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Staff Council Meeting Minutes

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Staff Council

Meeting Minutes

May 18, 2011

Members Present: Amber Blair, Dorsey Baldwin, Jo-Lyn Bender, Chandra Cheatham, Jane Harkleroad, Heidi Harsha, Lisa Lee, Cam Reagin, Linda Smith, Alan Woodrum

Advisor: Paul Michaud

Absent: Teresa Lee, America Minc, Allison Hood, Kent Tatum

Approval of April minutes —moved to accept made by Dorsey, 2nd provided by Jane.

Staff Awards

Council members need to sign up for remaining duties for the ceremony. Tuesday, May 24th is the walkthrough from 2pm-5pm. Everyone should plan on assisting with gift pickup in room 1908. The checks are all processed. The plaques are ready. We will purchase 250 lapel pins from the University Store for service award recipients. Alan and Robbie Deal will bring laptops for check-in.

Staff Elections

There was discussion over the member election process. We can send out available positions through GSNEWS. IT Services could send out ballots to divisions after nominations received. We could potentially have elections this summer. There was discussion to invite staff to attend a meeting/town hall meeting to promote elections. It was suggested that a plurality of votes would elect members and the 2nd runner up would become the alternate. We will discuss this plan with President Keel. We may need to rewrite bylaws accordingly.

HR- Paul Michaud

Paul distributed a “Building a Better U” usage update. The ethics course is still in development. There may be a fee to develop a course in the e-learning system.

The performance evaluation process is live in People Admin. If you have any issues or need a position description, contact Ale Kennedy or Stephanie Scott.

Seed money will again be made available this year. There is a plan for health risk assessment in the coming year. Long term care and short term plans are being explored. The dental plan will improve next year. Faculty and staff should expect a benefits survey in the fall. The benefits fair will be October 25th. Medical leave assistance enrollment ends on May 31st.

President Keel

The biology building is approved, and the groundbreaking will be in June. This funding is separate from the University budget. Enrollment is expected to reach 10,000 students this summer and 20,000 in the fall. Airport interviews for the VP of University Advancement are planned for June. The CIT and COPH dean searches are underway.

The PC responses to Staff Council morale suggestions are as follows:

- TAP expansion to dependents is not currently feasible at the University level.
- Year-end bonuses are not feasible.
- The additional personal day off may be up for discussion with a new chancellor. The President will revisit this with the USG.
- Flex summer schedules are not possible University-wide, but we do need to promote this possibility for departments that it might work for.
- Staff recognition budget is a great idea, and we will continue to explore this with Marilyn Bruce.
- The faculty/staff picnic at the Blue/White game will also be explored.

Meeting adjourned, 10:45am.

Professionally submitted,

Amber Blair

Staff Council Secretary