor.

**TO: TMFG 2133      3-D Computer Drafting**

A computer aided drafting course with emphasis on the advanced features of AutoCAD. Study includes layers, complex lines, advanced editing and modification techniques, 3-D objects, and solid modeling. Three credit hours. Prerequisites: TMFG 1121 and TMFG 2522.

**FROM: TMFG 5133      Automated Manufacturing Systems**

Computer integrated manufacturing concentrating on advanced computer numerical control machining and the interface of robotics systems in manufacturing. Experiences utilizing a variety of programming techniques, machining methods, and robotic applications in computer integrated manufacturing are emphasized. Prerequisites: TMFG 1121, TMFG 1122, TMFG 3132

**TO: TMFG 5133      Automated Manufacturing Systems**

Computer integrated manufacturing (CIM) concentrating on advanced computer numerical control machining, and the interface of robotics systems in manufacturing. Experiences using programming techniques, production equipment simulations and rapid prototyping are emphasized. Three credit hours. Prerequisites: TMFG 1121, TMFG 2522, TMFG 3132 or permission of instructor.

The reasons for making these changes is to more accurately reflect the intent and content of the courses, including the latest computer software being utilized, and to change prerequisite requirements.

**Course Title and Catalog Description**

**FROM: TMFG 3131      Industrial Processes and Materials**

Industrial processes used to shape, form, fasten, and finish materials into products.

1 Emphasis is placed on machining technologies used to process a variety of manufacturing  
2 materials. Both traditional and computer control machining processes are explored.

3 **TO: TMFG 3131 Manufacturing Processes and Materials**

4 A study of the industrial processes used in the manufacturing of products. Emphasis is  
5 placed on the selection of materials for processing based on their properties,  
6 characteristics, and adaptability to automated manufacturing processes. Three credit  
7 hours.

8 **FROM: TMFG 4132 Energy Power Systems**

9 The conversion, transmission, storage and control of energy in modern means of  
10 transportation. Prerequisite: Math 1111

11 **TO: TMFG 4132 Power Systems & Control Application**

12 The study of the conversion, transmission, storage and control of energy. Emphasis is  
13 placed on hydraulics, pneumatics, and electro-mechanical machine control through  
14 programmable logic (PLC) and computer control technologies. Prerequisite: Math 1111.  
15 Three credit hours.

16 The justification for these changes is to more accurately reflect the intent and content of the course.

17 After discussion, a Davoud/Smith motion to approve all of the above items for the School of Technology was passed  
18 unanimously.

19 Dr. Gerald Jones presented the following recommendations regarding the Engineering Studies Program for the  
20 School of Technology.

21 **Modifying Admission Requirements for Engineering Studies Program**

22 **Modification 1 – Change the SAT verbal score from 480 to 440 for freshman applicants.**

23 **Justification**

24 Georgia Tech requires only a 440 verbal for acceptance to either RETP or GTREP, and all other partner institutions  
25 (such as Armstrong Atlantic State University) use this score as the verbal requirement. When the above requirements  
26 were set forth for RETP and GTREP, it was believed that Georgia Southern required separate scores of 440 math  
27 and 480 verbal for admission. Since then, it was recently discovered that the Georgia Southern Office of Admission  
28 is using an “index” which is a total of 920 on the SAT, so a student no longer needs a 480 verbal score provided that  
29 the total SAT score is at least 920. Since an applicant for GTREP or RETP needs a total score of 1090, all  
30 applicants who qualify for GTREP or RETP would also automatically qualify for admission to Georgia Southern.  
31 Making this modification would bring Georgia Southern in line with the other partner institutions.

32 Reducing the SAT verbal score for GTREP and RETP from 480 to 440 would prevent a situation where students  
33 with high math SAT scores and good high school grades (and a SAT verbal greater than the Tech requirement of  
34 440) would be denied acceptance into RETP and GTREP. For example, during a SOAR session this summer, we  
35 had a student with a high school average of 3.52, a composite SAT of 1100, and a math SAT of 660 who had to be  
36 classified as a TOP student because of a SAT verbal score of 440. This student would be accepted into any of the  
37 partner institutions as an RETP or GTREP, but at Georgia Southern he was denied because of an outdated admission  
38 requirement.

39 **Current RETP and GTREP admission requirements for Georgia Southern students and transfers from other  
40 institutions.**

41 Current Georgia Southern students are those who are currently enrolled at GSU in another academic major, including  
42 the Technology Options Program (TOP). Transfer students are those who have taken a college or university course  
43 after graduating from high school from a college or university other than GSU. Such students cannot be considered  
44 for admission into GTREP or RETP using the freshman admission standards. To be accepted into either GTREP or  
45 RETP, current GSU students and transfers must satisfy the following requirements:

46 I. Complete a minimum of 30 semester hours of college course work with a grade point average of 2.70 for  
47 Georgia residents, and 3.0 for nonresidents (GTREP only);

48 II. Complete MATH 1441 Calculus I and MATH 2242 Calculus II (or their equivalent, 8 semester hours) with a

- 1 GPA a 2.70 for Georgia residents, and 3.00 for nonresidents (GTREP only);  
2 III. Complete CHEM 1145 Principles of Chemistry I (or its equivalent, 4 semester hours) with a grade of "C" or  
3 better;  
4 IV. Complete PHYS 2211 Principles of Physics I and PHYS 1113 Physics Lab I (or their equivalent, 4 semester  
5 hours) with a grade of "C" or better;  
6 V. Complete ENGL 1101 Composition I and ENGL 1102 Composition II (or their equivalent, six semester hours)  
7 with grades of "C" or better.

8 **Modification 2 – Change the math requirement (item 2) to read as follows.**

9 Complete MATH 1441 Calculus I and MATH 2242 Calculus II (or their equivalent, 8 semester hours) with a  
10 cumulative GPA for these courses of 2.50 or higher for Georgia residents, and 3.0 for nonresidents (GTREP only).

11 **Justification**

12 When the original requirement was written by Georgia Tech, they were still on the quarter system and it was  
13 mathematically possible (with round off) to obtain a 2.70 GPA on three quarters of calculus, the equivalent to two  
14 semesters of calculus. It is not mathematically possible to obtain a 2.70 average with two semester courses of equal  
15 credit. Also, Georgia Tech no longer dictates specific requirements for transfers and changes of major, but instead  
16 leaves it up to the partner institutions to set their own requirements for GTREP and RETP. This change will not  
17 significantly decrease the Georgia Southern standards, but will present a more realistic goal for students to achieve.

18 **Modification 3 – Combine the science requirements (items 3 and 4) into one statement to read as follows.**

19 Complete CHEM 1145 Principles of Chemistry I, PHYS 2211 Principles of Physics I, and PHYS 1113 Physics Lab I  
20 (or their equivalent, 8 semester hours) with a cumulative GPA for these courses of 2.50 or higher for Georgia  
21 residents, and 3.0 for nonresidents (GTREP only).

22 **Justification**

23 In order to transfer to Georgia Tech, Georgia residents must have a minimum cumulative GPA of 2.70 in science  
24 courses. With the current requirement of grades of "C" in CHEM 1145 and PHYS 2211/1113, it would be difficult  
25 for students to achieve the cumulative 2.70 GPA in science courses. By increasing the requirements for science  
26 courses, this would bring incoming student's science grades closer to what they need to be in order to transfer.

27 **Conclusion**

28 The above modifications in the admission requirements for GTREP and RETP have the following advantages:

- 29 1. The change in the freshmen SAT verbal requirement brings Georgia Southern in line with the other partner  
30 institutions, Georgia Tech requirements, and our own admission requirements at Georgia Southern without  
31 significantly affecting the overall standards of the RETP and GTREP. If this standard were in place now, only  
32 two out of 196 new TOP freshmen would be affected, and none of the 205 students who were freshmen last year  
33 would have been affected.  
34 2. For transfers and current students, the change in the math requirement removes a mathematically impossible  
35 requirement that is difficult to explain to students and parents without affecting the standards of the RETP and  
36 GTREP. Coupled with the increase in the science GPA requirement, none of the current TOP students would be  
37 affected by these changes.

38 A Davoud/Smith motion to approve these modifications was passed unanimously.

39 **OTHER BUSINESS**

40 **Core Curriculum Survey**

41 Dr. Koon distributed copies of the Core Curriculum Survey instrument that had been developed by her sub-  
42 committee. Discussion followed regarding the instrument. It was suggested that the rating scale go from 5 - 0, with  
43 5 being "Extensively" and 0 being "Not at all." Several other changes were suggested. These changes will be noted,  
44 and this item will be placed on the agenda for the next meeting.

45 **Academic Success Center**

46 This was an item that Dr. Morrison-Shetlar had requested be put on the agenda. She was absent from the  
47 meeting, but it was recommended that Janet O'Brien, Director of the Academic Success Center, be invited to a future  
48 meeting to discuss the Center and ways that the Undergraduate Committee might be helpful. It was also suggested  
49 that this invitation be to a meeting that does not have a long agenda, for instance, after catalog revision deadlines.

**Committee Alternates**

Dr. Koon reported on the actions of the June 27, 2001, meeting of the Faculty Senate. Dr. Candy Schille, Chair, Senate Executive Committee, reported that according to the Bylaws, "Senate Alternates are fully empowered to vote as proxies for Senators at both meetings of the Senate and Senate Standing Committees." Senators are urged to make sure that an elected Senate alternate from their college is there to represent them if they are unable to attend a committee meeting. The Elections Committee will be addressing the issue of how best to provide alternates for other committee members.

**Outline for New Course Proposals**

Dr. Davoud distributed copies of "Course Proposal Guidelines" that included samples of how to complete each step in the guidelines. The proposals should include: Purpose and Need; Similarity; Course Type; Course Objectives; Course/Lab Outline; Assessment/Evaluation Methods; Proposed Text; and Additional Fee Explanation. Also attached was a copy of the instructions used by the College of Science and Technology for completing a curriculum form. Discussion followed. Many curriculum forms are submitted with inadequate information. Dr. Koon thanked Dr. Davoud for his work on this project.

**ADJOURNMENT**

There being no further business, the meeting was adjourned at 4:05 p.m.

Respectfully submitted,

Faye Bacon  
Recording Secretary

**SUMMARY OF THE ACADEMIC ADVISORY COUNCIL MEETING**

Chair: Vaughn Vandegrift

The Academic Advisory Council met on November 6, 2001

1. Calendar Committee Report: removal of immersion term was approved for 2002-3; calendar for 2003-5 was considered and approved (The Provost pointed out that the model was not modified by the Calendar Committee and that the vote satisfied the goal of approving the calendar 4 years ahead. The calendar for the next years will be posted on the web by 2002).
2. Report from the Office of Institutional Research . Jayne Perkins reported on on-going surveys:

**ACT-Student Opinion Survey (SOS)**

- Nov. 5-16 administration (packets/final info to faculty)
- late Nov.-Feb ACT-SOS scores and analyses
- ACT-SOS prepares and sends institutional reports and results

**National Survey of Student Engagement (NSSE) <http://www.indiana.edu/~nsse/>**

2001	October 31	submission of data files for Freshmen/Seniors
	Nov.-January	NSSE staff prepares survey materials for the announcement and first wave of mailings
2002	late Jan.-Feb.	NSSE sends out first wave of surveys, announcement letters, and administration begins
	Feb.-May	NSSE provides follow-up including letters, additional surveys, postcards, and e-mails
	June-July	NSSE scores and analyzes data
	August	NSSE staff sends institutional reports and results

**External surveys** (samples/main ones — total number: 51)

- 1 • Barron's Profiles of American Colleges
- 2 • Delaware Study
- 3 • IPEDS Institutional Characteristics, Completions
- 4 • NACAC Admissions Trends
- 5 • SACS Institutional Profile
- 6 • US New Undergraduate, Graduate
- 7 • Wintergreen/Orchard House Undergraduate Survey, College Scholarship and Financial Aid,
- 8 Graduate School Admissions, Tuition Survey
- 9 **Internal report needs**
- 10 • Enrollment by college (not yet done)
- 11 • Retention needs by colleges
- 12 • Weekly ad hoc requests by university-wide departments

13 3. Virginia Samiratedu reported on PeopleSoft Financials and distributed a complete set of account  
14 numbers, new forms (Budget Transfer Request, Expenditure Transfer, Request to Establish a Revenue  
15 Account Number, Request to Establish an Expenditure Account Number, Request to Establish an Agency  
16 Fund Account, Per Diem and Fees Expense Request Form, Request for Authority to Travel on Official  
17 Business, Request for Student to Travel on Official Business, Travel Expense Statements, Petty Cash  
18 Sales Slip Transmittal, Employment Request/Position Announcement, and Personnel Action/Data). Forms  
19 will be available on the Web.

20 4. **Admissions.** Teresa Thomson reported on Transfer Admissions (Follow-up from Administrative  
21 Retreat) and recruitment efforts. Because the pool of potential students is diminishing as a result of the  
22 increased admission requirements, recruitment efforts will be focusing more on Junior Colleges (e.g.,  
23 obtaining a list of high ability students from selected Junior Colleges; implementation planned for March)

24 5. Mark Kostin and Alison Morisson-Shetlar reported on their work with the National Network for  
25 Educational Renewal, explaining what NNER does and what the benefits of joining would be. GSU was  
26 recently invited to join NNER.

27 6. Roundtable

28 7. New business

29 8. Announcements. Training workshops for computerized grade submission (Mike Deal); Georgia  
30 Southern Colloquium on Teaching: Online Teaching and Faculty Productivity (Dr. Tom Reeves), Nov. 15,  
31 4:00 P.M., Biology Auditorium.

32 Submitted by Jean-Paul Carton, Faculty Senate Librarian